

CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 8, 2015**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gagnon led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

Mayor Weston read two proclamations for the Dover Middle School Junior Varsity and Varsity Cheerleaders.

6. APPROVAL OF AGENDA

Councilor Cheney moved to add a Legislative Liaison Report.

Deputy Mayor Carrier moved to add a Joint Building Committee – Dover High School and Regional CTC Report, and add a raffle permit request, Last Call Foundation, be added as Item 13.A.17.

Councilor Cheney moved to add two Council correspondence items.

Deputy Mayor Carrier said only one can be submitted because one is not signed.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor O'Connor.

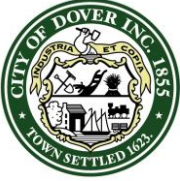
Vote: 9/0.

7. PUBLIC HEARINGS

A. FISCAL YEAR 2016 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – SCHOOL DEPARTMENT BUDGET ONLY SPONSORED BY MAYOR WESTON BY REQUEST

Carolyn Mebert, 254 Dover Point Road: She spoke in support of the School Department's proposed budget.

Frances Meffen, 16 Benjamin Way: She spoke in support of the School Department's proposed budget.



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Donald Medbery, 3 Covered Bridge Lane: He spoke about the School Department's budget and the poor oversight of the City Manager and the management of the School. He spoke against the cost of renovating or building a new high school. He said the teachers are the cause of a great education and not the environment.

Catherine Plante, 97 Drew Road: She spoke about the need to renovate the High School, and her disagreement with the \$50 million budget to renovate it. She said people are leaving Dover because the tax rate continues to increase.

NH State Representative Thomas Southworth, 56 Durham Road: He spoke in support of the School Department's proposed budget.

School Board Chairperson Amanda Russell, 20 Cranbrook Lane: She spoke in support of the School Department's proposed budget.

Diane Towle-Speidel, 28 Leathers Lane: She spoke in support of the School Department's proposed budget.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

B. CHAPTER 166, SECTION 21 – RESIDENT PARKING PERMIT PROGRAM SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jeffrey Brissette, 11 Fieldstone Drive: He spoke about the issue of the new generator for the City Hall and how he felt there was no emergency to purchase it. He said the City circumvented the bidding process. He spoke about the condition of Tolend Road and Watson Road. He spoke about circumventing the bidding process on the Wastewater Treatment Plant. He toured the plant and said Ray Vermette is doing an excellent job.

Donald Medbery, 3 Covered Bridge Lane: He spoke about the conditions of Tolend Road and Watson Road. He spoke about the Local Government Center (LGC) and how the New Hampshire Municipal Association (NHMA) isn't much different. He spoke about the expense of the Dover High School renovation/construction.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He referred to Page 10 of the report and spoke about the storm management budget. He said they are expecting reimbursement from the State. He referred to Page 17 of the report and spoke about the tracking of revenue funds. He referred to Citizen's Forum comments regarding the City Hall generators and said the old ones have been removed and will be sold at auction. He said he will talk to Mr. Brissette's contacts about whether the generators could have been repaired, because his staff told him that they couldn't be repaired.

Councilor McManus asked about a monthly update on the Police and Parking Facility.

City Manager Joyal said there will be a report in the next City Manager's Report.

Councilor Thibodeaux commended Community Services on fixing the water main break on Middle Road.

Councilor O'Connor asked about Watson Road.

City Manager Joyal gave an overview of the condition of Watson Road.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Garrison.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. March 18, 2015 – Workshop

B. March 25, 2015 – Regular Meeting

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Thibodeaux.

Vote: 9/0.

11. MAYOR'S REPORT

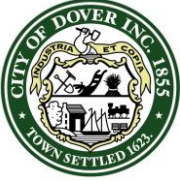
Mayor Weston said she attended three things: the *DARE* graduation, ribbon cutting for the Live Free Café, and Small Business of the Year Award ceremony.

Councilor Cheney just wanted to note that she did contact the Mayor and Deputy that she would be absent for the March 11, 2015 City Council meeting.

Councilor McManus acknowledged the Police Department and the *DARE* program.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Cheney.

Vote: 9/0.



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. **CHAPTER 166, SECTION 21 – RESIDENT PARKING PERMIT PROGRAM** SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier referred to the ordinance and said there is a correction needed. There are two i's and the second one will be corrected to be a j. Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison. Mayor Weston said Parking Manager Simons is available to answer any questions. Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. **B15021 - DOVER ARENA LED LIGHTING UPGRADE AND AUTHORIZATION FOR FINANCING (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)** SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon. Mayor Weston asked the City Manager if this project was in concert with the Johnson Controls energy saving project. City Manager Joyal said it was not. Recreation Department Director Bannon said this will save the City \$27,000 per year. Roll Call Vote: 9/0.

Deputy Mayor Carrier, to correct his omission, moved to add the Police and Parking Facility Building Committee Report; seconded by Councilor Cheney.
Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – Greater Dover Chamber of Commerce – Farmer's Market**
2. **BLOCK PARTY – Greater Dover Chamber of Commerce – Apple Harvest**
3. **RAFFLE – Greater Dover Chamber of Commerce**
4. **RAFFLE – New England Sports Complex, Inc. – d/b/a Rye Airfield**
5. **RAFFLE – Woodman Museum**
6. **ROAD RACE – Children's Museum of New Hampshire**
7. **ROAD RACE – Greater Dover Chamber of Commerce**
8. **ROAD RACE – Triangle Club**
9. **ROAD TOLL – Relay for Life on behalf of the American Cancer Society**



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- 10. RESOLUTION: B11011 WRIGHT PIERCE ADDITIONAL SCOPE WASTEWATER TREATMENT PLANT (WWTP) PHASE I UPGRADE AND MODIFIED LUDZACK-ETTINGER (MLE) CONVERSION**
SPONSORED BY MAYOR WESTON BY REQUEST
- 11. RESOLUTION: B14031 APEX ADDITIONAL SCOPE WASTEWATER TREATMENT PLANT (WWTP) PHASE I UPGRADE AND MODIFIED LUDZACK-ETTINGER (MLE) CONVERSION**
SPONSORED BY MAYOR WESTON BY REQUEST
- 12. RESOLUTION: B14074 UNDERWOOD ENGINEERS WATER SYSTEMS FACILITY UPGRADE**
SPONSORED BY MAYOR WESTON BY REQUEST
- 13. RESOLUTION: B15033 CONSTRUCTION EQUIPMENT RENTAL**
SPONSORED BY MAYOR WESTON BY REQUEST
- 14. RESOLUTION: B15039 SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST
- 15. RESOLUTION: B15040 WATER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST
- 16. RESOLUTION: NATIONAL JOINT POWERS ALLIANCE (NJPA) CAT GENERATOR FOR POLICE FACILITY**
SPONSORED BY MAYOR WESTON BY REQUEST
- 17. RAFFLE – Last Call Foundation**

COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. **Legislative Liaison**
10. Pool Advisory Committee
11. Parking Commission
12. Ordinance Committee
13. **Police and Parking Facility Building Committee**
14. **Joint Building Committee – Dover High School and Regional CTC**
15. Dover Main Street

Deputy Mayor moved for the adoption of the Consent Calendar; seconded by Councilor Gagnon. Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Cheney pulled the Legislative Liaison Report, and Items 13.A.10., 13.A.11, and 13.A.12. Councilor McManus pulled Item 13.A.16.



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Councilor Gagnon pulled Item 13.A.13.

Deputy Mayor Carrier pulled the Police and Parking Facility Building Committee Report and the Joint Building Committee – Dover High School and Regional CTC Report.

Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.10.; seconded by Councilor Cheney. Councilor Cheney said she went on a tour of the facility, and she supported this resolution even though it did not go out to bid.

Deputy City Manager Steele gave an overview of the project to the Council.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.11.; seconded by Councilor O'Connor. Councilor Cheney said this work needs to be done and she would support it.

Councilor McManus was concerned that the City didn't go out to bid on this project.

Deputy City Manager Steele gave an overview of the resolution and why they didn't go out to bid on the project.

Roll call vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.12.; seconded by Councilor Cheney. Councilor Cheney said she wanted a verbal overview of this resolution.

Deputy City Manager Steele gave an overview of the resolution and why they didn't go out to bid on the project.

Roll call vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.13.; seconded by Councilor Gagnon. Councilor Gagnon recused himself from the discussion and vote.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.16.; seconded by Councilor Hooper. Councilor McManus referred to the purchasing process and why it didn't go to bid.

City Manager Joyal explained the purchasing process for this generator. He said if the City went out to bid there would only be one response from the Catpillar dealer in the area.

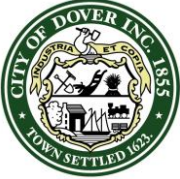
Councilor Gagnon gave an overview of his part of the Police and Parking Facility Building Committee Report at this point because it related to why those chose this generator.

Roll Call Vote: 9/0.

Councilor Cheney gave an overview of the Legislative Liaison Report to the Council.

Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Thibodeaux.

Vote: 9/0.



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Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Police and Parking Facility Building Committee Report to the Council.

Deputy Mayor Carrier moved to accept the Police and Parking Facility Building Committee Report; seconded by Councilor Hooper.

Vote: 9/0.

B. RESOLUTIONS

1. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2016 CDBG ENTITLEMENT FUNDS (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 22, 2015.) SPONSORED BY COUNCILOR GARRISON

Deputy Mayor Carrier moved to refer to a public hearing on April 22, 2015; seconded by Councilor Garrison.

Assistant City Manager Parker gave an overview of the resolution to the Council.

Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Letter from Chris Faro to Councilor Thibodeaux.

Deputy Mayor Carrier moved to place on file.

Vote: 9/0.

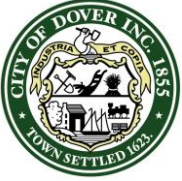
15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor asked citizens to sign their name when sending a letter to the Council.

Mayor Weston requested a volunteer to serve on the Cocheco Waterfront Development Advisory Committee (CWDAC).

Councilor Thibodeaux spoke about her Coffee with a Councilor on Saturday at the Live Free Café.

Councilor McManus spoke about the State of the City Breakfast on April 23, 2015, to held at the McConnell Center. He said the public is invited.



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Councilor Garrison talked about the Silver Street Construction process with the road being one way and he talked about walking on the sidewalks

Councilor Cheney talked about the informative video on Dover Download, and mentioned so other topics to be filmed.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 9/0.