

Dover High School and Career Technical Center Rehabilitation Construction Management Services RFQ Questions and Answers

Question Set 1:

- Section V
 - Please clarify if the request to “Outline the schedule to be implemented to meet the expected project requirements” applies to the Timeline provided in Section III or something else. Our understanding is it’s still unclear whether the project will be new construction; renovation and expansion; or simply code-compliance renovations. The RFQ also states that “The exact budget and timetable for construction has not been determined.” Combined, these issues make it difficult to confirm a schedule at this time.
- Section IX
 - Tab 4 Qualifications & Tab 5 Construction Manager
 - It appears that portions of these tabs pertain to design, although team organization/structure, resumes, synergy, qualifications and experience could reference either design or construction. Please advise as to which bullets or portions thereof apply specifically to the CM services RFQ.

Response 1:

Thanks for the questions. I am seeking clarification from the team but I will answer what I can.

It is true that the exact budget and timetable has not been determined. It is also true that the exact project has yet to be determined. The possibilities are renovation only, renovation with new addition(s) or rebuild on the same site.

The schedule listed in section III is the tentative timeline we are working with at this time. I understand this creates difficulties in confirming a schedule.

As far as tabs 4 and 5 are concerned, all bullet points apply. The RFQ is looking to determine the qualifications and capabilities of the firm and the firm’s personnel when it comes to managing the potential project(s).

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Question Set 2:

1. Pg. 10 – Tab 4 speaks to the firm qualifications, key personnel and experience. We read that as meaning the construction management firm. Tab 5 asks for the Construction Manager experience, qualifications and key personnel. We read that as the same as Tab 4. Is that correct?
2. Pg. 11 – X. Content of Proposal (6.) – Any information you feel is appropriate to assist in the “architect” selection. Do you intend this to be “Construction Manager”?

Answer 2:

Yes, there are some similarities between tab 4 and tab 5. The overall intention is to have information about the qualifications of the firm and the key personnel.

And, yes, it should be construction manager not architect. Thank you for catching what our editors did not.

Question Set 3 and Responses:

Thank you for your comments and questions. I will do my best to respond to them. I would not suggest changing the tabs at this point but I will definitely note your suggestions for future documents.

1. Page 10 – Tab 4 Qualifications – requests resumes for key personnel including architectural, space planning,...etc. Please confirm that the CM will not be providing design services and the CM should instead include resumes for key personnel such as Project Executive, Project Manager, Superintendent, and estimating staff. **You are correct. The CM would not be focusing on design services.**
2. Tab 5 Construction Manager – This seems to be requesting information that was already provided in Tab 3 (company background) and Tab 4 (description of team, resumes, roles, experience of individuals...etc) Perhaps Tab 5 can be deleted and the organization chart could be added to tab 4 to help simplify?
Yes, it has been noted that there are some similarities between these tabs. I would not delete any tabs. Tab 4 is looking at experience and qualifications in general and Tab 5 is looking at experience and qualifications specifically with schools.
3. Tab 6 Firm Resources – It looks like the only new information asked for here are any outside sub-consulting firms that will be used. It is unclear if you are also looking for a corporate org chart that shows all of the firm’s staff, not just those that will be directly assigned to this project. Could this information be incorporated into Tab 4? **Again, I would not delete tabs but perhaps use it as an opportunity to demonstrate the depth of the firm’s resources as a whole.**
4. Tab 9 Customer Support – Would you like us to move the list of all school projects to Tab 8 where we are asked to list similar projects we are currently completing or have completed? **Tab 8 and Tab 9 also have similarities. Tab 9 is looking for projects that your firm was primarily responsible for as opposed to Tab 8 that is looking for projects you were involved with in any capacity.**