



CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 13, 2015**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
 - A. **CHAPTER 166, ARTICLE IV – METERED PARKING**
SPONSORED BY MAYOR WESTON BY REQUEST
 - B. **CHAPTER 166, SECTION 59: ADD SCHEDULE L – PARKING METER ZONES**
SPONSORED BY MAYOR WESTON BY REQUEST
8. **CITIZEN’S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER’S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **April 15, 2015 – Workshop**
 - B. **April 22, 2015 – Regular Meeting**
 - C. **April 29, 2015 - Workshop**
11. **MAYOR’S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING**
 1. **CHAPTER 166, ARTICLE IV – METERED PARKING**
SPONSORED BY MAYOR WESTON BY REQUEST
 2. **CHAPTER 166, SECTION 59: ADD SCHEDULE L – PARKING METER ZONES**
SPONSORED BY MAYOR WESTON BY REQUEST



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B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. FIREWORKS – Dover Recreation Department**
- 2. RAFFLE – Dover Recreation Department**
- 3. RAFFLE – Cocheco Valley Humane Society – Movie tickets and theme parks**
- 4. RAFFLE – Cocheco Valley Humane Society – Boston Red Sox tickets**
- 5. ROAD RACE – Wentworth-Douglass Foundation**
- 6. WALK – Dover Knights of Columbus #807 Our Lady of the Rosary**

- 7. B14061: SILVER STREET RECONSTRUCTION MODIFICATION OF SCOPE OF WORK
SPONSORED BY COUNCILOR GARRISON**

- 8. PUBLIC ART DISPLAY
SPONSORED BY MAYOR WESTON BY REQUEST**

- 9. DEPARTMENT OF ADMINISTRATIVE SERVICES MCCONNELL CENTER LEASE
AGREEMENT
SPONSORED BY MAYOR WESTON BY REQUEST**

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 9. Legislative Liaison |
| 2. Planning Board | 10. Pool Advisory Committee |
| 3. Appointments Committee | 11. Parking Commission |
| 4. Recreation Advisory Board | 12. Ordinance Committee |
| 5. McConnell Center Advisory Committee | 13. Police and Parking Facility Building Committee |
| 6. Arts Commission | 14. Joint Building Committee – Dover High School and Regional CTC |
| 7. Solid Waste Advisory Commission | 15. Dover Main Street |
| 8. Transportation Advisory Commission | |

B. RESOLUTIONS

- 1. FISCAL YEAR 2015 TRANSFER FUNDS TO SCHOOL CURRICULUM CAPITAL
RESERVE FUND
SPONSORED BY MAYOR WESTON BY REQUEST**

- 2. FISCAL YEAR 2015 TRANSFER FUNDS TO SCHOOL FACILITIES CAPITAL
RESERVE FUND
SPONSORED BY MAYOR WESTON BY REQUEST**



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3. FISCAL YEAR 2015 TRANSFER FUNDS TO SCHOOL TECHNOLOGY CAPITAL RESERVE FUND

SPONSORED BY MAYOR WESTON BY REQUEST

**4. FISCAL YEAR 2015 BUDGET AMENDMENT #1
(REQUIRES OF 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 27, 2015)**

SPONSORED BY MAYOR WESTON BY REQUEST

**5. FISCAL YEAR 2015 SCHOOL DEPARTMENT BUDGET AMENDMENT –
CHANGE IN NON-PROPERTY TAX REVENUE ESTIMATES
(REQUIRES OF 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 27, 2015)**

SPONSORED BY MAYOR WESTON BY REQUEST

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

- A. Letter from New Hampshire Department of Transportation, dated April 10, 2015.
- B. Letter from Scott Kelley, Recreation Advisory Board Chairperson, dated April 28, 2015

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT

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THE CITY MANAGER'S REPORT

May 13, 2015

Month Reporting on: April 2015

*"In order to carry a positive action,
we must develop here a positive vision."*

Dalai Lama

J. Michael Joyal, Jr.
City Manager

Legal Department

by Anthony Blenkinsop

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools.

Right to Know Requests, pursuant to RSA 91-A

- Unknown – via email, Dover restaurant database
- Unknown – via email, Contract between Dover Arena and event ticketing software company
- Rochester, NH – 6 requests for Agenda Materials for meetings between 04.01.2015 and 05.14.2015

Assistance to City Departments and/or Offices

City Council: Drafting/review of resolutions and ordinances

City Manager: Review of documents for signature, 91-A requests; resolutions

Community Services: McConnell lease; Personal Columbariums in cemetery; Tolend Road; Water/sewer easements

Finance: Liens, Discharges, bankruptcies; Sea3 Facility; DUC Rules; McConnell Center leases/rents; Refunding Bond; DES correspondence; Beacon Hospice tax bill; Tax abatement; Outstanding invoice; Sewer fee collection matter

Police: Ordinances for Chapter 166; Extension of lease agreement; Fourth Street parking; Police station construction

Fire & Rescue: Subpoena; Vending license; AEMT Ride Time; Housing standards enforcement

Planning: PSNH utility pole in right of way; RSA 79E Provisions; Chapter 113; CWDAC presentation; Lot line adjustment; Open Lands Committee Forest Management Plan; Junkyard zoning enforcement; Robbins lot line adjustment; Development Agreement

School District: Curriculum meeting; Non-public meeting

Welfare: Lien waiver

Recreation: McConnell Center windows

Assistance to Cemetery Board: Board duties and 91-A

Litigation:

Kelley's Row, et al v. First Street at Garrison et al – continued monitoring of case including filing of cross-claims against City by First Street at Garrison, LLC, Riparia First Street, LLC, and Destephano & Associates, Inc.

Human v Robert Carrier – Hearing on Motion to Vacate Judgment held April 1, 2015 – motion denied

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

| | For Month | FY15 | FY14 | FY13 |
|---|-----------|------|------|------|
| Legal Matters/ Questions Handled | 30 | 236 | 251 | 302 |
| Document Creation/Review | 26 | 141 | 175 | 145 |
| Right to Know Requests Processed | 8 | 90 | 78 | 43 |
| Resolutions | 2 | 41 | 48 | 31 |
| Ordinances | 1 | 21 | 14 | 14 |

Economic Development

by Dan Barufaldi

Summary: Business activity continues to expand, although contacts are not quite as sanguine as last month. While improvements in the weather are beginning to have a positive effect on local retail and restaurant establishments, an overall minor slowing in the economy is causing some concerns regarding big ticket durable goods sales. A recent sharp increase in local gasoline prices is taking a slice of disposable income causing some flattening of discretionary purchases. That notwithstanding, retail, manufacturing and selected business services firms report revenue increases year over year. Retail and manufacturing increases are modest, while consulting and advertising sector increases are more substantial. Commercial real estate leasing remains strong, but new build costs still are a barrier in many cases. While recent residential sales at year-end were strong, inventory shortages and rising prices have attenuated sales in this category for the past two months. The lack of specific skill sets in the labor force has also reduced hiring through staffing firms. No major changes in the local labor force have been seen in March. The current Dover unemployment rate is 3.5%. Pricing remains stable. While a few local restaurants have experienced difficulties due to the influx of competition and the competitive bar being raised, some restaurant turnover usually accompanies growth in the sector. Generally all major sectors of the Dover economy are doing better than last year and our downtown merchants indicate they have benefitted greatly due to the City's downtown marketing campaign during the construction and holiday period. This program has continued through April 26th.

Selected Business Services:

Demand for consulting and advertising is up strongly over last year at this time. Software and IT services providers report strong demand through Q1 and some local firms in this sector have added headcount significantly. Year-over-year growth for a few local firms in this sector, have sales up 15% in the last quarter. These services to the healthcare sector have recently declined as subsidies for recordkeeping and retrieval modernization have run out. Wages while up significantly in critical skill areas, remain just above inflation as do prices. Uncertainty regarding the Affordable Care Act, the slowing Chinese economy/ housing bubble, and the macro-economic effects of Middle Eastern wars and the Ukraine/Russia situation effect on the European economies continues to produce a prevailing air of caution in this and several other sectors with real local economic effect. The Russian ruble has lost over 40% against the US dollar and the Russian economy is projecting a recession in 2015. Local walk-in healthcare centers are hiring strongly as the sought after skill sets become available.

Commercial Real Estate:

Commercial real estate sales activity was unchanged over the month regionally with sustained strength in the Boston and Portland markets. There is some indication that some of the high end apartments and office space newly built in Boston are experiencing some resistance to achieving their occupancy goals at the rental prices hoped for. Demand locally has remained positive with several local multifamily investment projects coming to fruition. Land sales continue to have momentum locally. Investment demand for commercial real estate remains strong. Leasing fundamentals maintained a very slow pace of improvement in recent weeks, consistent with minimal-to-slow employment growth. A small amount of speculative office construction as part

of mixed use building is now being done. The lending environment remains highly favorable to borrowers, with historically low, slowly rising interest rates and increasingly looser standards. Abundant investment capital continues to flow into commercial lease properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. The projected end of "quantitative easing" over time was beginning to trigger a gradual rise in interest rates. The latest expectation of the Fed will extend the current interest rate through year end. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains at a very healthy pace with local inventory in this category rising rapidly. The outlook remains cautiously optimistic across the region. Forecasts call for more slow improvement in fundamentals moving forward, pending steady (if slow) employment growth. Fiscal policy and uncertainty around the business and employment effects of the ACA and Medicaid expansion costs are producing uncertainty at both the state and federal levels and this is mentioned by some as a down side risk to employment growth that produces improvement in leasing and construction activity.

Residential Real Estate: Closed unit sales of both single family homes and condominiums declined slightly year-over-year but price increases evened the dollar sales figures for the period. Scarce inventory is having some effect in the NH decline in this category, as is the severe weather but uncertainty about new qualified mortgage rules and an anticipated huge increase in flood insurance premiums are also probable factors in making potential buyers cautious about making buy offers. Condo sales, in moderate decline for several quarters, have begun to improve. Median sale prices in NH and in Dover increased again in the period. Pending sales suggest the market for single family houses and condos are off to a good start in 2015 while slowing

recently in the short term. While Dover sales look good going forward, it is clear that winter weather and inventory constraints in Q3 and Q4 depressed near-term sales. Sale prices and rental rates in Dover that continued to rise over the last year and had begun to flatten somewhat are now on the rise again.

Manufacturing & Related

Services: Manufacturers are now reporting some modest sustained strength in sales and improved year over year profits. A few local manufacturers are reporting lower sales than the same period a year ago due to a fall off in export sales and the West Coast Port closings just recently settled. A local publisher reports a fall off in sales due to the shift to digital media advertising over the last decade. Exporters to both Europe and China are concerned with the macro-economics they're seeing in both markets although the Chinese economy has slowed somewhat. The recent upheaval in Iraq and Syria, Ukraine and Russia and the effects it will cause in world-wide markets and economies is a growing uncertainty and concern. Crude oil at the moment has rallied from \$40 to \$55. The Chinese housing bubble and economic slowdown are often mentioned but appear to be somewhat managed by government intervention so far. Automotive car, truck and parts suppliers have been doing well through the model changeover period and beyond. Firms reporting on inventory levels are split with half citing flat inventory levels and half citing higher levels. Most state the higher levels are due to more new product introductions and are not concerned about current inventory levels. Most contacts in the manufacturing sector indicate that both staffing levels and wage growth remain modest except for select scarce high demand skill sets. Some major capital spending projects are underway and some about to be announced. Three manufacturing buildings in Enterprise Park are available with two of the buildings about to be sold or leased. A number of projects are currently

underway or about to be underway during this building season. Outlook for the balance of the year remains positive. Price pressures remain moderate except for rare metals sourced in Russia. Most recently energy prices have increased slightly. Suppliers to the military are seeing new orders rise. Regional manufacturers are guardedly optimistic.

Retail & Tourism: Retailers contacted for this period report comparable store sales ranging from 1.0% to up by 2.0% year-over-year. The City's Downtown Marketing Project is being credited for sustaining retail sales above expected rates in this traditionally slow period. Lower oil related energy costs contributed to higher retail spending, but the recent sharp uptick in gasoline prices have reduced disposable income and are limiting retail and tourism revenues in the short term.. Sales of household items and home improvement goods are selling well. Apparel sales are off slightly. Prices are up slightly (2-3%) despite advertised sales and inventories appear well controlled and diminishing. Hotel revenues continue at an improved rate according to the latest contacts with the major hospitality groups. Regional restaurants activity is mixed with some doing exceedingly well and a few struggling with outmoded business models and older facilities in the face of new more competitive arrivals. Local museum attendance has improved although the stormy weather has restricted easy access until recently. Local hotels are projecting a 7% revenue increase for 2015 over 2014, largely through increased room rates. Business from new work crews at the Pease Airport for KC46 tanker fleet hangars and support facilities as well as crews from the shipyard for submarine rehab coupled with 42 Bus Tours scheduled in this year have enhanced local hotel occupancies for the last several months and are expected to continue over the next years.

Staffing Services: Business conditions in this industry sector have declined in the last one and one half months with the exception of the healthcare sector. Year-over-year growth is still expected between 4% and 20% depending on the industry sector being served. Labor demand is strong in IT, software, aerospace, nursing, electronics, engineering, quality assurance techs and legal. Most firms in the field have added to headcount with wages and prices remaining flat. To attract highly skilled workers in growing industries these firms are expanding their social media and technological attraction efforts. Increased health insurance costs remain a concern with the onset of the Affordable Care Act and the challenge of being able to increase pricing to cover the increased cost. Overall the sector is optimistic and expecting high single digit growth over the next quarter.

* NOTE: Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.

Total Permits Issued: April 2015

| Permit # | Owner's Last Name | Street # | Street | Description | Type | Map | Lot | Construction Value | Fee |
|----------|-------------------------|----------|--------------------|--------------------------------------|------|-----|-------|--------------------|-------|
| 15-022 | THE STORAGE BARN, LLC | 385 | SIXTH STREET | MOUNT A ROOF-TOP SOLAR PANEL AR | C | D | 16 | 80000 | 825 |
| 15-043 | WENTWORTH DOUGLAS HOSP | 789 | CENTRAL AVENUE | INT. RENO. MAIN LOBBY, R-SIDE FORM | C | 37 | 1 | 35000 | 375 |
| 15-049 | LIBERTY MUTUAL INS. | 150 | LIBERTY WAY | INT. RENOV. NEW CUBICLES & SMALL | C | E | 24 | 2096000 | 20985 |
| 15-054 | LIBERTY MUTUAL INS. CO. | 100 | LIBERTY WAY | CAFETERIA RENOVATIONS | C | E | 24 | 1400000 | 13956 |
| 15-073 | DOVER RA CENETAL & OAK, | 701 | CENTRAL AVENUE | INT. OFFICE RENOVATIONS/REMODEL | C | 28 | 19 | 25000 | 275 |
| 15-074 | CARRIER | 4 | FOURTH STREET | INT. RENOV. OF A HAIR SALON | C | 6 | 54E | 400 | 35 |
| 15-079 | RUDOLF | 47 | CHESTNUT STREET | INT. RENO. FOR FITNESS CENTER (IRON | C | 31 | 5 | 270000 | 2725 |
| 15-086 | FEDERAL SAVINGS BANK | 629 | CENTRAL AVENUE | INT. OFFICE RENOVATIONS | C | 27 | 144 | 5000 | 75 |
| 15-088 | DF RICHARD ENERGY | 124 | BROADWAY | RENOV/REMODEL AN OFFICE BLDG. | C | 27 | 286A | 185000 | 210 |
| 15-115 | LAUGHTON | 421 | CENTRAL AVENUE | RENOV./REPAIR THE ROOF-TOP DECK | C | 3 | 67 | 3000 | 55 |
| 15-076 | WALLACE | 30 | CROSBY ROAD | UNIT 11, INSTALL AN OFFICE & BAHTR | I | G | 31-30 | 8000 | 105 |
| 15-077 | JEWETT MANAGEMENT | 32 | CROSBY ROAD | INT. RENO. UNITS 3 & 4 FOR TENANT FI | I | G | 31-30 | 3000 | 55 |
| 14-383 | CLINE | 29 | BAKER STREET | ADD'L TO PERMIT, SCOPE CHANGE \$ CO | R | 29 | 196 | 29000 | 290 |
| 14-414 | BANFIELD | 23 | CORBIN DRIVE | CONST./INSTALL A STORAGE SHED | R | I | 20K-1 | 6000 | 85 |
| 14-419 | SINGH | 15 | OLIVE MEADOW LANE | CONST./INSTALL A STORAGE SHED | R | A | 45A-2 | 7000 | 95 |
| 14-441 | ARKWELL | 258 | TOLEND ROAD | CONST. AN ATTACHED GARAGE | R | F | 6 | 28000 | 305 |
| 14-471 | DUSTON | 56 | SADDLE TRAIL DRIVE | NEW CONST. SFD WITH ATT. GARAGE | R | N | 8-1-4 | 675000 | 6775 |
| 15-006 | CHANGING PLACES, LLC | 102 | COURT STREET | NEW CONST. SFD WITH ATT. GARAGE | R | 20 | 113-1 | 157500 | 1600 |
| 15-007 | CHANGING PLACES, LLC | 106 | COURT STREET | NEW CONST. SFD WITH ATT. GARAGE | R | 20 | 113-2 | 175000 | 1775 |
| 15-023 | GARREPY | 89 | GLEN HILL ROAD | NEW CONST. SFD WITH ATT. GARAGE | R | L | 21H | 245000 | 2475 |
| 15-030 | CHILD | 18 | FISHER STREET | RENOV./REMODEL A DWELLING UNIT | R | 15 | 46 | 45500 | 485 |
| 15-042 | POLLARD | 33B | BOSTON HARBOR ROAD | NEW CONST. SFD W/ATT. GARAGE | R | 7 | 13C | 276000 | 2185 |

| Permit # | Owner's Last Name | Street # | Street | Description | Type | Map | Lot | Construction Value | Fee |
|----------|---------------------------|----------|--------------------|-------------------------------------|------|-----|-------|--------------------|------|
| 15-044 | WEBBER | 254A | DOVER POINT ROAD | FINISH 2ND FLR OF DETACHED GARAG | R | L | 96-M | 30000 | 325 |
| 15-050 | HUNT | 27 | MALLARD LANE | INSTALL A ROOFTOP SOLAR ELECTRIC | R | N | 20A | 18600 | 215 |
| 15-051 | WITHAM | 168 | HENRY LAW AVENUE | INSTALL A ROOFTOP SOLAR ELECTRIC | R | K | 2F | 24500 | 275 |
| 15-057 | NEUDECKER | 9 | DANIELLE LANE | FINISH SECTION OF BASEMENT FOR AD r | I | | 49-22 | 7000 | 95 |
| 15-058 | STILLWAGON | 58 | VARNEY ROAD | INT. RENOV. OF A DWELLING UNIT | R | A | 19B-1 | 10000 | 125 |
| 15-060 | PAUL TOLAND | 10A | ROBERTS ROAD | INSTALL AN INGROUND SWIMMING PO | R | L | 95A | 47000 | 495 |
| 15-063 | CHENEY | 53 | BACK RIVER ROAD | DEMO SFD | R | I | 59 | 0 | 50 |
| 15-065 | SHEARER | 2 | TIMROD ROAD | INSTALLING REPLACEMENT WINDOWS | R | 1 | 22 | 6000 | 85 |
| 15-067 | DUFFY | 325 | WASHINGTON STREET | RENO. OF DWELLING UNITS, CONST. A | R | 32 | 19 | 117000 | 1195 |
| 15-068 | DWL STONEHAVEN, LLC | 71 | EMERALD LANE | NEW CONST. A SFD WITH ATT. GARAGE | R | F | 22A-1 | 365000 | 3675 |
| 15-071 | RIVER VALLEY DEV. CORP. | 66 | CHILDS DRIVE | NEW CONST. SFD WITH ATT. GARAGE | R | N | 8A-S | 250000 | 2525 |
| 15-072 | THOMPSON | 18 | FOREST STREET | RENOV. 3RD FLOOR FOR A BEDROOM | R | 24 | 13 | 500 | 35 |
| 15-075 | R. KAUFMAN & T. LAUIN | 53 | FIFTH STREET | DEMO./REPLACE REAR DECK ADDITION | R | 31 | 93 | 16500 | 195 |
| 15-078 | CORALUZZO | 39 | SULLIVAN DRIVE | INSTALL A STROAGE SHED | R | D | 5-8 | 1500 | 45 |
| 15-080 | DUNNS BRIDGE ASSOCIATE L | 21 | DUNNS BRIDGE LANE | REPLACE/CONST. 2ND FLR DECK DAMA | R | I | 20A-2 | 600 | 35 |
| 15-084 | GOLDEN | 19 | LISA BETH CIRCLE | KITCHEN REMODEL | R | H | 44W | 27500 | 305 |
| 15-085 | WEEDEN | 387 | SIXTH STREET | DEMO. A SFD & GARAGE | R | D | 15 | 0 | 50 |
| 15-087 | EATON | 73 | OLD ROCHESTER ROAD | CONST./INSTALL A STORAGE SHED | R | A | 3-1 | 12000 | 145 |
| 15-090 | TOLEND ROAD PROPERTIES, L | 28 | SANDRAS RUN | NEW CONST. SFD WITH ATT. GARAGE | R | G | 24J-1 | 155000 | 1575 |
| 15-091 | TOLEND ROAD PROPERTIES, L | 26 | SANDRAS RUN | NEW CONST. SFD WITH ATT. GARAGE | R | G | 24J-1 | 140000 | 1425 |
| 15-092 | TOLEND ROAD PROPERTIES, L | 24 | SANDRAS RUN | NEW CONST. SFD WITH ATT. GARAGE | R | G | 24J-1 | 140000 | 1425 |
| 15-099 | CARROLL | 151 | DOVER POINT ROAD | DEMO AND REMOVE NORTH HALF OF B | R | M | 52A | 0 | 50 |
| 15-100 | REDMAN | 15 | GRANDVIEW DRIVE | CONST. A FRONT PORCH EXTENSION/E | R | F | 43-5 | 18000 | 205 |
| 15-102 | HURLBERT | 9 | HOMESTEAD LANE | CONST. A FRONT FARMERS PORCH AD | R | L | 9L | 10000 | 125 |
| 15-103 | KELLEY | 31 | WENTWORTH TERRACE | DEMO & REMOVE A DETACHED GARAG | R | 8 | 46 | 0 | 50 |

| Permit # | Owner's Last Name | Street # | Street | Description | Type | Map | Lot | Construction Value | Fee |
|----------|----------------------|----------|-----------------|---------------------------------------|------|-----|------|--------------------|-----|
| 15-107 | THOMPSON | 11 | BIRCHWOOD PLACE | INSTALL A STORAGE SHED | R | 17 | 74 | 2700 | 55 |
| 15-118 | P. MELONEY & N. BELL | 157 | SPUR ROAD | REINSTATING B13-343, & ADD ADD'L CO R | R | L | 41 | 26000 | 285 |
| 15-123 | PROULX, JACLYN | 97 | GROVE STREET | RNEOV. (NEW ROOF, REPLACE WINDO | R | 30 | 153C | 28000 | 305 |

Total Permits Issued: 50

Total Construction Value: \$7,207,800.00

Total Fees Collected: \$71,116.00

| Type of Permits Issued | | Certificate of Occupancy's | |
|-----------------------------|----|-----------------------------|-----------|
| Commercial | 10 | Change of Use | 0 |
| Commercial Renovations | 0 | Commercial | 1 |
| Convert 1 to 2 Fmly Dwlg | 0 | Convert 1 to 2 Fmly Dwlg | 1 |
| Two Family Dwelling | 0 | Two Family Dwelling | 0 |
| Multi-Family Dwelling Units | 0 | Industrial | 0 |
| Industrial | 0 | Renovations | 4 |
| Industrial Renovations | 2 | Manufactured Dwlg | 1 |
| Manufactured Dwelling | 0 | Multi-Family Dwelling Units | 0 |
| Single Family Dwelling | 10 | Single Family Dwellings | 4 |
| Renovations Dwelling Unit | 25 | Accessory Dwelling Unit | 0 |
| Demo. of a Dwelling Unit | 3 | | |
| Accessory Dwelling Unit | 0 | | |
| | | Total | 11 |

PLANNING BOARD APPROVED PROJECTS

| NAME | STREET NAME | | Total Units | Units Built* | Units left | DATE OF PB SIGNATURE | DATE OF PB APPROVAL | SCRD DATE | PLANNING FILE # | MAP | L0T | EXPIRATION DATE | SCHOOL | Students** |
|-----------------------------|------------------------|-----------|-------------|--------------|------------|----------------------|---------------------|------------|-----------------|-----|------|-----------------|--------|---------------|
| Code | H = Homes | A = Apts. | C = Condos | | | | | | | | | | | |
| Multi-Family: | | | | | | | | | | | | | | |
| Yacht Club | Portland Ave | A | 19 | 9 | 10 | 12/23/2014 | 10/14/2014 | Site | P14-45 | 24 | 104 | 12/23/2019 | H | 2.09 |
| Bradley Commons | Central Ave | A | 47 | 0 | 47 | 9/23/2014 | 9/23/2014 | Site | P14-34 | 27 | 2/3 | | H | 5.17 |
| First Street @ Garrison | First Street | A | 32 | 32 | 0 | 6/12/2014 | 2/25/2014 | Site | P14-03 | 6 | 3 | 6/12/2019 | H | 3.52 |
| First Rate Realty | Silver/Central | A | 16 | 16 | 0 | 9/24/2013 | 6/25/2013 | Site | P13-20 | 12 | 28 | 9/24/2018 | W | 1.76 |
| Field and Foster | Central Ave | A | 18 | 18 | 0 | 2/11/2014 | 11/12/2013 | 2/13/2014 | P13-60 | 3 | 42 | 2/11/2019 | H | 1.98 |
| Cochecho Falls Mills | Central Ave | A | 120 | 74 | 46 | 12/20/2011 | 11/28/2011 | Site | P11-60 | 3 | 3 | 12/20/2015 | H | 13.2 |
| Sherman School | School Street | C | 48 | 0 | 48 | 9/27/2011 | 10/26/2010 | Site | P10-39 | 3 | 10 | 9/27/2016 | G | 7.68 |
| Paolini | Clancy Drive | C | 12 | 12 | 0 | 1/9/2014 | 10/22/2013 | Site | P13-37 | 1 | 12 | 1/9/2019 | G | 1.92 |
| New Meadows Inc | Knox Marsh Rd | A | 120 | 72 | 48 | 9/27/2005 | 9/27/2005 | Site | P04-04 | H | 35C | 9/27/2009 | W | 13.2 |
| Total: Multi-family | | | 432 | 233 | 199 | | | | | | | | | 50.52 |
| Subdivisions: | | | | | | | | | | | | | | |
| Kelly Brook Meadows | Old Stage Road | H | 9 | 4 | 5 | 4/29/2014 | 3/25/2014 | 5/9/2014 | P14-01 | G | 36 | 4/29/2019 | W | 3.33 |
| Foster's Way | Fosters Dr | H | 5 | 1 | 4 | 9/17/2014 | 12/17/2013 | | P13-49 | L | 89-1 | 9/17/2019 | G | 1.85 |
| Kemen | Sixth St | H | 1 | 0 | 1 | 4/29/2014 | 8/27/2013 | 5/1/2014 | P13-43 | B | 1D | 4/29/2019 | H | 0.37 |
| Child's Subdivision | Childs Dr | H | 20 | 9 | 11 | 4/9/2013 | 3/28/2013 | 3/29/2013 | P12-20 | N | 8A-1 | 3/28/2018 | H | 7.4 |
| Fresian Drive | Arch St | H | 11 | 2 | 9 | 7/30/2013 | 10/23/2012 | 8/1/2013 | P12-28 | 11 | 16 | 7/30/2018 | W | 4.07 |
| Tidewater Farm | Winterberry Dr | H | 7 | 6 | 1 | 6/16/2011 | 4/26/2011 | 6/20/2011 | P10-51 | N | 8 | 6/16/2016 | H | 2.59 |
| Labrador Woods | Labrador Dr | H | 9 | 6 | 3 | 7/19/2010 | 5/25/2010 | 7/19/2010 | P10-19 | A | 51-9 | 7/19/2014 | H | 3.33 |
| Hidden Valley Drive | Hidden Valley Dr | H | 10 | 8 | 2 | 7/30/2009 | 3/24/2009 | 8/4/2009 | P09-03 | I | 94C | 7/30/2013 | G | 3.7 |
| Harbor Hills | Shore Rd | H | 16 | 12 | 4 | 8/10/2010 | 3/23/2010 | 8/11/2010 | P07-39 | L | 89G | 8/10/2014 | G | 5.92 |
| Paddocks/Tidewater Farms | Saddle Trail Dr | H | 9 | 4 | 5 | 2/21/2008 | 10/23/2007 | 2/21/2008 | P07-43 | N | 8 | 2/21/2012 | G | 3.33 |
| Picnic Rock | Back River Rd | H | 21 | 7 | 14 | 10/31/2007 | 7/10/2007 | 11/6/2007 | P07-32 | 16 | 20 | 10/31/2011 | G | 7.77 |
| Schooner Landing | Schooner Dr | H | 10 | 9 | 1 | 7/19/2007 | 4/10/2007 | 7/25/2007 | P06-54 | M | 96A | 7/19/2011 | G | 3.7 |
| Pacific Landing | Pacific/Nye | H | 15 | 14 | 1 | 2/8/2007 | 7/25/2006 | 2/8/2007 | P05-72 | E | 49 | 2/18/2011 | W | 5.55 |
| Goldberg/Tolend Rd Prop. | Stocklan Dr, etc | H | 72 | 44 | 28 | 10/5/2006 | 7/14/2005 | 11/2/2006 | P03-36 | G | 24 | 10/5/2010 | W | 26.64 |
| StoneCroft | Carriage Hill Ln | H | 11 | 9 | 2 | 8/9/2005 | 5/24/2005 | 8/9/2005 | P05-18 | A | 16 | 8/9/2009 | H | 4.07 |
| Havenwood Farm at Alden | Boxwood/Wildewood | H | 32 | 26 | 6 | 6/6/2005 | 5/10/2005 | 6/7/2005 | P04-42 | B | 21 | 6/6/2009 | H | 11.84 |
| Emerald Woods I & II | Emerald Ln | H | 25 | 21 | 4 | 12/6/2004 | 9/28/2004 | 12/10/2004 | P02-01 | F | 27 | 12/6/2008 | W | 9.25 |
| Weeden | Garrison Rd | H | 4 | 3 | 1 | 9/28/2004 | 6/22/2004 | 10/4/2004 | P04-25 | I | 1P | 9/24/2008 | G | 1.48 |
| Cornerstone Crossing III | Conerstone Dr | H | 18 | 17 | 1 | 7/28/2005 | 4/12/2005 | 8/1/2005 | P05-13 | B | 18 | 7/28/2011 | H | 6.66 |
| Total: Single Family | | | 305 | 202 | 103 | | | | | | | | | 112.85 |
| TOTAL APPROVED UNITS | | | 737 | 435 | 302 | | | | | | | | | 163 |
| Elderly: | | | | | | | | | | | | | | |
| Pointe Place | Pointe Place | H | 33 | 0 | 33 | | 11/19/2014 | | P14-77 | K | 19 | | G | |
| The Village at Thornwood | Jacqueline Dr/Sonia Dr | H | 62 | 55 | 7 | 7/2/2008 | 3/13/2007 | | P06-55 | M | 4 | 7/2/2011 | G | |
| Arbor Woods | Cielo Dr | H | 63 | 38 | 27 | 2/20/2007 | 1/9/2007 | 2/20/2007 | P06-25 | H | 4 | 2/20/2011 | W | |
| Total: Elderly | | | 158 | 93 | 67 | | | | | | | | | |
| APPROVED + ELDERLY | | | 895 | 528 | 369 | | | | | | | | | 163 |

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
 C:\Users\bessettec.DOVERNET\Desktop\CM Report\2015\2015.05.13\Copy of subdivisions apr '15

FY15 Storm Management Summary Report

| Date | Condition | Approximate Accumulation in "s | Total O/T hrs | Total O/T Cost | Contractor Cost | Salt Ton | Salt Cost | Salt/ Sand Yard | Sand Cost | Salt Brine | Brine Cost | Total Storm Cost |
|------------|-----------------------|--------------------------------|----------------|------------------|------------------|----------------|------------------|--------------------|-----------------|----------------|-------------------|----------------------|
| 11/18/2014 | Black Ice | 0 | 16.00 | \$ 118.88 | \$ - | 7.25 | \$ 351.12 | 0 | \$ - | \$ - | \$ - | \$ 470.00 |
| 11/26/2014 | Wet Snow | 7 | 644.1 | \$ 19,519.06 | \$ 4,211.00 | 235.3 | \$ 11,381.46 | 106.5 | \$ 1,304.63 | \$ - | \$ - | \$ 36,416.14 |
| 11/28/2014 | Snow | 1.5 | 83.1 | \$ 2,535.92 | \$ 2,440.00 | 46 | \$ 2,225.02 | 23 | \$ 281.75 | \$ - | \$ - | \$ 7,482.69 |
| 12/3/2014 | Wet Snow | .5 | 58.7 | \$ 1,816.20 | \$ 260.00 | 120 | \$ 5,804.40 | 56 | \$ 686.00 | \$ - | \$ - | \$ 8,566.60 |
| 12/6/2014 | Wet Snow | 1 | 107.1 | \$ 3,041.56 | \$ 2,010.00 | 107.5 | \$ 5,199.78 | 50 | \$ 612.50 | \$ - | \$ - | \$ 10,863.83 |
| 12/7/2014 | Icy Roads | 0 | 37.5 | \$ 1,304.34 | \$ - | 29 | \$ 1,402.73 | 6 | \$ 73.50 | \$ - | \$ - | \$ 2,780.57 |
| 12/8/2014 | Snow Pick-up | 0 | 30 | \$ 982.43 | \$ 950.00 | 2 | \$ 96.74 | 0 | \$ - | \$ - | \$ - | \$ 2,029.17 |
| 12/9/2014 | Icy Roads | 0 | 64.8 | \$ 1,869.90 | \$ 520.00 | 20.5 | \$ 991.59 | 187 | \$ 2,290.75 | \$ - | \$ - | \$ 5,672.23 |
| 12/12/2014 | Icy Roads | 0 | 53.5 | \$ 1,564.96 | \$ 260.00 | 108 | \$ 5,223.96 | 12 | \$ 147.00 | \$ - | \$ - | \$ 7,195.92 |
| 12/21/2014 | Icy Roads | 0 | 20 | \$ 592.02 | \$ - | 5 | \$ 241.85 | 3 | \$ 36.75 | \$ - | \$ - | \$ 870.62 |
| 1-3/4-2015 | Wet Snow | 3.5 | 363.25 | \$ 10,776.84 | \$ 1,639.00 | 67 | \$ 3,240.79 | 281.5 | \$ 3,448.38 | 3,000 | \$ 219.00 | \$ 19,324.00 |
| 1/5/2015 | Icy Roads | 0 | 36.4 | \$ 1,058.27 | \$ 260.00 | 43 | \$ 2,079.91 | 187.5 | \$ 2,296.88 | \$ - | \$ - | \$ 5,695.06 |
| 1/6/2015 | Snow Removal | 0 | 42.5 | \$ 1,214.00 | \$ 1,530.00 | 0 | \$ - | 14 | \$ 171.50 | \$ - | \$ - | \$ 2,915.50 |
| 1/8/2015 | Snow Removal | 0 | 32 | \$ 944.30 | \$ - | 0 | \$ - | 3 | \$ 36.75 | \$ - | \$ - | \$ 981.05 |
| 1/9/2015 | Wet Snow | 2 | 0 | \$ - | \$ 910.00 | 102.5 | \$ 4,957.93 | 230 | \$ 2,817.50 | \$ - | \$ - | \$ 8,685.43 |
| 1/12/2015 | Wet Snow | 2 | 65.8 | \$ 1,645.33 | \$ 1,082.00 | 97.5 | \$ 4,716.08 | 207.5 | \$ 2,541.88 | \$ - | \$ - | \$ 9,985.28 |
| 1/13/2015 | Icy Roads | 0 | 60.7 | \$ 1,839.31 | \$ 390.00 | 26 | \$ 1,257.62 | 143 | \$ 1,751.75 | \$ - | \$ - | \$ 5,238.68 |
| 1/15/2015 | Snow | 0.75 | 100.8 | \$ 2,885.70 | \$ 260.00 | 95 | \$ 4,595.15 | 276.5 | \$ 3,387.13 | \$ - | \$ - | \$ 11,127.98 |
| 1/18/2015 | Icy Roads noon - 3 pm | 0 | 28 | \$ 791.54 | \$ - | 46.5 | \$ 2,249.21 | 0 | \$ - | \$ - | \$ - | \$ 3,040.75 |
| 1/18/2015 | Icy Roads 5:30-9 pm | 0 | 28 | \$ 791.54 | \$ - | 60 | \$ 2,902.20 | 14 | \$ 171.50 | \$ - | \$ - | \$ 3,865.24 |
| 1/19/2015 | Icy Roads | 0 | 63.4 | \$ 1,810.32 | \$ 260.00 | 71.5 | \$ 3,458.46 | 103.5 | \$ 1,267.88 | \$ - | \$ - | \$ 6,796.65 |
| 1-24/25-15 | Wet Snow | 7 | 503.6 | \$ 15,535.21 | \$ 5,847.00 | 180.5 | \$ 8,730.79 | 178.5 | \$ 2,186.63 | 4,000 | \$ 292.00 | \$ 32,591.62 |
| 1/27/2015 | Snow | 30 | 824.8 | \$ 25,181.50 | \$ 7,621.00 | 62 | \$ 2,998.94 | 155.5 | \$ 1,904.88 | \$ - | \$ - | \$ 37,706.31 |
| 1/28/2015 | Snow Removal | 0 | 54.7 | \$ 1,830.04 | \$ 6,375.00 | 28 | \$ 1,354.36 | 0 | \$ - | \$ - | \$ - | \$ 9,559.40 |
| 1/30/2015 | Snow | 6 | 367.15 | \$ 11,437.31 | \$ 4,262.00 | 210 | \$ 10,157.70 | 177 | \$ 2,168.25 | \$ - | \$ - | \$ 28,025.26 |
| 1/31/2015 | Parking lot snow rem. | 0 | 0 | \$ - | \$ 1,550.00 | 0 | \$ - | 0 | \$ - | \$ - | \$ - | \$ 1,550.00 |
| 1/31/2015 | Snow Removal | 0 | 110.6 | \$ 3,545.15 | \$ 2,740.00 | 0 | \$ - | 10 | \$ 122.50 | \$ - | \$ - | \$ 6,407.65 |
| 2/2/2015 | Snow | 11 | 537.37 | \$ 16,959.74 | \$ 5,452.00 | 102 | \$ 4,933.74 | 210 | \$ 2,572.50 | \$ - | \$ - | \$ 29,917.98 |
| 2/4/2015 | Snow Removal | 0 | 97.5 | \$ 2,994.37 | \$ 3,963.00 | 0 | \$ - | 10 | \$ 122.50 | \$ - | \$ - | \$ 7,079.87 |
| 2/5/2015 | Snow | 6.5 | 70.9 | \$ 2,129.07 | \$ 2,580.00 | 151.5 | \$ 7,328.06 | 108 | \$ 1,323.00 | \$ - | \$ - | \$ 13,360.13 |
| 2-8/9-15 | Snow | 11 | 741.85 | \$ 23,147.55 | \$ 6,899.00 | 95.5 | \$ 4,619.34 | 271.5 | \$ 3,325.88 | \$ - | \$ - | \$ 37,991.76 |
| 2/10/2015 | Snow Removal | 0 | 96.5 | \$ 3,143.83 | \$ 7,462.00 | 0 | \$ - | 14 | \$ 171.50 | \$ - | \$ - | \$ 10,777.33 |
| 2/11/2015 | Snow Removal | 0 | 102 | \$ 3,199.91 | \$ 10,916.50 | 0 | \$ - | 5 | \$ 61.25 | \$ - | \$ - | \$ 14,177.66 |
| 2/12/2015 | Snow | 1 | 68.6 | \$ 2,217.07 | \$ 2,365.00 | 14 | \$ 677.18 | 171.5 | \$ 2,100.88 | \$ - | \$ - | \$ 7,360.13 |
| 2/12/2015 | Snow Removal | 0 | 116 | \$ 3,562.87 | \$ 8,152.00 | 0 | \$ - | 7 | \$ 85.75 | \$ - | \$ - | \$ 11,800.62 |
| 2/14/2015 | Snow | 10 | 510.4 | \$ 15,937.30 | \$ 10,304.00 | 94 | \$ 4,546.78 | 272.5 | \$ 3,338.13 | \$ - | \$ - | \$ 34,126.21 |
| 2/19/2015 | Snow | 4.5 | 99.4 | \$ 3,015.16 | \$ 2,224.00 | 84 | \$ 4,063.08 | 161 | \$ 1,972.25 | \$ - | \$ - | \$ 11,274.49 |
| 2/19/2015 | Snow Removal | 0 | 56.5 | \$ 1,793.04 | \$ 4,000.00 | 0 | \$ - | 0 | \$ - | \$ - | \$ - | \$ 5,793.04 |
| 2-21/22-15 | Snow | 3 | 126.6 | \$ 3,671.68 | \$ 1,801.00 | 131.5 | \$ 6,360.66 | 64 | \$ 784.00 | \$ - | \$ - | \$ 12,617.34 |
| 3/1/2015 | Snow | 1.5 | 125.7 | \$ 3,913.17 | \$ 2,085.00 | 176 | \$ 8,513.12 | 41 | \$ 502.25 | \$ - | \$ - | \$ 15,013.54 |
| 3/3/2015 | Snow | 1.5 | 83.3 | \$ 2,586.25 | \$ 715.00 | 183.5 | \$ 8,875.90 | 6 | \$ 73.50 | \$ - | \$ - | \$ 12,250.65 |
| 3/5/2015 | Snow Removal | 0 | 82 | \$ 2,790.74 | \$ 5,269.50 | 0 | \$ - | 7 | \$ 85.75 | \$ - | \$ - | \$ 8,145.99 |
| 3/15/2015 | Icy Roads | 0 | 34.6 | \$ 1,035.04 | \$ - | 0 | \$ - | 135.6 | \$ 1,661.10 | \$ - | \$ - | \$ 2,696.14 |
| 4/9/2015 | Snow | 1.5 | 81.3 | \$ 2,232.02 | \$ 195.00 | 152.5 | \$ 7,376.43 | 0 | \$ - | \$ - | \$ - | \$ 9,803.44 |
| | | 112.25 | 6827.02 | 208960.41 | 119760.00 | 2954.55 | 142912.02 | 3909.10 | 47886.48 | 7000.00 | 511.00 | \$ 520,029.91 |
| | | | | | | | | | | | Total FY15 | \$ 520,029.91 |

City of Dover
Police Facility:

As of April 30, 2015

| | <i>DATE</i> | <i>DESCRIPTION</i> | <i>AMOUNT PAID</i> | <i>INVOICE #</i> | <i>VENDOR NAME</i> |
|-------------------|-----------------|--|--------------------|------------------|--|
| Approved Budget | \$ 9,900,000.12 | | | | |
| | 1/30/2014 | Police Facility Phase I | \$65,076.00 | 5286 | LAVALLEE BRENSINGER ARCHITECTS |
| | 3/13/2014 | Police Facility Phase I | \$19,915.50 | 5631 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/17/2014 | Police Facility Phase I | \$7,366.50 | 5589 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/17/2014 | Orchard St Geotechnical and Phase II ESA PD FACILI | \$9,563.48 | 45858 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 4/24/2014 | Standard Traffic Impact Assessment for Orchard St | \$3,100.00 | 1 | CIVILWORKS, INC |
| | 5/1/2014 | Orchard St Geotechnical and Phase II ESA PD FACILI | \$2,316.52 | 45931 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 5/29/2014 | Area A - Chestnut St | \$1,800.00 | 9969 | MCENEANEY SURVEY ASSOC., INC. |
| | 5/29/2014 | Area B - Aubuchon Hardware | \$3,420.00 | 9969 | MCENEANEY SURVEY ASSOC., INC. |
| | 5/29/2014 | Area C - Detail Boring Locations | \$750.00 | 9969 | MCENEANEY SURVEY ASSOC., INC. |
| | 6/12/2014 | Police Facility Phase IIA Basic Architectural & E | \$45,430.00 | 6008 | LAVALLEE BRENSINGER ARCHITECTS |
| | 6/12/2014 | Police Facility Phase IIB Required Additional Svs | \$37,250.00 | 6008 | LAVALLEE BRENSINGER ARCHITECTS |
| | 6/19/2014 | Police Facility Phase IIA Basic Architectural & E | \$37,250.00 | 6013 | LAVALLEE BRENSINGER ARCHITECTS |
| | 6/30/2014 | Police Facility Phase IIA Basic Architectural & E | \$110,240.00 | 6860 | LAVALLEE BRENSINGER ARCHITECTS |
| | 6/30/2014 | Police Facility Phase IIB Required Additional Svs | \$17,000.00 | 6120 | LAVALLEE BRENSINGER ARCHITECTS |
| | 6/30/2014 | Police Facility Phase IIA reimbursables allowance | \$8,268.00 | 6860 | LAVALLEE BRENSINGER ARCHITECTS |
| | 8/14/2014 | preconstruction services for Dover Police Facility | \$5,075.66 | 14-030 | HARVEY CONSTRUCTION CORPORATION |
| | 10/16/2014 | Police Facility Phase IIA Basic Architectural & E | \$6,890.00 | 7027 | LAVALLEE BRENSINGER ARCHITECTS |
| | 10/16/2014 | Police Facility Phase IIA Basic Architectural & E | \$75,790.00 | 6994 | LAVALLEE BRENSINGER ARCHITECTS |
| | 10/16/2014 | Police Facility Phase IIB Required Additional Svs | \$24,500.00 | 6996 | LAVALLEE BRENSINGER ARCHITECTS |
| | 10/16/2014 | Police Facility Phase IIB Required Additional Svs | \$20,250.00 | 7027 | LAVALLEE BRENSINGER ARCHITECTS |
| | 10/30/2014 | preconstruction services for Dover Police Facility | \$5,347.94 | 14-041-A | HARVEY CONSTRUCTION CORPORATION |
| | 11/26/2014 | Police Facility Phase IIA Basic Architectural & E | \$74,412.00 | 7090 | LAVALLEE BRENSINGER ARCHITECTS |
| | 1/8/2015 | Area B - Aubuchon Hardware | \$380.00 | 14-2052 | MCENEANEY SURVEY ASSOC., INC. |
| | 2/5/2015 | Police Facility Phase IIA Basic Architectural & Eng. | \$44,214.00 | 7188 | LAVALLEE BRENSINGER ARCHITECTS |
| | 2/5/2015 | Police Facility Phase IIA Basic Architectural & E | \$26,586.00 | 7188 | LAVALLEE BRENSINGER ARCHITECTS |
| | 2/5/2015 | Police Facility Phase IIA reimbursables allowance | \$8,572.80 | 7188 | LAVALLEE BRENSINGER ARCHITECTS |
| | 2/5/2015 | Police Facility Phase IIB Required Additional Svs | \$7,670.91 | 7187 | LAVALLEE BRENSINGER ARCHITECTS |
| | 2/12/2015 | preconstruction services for Dover Police Facility | \$4,576.40 | 14-052 | HARVEY CONSTRUCTION CORPORATION |
| | 3/5/2015 | Facility Construction - Guaranteed Maximum Price | \$5,000.00 | 15-004-A | HARVEY CONSTRUCTION CORPORATION |
| | 3/19/2015 | Facility Construction - Guaranteed Maximum Price | \$118,857.90 | #7 B14007-! | HARVEY CONSTRUCTION CORPORATION |
| | 4/16/2015 | Police Facility Phase IIA Basic Architectural & E | \$29,489.20 | 7255 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/23/2015 | Police Facility Phase IIA Basic Architectural & E | \$12,953.20 | 7332 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/23/2015 | Police Facility Phase IIB Required Additional Svs | \$500.00 | 7334 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/23/2015 | Facility Construction - Guaranteed Maximum Price | \$102,305.13 | #8 B14007-! | HARVEY CONSTRUCTION CORPORATION |
| Expended To Date | \$942,117.14 | | \$942,117.14 | | |
| | | <i>DESCRIPTION</i> | <i>ENCUMBRANCE</i> | | <i>VENDOR NAME</i> |
| | | Civil and Architectural design, Engineering Services | \$46,548.29 | | LAVALLEE BRENSINGER ARCHITECTS |
| | | Police Facility Phase IIA Basic Architectural & Eng. | \$87,945.60 | | LAVALLEE BRENSINGER ARCHITECTS |
| | | Facility Construction - Guaranteed Maximum Price | \$8,229,680.00 | | HARVEY CONSTRUCTION CORPORATION |
| | | Site work for Police Station per bid | \$120,910.09 | | HARVEY CONSTRUCTION CORPORATION |
| | | C-15 Diesel Generator | \$115,000.00 | | SOUTHWORTH-MILTON INC |
| Encumbrances | \$8,600,083.98 | | \$8,600,083.98 | | |
| Available Balance | \$ 357,799.00 | | | | |

**City of Dover
Parking Garage:**

As of April 30, 2015

| | DATE | DESCRIPTION | AMOUNT PAID | INVOICE # | VENDOR NAME |
|-----------------|------------------|--|--------------------|------------------|--|
| Approved Budget | \$ 11,600,000.00 | | | | |
| | 4/17/2014 | Phase IIA Basic Architectural & Engineering | \$46,400.00 | 5590 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/17/2014 | Appraisal - 125 Washignton St | \$2,750.00 | 3/27/2014 | HORIZON ASSOCIATES |
| | 5/1/2014 | Orchard St Geotechnical and Phase II ESA PARKING GARAGE | \$2,096.28 | 45931 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 5/1/2014 | Chestnut St/Orchard St Utility Relocation | \$119,082.00 | 9S420130 | PUBLIC SERVICE OF N.H. |
| | 5/15/2014 | Chestnut St /Orchard St Utility Relocation | \$64,380.76 | Z2014-0442 | FAIRPOINT COMMUNICATIONS, INC. |
| | 5/22/2014 | Standard Traffic Impact Assessment for Orchard St | \$3,100.00 | 2 | CIVILWORKS, INC |
| | 6/5/2014 | Orchard St Geotechnical and Phase II ESA PARKING GARAGE | \$2,492.50 | 46250 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 6/12/2014 | parking garage architectural and Engineering svcs | \$77,595.00 | 6009 | LAVALLEE BRENSINGER ARCHITECTS |
| | 6/19/2014 | Orchard St Geotechnical and Phase II ESA PARKING GARAGE | \$2,411.25 | 46251 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 6/19/2014 | Orchard St Geotechnical and Phase II ESA PARKING GARAGE | \$4,879.97 | 46252 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 6/26/2014 | Orchard St Assess Soils for Arsenic, reporting and | \$3,278.09 | 46446 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 6/30/2014 | Orchard St Cone penetrometer testing, surface seis | \$13,000.00 | 46527 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 6/30/2014 | parking garage architectural and Engineering svcs | \$103,460.00 | 6121 | LAVALLEE BRENSINGER ARCHITECTS |
| | 8/14/2014 | preconstruction services for Dover Parking Garage | \$3,409.00 | 14-030-1 | HARVEY CONSTRUCTION CORPORATION |
| | 8/28/2014 | Orchard St groundwater quality, NHDES meetings & p | \$5,790.00 | 46100 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 8/28/2014 | Orchard St Assess Soils for Arsenic, reporting and | \$1,588.07 | 46100 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 8/28/2014 | ORCHARD ST additional monitoring well installation | \$1,640.00 | 46100 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 9/25/2014 | Orchard St Assess Soils for Arsenic, reporting and | \$1,008.84 | 46889 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 9/25/2014 | sampling for quality of Antimony and reporting Orc | \$1,945.00 | 46889 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 10/16/2014 | parking garage architectural and Engineering svcs | \$71,128.75 | 6995 | LAVALLEE BRENSINGER ARCHITECTS |
| | 10/16/2014 | Additional Civil & Architectural svcs parking garag | \$6,466.25 | 7028 | LAVALLEE BRENSINGER ARCHITECTS |
| | 10/30/2014 | preconstruction services for Dover Parking Garage | \$3,681.28 | 14-041 | HARVEY CONSTRUCTION CORPORATION |
| | 10/30/2014 | site work for Parking Garage per bid | \$162,234.82 | 14-041 | HARVEY CONSTRUCTION CORPORATION |
| | 11/26/2014 | site work for Parking Garage per bid | \$216,227.47 | 14-043 | HARVEY CONSTRUCTION CORPORATION |
| | 11/26/2014 | parking garage architectural and Engineering svcs | \$69,835.50 | 7089 | LAVALLEE BRENSINGER ARCHITECTS |
| | 11/26/2014 | Additional Civil & Architectural svcs parking garage | \$26,236.00 | 7089 | LAVALLEE BRENSINGER ARCHITECTS |
| | 12/24/2014 | site work for Parking Garage per bid | \$543,560.84 | 14-048 | HARVEY CONSTRUCTION CORPORATION |
| | 12/24/2014 | Project Engineer and Soil Tests | \$1,310.00 | 14100139-03 | JOHN TURNER CONSULTING INC |
| | 1/8/2015 | Addl Work Prepare & Submit new subdivision lot lin | \$2,390.00 | 14-2052 | MCENEANEY SURVEY ASSOC., INC. |
| | 1/29/2015 | parking garage architectural and Engineering svcs | \$17,091.48 | 7142 | LAVALLEE BRENSINGER ARCHITECTS |
| | 1/29/2015 | c/o 18 Geotech Eng & Phase II esa services Orchard | \$5,477.50 | 47567 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 2/5/2015 | parking garage architectural and Engineering svcs | \$74,491.20 | 7189 | LAVALLEE BRENSINGER ARCHITECTS |
| | 2/12/2015 | preconstruction services for Dover Parking Garage | \$2,909.72 | 14-052-A | HARVEY CONSTRUCTION CORPORATION |
| | 2/12/2015 | Site work for Parking garage | \$158,832.86 | 14-052-A | HARVEY CONSTRUCTION CORPORATION |
| | 2/12/2015 | site work for Parking garage | \$248,832.73 | 14-052-A | HARVEY CONSTRUCTION CORPORATION |
| | 2/26/2015 | c/o 18 Geotech Eng & Phase II esa services Orchard | \$4,022.50 | 47352 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 2/26/2015 | Overages on Orchard St | \$2,465.15 | 47352 | RANSOM ENVIRONMENTAL CONSULTANTS, INC. |
| | 3/5/2015 | Site work for Parking garage | \$167,631.64 | 15-004 | HARVEY CONSTRUCTION CORPORATION |
| | 3/5/2015 | Site work for Parking garage | \$287,329.64 | 15-004 | HARVEY CONSTRUCTION CORPORATION |
| | 3/5/2015 | Progress payment - Guaranteed Maximum Price Construction | \$1,884.41 | 15-004 | HARVEY CONSTRUCTION CORPORATION |
| | 3/19/2015 | Progress payment - Guaranteed Maximum Price Construction | \$242,208.58 | #7 B14007-G | HARVEY CONSTRUCTION CORPORATION |
| | 4/9/2015 | Engineering and Piles Inspection | \$525.00 | 1410139-05 | JOHN TURNER CONSULTING INC |
| | 4/9/2015 | Engineering and Asphalt Field Inspection | \$1,050.00 | 14100139-04 | JOHN TURNER CONSULTING INC |
| | 4/16/2015 | parking garage architectural and Engineering svcs | \$11,745.26 | 7256 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/16/2015 | Additional Civil & Architectural svcs parking garage | \$9,464.04 | 7256 | LAVALLEE BRENSINGER ARCHITECTS |
| | 4/23/2015 | Additional Civil & Architectural svcs parking garage | \$8,276.80 | 7333 | LAVALLEE BRENSINGER ARCHITECTS |

**City of Dover
Parking Garage:**

As of April 30, 2015

| | <i>DATE</i> | <i>DESCRIPTION</i> | <i>AMOUNT PAID</i> | <i>INVOICE #</i> | <i>VENDOR NAME</i> |
|-------------------|-------------|--|-----------------------|------------------|---------------------------------------|
| Expended To Date | 4/23/2015 | Progress payment - Guaranteed Maximum Price Construction | \$473,728.09 | #8 B14007-G | HARVEY CONSTRUCTION CORPORATION |
| | | | <u>\$3,281,344.27</u> | | |
| | | <i>DESCRIPTION</i> | <i>ENCUMBRANCE</i> | | <i>VENDOR NAME</i> |
| | | Pile Doc & Observation; Geotech Design Support | \$11,399.90 | | RANSOM ENVIRONMENTAL CONSULTANTS, INC |
| | | Independent Construction Inspections | \$18,320.00 | | JOHN TURNER CONSULTING INC |
| | | Parking garage architectural and Engineering svcs | \$60,711.00 | | LAVALLEE BRENSINGER ARCHITECTS |
| | | Additional Civil & Architectural svcs parking garage | \$2,028.91 | | LAVALLEE BRENSINGER ARCHITECTS |
| | | Construction - Guaranteed Maximum Price | \$8,180,639.42 | | HARVEY CONSTRUCTION CORPORATION |
| Encumbrances | | | <u>\$8,273,099.23</u> | | |
| Available Balance | \$ | 45,556.50 | | | |

PO Report
Month Ending April 2015

| DAC | PO Date | PO No. | Vendor Name | Amount |
|-------------------------------|------------|-----------|---|--------------|
| Executive | 04/16/2015 | 201509887 | CCMSI | \$5,911.86 |
| Community Services Department | 04/01/2015 | 201509464 | MB BARK MULCH LLC | \$6,280.00 |
| City Finance Office | 04/07/2015 | 201509628 | EVERSOURCE ENERGY | \$6,301.90 |
| Community Services Department | 04/07/2015 | 201509621 | FISHER AUTO PARTS 451 / FED. AUTO PARTS | \$6,491.10 |
| Fire and Rescue | 04/14/2015 | 201509796 | STATE OF NH-DOT | \$6,552.21 |
| Police | 04/16/2015 | 201509903 | STATE OF NH-DOT | \$6,827.35 |
| City Finance Office | 04/01/2015 | 201509466 | UNITIL NH | \$7,667.05 |
| Community Services Department | 04/27/2015 | 201510199 | GREATVIEW LANDSCAPE CO., LLC | \$7,680.00 |
| Executive | 04/29/2015 | 201510260 | ACCESS AV | \$8,613.00 |
| City Finance Office | 04/14/2015 | 201509771 | BAYRING COMMUNICATIONS | \$9,104.61 |
| Community Services Department | 04/15/2015 | 201509873 | XYLEM DEWATERING SOLUTIONS, INC. | \$10,658.00 |
| Community Services Department | 04/22/2015 | 201509979 | STATE OF NH-DOT | \$11,557.05 |
| City Finance Office | 04/07/2015 | 201509626 | EVERSOURCE ENERGY | \$11,611.62 |
| City Finance Office | 04/07/2015 | 201509631 | UNITIL NH | \$15,645.00 |
| City Finance Office | 04/07/2015 | 201509630 | EVERSOURCE ENERGY | \$15,660.00 |
| City Finance Office | 04/09/2015 | 201509677 | EVERSOURCE ENERGY | \$16,538.00 |
| City Finance Office | 04/09/2015 | 201509678 | EVERSOURCE ENERGY | \$17,778.00 |
| Police | 04/20/2015 | 201509935 | JOHN TURNER CONSULTING INC | \$18,320.00 |
| City Finance Office | 04/14/2015 | 201509777 | SANTA BUCKLEY ENERGY | \$21,848.15 |
| City Finance Office | 04/15/2015 | 201509871 | SANTA BUCKLEY ENERGY | \$34,920.58 |
| City Finance Office | 04/01/2015 | 201509465 | EVERSOURCE ENERGY | \$36,376.33 |
| City Finance Office | 04/07/2015 | 201509629 | EVERSOURCE ENERGY | \$40,408.00 |
| City Finance Office | 04/09/2015 | 201509679 | EVERSOURCE ENERGY | \$42,813.00 |
| Police | 04/15/2015 | 201509872 | SOUTHWORTH-MILTON INC | \$115,000.00 |
| City Finance Office | 04/14/2015 | 201509776 | EVERSOURCE ENERGY | \$203,032.52 |

City of Dover

Bid Solicitation Report

For April 2015

5/6/2015

| Department Bid Number | Bid Date | Bid Due | Description | PO Notes |
|-------------------------------|------------|------------|--|----------|
| Community Services Q15-020 | 04/02/2015 | 04/28/2015 | Compaction Testing - Soil / Materials Testing | |
| Recreation B15059 | 04/02/2015 | 04/28/2015 | Purchase of Fitness Equipment | |
| Fire Q15-025 | 04/07/2015 | 04/21/2015 | Childresn Fire Safety Festival T-Shirts | |
| Fire Q15-026 | 04/07/2015 | 04/29/2015 | DVD/CD Reproduction of 2014 Fire Safety Festival | |

City of Dover
Bid Solicitation Report
For April 2015

5/6/2015

| Department Bid Number | Bid Date | Bid Due | Description | PO Notes |
|--|-----------------|----------------|---|-----------------|
| Community Services Q15-024 | 04/08/2015 | 04/30/2015 | Carpet Replacement at Verterans Building | |
| Community Services B15055 | 04/08/2015 | 04/30/2015 | Video Surveillance System for Water Treatment Plant | |
| Police B15035 | 04/15/2015 | 05/05/2015 | Police Clothing and Equipment | |
| Community Services B15058 | 04/15/2015 | 05/05/2015 | Griffin well Cleaning and Pump Repair | |

City of Dover
Bid Solicitation Report
For April 2015

5/6/2015

| Department Bid Number | Bid Date | Bid Due | Description | PO Notes |
|--------------------------|------------|------------|--|----------|
| Planning B15060 | 04/15/2015 | 05/12/2015 | Design Services for Waterfront Development | |
| Police B15038 | 04/21/2015 | 05/07/2015 | Stray Animal Boarding/Shelter Services | |
| Fire B15037 | 04/21/2015 | 05/06/2015 | Fire Department Uniforms an Clothing | |
| Recreation Q15-025 | 04/21/2015 | 05/07/2015 | Recreation Summer Staff Uniforms | |

City of Dover
Bid Solicitation Report
For April 2015

5/6/2015

| Department Bid Number | Bid Date | Bid Due | Description | PO Notes |
|----------------------------------|-----------------|----------------|---|-----------------|
| Police Q15-022 | 04/21/2015 | 05/14/2015 | Farrier Services | |
| Community Services Q15-027 | 04/22/2015 | 05/12/2015 | Water Quality Report | |
| Community Services B15057 | 04/22/2015 | 05/12/2015 | Hot Bituminous paving (Asphalt) Laid in Place | |
| Community Services Q15-029 | 04/28/2015 | 05/06/2015 | Cemetery Flowers | |

City of Dover
Bid Solicitation Report
For April 2015

5/6/2015

| Department | Bid Date | Bid Due | Description | PO Notes |
|------------------------------|-----------------|----------------|--|-----------------|
| Community Services B15066 | 04/29/2015 | 05/27/2015 | Consulting Services for Richardson Drive Reconstruction | |
| Community Services B15065 | 04/29/2015 | 05/27/2015 | Consulting Services for Keating-Birchwood Area | |

City of Dover

Revenues of Major Funds April 30, 2015

(General Fund Includes Property Taxes and Education Revenues)

| | <u>Budget</u> | <u>Range To Date</u> | <u>Year To Date</u> | <u>% Year To Date</u> | <u>Budget Balance</u> | <u>Encumbrance</u> | <u>Budget Available</u> | <u>% Uncollected</u> |
|--|---------------|----------------------|---------------------|---------------------------|---------------------------|--------------------|-----------------------------|--------------------------|
| REVENUES | | | | | | | | |
| 1000 General Fund | | | | | | | | |
| Taxes | \$ 71,224,707 | \$ 367,118 | \$ 38,194,822 | 54.0% | \$ 33,029,885 | \$ - | \$ 33,029,885 | (46.4)% |
| Licenses & Permits | 4,829,480 | 509,472 | 4,499,471 | 93.0 | 330,009 | - | 330,009 | 6.8 |
| Intergovernmental | 2,100,826 | 1,835 | 1,925,275 | 92.0 | 175,551 | - | 175,551 | 8.4 |
| Charges for Services | 3,239,483 | 160,691 | 2,694,638 | 83.0 | 544,845 | - | 544,845 | 16.8 |
| Miscellaneous Revenue | 588,625 | 30,286 | 734,223 | 125.0 | (145,598) | - | (145,598) | (24.7) |
| Education | 12,585,100 | 2,652,967 | 11,418,880 | 91.0 | 1,166,220 | (6,362) | 1,172,583 | 9.3 |
| Operating Transfers In | 350,553 | - | - | 0.0 | 350,553 | - | 350,553 | 100.0 |
| Sub-total : 1000 General Fund | \$ 94,918,774 | \$ 3,722,370 | \$ 59,467,309 | 63.0% | \$ 35,451,465 | \$ (6,362) | \$ 35,457,827 | 37.4% |
| 3213 Parking Activity Fund | | | | | | | | |
| Licenses & Permits | \$ 96,120 | \$ 5,537 | \$ 76,150 | 79.0% | \$ 19,971 | \$ - | \$ 19,971 | 20.8% |
| Parking Income | 371,408 | 34,062 | 321,864 | 87.0% | 49,544 | - | 49,544 | 13.3% |
| Parking Fines | 160,408 | 17,527 | 132,755 | 83.0% | 27,653 | - | 27,653 | 17.2% |
| Other Financing Sources | 0 | - | - | 0.0 | 0 | - | 0 | 0.0 |
| Sub-total : 3213 Parking Activity Fund | \$ 627,936 | \$ 57,126 | \$ 530,768 | 85.0% | \$ 97,168 | \$ - | \$ 97,168 | 15.5% |
| 3320 Residential Solid Waste Fund | | | | | | | | |
| Intergovernmental | \$ 9,556 | \$ - | \$ 6,986 | 73.0% | \$ 2,570 | \$ - | \$ 2,570 | 26.9% |
| Charges for Services | 930,000 | 56,761 | 768,007 | 83.0% | 161,993 | - | 161,993 | 17.4% |
| Miscellaneous Revenue | 0 | 68 | 611 | 0.0 | (611) | - | (611) | 0.0 |
| Other Financing Sources | 52,557 | - | - | 0.0 | 52,557 | - | 52,557 | 100.0 |
| Sub-total : 3320 Residential Solid Waste | \$ 992,113 | \$ 56,829 | \$ 775,604 | 78.0% | \$ 216,509 | \$ - | \$ 216,509 | 21.8% |
| 3381 McConnell Center Fund | | | | | | | | |
| Miscellaneous Revenue | \$ 670,081 | \$ 25,345 | \$ 521,626 | 78.0% | \$ 148,455 | \$ - | \$ 148,455 | 22.2% |
| Operating Transfers In | 138,069 | 10,292 | 102,919 | 75.0 | 35,150 | - | 35,150 | 25.5 |
| Sub-total : 3381 McConnell Center | \$ 808,150 | \$ 35,637 | \$ 624,545 | 77.0% | \$ 183,605 | \$ - | \$ 183,605 | 22.7% |
| 3410 Recreation Special Revenue Fund | | | | | | | | |
| Charges for Services | \$ 366,855 | \$ 53,227 | \$ 317,177 | 86.0% | \$ 49,678 | \$ - | \$ 49,678 | 13.5% |
| Miscellaneous Revenue | 15,500 | 260 | 4,571 | 0.3 | 10,929 | - | 10,929 | 70.5 |
| Operating Transfers In | 15,500 | - | 1,405 | 9.0 | 14,095 | - | 14,095 | 90.9 |
| Other Financing Sources | 87,421 | - | - | 0.0 | 87,421 | - | 87,421 | 100.0 |
| Sub-total : 3410 Recreation Special Revenue Fund | \$ 485,276 | \$ 53,487 | \$ 323,153 | 67.0% | \$ 162,123 | \$ - | \$ 162,123 | 33.4% |
| 5300 Water Fund | | | | | | | | |
| Charges for Services | \$ 4,782,457 | \$ 297,020 | \$ 3,830,851 | 80.0% | \$ 951,606 | \$ - | \$ 951,606 | 19.9% |
| Miscellaneous Revenue | 70,500 | 10,366 | 90,944 | 129.0 | (20,444) | - | (20,444) | (29.0) |
| Sub-total : 5300 Water Fund | \$ 4,852,957 | \$ 307,385 | \$ 3,921,795 | 81.0% | \$ 931,162 | \$ - | \$ 931,162 | 19.2% |
| 5320 Sewer Fund | | | | | | | | |
| Intergovernmental | \$ 5,688 | \$ - | \$ - | 0.0% | \$ 5,688 | \$ - | \$ 5,688 | 100.0% |
| Charges for Services | 6,153,201 | 655,081 | 4,862,350 | 79.0 | 1,290,851 | - | 1,290,851 | 21.0 |
| Miscellaneous Revenue | 59,414 | 13,660 | 75,673 | 127.0 | (16,260) | - | (16,260) | (27.4) |
| Other Financing Sources | 942,687 | - | - | 0.0 | 942,687 | - | 942,687 | 100.0 |
| Sub-total : 5320 Sewer Fund | \$ 7,160,990 | \$ 668,741 | \$ 4,938,024 | 69.0% | \$ 2,222,966 | \$ - | \$ 2,222,966 | 31.0% |
| 6100 Dovernet Fund | | | | | | | | |
| Charges for Services | \$ 544,113 | \$ 23,544 | \$ 454,897 | 84.0% | \$ 89,216 | \$ - | \$ 89,216 | 16.4% |
| Miscellaneous Revenue | 25,000 | - | 25,000 | 1.0 | - | - | - | 0.0 |
| Operating Transfers In | - | - | - | 0.0 | 0 | - | 0 | #DIV/0! |
| Other Financing Sources | 75,289 | - | - | 0.0 | 75,289 | - | 75,289 | 100.0 |
| Sub-total : 6100 Dovernet Fund | \$ 644,402 | \$ 23,544 | \$ 479,897 | 74.0% | \$ 164,505 | \$ - | \$ 164,505 | 25.5% |

City of Dover

Revenues of Major Funds April 30, 2015

(General Fund Includes Property Taxes and Education Revenues)

| | <u>Budget</u> | <u>Range To Date</u> | <u>Year To Date</u> | <u>% Year To Date</u> | <u>Budget Balance</u> | <u>Encumbrance</u> | <u>Budget Available</u> | <u>% Uncollected</u> |
|------------------|----------------|----------------------|---------------------|---------------------------|---------------------------|--------------------|-----------------------------|--------------------------|
| REVENUES | | | | | | | | |
| Total : REVENUES | \$ 110,490,598 | \$ 4,925,120 | \$ 71,061,095 | 64.0% | \$ 39,429,503 | \$ (6,362) | \$ 39,435,865 | 35.7% |

City of Dover

Expenditures of Major Funds

April 30, 2015

(General Fund Includes County, School and Debt Service)

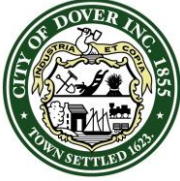
| | <u>Budget</u> | <u>Range To Date</u> | <u>Year To Date</u> | <u>% Year To Date</u> | <u>Budget Balance</u> | <u>Encumbrance</u> | <u>Budget Available</u> | <u>% Available</u> |
|--|-----------------------|----------------------|----------------------|---------------------------|---------------------------|----------------------|-----------------------------|------------------------|
| EXPENDITURES | | | | | | | | |
| 1000 General Fund | | | | | | | | |
| City Council | \$ 372,192 | \$ 41,727 | \$ 331,967 | 89.0% | \$ 40,225 | \$ 39,959 | \$ 266 | 0.1% |
| Executive | 810,105 | 54,267 | 739,651 | 91.0 | 70,454 | 65,388 | 5,066 | 0.6 |
| Finance | 1,632,713 | 134,023 | 1,293,725 | 79.0 | 338,988 | 193,028 | 145,959 | 8.9 |
| Planning | 512,334 | 44,966 | 395,064 | 77.0 | 117,270 | 60,499 | 56,771 | 11.1 |
| Misc General Government | 1,184,962 | 23,932 | 500,633 | 42.0 | 684,329 | 31,829 | 652,501 | 55.1 |
| Police | 7,420,749 | 683,375 | 5,927,703 | 80.0 | 1,493,046 | 750,091 | 742,956 | 10.0 |
| Fire & Rescue | 7,502,246 | 664,040 | 6,149,331 | 82.0 | 1,352,915 | 679,276 | 673,638 | 9.0 |
| Community Service Public Works | 6,036,576 | 327,023 | 4,462,931 | 74.0 | 1,573,645 | 1,044,776 | 528,870 | 8.8 |
| Recreation | 2,073,584 | 138,385 | 1,574,284 | 76.0 | 499,300 | 182,872 | 316,428 | 15.3 |
| Public Library | 1,109,966 | 93,484 | 860,525 | 78.0 | 249,441 | 129,412 | 120,029 | 10.8 |
| Public Welfare | 843,870 | 55,798 | 597,937 | 71.0 | 245,933 | 27,364 | 218,569 | 25.9 |
| Debt Service | 10,118,839 | - | 1,649,398 | 16.0 | 8,469,441 | 6,409,457 | 2,059,984 | 20.4 |
| Other Financing Sources/Uses | 3,006,318 | - | 1,528,143 | 51.0 | 1,478,175 | - | 1,478,175 | 49.2 |
| School | 44,236,755 | 3,320,374 | 32,285,944 | 73.0 | 11,950,811 | 11,420,017 | 530,794 | 1.2 |
| Intergovernmental | 8,057,565 | - | 8,057,565 | 100.0 | - | - | - | 0.0 |
| Sub-total : 1000 General Fund | \$ 94,918,774 | \$ 5,581,394 | \$ 66,354,800 | 69.9% | \$ 28,563,974 | \$ 21,033,968 | \$ 7,530,006 | 7.9% |
| 3213 Parking Activity Fund | | | | | | | | |
| Police | \$ 627,936 | \$ 38,458 | \$ 374,714 | 60.0% | \$ 253,222 | \$ 108,914 | \$ 144,309 | 23.0% |
| Sub-total : 3213 Parking Activity Fund | \$ 627,936 | \$ 38,458 | \$ 374,714 | 59.7% | \$ 253,222 | \$ 108,914 | \$ 144,309 | 23.0% |
| 3320 Residential Solid Waste Fund | | | | | | | | |
| Community Service Public Works | \$ 1,097,856 | \$ 83,184 | \$ 665,194 | 61.0% | \$ 432,662 | \$ 277,750 | \$ 154,912 | 14.1% |
| Sub-total : 3320 Residential Solid Waste Fund | \$ 1,097,856 | \$ 83,184 | \$ 665,194 | 60.6% | \$ 432,662 | \$ 277,750 | \$ 154,912 | 14.1% |
| 3381 McConnell Center Fund | | | | | | | | |
| Recreation | \$ 808,150 | \$ 27,059 | \$ 298,398 | 37.0% | \$ 509,752 | \$ 472,048 | \$ 37,704 | 4.7% |
| Sub-total : 3381 McConnell Center Fund | \$ 808,150 | \$ 27,059 | \$ 298,398 | 36.9% | \$ 509,752 | \$ 472,048 | \$ 37,704 | 4.7% |
| 3410 Recreation Special Revenue Fund | | | | | | | | |
| Recreation | \$ 485,276 | \$ 26,370 | \$ 330,360 | 68.0% | \$ 154,916 | \$ 15,610 | \$ 139,305 | 28.7% |
| Sub-total : 3410 Recreation Special Revenue Fund | \$ 485,276 | \$ 26,370 | \$ 330,360 | 68.1% | \$ 154,916 | \$ 15,610 | \$ 139,305 | 28.7% |
| 5300 Water Fund | | | | | | | | |
| Community Service Public Works | \$ 4,870,339 | \$ 156,235 | \$ 3,406,623 | 70.0% | \$ 1,463,715 | \$ 483,405 | \$ 980,310 | 20.1% |
| Sub-total : 5300 Water Fund | \$ 4,870,339 | \$ 156,235 | \$ 3,406,623 | 69.9% | \$ 1,463,715 | \$ 483,405 | \$ 980,310 | 20.1% |
| 5320 Sewer Fund | | | | | | | | |
| Community Service Public Works | \$ 7,252,711 | \$ 267,922 | \$ 4,916,293 | 68.0% | \$ 2,336,418 | \$ 692,429 | \$ 1,643,988 | 22.7% |
| Sub-total : 5320 Sewer Fund | \$ 7,252,711 | \$ 267,922 | \$ 4,916,293 | 67.8% | \$ 2,336,418 | \$ 692,429 | \$ 1,643,988 | 22.7% |
| 6100 Dovernet Fund | | | | | | | | |
| Other Financing Sources/Uses | \$ 656,958 | \$ 41,334 | \$ 397,599 | 61.0% | \$ 259,359 | \$ 68,939 | \$ 190,420 | 29.0% |
| Sub-total : 6100 Dovernet Fund | \$ 656,958 | \$ 41,334 | \$ 397,599 | 60.5% | \$ 259,359 | \$ 68,939 | \$ 190,420 | 29.0% |
| Total : EXPENDITURES | \$ 110,717,999 | \$ 6,221,957 | \$ 76,743,981 | 69.3% | \$ 33,974,019 | \$ 23,153,064 | \$ 10,820,955 | 9.8% |

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
April 30, 2015

| | <u>Budget</u> | <u>Range To Date</u> | <u>Year To Date</u> | <u>% Year To Date</u> | <u>Budget Balance</u> | <u>Encumbrance</u> | <u>Budget Available</u> | <u>% Available</u> |
|---------------------|---------------|----------------------|---------------------|---------------------------|---------------------------|--------------------|-----------------------------|------------------------|
| Revenue | 1,294,907 | 68,267 | 1,141,192 | 88.1 | 153,715 | 0 | 153,715 | 11.9 |
| Expenditures | 948,232 | 75,271 | 776,880 | 81.9 | 171,352 | 87,069 | 84,283 | 8.9 |
| Debt Service | | | | | | | | |
| Principal | 265,063 | 25,200 | 49,242 | 18.6 | 215,820 | 0 | 215,820 | 81.4 |
| Interest | 70,759 | 4,568 | 9,045 | 12.8 | 61,714 | 0 | 61,714 | 87.2 |
| | 10,853 | (36,771) | 306,024 | 2,819.7 | (295,171) | (87,069) | (208,102) | (1,917.5) |

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CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 15, 2015**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. BUDGET PRESENTATIONS

1. PUBLIC LIBRARY

Library Director Beaudion gave a PowerPoint presentation to the Council regarding the proposed Dover Public Library budget.

2. POLICE DEPARTMENT

Police Chief Colarusso gave a PowerPoint presentation to the Council regarding the proposed Police Department budget.

3. COMMUNITY SERVICES

Deputy City Manager Steele gave a PowerPoint presentation to the Council regarding the Community Services Department proposed budget.

7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor O'Connor.

Vote: 9/0.

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CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2015**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cheney led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, and Councilor O'Connor.

Absent: Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

Mayor Weston gave an original copy of an August 10, 1916 Foster's Daily Democrat newspaper to preserve with the Woodman Institute on behalf of George Janetos. She also donated a copy of the newspaper to the Dover Public Library.

Councilor McManus said 2016 is the 100th anniversary of the Woodman Institute.

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report.

Councilor Cheney moved to add the Ordinance Committee Report.

Deputy Mayor Carrier moved to add the Dover Main Street Report.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Garrison.

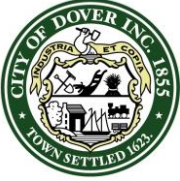
Vote: 8/0.

7. PUBLIC HEARINGS

A. FISCAL YEAR 2016 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – CITY SIDE OF THE BUDGET ONLY SPONSORED BY MAYOR WESTON BY REQUEST

Leonard DiSesa, 29 Pleasant Valley Road: He thanked the Council for their work for the City.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2015**
Meeting Time: **7:00 pm**

B. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDS SPONSORED BY COUNCILOR GARRISON

Thomas Southworth, 56 Durham Road, NH State Representative and Board Member for the Dover Children’s Center: He thanked the Council for the funds.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN’S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jeffrey Brissette, 11 Fieldstone Drive: He said the City Council can’t do good things if they follow the City Manager’s path. He talked about Watson Road being closed. He spoke about the change order for the Wastewater Treatment Plant and not go out to bid. He didn’t understand why the Council didn’t help the taxpayers.

Donald Medbery, 3 Covered Bridge Lane: He talked about the City Manager’s salary and his 91A request. He spoke about the problems with Watson Road and Tolend Road, and the backroom deals.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen’s Forum.

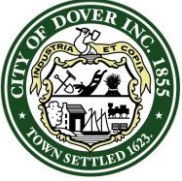
9. CITY MANAGER’S REPORT

City Manager Joyal introduced Cynthia Copeland, Executive Director for the Strafford Regional Planning Commission, and asked her to speak to the Council.

Ms. Copeland explained the benefits of being a member of the Strafford Regional Planning Commission to the Council.

City Manager Joyal said the City was successful in marketing and selling the refinancing for the 2006 – 2007 bond issuance with a 2% interest rate, with a savings of over \$2.1 million. He said the City will be saving approximately \$85,000 in the proposed budget and that will have to be adjusted when passing the budget. He said the Department of Environmental Services (DES) has approved funding the initial work to replace the Griffen Well. He spoke about C3, a fuel depot in Newington, has proposed expanding their storage and distribution of propane. They are going before the New Hampshire Site Evaluation Committee, which will consist of a series of hearings and proceedings. He said the City has filed to intervene as a neighboring community to make sure the safety interests of Dover residents and the effects on Spaulding Turnpike. He spoke about the Silver Street construction project. He spoke about Watson Road and Tolend Road.

Mayor Weston asked about the Wastewater Treatment Plant and if the Council can be involved in the pricing.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2015**
Meeting Time: **7:00 pm**

City Manager Joyal said that would create an ethics violation.

Councilor Cheney asked about the daily sampling on Tolend Road and Watson Road
City Manager Joyal said that was addressed by Underwood in their evaluation. He said they found it to be inaccurate and will require more in future contracts.

Councilor Cheney asked about the Griffin Well and receiving funds from DES.
City Manager Joyal spoke about concerns that MBTE will contaminate the well and be mitigated.

Councilor Cheney asked about results from the bids for turf.
City Manager Joyal said they are asking questions from a contractor, and he will get back to the Council once that is completed.

Councilor Gagnon asked if the information about Watson Road that a resident had been provided.
City Manager Joyal said he didn't recall that situation. He said he would certainly welcome it.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Garrison.
Vote: 8/0.

10. APPROVAL OF MINUTES

- A. April 1, 2015 – Workshop**
- B. April 8, 2015 – Regular Meeting**

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor O'Connor.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Weston said she attended the 120th anniversary of the Women's Club of Somersworth. She attended the National Tech Honor Society induction at the High School. She attended the 95th anniversary of the Greater Dover Chamber of Commerce ribboncutting. She recommended the appointment of Attorney Francis Bruton to the Cochecho Waterfront Development Authority Committee.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Gagnon.
Vote: 8/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2ND READING**
- B. ORDINANCES IN THE 3RD READING**



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2015**
Meeting Time: **7:00 pm**

C. RESOLUTIONS

1. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2016 CDBG ENTITLEMENT FUNDS
SPONSORED BY COUNCILOR GARRISON

Councilor Hooper recused herself from the vote.
Councilor Garrison moved for its adoption; seconded by Councilor McManus.
Councilor Garrison gave an overview of the resolution to the Council.
City Planner Bird gave an overview of the CDBG program.
Roll Call Vote: 7/0. Councilor Hooper recused.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – Greater Dover Chamber of Commerce – Farmer’s Market**
2. **BLOCK PARTY – Grove Street Neighborhood Block Party**
3. **BLOCK PARTY – Hotrod City, LLC**
4. **ROAD TOLL – American Cancer Society Relay for Life**
5. **TAG – Dover Baseball**

6. **B15026 AWARD OF BID HAND PAVEMENT MARKINGS**
SPONSORED BY MAYOR WESTON BY REQUEST

7. **B15027 PAVEMENT MARKINGS LONG LINE REFLECTORIZED**
SPONSORED BY MAYOR WESTON BY REQUEST

8. **B15029 CITY HALL ROOF REPLACEMENT**
SPONSORED BY MAYOR WESTON BY REQUEST

9. **B15034 ASPHALT TRENCH PATCHING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST

10. **B15044 AWARD OF BID TRAFFIC CONTROL/FLAGGING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST

11. **B15050B AWARD OF BID PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2015**
Meeting Time: **7:00 pm**

COMMITTEE REPORTS

1. **School Board**
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. **Ordinance Committee**
13. Police and Parking Facility Building Committee
14. Joint Building Committee – Dover High School and Regional CTC
15. **Dover Main Street**

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Cheney.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor Hooper pulled the School Board Report.

Councilor Cheney pulled the Ordinance Committee Report.

Deputy Mayor Carrier pulled the Dover Main Street Report.

Mayor Weston asked for a vote on the remaining items of the Consent Calendar.

Roll Call Vote: 8/0.

Councilor Hooper gave an overview of the School Board Report to the Council.

Deputy Mayor Carrier talked about the Joint Building Committee's options for the Dover High School and Regional CTC.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor O'Connor.

Vote: 8/0.

Councilor Cheney gave an overview of the Ordinance Committee Report, and went over the minor changes to the ordinances that will be updated for the next meeting.

Deputy Mayor Carrier moved to accept the Ordinance Committee Report; seconded by Councilor O'Connor.

Vote: 8/0.

Deputy Mayor Carrier gave an overview of the Dover Main Street Report. He spoke about the banner program and Restaurant Week. He said Dover Pride Clean-Up Day is May 9, 2015, 8:00 am to noon. He asked the City Manager about mulch for the trees.

City Manager Joyal said he will talk with Deputy City Manager Steele about getting mulch.

Deputy Mayor Carrier moved to accept the Dover Main Street; seconded by Councilor Garrison.

Vote: 8/0.

Deputy Mayor Carrier asked the Council to allow him to list the current vacancies on Boards and Commissions. He read the list and asked citizen's to volunteer.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor O'Connor.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2015**
Meeting Time: **7:00 pm**

B. RESOLUTIONS

1. APPROVAL OF REACH FOR THE TOP THERAPY SERVICES MCCONNELL CENTER LEASE

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison. Recreation Director Bannon gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

2. AUTHORIZING NEW SIDEWALK CONSTRUCTION

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison. City Manager Joyal gave an overview of the maps where the sidewalks will be placed.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 166, ARTICLE IV – METERED PARKING (TO BE REFERRED TO A PUBLIC HEARING ON MAY 13, 2015)

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on May 13, 2015; seconded by Councilor Gagnon.
Vote: 8/0.

2. CHAPTER 166, SECTION 59: ADD SCHEDULE L – PARKING METER ZONES (TO BE REFERRED TO A PUBLIC HEARING ON MAY 13, 2015)

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on May 13, 2015; seconded by Councilor O'Connor.
Vote: 8/0.

14. COUNCIL CORRESPONDENCE

A. Email correspondence from Jeffrey Brissette.

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Cheney. Councilor Hooper didn't care for the precedence of printing off an email. She felt it should be in the form of a letter.

Vote: 7/1; Passed. Councilor Hooper was opposed.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2015**
Meeting Time: **7:00 pm**

15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor publicly recognized Mr. Arsenault for participating in the Boston Marathon.

Councilor Cheney announced that she will be holding a "Public Connect" at the Riverside Rest Home, May 7th, at 6:30 pm.

Councilor McManus said the State of the City Breakfast will be held on April 23, 2015 at the McConnell Center. He also said that Councilor Thibodeaux will hold her Coffee with a Councilor at Live and Eat Free Café on Saturday morning.

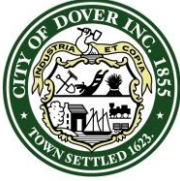
Deputy Mayor Carrier recognized Firefighter Derek Schemp who ran in the Boston Marathon.

Mayor Weston spoke about the City Council Workshop to be held April 29, 2015, and budget discussions. She asked the Council to contact the City Manager of possible budget cuts.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Garrison.
Vote; 8/0.

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CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 29, 2015**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor McManus led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. BUDGET PRESENTATIONS

1. PUBLIC WELFARE

Human Services Director Nichols gave a presentation to the Council regarding the fiscal year 2016 proposed budget for the Human Services Department.

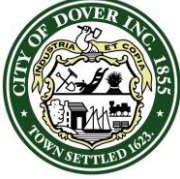
2. FIRE DEPARTMENT

Fire Chief Driscoll gave a PowerPoint presentation to the Council regarding the fiscal year 2016 proposed budget for the Fire Department.

3. RECREATION DEPARTMENT

Recreation Director Bannon gave a PowerPoint presentation to the Council regarding the fiscal year 2016 proposed budget for the Recreation Department.

City Manager Joyal gave an overview of the School Impact Fees – Capital Reserve Funds handout.



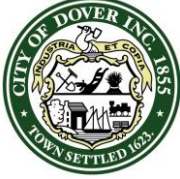
CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
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Meeting Date: **Wednesday, April 29, 2015**
Meeting Time: **7:00 pm**

City Manager started a discussion regarding the Council Suggested General Fund Budget Adjustments with Tax Bill Impact handout. He went down the list and the Council gave consensus on whether or not to approve the suggestion.

1. Grants/Subsidies
 - a. No response – leave in.
 - b. Consensus to leave in.
 - c. Consensus to leave in.
2. City Hall Hours.
 - a. Consensus to leave in.
 - c. Consensus to leave in.
 - d. Consensus to leave in.
3. Strafford Regional Planning Commission dues
 - a. Consensus to add.
 - b. skipped
4. Police Staffing
 - a. Consensus to leave in
 - b. Consensus to leave in
 - c. Consensus to leave out
5. Fire Staffing
 - a. Consensus to leave in
 - b. Consensus to leave in
6. Inspection Services
 - a. Consensus to leave in
7. Street and Utility Maintenance
 - a.
 - b.
 - c. held off until Deputy City Manager Steele could address the Council.
8. Library Hours
 - a. Consensus to leave in
9. High School Debt
 - a. Consensus to reduce



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
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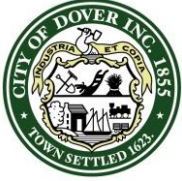
10. Additional Misc. Budget Adjustments
- a. No
 - b. Yes
 - c. No
 - d. Yes
 - e. Yes
 - f. Yes

City Manager Joyal said the change in in the tax rate right now is \$0.25. He said with all the changes it hasn't changed. The School budget has gone down to \$1.1 over the tax cap, or \$0.24 over tax cap. City Manager Joyal said he will send out an updated chart to the Council.

7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Garrison.
Vote: 8/1; Passed. Councilor McManus was opposed.

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CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O-2015.04.22 – 011**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Sections: **ARTICLE IV METERED PARKING**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Article IV METERED PARKING and to make housekeeping changes.

2. AMENDMENT

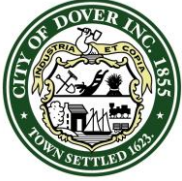
Chapter 166, Table of Contents for ARTICLE IV titled “METERED PARKING” is hereby amended by enacting Sections 166-41 and 166-45 as follows:

ARTICLE IV

METERED PARKING

- 166-34. Definitions.
- 166-35. Applicability.
- 166-36. Installation of Meters.
- 166-37. Hours of Operation.
- 166-38. Unlawful Acts; Separate Violations.
- 166-39. Truck Parking.
- 166-40. Contractor Parking.
- 166-41. ~~(Reserved). (formerly Parking Sale Of Stickers.)~~ Time Limits.
- 166-42. Penalties and Procedures. (formerly Police Officers Report.)
- 166-43. Registration of Motor Vehicles. (formerly First Notice Violation.)
- 166-44. In-Vehicle Parking Meters. (formerly First Notice of Violation.)
- 166-45. ~~(Reserved). (formerly Payment Not Admission of Guilt)~~ Parking Meter Zones.
- 166-46. (Reserved). (formerly Summons to Court.)

3. AMENDMENT



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O-2015.04.22 – 011**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Sections: **ARTICLE IV METERED PARKING**

Chapter 166 entitled “Vehicles and Traffic” Article IV METERED PARKING is hereby amended as follows:

ARTICLE IV

METERED PARKING

[Amended on 08-19-81 by Ord. No. 13-81]

166-34. Definitions.

As used in this Chapter the following terms mean:

IN-VEHICLE PARKING METER – An electronic device that displays the city and zone for which parking fees are being paid for through the device.

MULTI-SPACE PARKING METER – A Parking Meter that controls Vehicle parking for more than one (1) space in a Parking Meter Zone.

METERED ON-STREET PARKING SPACE – A portion of a Public Highway consisting of a section of a public right of way in which the parking of a Vehicle is controlled by a Parking Meter.

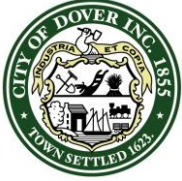
METERED PARKING GARAGE – A portion of a Public Highway consisting of a parking garage, deck or structure in which the parking of a Vehicle is controlled by a Parking Meter.

METERED PARKING LOT – A portion of a Public Highway consisting of a parking lot in which the parking of a Vehicle is controlled by a Parking Meter.

PARKING METER – A mechanical device located upon a ~~P~~ublic ~~H~~ighway or ~~S~~idewalk in a place regularly designed as a ~~P~~arking ~~M~~eter ~~Z~~one as hereinafter defined, which ~~device~~ shall record a certain number of minutes by the use of a clock mechanism determining the period of time for which parking privileges may be extended to the ~~P~~erson so depositing a coin, or any device ~~that~~ ~~which~~ produces a ticket upon which the amount of time for which parking privileges are extended may be printed.

PARKING METER ZONE – Any designated section of the ~~P~~ublic ~~H~~ighway within which a ~~motor V~~ehicle may be temporarily parked and allowed to remain for such period of time as indicated upon the ~~P~~arking ~~M~~eter or Multi-Space Parking Meter attached therein.

PERSON – Any individual, company, firm, corporation, association or other organization.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O-2015.04.22 – 011**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Sections: **ARTICLE IV METERED PARKING**

PUBLIC HIGHWAY – The entire width between the boundary lines of any ~~P~~ublic ~~H~~ighway, street, avenue, road, alley, park or parkway, or any private way laid out under authority of statute or approved by the Planning Board, or any such way provided for public use, or any such way which has been used for public travel thereon for twenty (20) years, or any public or private parking lot, or garage, deck or structure which is maintained primarily for the benefit of paying customers of the ~~S~~tate and ~~C~~ity.

SIDEWALK – That portion of a ~~P~~ublic ~~H~~ighway between the edge of the traveled way and the limit of the public right-of-way, laid out as such by the City or reserved by custom for the use of pedestrians.

VEHICLE – Any device by which any ~~P~~erson or property may be transported upon a ~~P~~ublic ~~H~~ighway, except those operated upon rails or permanent tracks.

166-35. Applicability.

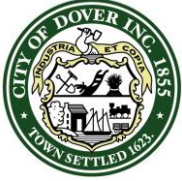
- A. The rules and regulations herein contained pertaining to the control of ~~motor~~ ~~V~~ehicle traffic and parking areas shall apply to any ~~P~~erson, ~~company, firm, corporation, association or other organization~~.
- B. The City Council of the City of Dover may, by resolution, suspend the operation of this Article for temporary periods in cases of emergency, for the public good or for other reasons which, to it, appear to justify such suspension. If any section or part of a section of this Article is held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the remaining sections or part thereof.

166-36. Installation of Meters.

The City of Dover shall provide for the installation, regulation and operation of ~~such~~ ~~Parking Meters~~ and provide curb and street marking lines therefore. ~~Parking Meters~~ shall be placed upon the curb in relation to the individual parking spaces or, in the case of a so-called ~~master~~ ~~Multi-Space~~ ~~Parking M~~eter, shall be placed at a designated location to be controlled by said ~~master~~ ~~Multi-Space~~ ~~Parking M~~eter, and shall be constructed so as to show the limit of legal parking upon deposit of payment and to provide some signal, ticket or some other mechanical device showing the expiration of said parking. [Amended 11-13-2013 by Ord. No. 2013.10.09-013]

166-37. Hours of Operation. [Amended on 01-13-88 by Ord. No. 34-87]

Parking ~~M~~eters shall be in operation daily between the hours of 9:00 a.m. and 7:00 p.m., except on Saturdays, Sundays and legal holidays.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

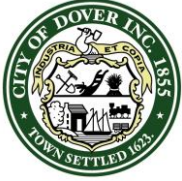
Agenda Item#: 12.A.1.

Ordinance Number: **O-2015.04.22 – 011**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Sections: **ARTICLE IV METERED PARKING**

166-38. Unlawful Acts; Separate Violations.

The following shall be considered violations of this Article:

- A. It shall be unlawful for any Person to park or allow any Vehicle registered in his~~their~~ name to be parked in a Parking Meter Zone so that Vehicle is not entirely within the area designated or delineated by lines or markings.
- B. It shall be unlawful for any Person to park or allow any Vehicle registered in his~~their~~ name to be parked in excess of nineteen (19) feet in overall length in a Multi-Space Parking Meter Zone except as provided in 166-39.
- C. It shall be unlawful for any Person to park or allow any Vehicle registered in his~~their~~ name to be parked or left standing in any area where parking is controlled by a ~~master~~ Multi-Space Parking Meter:
- (1) Without purchasing a receipt from said ~~master~~ Multi-Space Parking Meter for such parking or standing time.
 - (2) Without displaying any receipt so purchased in a ~~master~~ Multi-Space Parking Meter in a position on the dashboard of the Vehicle in order that the time printed on said receipt may be clearly visible from outside the Vehicle.
 - (3) After parking or standing time which has been purchased has expired.
 - (4) Displaying an altered or falsified receipt or any receipt that has not been purchased from the ~~master~~ Multi-Space Parking Meter controlling the parking space in which the Vehicle displaying the receipt is parked.
 - (5) Exception: No ~~master~~ Multi-Space Parking Meter receipt is required for a Metered On-Street Parking Space of less than fifteen (15) minutes. This exception does not apply to Metered Parking Lots or a Metered Parking Garage.
 - (6) In excess of the posted time limits.
- D. Each violation ~~subsection~~ of the acts described in Subsection C.(1) to (4) and ~~(6)~~ shall constitute a separate violation and additional violation.
- E. It shall ~~further~~ be unlawful for any Person to park or allow any Vehicle registered in his~~their~~ name to remain parked in a Parking Meter Zone when time purchased on the Parking Meter for that space has expired, except as provided in 166-37.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O-2015.04.22 – 011**
 Ordinance Title: **Vehicles and Traffic**
 Chapter: **166**
 Sections: **ARTICLE IV METERED PARKING**

~~E.F.~~ It shall be unlawful for any Person to park or allow any Vehicle registered in ~~his~~their name to be parked or left standing on any Public Highway or part of a Public Highway within the Ceity in a Parking Meter Zone without conforming to the provisions of this Article.

G. It shall be unlawful for any Person to park in a Metered On-Street Parking Space with a receipt from a Multi-Space Parking Meter in a Metered Parking Lot or a Metered Parking Garage.

~~F.~~ H. Where a violation of this Article is found, each additional one (1) hour that a Vehicle is so parked in violation shall constitute a separate additional violation.

~~G.~~ I. Exceptions: The previous provisions of ~~the aforementioned sections of~~ this Article shall not apply to City publicly owned Vehicles nor to Persons who are disabled and have obtained permission ~~so~~ to park from the Chief of Police.

166-39. Truck Parking.

Vehicles over nineteen (19) feet in overall length, with permission of the Chief of Police or ~~his~~designee, may stop and unload merchandise in a Parking Meter Zone, but under no circumstances shall any Vehicle obstruct or impede the free flow of traffic.

166-40. Contractor Parking.

The Chief of Police, or ~~his~~designee, may permit plumbers, electricians or other contractors to park in any area, without regard to ~~meter fees~~ time restrictions, provided that it is essential to work being done in the immediate area. **[Amended on 04-20-05 by Ord. No. 09-2005]**

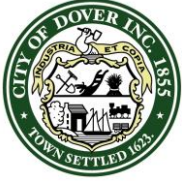
166-41. Reserved. ~~(formerly Parking Sale Of Stickers.)~~Time Limits.

No Person shall park a Vehicle in a Metered On-Street Parking Space in excess of three (3) consecutive hours. This section shall not apply to Metered On-Street Parking Spaces on the following Public Highways:

Henry Law Avenue
River Street

166-42. Penalties and Procedures. [Added on 03-11-87 by Ord. No. 05-87] (formerly Police Officers Report. [Repealed 03-11-87 by Ord. No. 05-87])

Any violations of any section of this Article shall be handled by the Police Department in accordance with the procedures and penalties for other parking violations in Article III, 166-29, 166-30, 166-31, 166-32, and 166-33.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

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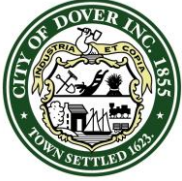
166-43. Registration of Motor Vehicles. [Added on 06-02-88 by Ord. No. 08-88] (formerly First Notice of Violation. [Repealed 03-11-87 by Ord. No 05-87])

The provisions of RSA 231:130-a, Notification of Unpaid Fines, is hereby adopted by the City of Dover, New Hampshire. Pursuant to the adoption of RSA 231:130-a, the Tax Collector shall:

- A. Maintain a record in the office of the Tax Collector which shall contain a listing of all residents of the City of Dover who have outstanding parking violations incurred in municipalities that have adopted the provisions of this section.
- B. Notify the Town or City Clerk of any other municipality that has adopted the provisions of this section of any outstanding parking violations incurred by residents of such municipality within the limits of the notifying municipality.
- C. Notify the Town or City Clerk of any municipality that has adopted the provisions of this section of the payment of any outstanding parking violations incurred by residents of such municipality within the limits of the notifying municipality. Such action shall be taken within ten (10) days of the payment of the outstanding violation.
- D. The Tax Collector shall update and keep readily available the records required by RSA 231:30-a; (1); in order that such records may be consulted at such time as residents of such municipalities apply for permits for the registration of ~~motor~~ Vehicles pursuant to RSA 261:148.
- E. Furthermore, no resident in the City of Dover shall be allowed to register a ~~motor~~ Vehicle until all outstanding parking violations have been paid to the City of Dover or to any other municipality that has adopted the provisions of RSA 231:130-a.

166-44. In-Vehicle Parking Meters-. [Amended on 08-27-2012 by Ord. No. 2012.07.25-11] (formerly Second Notice Of Violation. [Repealed 03-11-87 by Ord. No 05-87])

- A. The use of In-Vehicle Parking Meters (IVPM) to pay for parking is permitted notwithstanding the provisions of 166-38-(C)(1) under the following conditions:
 - (1) The IVPM is displayed by using the mounting bracket, or on the dashboard, allowing the readout device to be clearly viewed.
 - (2) The IVPM is authorized for use in the City of Dover and activated for the proper zone in which the Vehicle is parked.
 - (3) No manipulation of the software, display, deactivation, or reactivation of the IVPM resulting in the avoidance of parking fees has occurred.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O-2015.04.22 – 011**
 Ordinance Title: **Vehicles and Traffic**
 Chapter: **166**
 Sections: **ARTICLE IV METERED PARKING**

- B. Attempts at circumvention of the IVPM program may result in the closing of the IVPM account without refund of any kind.

166-45. Reserved. (formerly Payment Not Admission Of Guilt.) [Repealed 03-11-87 by Ord. No 05-87])
Parking Meter Zones.

Parking Meter Zones in the City of Dover shall be set forth in 166-59. SCHEDULE L, unless otherwise posted.

166-46. Reserved. (formerly Summons To Court. [Repealed 03-11-87 by Ord. No 05-87])

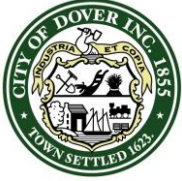
4. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

NEEDS A PUBLIC HEARING

AUTHORIZATION

| | | | |
|--|---|---------------|----------------------------------|
| Approved as to Funding: | Daniel R. Lynch Finance Director | Sponsored by: | Mayor Karen Weston By request |
| Approved as to Legal Form and Compliance: | Anthony Blenkinsop General Legal Counsel | | |
| Recorded by: | Karen Lavertu City Clerk | | |



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O-2015.04.22 – 011**
 Ordinance Title: **Vehicles and Traffic**
 Chapter: **166**
 Sections: **ARTICLE IV METERED PARKING**

DOCUMENT HISTORY:

| | |
|-------------------------------|--------------------------------|
| First Reading Date: 4/22/2015 | Public Hearing Date: 5/13/2015 |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

ORDINANCE BACKGROUND MATERIAL:

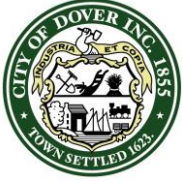
The purpose of this ordinance is to consolidate and codify locations authorized for metered parking within the City over the past several years.

On 7/22/09, the City Council authorized the purchase and installation of multi-space parking meters in the Orchard Street parking lot, the Belknap parking lot and along Henry Law Avenue with Resolution R - 2009.07.22 – 97. This was followed on 7/28/10 for the purchase and installation of multi-space meters for the northerly end of downtown with Resolution R- 2010.07.28 – 99. Finally, on 2/23/11 Resolution R - 2011.02.23 – 22 authorized the purchase and placement of multi-space meters in the southern end of downtown as well as the easterly 2/3rds of Second Street and Fourth Street from Central Avenue to Chestnut Street.

Four adjustments to the metered parking program were made since these major rollouts. These included expanding to the full length of Second Street, the movement of metered parking from the southerly side of First Street adjacent to the former parking lot to the northerly side of the street and the addition of the Transportation Center parking lot and River Street to the metered parking system. This also accommodates the new downtown parking garage that will be coming on-line later this year.

It is appropriate at this juncture to more clearly codify the metered parking program in Chapter 166.

The chair of the Parking Commission has requested this be forwarded to the City Council.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O -2015.04.22 – 012**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Section: **59**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166 by adding Section 59 to ARTICLE VI SCHEDULES to define Parking Meter Zones.

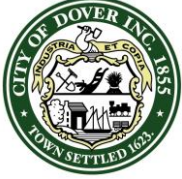
2. AMENDMENT

Chapter 166, Table of Contents for ARTICLE VI titled “SCHEDULES” is hereby amended by adding Section 166-59. SCHEDULE L: Parking Meter Zones. as follows:

ARTICLE VI

SCHEDULES

- 166-48. SCHEDULE A: One-way Roadways.
- 166-49. SCHEDULE B: Prohibited Turns at Intersections.
- 166-50. SCHEDULE C: Stop Intersections.
- 166-51. SCHEDULE D: Yield Intersections.
- 166-52. SCHEDULE E: Travel Restricted to Emergency Vehicles.
- 166-53. SCHEDULE F: Commercial Vehicle Travel Restricted.
- 166-54. SCHEDULE G: Truck Travel Restricted.
- 166-55. SCHEDULE H: Right Turn Required.
- 166-56. SCHEDULE I: No Parking at Any Time.
- 166-57. SCHEDULE J: Limited Time.
- 166-58. SCHEDULE K: Parking of Commercial Vehicles.
- 166-59. SCHEDULE L: Parking Meter Zones.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O -2015.04.22 – 012**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Section: **59**

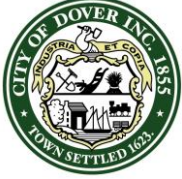
3. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by adding Section 166-59 SCHEDULE L: Parking Meter Zones. as follows:

166-59. SCHEDULE L: Parking Meter Zones.

| <u>METERED PARKING GARAGE</u> | <u>LOCATION</u> |
|--------------------------------------|---|
| <u>Orchard Street Parking Garage</u> | <u>All public parking areas within the parking structure which is south of Orchard Street, between Chestnut Street and Central Avenue</u> |

| <u>METERED PARKING LOT</u> | <u>LOCATION</u> |
|----------------------------------|---|
| <u>Belknap Lot</u> | <u>320 Central Avenue and 18 Locust Street; south of Washington Street between Central Avenue and Locust Street</u> |
| <u>Orchard Street Lot</u> | <u>North of Orchard Street and south of the Cocheco River between Central Avenue and Chestnut Street</u> |
| <u>Third Street Lot</u> | <u>North of Third Street and south of the railroad tracks between Chestnut Street and Central Avenue</u> |
| <u>Transportation Center Lot</u> | <u>33 Chestnut Street; west of Chestnut Street between First Street and Third Street</u> |
| <u>River Street Lot</u> | <u>31 River Street; east of the Cocheco River and north of Henry Law Avenue</u> |



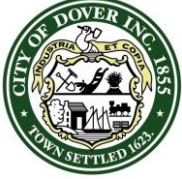
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O -2015.04.22 – 012**
 Ordinance Title: **Vehicles and Traffic**
 Chapter: **166**
 Section: **59**

| METERED ON-STREET PARKING SPACES | LOCATION |
|----------------------------------|--|
| <u>Central Avenue</u> | <u>Both sides, from the intersection with Fourth Street southerly to the intersection with Kirkland Street</u> |
| <u>First Street</u> | <u>Southerly side, from the intersection with Central Avenue westerly to the end of public parking at the rear of 432 Central Avenue</u> |
| <u>First Street</u> | <u>Northerly side, from the westerly edge of 1 First Street westerly to the intersection with Chestnut Street</u> |
| <u>Fourth Street</u> | <u>Both sides, from the intersection with Central Avenue westerly to the intersection with Chestnut Street</u> |
| <u>Hale Street</u> | <u>Both sides, from the intersection with Central Avenue westerly to the intersection with Locust Street</u> |
| <u>Henry Law Avenue</u> | <u>Easterly side, from the intersection with Washington Street southerly to George Street</u> |
| <u>Locust Street</u> | <u>Both sides, from the intersection with St. Thomas Street northerly to the intersection with Washington Street</u> |
| <u>Main Street</u> | <u>Westerly side, from the intersection with Washington Street northerly to the intersection with School Street</u> |
| <u>River Street</u> | <u>Easterly side, from the intersection with Henry Law Avenue northerly to the intersection with Washington Street</u> |
| <u>School Street</u> | <u>Northerly side, from the intersection with Main Street easterly to the intersection with Mechanic Street</u> |
| <u>School Street</u> | <u>Southerly side, from the intersection with Main Street easterly to the entrance to the School Street parking lot</u> |



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O -2015.04.22 – 012**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Section: **59**

| <u>METERED ON-STREET PARKING SPACES</u> | <u>LOCATION</u> |
|---|--|
| <u>Second Street</u> | <u>Both sides, from the intersection with Central Avenue westerly to the intersection with Chestnut Street</u> |
| <u>St. Thomas Street</u> | <u>Both sides, from the intersection with Central Avenue westerly to the intersection with Locust Street</u> |
| <u>Third Street</u> | <u>Southerly side, from the intersection with Central Avenue westerly to the intersection with Chestnut Street</u> |
| <u>Washington Street</u> | <u>Both sides, from the intersection with Chestnut Street southerly to the Makem Bridge</u> |

4. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

NEEDS A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O -2015.04.22 – 012**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**
Section: **59**

DOCUMENT HISTORY:

| | |
|-------------------------------|--------------------------------|
| First Reading Date: 4/22/2015 | Public Hearing Date: 5/13/2015 |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

ORDINANCE BACKGROUND MATERIAL:

The purpose of this ordinance is to consolidate and codify locations authorized for metered parking within the City over the past several years.

On 7/22/09, the City Council authorized the purchase and installation of multi-space parking meters in the Orchard Street parking lot, the Belknap parking lot and along Henry Law Avenue with Resolution R - 2009.07.22 – 97. This was followed on 7/28/10 for the purchase and installation of multi-space meters for the northerly end of downtown with Resolution R-2010.07.28 – 99. Finally, on 2/23/11 Resolution R - 2011.02.23 – 22 authorized the purchase and placement of multi-space meters in the southern end of downtown as well as the easterly 2/3rds of Second Street and Fourth Street from Central Avenue to Chestnut Street.

Four adjustments to the metered parking program were made since these major rollouts. These included expanding to the full length of Second Street, the movement of metered parking from the southerly side of First Street adjacent to the former parking lot to the northerly side of the street and the addition of the Transportation Center parking lot and River Street to the metered parking system. This also accommodates the new downtown parking garage that will be coming on-line later this year.

It is appropriate at this juncture to more clearly codify the metered parking program in Chapter 166.

This ordinance is necessary to support amendments to Chapter 166 set forth in O-2015.04.22-011.

The chair of the parking commission has requested this be forwarded to the City Council.

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PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE* ____, TAG* ____, BLOCK PARTY** [X], Fireworks [X]

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: City of Dover Recreation Department
Federal Tax ID number for Organization: 02-6000230

Check (✓) Nature of Organization:
Religious ____, Educational ____, Charitable ____, Civic ____, Sports ____, Veterans ____, Fraternal or Political ____, Other __
(Describe)
Contact Person: Gary S Bannon Day Time Telephone: 516-6410
Address: 61 Locust St, Suite 124, Dover, NH Email g.bannon@dover.nh.gov
Purpose of Permit: Fireworks Display
Date of Event: July 4, 2015 / July 5, 2015 Rain Date Specific Time: Dusk
Location of Event: Maglaras Park

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded:
Cost of Ticket: Date of Drawing:
Place of Drawing:

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at
http://www.doj.nh.gov/charitable-trusts/faq.htm

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT
Block Party Location (attach map if more than one street is affected): Henry Low Avenue
Police Department Block Party Approval Signature: [Signature]
Printed Name: Sgt. Marn Speidel

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 4/23/15
(duly authorized)

PRINTED NAME: Gary Bannon

Licensing Board Approval [Signature] -ACTWB Date: 4/28/15

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PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE* x, TAG*, BLOCK PARTY**

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: City of Dover Recreation Department
Federal Tax ID number for Organization: 02-6000230

Check (✓) Nature of Organization:

Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political, Other

Contact Person: Gary S Bannon Day Time Telephone: 516-6410
Address: 61 Locust St, Suite 124, Dover, NH Email g.bannon@dover.nh.gov

Purpose of Permit: Fundraising/Donations
Date of Event: Varies Specific Time: July 1, 2015 - June 30, 2016
Location of Event: Throughout Year-Playgrounds, 4th of July, Senior Center, Arena, Pools, etc.

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: Various
Cost of Ticket: Varies Date of Drawing: Various
Place of Drawing: Various

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application.

http://www.doj.nh.gov/charitable-trusts/faq.htm

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected):
Police Department Block Party Approval Signature:
Printed Name:

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 4/23/15
(duly authorized)

PRINTED NAME:

Licensing Board Approval [Signature] Date: 4/24/15

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APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (v) the type of application:

RAFFLE* (X), TAG*, PARADE**, BLOCK PARTY**, ROAD TOLL***
Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Cocheco Valley Humane Society
Federal Tax ID number for Organization: 22-2561784

Check (v) Nature of Organization:

Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political, Other (v)
(Describe) animal shelter

Contact Person: Alaina Goodnough Day Time Telephone: 749-5322 ext. 113
Address: 262 County Farm Rd, Dover Email: devassist@cvhsonline.org
Purpose of Permit: raffle at dog walk event
Date of Event: May 31, 2015 Specific Time: 11am to 2pm
Location of Event: lawn of Strafford County Courthouse

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded: movie tickets, theme park passes
Cost of Ticket: \$1 each or 6 for \$5 Date of Drawing: May 31, 2015
Place of Drawing: dog walk event, lawn of courthouse, Dover
* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://www.doj.nh.gov/charitable-trusts/faq.htm

PARADE PERMITS & BLOCK PARTIES ONLY

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA
Police Department Parade Route/Block Party Approval Signature:
Printed Name: Check Here If Parade Route Is Attached:

ROAD TOLL ONLY

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT
Road Toll Location:
Police Department Road Toll Approval Signature:
Printed Name:

Licensing Board Approval (Signature) Date: 4/29/15

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Alaina Goodnough DATE: 4/22/15

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APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (v) the type of application:

RAFFLE* X, TAG* ____, PARADE** ____, BLOCK PARTY** ____, ROAD TOLL*** ____,
Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Cocheco Valley Humane Society
Federal Tax ID number for Organization: 22-2501784

Check (v) Nature of Organization:

Religious __, Educational __, Charitable __, Civic __, Sports __, Veterans __, Fraternal or Political __, Other v
(Describe) animal shelter
Contact Person: Alaina Goodnough Day Time Telephone: 603-749-5322 ext 113
Address: 262 County Farm Rd, Dover Email devassist@cvhsonline.org
Purpose of Permit: raffle at dog walk event
Date of Event: May 31, 2015 Specific Time: 11am to 2pm
Location of Event: lawn of Strafford County Courthouse

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded: 2 Red Sox tickets
Cost of Ticket: \$10 or 3 for \$25 Date of Drawing: May 31, 2015
Place of Drawing: Dog walk event, lawn of Courthouse, Dover
* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that
your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney
General's Office prior to the acceptance of your application. The police department may contact you to
obtain additional information. Please provide a way for us to contact you during the day so the request can
expedited. Information on these requirements may be found at
http://www.doi.nh.gov/charitable-trusts/faq.htm

PARADE
PERMITS &
BLOCK

PARTIES ONLY

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE
ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA
Police Department Parade Route/Block Party Approval Signature:
Printed Name: Check Here If Parade Route Is Attached:

ROAD TOLL ONLY

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT
SPECIAL PERMISSION FROM THE POLICE DEPARTMENT
Road Toll Location:
Police Department Road Toll Approval Signature:
Printed Name:

Licensing Board Approval [Signature] Date: 4/25/15

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT
THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or
RSA 286 and I agree to abide by the same.
SIGNATURE OF APPLICANT: Alaina Goodnough DATE: 4/22/15

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PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (v) the type of application:

PARADE** [v], ROAD TOLL*** _____

Fill In Completely and Return To City Clerk - PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Wentworth-Douglass Foundation
Federal Tax ID number for Organization: 51-0491062

Check (v) Nature of Organization:

Religious __, Educational __, Charitable [v], Civic __, Sports __, Veterans __, Fraternal or Political __, Other __

Name/Description of Event (if applicable): Seacoast Cancer 5K Walk/Run

Contact Person: Emily Moore Day Time Telephone: 603-740-3292

Address: 789 Central Ave. Dover, NH 03820 Email: emily.moore@wdhospital.com

Date of Event: 9/27/15 Specific Time: 9 AM

Location of Event (if parade, attach course description or map): See attached

*****PARADE PERMITS*****

**NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route Approval Signature: [Signature]

Printed Name: Sgt. Mark Speidel Check Here If Parade Route Is Attached: [v]

*****ROAD TOLL PERMITS*****

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event...

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 4/20/15 (duly authorized)

PRINTED NAME: Emily J. Moore

Licensing Board Approval [Signature] Date: 4/22/15

Police traffic detail = 30 man-hours

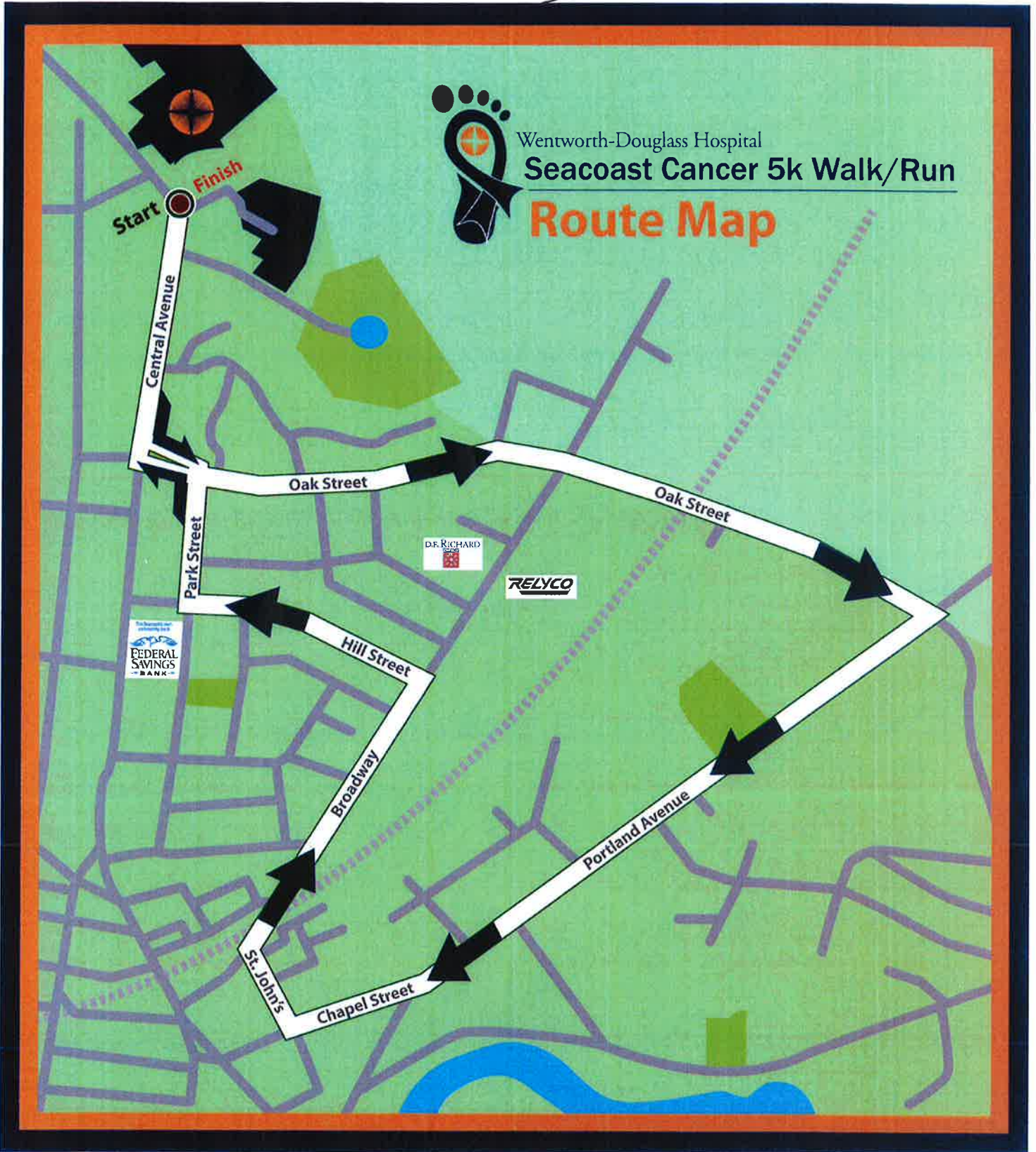
Speidel, Marn



Wentworth-Douglass Hospital

Seacoast Cancer 5k Walk/Run

Route Map





PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (v) the type of application:

PARADE** [v], ROAD TOLL*** _____

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

DOVER KNIGHTS OF COLUMBUS COUNCIL #807 OBSERVANCE OF TAG ROSARY

Organization Name: _____

Federal Tax ID number for Organization: _____

Check (v) Nature of Organization: Religious / public service (SPOWNIK)
Religious [v], Educational _____, Charitable _____, Civic _____, Sports _____, Veterans _____, Fraternal or Political _____, Other _____

Name/Description of Event (if applicable): TO WALK FROM ST. MARY'S CHURCH - ST GEORGE CHURCH - ST MARY CHURCH

Contact Person: PAUL K. McMANUS Day Time Telephone: (603) 953-4260

Address: 5 Arrowbrook Rd. Dover NH 03820 Email: SUNPERBUZZ@COMCAST.NET

Date of Event: SUNDAY, MAY 17th Specific Time: 12:15 PM - 1:45 PM

Location of Event (if parade, attach course description or map): _____

*****PARADE PERMITS*****

**NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route Approval Signature: [Signature]

Printed Name: Sgt. Marn Speidel Check Here If Parade Route Is Attached: [v]

*****ROAD TOLL PERMITS*****

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: April 08, 2015

PRINTED NAME: PAUL K. McMANUS (duly authorized)

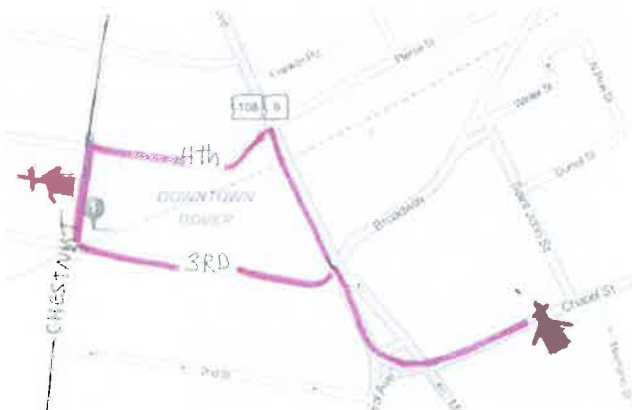
Licensing Board Approval [Signature] Date: 4/24/15

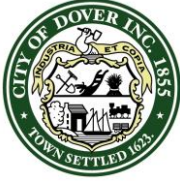


Our Lady of Fatima May Procession Sunday, May 17th, 2015

- 11:00am Mass at St Mary's Church on Chestnut St. in Dover
- 12:15pm Crowning of Mary at outside Statue of Mary
(next to St. Mary's Church Hall)
- 12:25pm Procession begins from St Mary's Church to St George's Maronite
Church on Chapel St. in Dover
- 12:45 pm Arrive at St George's Maronite Church; Attend Litany of Mary and
Benediction of The Most Blessed Sacrament
- 1:45 pm Begin march back to St Mary's Church
for refreshments.

Sponsored by the Knights of Columbus- Council 807
For more information call Paul McManus 742-3748





CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2015.05.13 – 046**
Resolution Re: B14061 – Silver Street Reconstruction Modification of Scope of Work

WHEREAS: The sealed request for bid B14061 was issued and received for the reconstruction of the Silver Street area on May 28, 2014 @ 11:00am. The objective of this project is to accomplish road and utility re-construction from Spaulding Turnpike Exit 8 Ramp to Central Avenue, approximately 4300 linear feet; and

WHEREAS: Award via council resolution R2014.06.04 was to Severino Trucking Company Inc of Candia NH for a total of \$5,364,581.50. The City has received change order #3A for removing areas of concrete sidewalks from the bid and extending the brick sidewalk installation; and

WHEREAS: The agreement with Severino Trucking allows for \$230,000 of contingency allowance for streets. Change order 3A list a cost of \$19,740 which would reduce the contingency amount.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a change order to Severino Trucking Company Inc of Candia NH for the modification of scope of work on Silver Street at rates provided in conjunction with Change order 3A as recommended by City Council. The amount of this authorization shall be limited so as not to exceed available funding.

The City Manager, or designee, is hereby authorized to finalize contract language with the vendor, consistent with the Purchase Order authorized herein, for the City Manager's signature.

Financing

| Account | Description | Appropriation | Balance |
|--------------------------------|-----------------------------------|---------------|---------|
| 4015.1.300.43121.4751.03175.15 | Streets: Silver St Reconstruction | 4,350,800.00 | - |

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Garrison III
By Request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

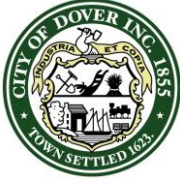
Resolution Number: **R – 2015.05.13 – 046**
Resolution Re: B14061 – Silver Street Reconstruction Modification of
Scope of Work

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2015.05.13 – 046**
Resolution Re: B14061 – Silver Street Reconstruction Modification of Scope of Work

RESOLUTION BACKGROUND MATERIAL:

The City of Dover accepted sealed bids for the Silver Street Reconstruction project on May 28, 2014. The objective of this project is road and utility re-construction from Spaulding Turnpike Exit 8 Ramp to Central Avenue, approximately 4300 linear feet.

The reconstruction of Silver Street originally started as a water main, street and drainage replacement project. Since the initial design started, including input from residents, the project has evolved into an upgrade of a gateway to the downtown. The project now consists of water main replacements, drainage improvements including a rain garden near the Woodman Park School, street and sidewalk reconstruction, landscaping, wayfinding, lighting, and traffic signalization improvements.

The City currently has brick planned from Arch to Central and has concrete from arch toward exit 8. During a public meeting it was indicated that some residents want brick in front of their property toward Exit 8 as well so the city requested a cost option of doing so. Funds would come out of contingency line item of the purchase order

Bid Information:

Sealed request for bid B14061 was issued and received for the Silver Street area rehabilitation project on May 28, 2014 @ 11:00am.

Award Information:

A change order will be issued to the vendor to authorize future expenditures. A draft contract is attached hereto; City staff will work with the vendor to finalize the terms of the contract following City Council approval.

Purchasing Information:

| | | | |
|------------------------------------|-------------------------------|-------------------------------------|--|
| Type: | Purchase Order | Advertised: | Yes |
| Invitations Mailed: | 291 | Number of Responses: | 2 |
| Warranty: | Per manufacturers | Terms: | Net 30, FOB Dover |
| Work Bonded: | No | Contract: | Yes |
| Prices will hold for: | Until completed | Estimated Delivery: | As needed |
| Recommended Award to: | Severino Trucking Company Inc | Fund: | Various |
| Other Approvals Required: | No | References Checked: | Satisfactory |
| Previously Worked for City: | Yes | Reason for Council Approval: | Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation |

Exhibit A – B14061 Exhibit A Change Order 3A

(This page intentionally left blank.)

CHANGE ORDER

No. 3A

PROJECT: Silver Street Reconstruction
 OWNER: City of Dover
 (Name & Address) City Hall, 288 Central Avenue
 Dover, NH 03820

DATE OF ISSUANCE: 4/21/2015
 OWNER'S PROJECT No. B14061

CONTRACTOR: Severino Trucking Co., Inc.
 PO Box 202
 Candia, NH 03034-0202

ENGINEER: Underwood Engineers, Inc.
 25 Vaughan Mall
 Portsmouth, NH 03801
 ENGINEER'S PROJECT #: 1725.36

You are directed to make the following changes in the Contract Documents:

Description: Increase the quantity of brick sidewalk installation (Attachments "A" and "C")

Purpose: Extend Limits of brick sidewalk installation (Attachment "B")

Attachments: "A" - Summary of Quantity Modifications, "B" - Work Plan, "C" - Revised Quantity Table

| CHANGE IN CONTRACT PRICE | CONTRACT TIME |
|---|--|
| Original Contract Price \$5,164,581.50 | <u>Original Contract Time:</u> Days Date Substantial Completion: 330 June 23, 2015 Final Completion: 390 August 22, 2015 |
| Previous Change Orders \$0.00 | <u>Net change from previous Change Orders</u> Substantial Completion: 97 Days Final Completion: 97 Days |
| Contract Price prior to this Change Order \$5,164,581.50 | <u>Contract Time prior to this Change Order:</u> Days Date Substantial Completion: 427 September 28, 2015 Final Completion: 487 November 27, 2015 |
| Net Increase -Decrease of this Change Order \$19,740.00 | <u>Net Change of this Change Order</u> Substantial Completion: 0 Days Final Completion: 0 Days |
| Contract Price with all approved Change Orders \$5,184,321.50 | <u>Contract Time with all approved change orders</u> Days Date Substantial Completion: 427 September 28, 2015 Final Completion: 487 November 27, 2015 |

This document will become a supplement to the CONTRACT and all provisions will apply hereto. Stipulated price and time adjustment includes all costs and time associated with the above described change. Contractor waives all rights for additional time extension for said change. Contractor and Owner agree that the price(s) and time adjustment(s) stated above are equitable and acceptable to both parties.

| |
|---|
| Recommended By: |
| |
| Philip MacDonald, P.E. Underwood Engineers, Inc. |

| |
|--|
| Accepted By: |
| |
| Ron Severino, President Severino Trucking Co., Inc. |

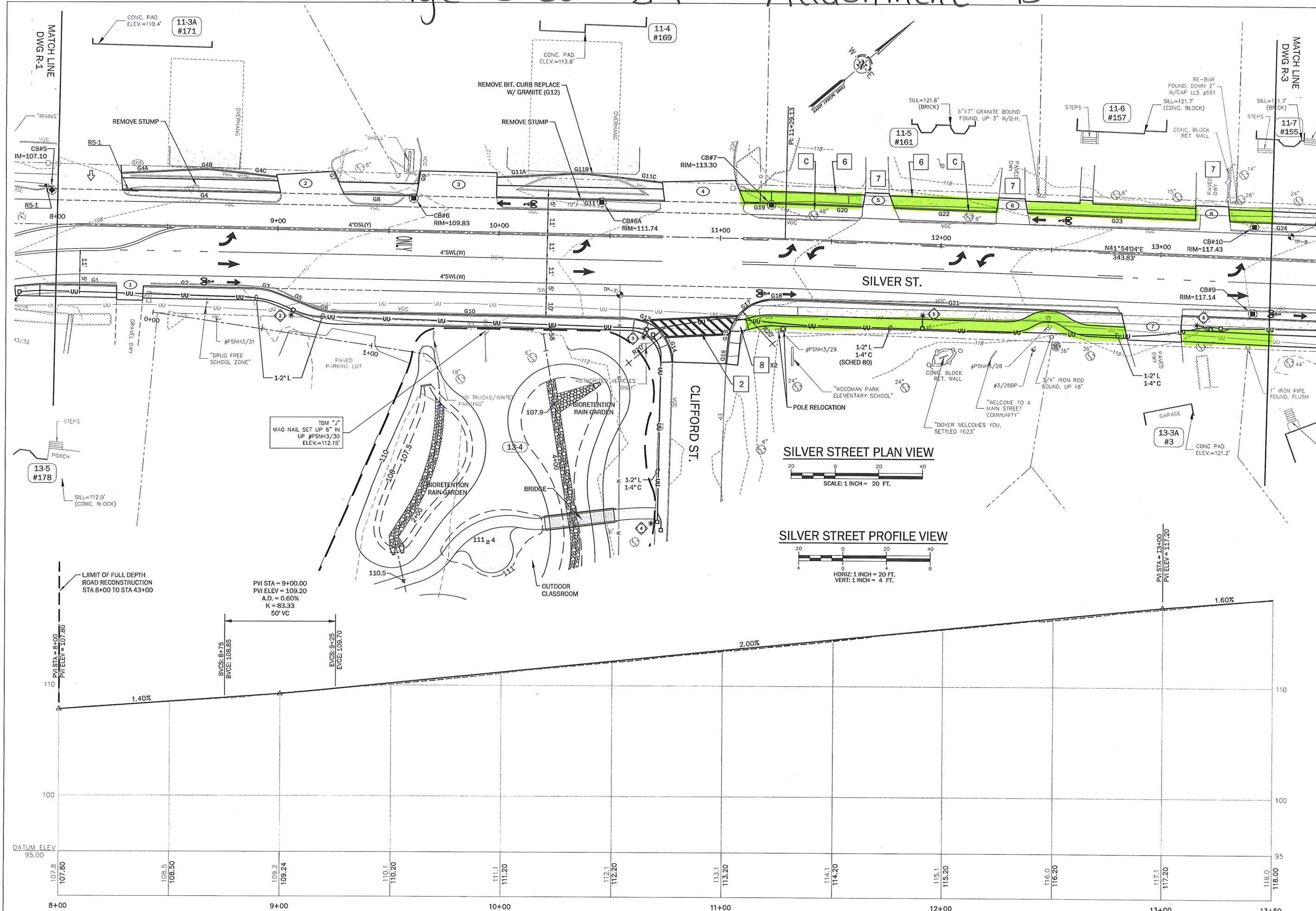
| |
|--|
| Approved By: |
| |
| Dave White, P.E. City Engineer Dover Community Services |

| |
|---|
| Approved By: |
| |
| J. Michael Joyal, City of Dover City Manager |

Attachment "A"
Summary of Unit Item Quantity Modifications
CO #3A - Silver Street Reconstruction
 Dover, New Hampshire

| Item | Description | Unit | Unit Price | Exist. Amounts (prior to CO) | | Quantity Change | | Revised Contract Quantity | |
|--|---|------|------------|------------------------------|----------------|-----------------|----------------|---------------------------|----------------|
| | | | | Quant. | Extended Total | Quant. | Extended Total | Quant. | Extended Total |
| SCHEDULE 4 - Roadway and Sidewalks | | | | | | | | | |
| 608.44 | 4" concrete sidewalks (fiber reinforced) | SY | \$48.00 | 3,850 | \$184,800.00 | -420 | (\$20,160.00) | 3,430 | \$164,640.00 |
| ADD ALTERNATE C - Brick Sidewalk in place of concrete | | | | | | | | | |
| 608.5 | Brick sidewalk (including bit. setting bed and asphalt) | SY | \$95.00 | 3,200 | \$304,000.00 | 420 | \$39,900.00 | 3,620 | \$343,900.00 |

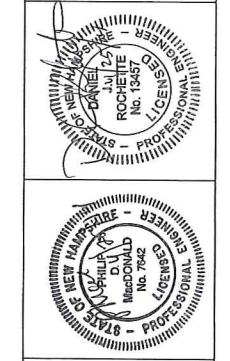
TOTAL THIS CHANGE ORDER: \$19,740.00



| ISSUE FOR | APPROVAL | DATE | BY |
|----------------|----------|---------|----|
| CONSTRUCTION | PDM | 4/14/14 | |
| RECORD DRAWING | PDM | 4/18/14 | |

| NO. | REVISIONS | APPD |
|-----|-----------|------|
| | | |

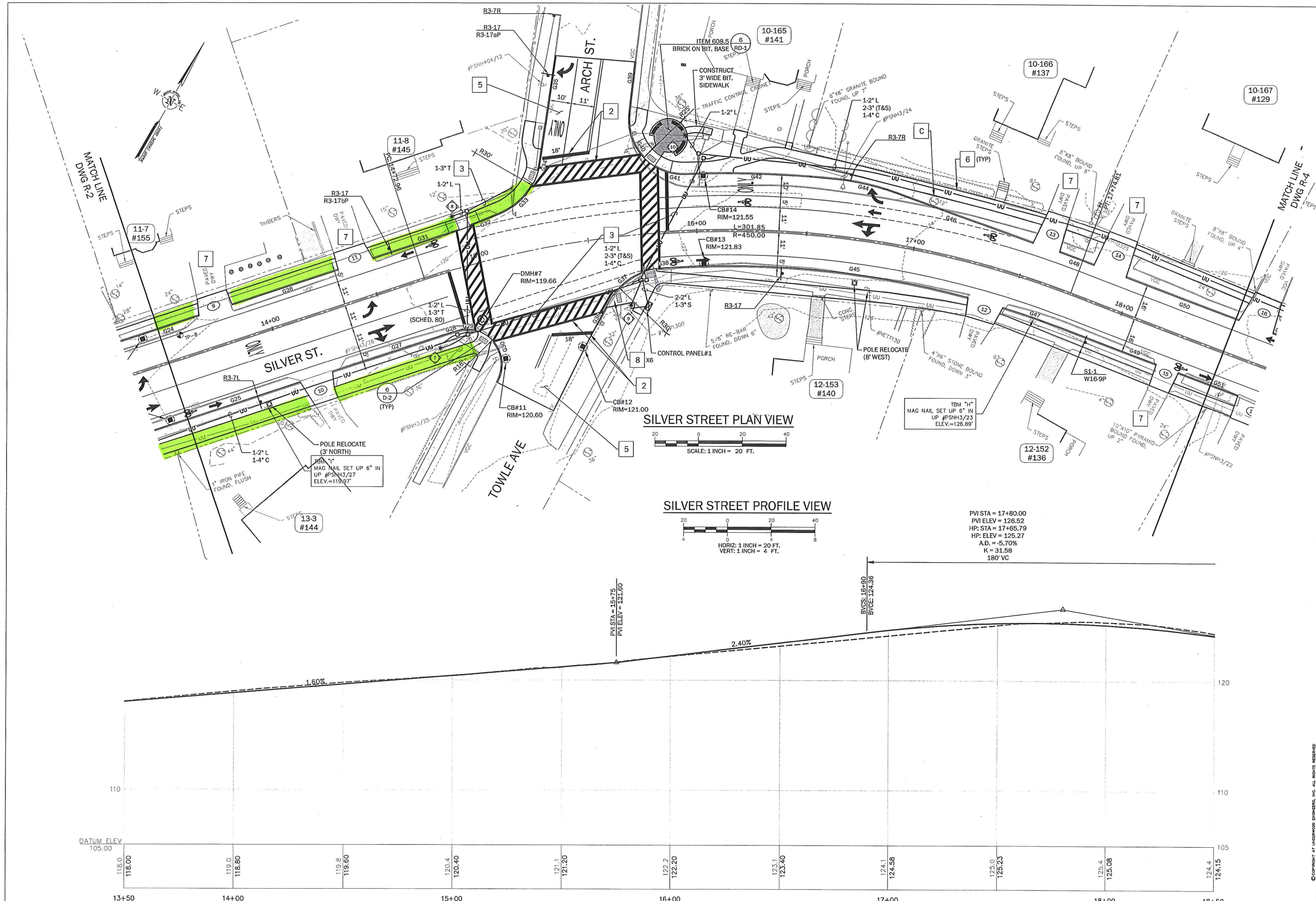
| | |
|-------------|----------------|
| Drawn/Chk | RMG |
| Designed | DJR/PDM |
| Checked | |
| Approved | |
| Date | APRIL 18, 2014 |
| Book No. | |
| Project No. | 1725 |
| Dwg. ID | 1725-0000 |
| Scale | AS SHOWN |



UNDERWOOD
engineers

25 Vaughan Mall, Portsmouth, N.H. 03801
Tel. 603-436-6192 Fax. 603-431-4733

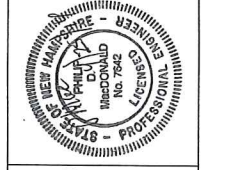
| | |
|------------------------------|----------|
| ROADWAY PLAN & PROFILE | |
| SILVER STREET RECONSTRUCTION | |
| CITY OF DOVER, NEW HAMPSHIRE | |
| DWG NO | SHEET |
| R-2 | 20 OF 56 |



| ISSUE FOR | APPROVAL | DATE | BY |
|----------------|----------|---------|----|
| CONSTRUCTION | PDM | 4/4/14 | By |
| RECORD DRAWING | PDM | 4/18/14 | By |

| NO. | REVISIONS | APP'D |
|-----|-----------|-------|
| | | |

Drawn/Chk. RMG
Designed DR/PDM
Checked
Approved
Date APRIL 18, 2014
Book No. 134
Project No. 1725
Dwg. ID 12586006
Scale AS SHOWN



UNDERWOOD
engineers

25 Vaughan Mall, Portsmouth, N.H. 03801
Tel. 603-436-6192 Fax. 603-431-4733

ROADWAY PLAN & PROFILE
SILVER STREET RECONSTRUCTION
CITY OF DOVER, NEW HAMPSHIRE

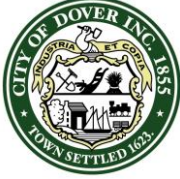
DWG NO R-3 SHEET 21 OF 56

Change Order #3A - Attachment "C"

SIDEWALK SCHEDULE

| Location | | | Item No. | | | | |
|------------------|---------------|------------------------------------|------------------------------------|---------------------------------|---------------------|----------------------------|--------------|
| | | | 608.44 | 608.46 | 608.52 | 608.5 | Item #304.35 |
| From Dwy. ID No. | To Dwy./ ID | 4" Fiber Rein. Conc. Sidewalk (SY) | 6" Fiber Rein. Conc. Sidewalk (SY) | Dect. Warning Devices (CI - SF) | Brick Sidewalk (SY) | Cr. Gravel (9" depth - CY) | |
| 7+81 | 1 | 25 | | | | 6.3 | |
| 1 | Clifford St | 134 | 3 | 8 | | 36.3 | |
| 8+28 | 2 | 40 | | | | 10.0 | |
| 2 | 3 | 19 | | | | 4.8 | |
| 3 | 4 | 42 | | | | 10.5 | |
| Clifford St | 7 | 104 | 4 | 8 | 104 | 29.0 | |
| 4 | 5 | 31 | | | 31 | 7.8 | |
| 5 | 6 | 27 | | | 27 | 6.8 | |
| 6 | 8 | 44 | | | 44 | 11.0 | |
| 7 | 10 | 54 | | | 54 | 13.5 | |
| 8 | 9 | 22 | | | 22 | 5.5 | |
| 10 | Towle Ave | 42 | 7 | 8 | 42 | 14.3 | |
| 9 | 11 | 28 | | | 28 | 7.0 | |
| 11 | Arch St. | 56 | 7 | 16 | 56 | 19.8 | |
| Towle Ave | 12 | 95 | 7 | 16 | | 29.5 | |
| Arch St. | 13 | 143 | 4 | 8 | 408 SY | 38.8 | |
| 12 | 15 | 42 | | | Round = 12 SY | 10.5 | |
| 13 | 14 | 10 | | | | 2.5 | |
| 14 | 16 | 32 | | | Total = 420 SY | 8.0 | |
| 15 | 17 | 17 | | | | 4.3 | |
| 16 | Lexington St. | 133 | 3 | 8 | | 36.0 | |
| 17 | 18 | 55 | | | | 13.8 | |
| 18 | 19 | 49 | | | | 12.3 | |
| 19 | 20 | 50 | 4 | 8 | | 15.5 | |
| Lexington St. | 21 | 53 | 3 | 8 | | 16.0 | |
| 20 | Rutland St. | 40 | 3 | 8 | | 12.8 | |
| 21 | 22 | 32 | | | | 8.0 | |
| Rutland St. | 23 | 65 | 4 | 8 | | 19.3 | |
| 22 | Cushing St. | 88 | 3 | 8 | | 24.8 | |
| 23 | 24 | 87 | | | | 21.8 | |
| 24 | 25 | 13 | | | | 3.3 | |
| Cushing St. | 26 | 142 | 3 | 8 | | 38.3 | |
| 25 | Belknap St. | 155 | 5 | 8 | | 42.0 | |
| 26 | Belknap St. | 80 | 4 | 8 | | 23.0 | |
| Belknap St. | 28 | 70 | 3 | 8 | | 20.3 | |
| Belknap St. | 29 | 72 | 3 | 8 | | 20.8 | |
| 28 | 30 | 43 | | | | 10.8 | |
| 29 | 31 | 36 | | | | 9.0 | |
| 30 | 32 | 9 | | | | 2.3 | |
| 31 | 33 | 36 | | | | 9.0 | |
| 33 | 34 | 6 | | | | 1.5 | |
| 32 | Atkinson St. | | 3 | 8 | | 2.8 | |

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2015.05.13 – 047**
Resolution Re: **Public Art Display**

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|---|-----|----|
| Date of Vote: | YES | NO |
| Mayor, Karen Weston | | |
| Deputy Mayor, Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison, III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor, Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

RESOLUTION BACKGROUND MATERIAL:

The Dover Arts Commission seeks to allow the installation of arts projects by local artists around the City of Dover on public property, consistent with R-2012.08.08.

This installation involves child sized silhouettes, no larger than 4 feet, cut from thin plywood and painted black. The museum would work with children and adults to collage these silhouettes with pieces of fabric, relating back to Dover history and the Cochecho Mills. The museum would then cover the fabric in many layers of varnish/shellac. The silhouettes would then be installed on the exterior of the pool wall, starting at the bottom of the staircase/tunnel, leading up the staircase and ending in upper Henry Law Park.



CITY OF DOVER

PUBLIC ART INSTALLATION APPLICATION

Proposed Public Art Project Name: TBD- maybe 'Mill Chicken'

Proposed Location: Exterior of Dover Indoor Pool

Applicant Information

| | |
|---|--|
| Applicant Name (person or organization) | Children's Museum of New Hampshire, Mark Cuddy |
| Street Address | 6 Washington Street |
| City ST ZIP Code | Dover, NH 03820 |
| Home Phone | |
| Work Phone | 603-742-2002 |
| E-Mail Address | mark@childrens-museum.org |

Location of Proposed Public Art Installation

Identify the facility and the exact area upon or within the facility where the installation is proposed to be located. Include pictures, schematics and/or other visual materials depicting the location of the project installation (attach additional sheets, if needed)

We would like to install 6 'child sized' silhouettes on the exterior of the Dover Indoor Pool, leading up the staircase/tunnel and ending in upper Henry Law Park.

Description of Proposed Public Art Installation

Describe the nature of the public art installation including specific details regarding materials, size, weight and attachment mechanism. Include pictures, schematics and/or other visual materials depicting the nature of the project (attach additional sheets, if needed)

Each silhouette would be cut out and painted black by CMNH. Then we would work with visitors at the museum and other organizations in dover to collage these silhouettes with fabric. CMNH would then put many coats of varnish/shellac over them to secure fabric. we will install them on the brick using outdoor mounting tape and a small amount of construction adhesive, which can be scraped off after the install.



CITY OF DOVER

PUBLIC ART INSTALLATION APPLICATION

Proposed Public Art Project Name: TBD

Proposed Location: Exterior of Dow Indoor Pool

Person Responsible For Installation/Maintenance (if different than applicant)

| | |
|------------------|--|
| Name | Mark Cuddy, Director of Exhibits, CMNH |
| Street Address | |
| City ST ZIP Code | same |
| Home Phone | as |
| Work Phone | above |
| E-Mail Address | |

Agreement and Signature

By submitting this application, I affirm that I am authorized on behalf of the applicant to commit to complete the installation and assume all responsibility related to the continuing maintenance, care and removal of the proposed public art project described herein.

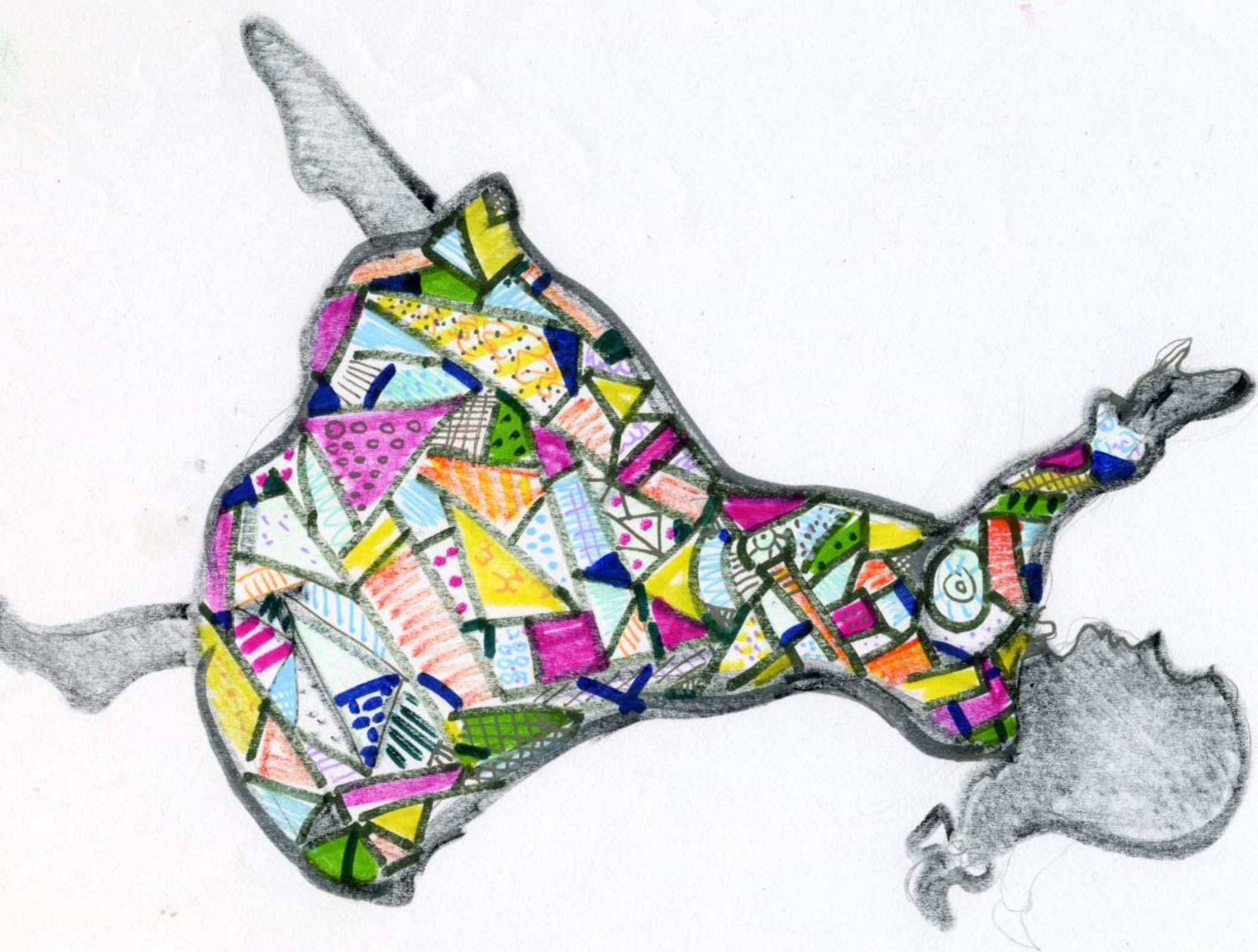
| | |
|----------------|-------------------|
| Name (printed) | Mark Cuddy |
| Signature | <i>Mark Cuddy</i> |
| Date | 4/2/15 |

Policy Concerning Requests for Public Art Installations

It is the policy of the City of Dover to accept and review all applications from area artists proposing to install public art within or upon public facilities owned and maintained by the City of Dover. Applications are reviewed by both the Dover Arts Commission and the City Manager. Upon the recommendation of the Arts Commission and City Manager, applications are forwarded to the City Council for final approval.

Thank you for completing this application form. Your proposal for the installation of public art will be submitted for review and consideration for approval per the above policy. You will be contacted should additional information be needed and to provide the status of your application.





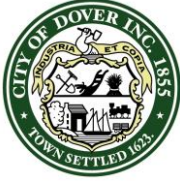






CHILDREN'S
MUSEUM
THROUGH
TUNNEL
→





CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2015.05.13 – 048**
Resolution Re: **Department of Administrative Services
McCconnell Center Lease Agreement**

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|---|-----|----|
| Date of Vote: | YES | NO |
| Mayor, Karen Weston | | |
| Deputy Mayor, Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison, III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor, Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

RESOLUTION BACKGROUND MATERIAL:

As part of an agreement signed July 2, 2001 to retain the district court in downtown Dover, the City agreed to lease the Locust Street parking lot to the State for court attendee parking during the times of Monday through Friday from 8 am to 5 pm. The original lease was for 40 spaces, but after the realignment of what was then known as Walnut Street (between Citizens Bank and the Robbins Properties) the actual number of parking spaces was reduced to 26. Five of those spaces were in the old right of way for St. Thomas Street.

An opportunity exists to expand and redesign the intersection of Chestnut and Washington Streets, as well as support an extensive redevelopment of nearby properties. These opportunities may require a transfer of ownership of the lot and the City requested that the State terminate the existing Lease to accomplish this if necessary. In return for terminating the existing Lease, via a new Lease Agreement the State will be given similar access (Mon-Fri, 8 am to 5 pm) to seven spaces on the southerly side St. Thomas Street just before the intersection with Atkinson Street. As part of this new Lease Agreement, the City will also enforce a time limit in all court parking areas on St. Thomas Street; issue parking permits for court employees to park in the court parking areas or the McConnell Center parking lot; and the McConnell Center parking lot will be authorized for court attendee parking.

The New Hampshire Governor and Executive Council will need to approve this new Lease Agreement.

Please see proposed Lease Agreement and Exhibit 1 attached. Please also see 2001 Lease (to be terminated) attached.



CITY OF DOVER

288 CENTRAL AVENUE
DOVER, NH 03820
WWW.DOVER.NH.GOV
603.516.6000

LEASE AGREEMENT

Lease made this _____ day of _____, 2015 by and between the City of Dover, New Hampshire, 288 Central Avenue, Dover, New Hampshire 03820 (hereinafter referred to as “Lessor”) and the State of New Hampshire, through its Department of Administrative Services, State House Annex, Room 420, 25 Capitol Street, Concord, New Hampshire 03301 (hereinafter referred to as “Lessee”).

WITNESSETH

That the Lessor, for consideration, receipt of which is acknowledged, and upon the terms, conditions and provisions hereinafter set forth, and subject to the following reservations does hereby agree to lease the Lessee, its successors and assigns, the following described premises (“Premises”) and to provide Lessee with certain parking permits, to wit:

1. **PURPOSE.** The purpose of this Lease is to provide the Lessee access to certain dedicated parking spots owned and/or controlled by the Lessor, as well as access to Lessor-issued parking permits for the Lessor’s McConnell Center Parking Lot, all for the purpose of providing parking for the Lessee’s 7th Circuit Court located at 25 St. Thomas Street, Dover, New Hampshire.
2. **PREMISES.** Seven (7) designated parking spaces on St. Thomas Street, Dover, New Hampshire adjacent to the northerly side of the Lessor-owned McConnell Center. See Exhibit 1, map of Premises, at Area “A.”
3. **PARKING ENFORCEMENT.** The Lessor, unless said authority is revoked in writing by the Lessee, may post and enforce time limits for the parking of vehicles in the Premises and/or in the Lessee-controlled St. Thomas Street parking easement (see Exhibit 1, at Area “B”; see also Warranty Deed from City of Dover to State of New Hampshire recorded at the Strafford County Registry of Deeds at Book 2487, Page 0001) between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays. The spaces in the Premises and the St. Thomas Street parking easement shall be designated as “Court Parking Only.”
4. **PARKING PERMITS.** In addition to rights to the Premises as described herein, on an as needed basis the Lessor shall provide the Lessee with Lessor-issued parking permits for use by Lessee’s Circuit Court employees allowing vehicles displaying said permits to park in the Lessor-owned McConnell Center Parking Lot between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. See Exhibit 1, at Area “C.” Additionally, Lessor-issued



CITY OF DOVER

288 CENTRAL AVENUE
DOVER, NH 03820
WWW.DOVER.NH.GOV
603.516.6000

parking permits shall enable Lessee's Circuit Court employees to park in the Lessee's time restricted Premises or St. Thomas Street parking easement beyond said time limitations, so long as said time limits are in effect and the Lessor has parking enforcement authority over those areas under Section 3 above.

5. **COURT VISITATION PARKING.** In addition to the other rights conveyed herein, the Lessor-owned McConnell Center Parking Lot shall be available for parking to Circuit Court visitors pursuant to applicable time limits and shall be posted as such.
6. **TERM.** The term of this Lease shall be from the Effective Date as set forth in Section 11 to the earlier of (a) termination of the Lease in accordance with Section 8 or (b) the sale of the courthouse property by the State to a third party. The courthouse property is the property conveyed from the City of Dover to the State of New Hampshire by Warranty Deed dated July 2, 2001. The Lessor and the Lessee shall meet annually to review the Lessee's use of and need for the seven (7) parking spaces in the Premises. Should the Lessee no longer have the need for some or all of those spaces, the parties agree to work cooperatively to amend this Lease as appropriate.
7. **IMPROVEMENTS AND USAGE OF PREMISES.**
 - (A) Lessee shall be responsible for installation and maintenance of all signage in connection with the use of parking spaces on the Premises by the Lessee. The location of any signage on the Premises shall be subject to review and approval by the Lessor, which approval shall not be unreasonably withheld. Lessee shall not make alterations unless authorized.
 - (B) Lessor shall provide adequate lighting for the use of the Premises by the Lessee and the Lessee shall maintain the Premises and keep the Premises free and clear of any ice, snow or other obstruction.
 - (C) Unless otherwise agreed in writing by the parties, Lessee's usage of the Premises shall be limited to between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, during Court sessions. The parties agree and acknowledge that the Lessor reserves the right to use the Premises at all other times.
8. **TERMINATION CLAUSE.** Lessee agrees that should the Premises and Parking Permits no longer be utilized and/or needed by the Lessee to accommodate parking for the Circuit Court that the Lessee will promptly notify the Lessor in writing, and the Lease shall terminate within 30 days of the date of such notice unless otherwise agreed by the parties.
9. **INDEMNIFICATION.** Lessor agrees to defend, indemnify and hold harmless Lessee from and against any and all losses suffered by Lessee and any and all claims or liabilities



CITY OF DOVER

288 CENTRAL AVENUE
DOVER, NH 03820
WWW.DOVER.NH.GOV
603.516.6000

asserted against Lessee by or on behalf of any person on account of or arising out of (or claimed to arise out of) the negligent acts or omissions of Lessor related to this Lease which are within the scope of the Lessor's liability insurance coverage. Nothing herein shall be deemed to constitute a waiver of sovereign immunity, which is reserved to the State. This covenant shall survive the termination of this Lease.

10. **INSURANCE.** Lessor agrees to maintain comprehensive general liability and premises liability insurance covering the leased property in an amount of not less than \$1,000,000.00 per occurrence.
11. **EFFECTIVE DATE.** This Lease shall take effect on the date above or the date of the Governor and Executive Council approval, whichever is later.
12. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties. All notices to be given pursuant to this Lease shall be addressed, if to the Lessee, the State of New Hampshire Department of Administrative Services, and if to the Lessor, to the City of Dover (attention City Manager).
13. **AMENDMENT.** This Lease may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.
14. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Lease shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns.
15. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties, and this Lease shall not be construed to confer any such benefits.
16. **TERMINATION OF 2001 LEASE RE: LOCUST STREET LOT.** By entering into this Lease, the parties expressly terminate their lease agreement, dated July 2, 2001, regarding the State of New Hampshire's Lease of the City's Locust Street Parking Lot.
17. **ENTIRE AGREEMENT.** This Lease, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understanding.



CITY OF DOVER

288 CENTRAL AVENUE
DOVER, NH 03820
WWW.DOVER.NH.GOV
603.516.6000

(signatures to follow)

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first written above.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES

CITY OF DOVER, NEW HAMPSHIRE

Duly Authorized

J. Michael Joyal, Jr., City Manager

State of New Hampshire
Strafford, ss.

On _____ day of _____, 2015, before the undersigned officer, personally appeared the above-named J. Michael Joyal, Jr., City Manager of the City of Dover, and acknowledges that he executed the foregoing document in the capacity indicated and for the purposes stated therein.

Notarial Officer

Approval by the Department of Justice as to form, substance and execution

Approval Date: _____

Approving Attorney: _____

Approved by the Governor and Executive Council:

Approval Date: _____

Agenda Item No.: _____



Naps

Search Properties for [redacted]

City of Dover

Help

68 ft

Baseball Field, NH GRANITE

Index Sys [redacted] Police Station Central [redacted]

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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
State House Annex • Room 120
25 Capitol Street
Concord, New Hampshire 03301

*Acc # 12
7/25/01
38C*

DONALD S. HILL
Commissioner
(603) 271-3201

July 16, 2001

Her Excellency, Governor Jeanne Shaheen
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Administrative Services requests authorization to enter into the attached lease agreement with the City of Dover for use of the Locust Street Parking Lot for employees and the public who utilize the new Dover District Court. The term of this lease agreement will be effective July 2, 2001 (date of signed agreement) until the termination of the lease in accordance with Section 4 of the lease agreement or the sale of the courthouse property by the State to a third party. Funds are available in Account 010-014-2045-020 for installation and maintenance of all signage concerning the use of parking spaces on the premises. No other costs will be incurred by the State.

EXPLANATION

The new Dover District Court scheduled for construction on the corner of St. Thomas and Walnut Streets in the City of Dover lacks adequate space for a parking area. Due to the scarcity of parking spaces within the City's limits, this agreement for the use of 40 parking spaces on the easterly side of Locust Street to accommodate parking for the District Court is definitely in the best interest of the State. The property which the District Court is scheduled to be built on is the property conveyed from the City of Dover to the State for this purpose.

This lease shall take effect on the date of Governor and Council approval.

The Office of the Attorney General has reviewed and approved this lease agreement.

Respectfully submitted,

Donald S. Hill
Commissioner

DSH:GS:gs

Attachment

LEASE AGREEMENT

Lease made this Second day of July, 2001 by and between the City of Dover, NH, 288 Central Avenue, Dover, NH, 03820 hereinafter referred to as "Lessor" and the State of New Hampshire, through its Department of Administrative Services, State House Annex, Room 420, 25 Capitol Street, Concord, NH 03301 hereinafter referred to as "Lessee."

WITNESSETH

That the Lessor, for consideration, receipt of which is acknowledged, and upon the terms, conditions and provisions hereinafter set forth, and subject to the following reservations does hereby agree to lease the Lessee, its successors and assigns, the following described premises ("premises") to wit:

- 1. **PREMISES.** Forty (40) parking spaces, more or less, on the eastern side of Locust Street (known as the Locust Street Lot) identified as Dover Assessor's Tax Map 2, Lot 2 and 3
- 2. **TERM.** The term of this Lease shall be from the effective date to the earlier of (a) termination of the Lease in accordance with Section 4 or (b) the sale of the courthouse property by the State to a third party. The courthouse property is the property conveyed from the City of Dover to the State of New Hampshire by Warranty Deed dated July 2, 2001.

3. IMPROVEMENTS AND USAGE OF PREMISES.

(A) Lessee shall be responsible for installation and maintenance of all signage in connection with the use of parking spaces on the premises by the Lessee. The location of any signage on the premises shall be subject to review and approval by the Lessor, which approval shall not be unreasonably withheld. Lessee shall not make alteration unless authorized.

(B) Lessor shall provide adequate lighting for the use of the premises by the Lessee and shall maintain the premises and keep the premises free and clear of any ice, snow or other obstruction.

(C) Unless otherwise agreed in writing by the parties, Lessee's usage of the premises shall be limited to between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, during Court sessions. The parties agree and acknowledge that the Lessor reserves the right to use the premises at all other times.

- 4. **TERMINATION CLAUSE.** Lessee agrees that should the parking lot (known as the Locust Street Lot) no longer be utilized by the Lessee, to accommodate parking for the District Court, that the Lessee will promptly notify the Lessor, and the Lease shall terminate within 30 days of the date of such notice, unless otherwise agreed by the parties.

- 5. **INDEMNIFICATION.** Lessor agrees to defend, indemnify and hold harmless Lessee from and against any and all losses suffered by Lessee and any and all claims or liabilities asserted against Lessee by or on behalf of any person on account of or arising out of (or claimed to arise out of) the acts or omissions of Lessor. Nothing herein shall be deemed to constitute a waiver of sovereign immunity, which is reserved to the State. This covenant shall survive the termination of this Lease.

- 6. **INSURANCE.** Lessor agrees to maintain comprehensive general liability and premises liability insurance covering the leased property in an amount of not less than \$2,000,000.00 per occurrence.

- 7. **EFFECTIVE DATE.** This Lease shall take effect on the date above or the date of the Governor and Executive Council approval whichever is later.

TO: Rosemary Farsetta
 Dept of Admin Svcs
 HP FAX
 FROM: _____
 DATE: _____
 CO: _____
 FAX: 271-6600

- 8. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties. All notices to be given pursuant to this License shall be addressed, if to the State of New Hampshire, Department of Administrative Services, and if to the Lessor to the City of Dover.
- 9. **AMENDMENT.** This Lease may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.
- 10. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Lease shall be construed in accordance with the Laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns.
- 11. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties, and this agreement shall not be construed to confer any such benefit.
- 12. **ENTIRE AGREEMENT.** This Lease, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understanding.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first written above.

CITY OF DOVER, NEW HAMPSHIRE

Judith Laquette
Witness

Paul G. Beecher
Paul G. Beecher, City Manager

STATE OF NEW HAMPSHIRE
DEPT. OF ADMINISTRATIVE SERVICES

Penney Gaudin
Witness

Donald S. Hill
Donald S. Hill, Commissioner

Approved by the Department of Justice as to form, substance, and execution.

Approval Date: 7-19-01

Approving Attorney: *Suzanne Lehan*

Lease is conditionally approved upon receiving original executed lease for approval by the Governor and Executive Council. *re-execution by AG's office*

Approval Date: _____ Agenda Item No. _____

State of New Hampshire
County of Stafford

On 7/26, before the undersigned officer, personally
appeared the above named Paul G. Beecher, City Manager of the City of
Dover, and acknowledged that he executed the foregoing document in the
capacity indicated and for the purposes stated therein.



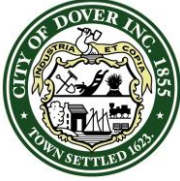
Notary Public

My Commission Expires March 1, 2005

APPROVED AS TO FORM, SUBSTANCE, AND EXECUTION

DATE: _____

Assistant Attorney General



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2015.05.13 – 049**
Resolution Re: **FY 2015 Transfer Funds to School Curriculum Capital Reserve Fund**

WHEREAS: On December 12, 2012 the Dover City Council established a capital reserve fund called School Curriculum Capital Reserve Fund; and

WHEREAS: The Dover School Board has identified that the District will be incurring future expenditures for capital outlay and improvement projects; and

WHEREAS: The Dover School Board approved a resolution on April 13, 2015 requesting the Dover City Council approve the transfer of funds into the School Curriculum Capital Reserve;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of Thirty Thousand Dollars (\$30,000.00) is approved for transfer into the School Curriculum Capital Reserve Fund from the Dover School District's FY2015 General Fund adopted appropriations.

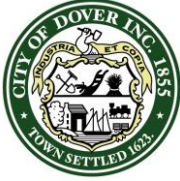
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2015.05.13 – 049**
Resolution Re: **FY 2015 Transfer Funds to School Curriculum Capital Reserve Fund**

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

RESOLUTION BACKGROUND MATERIAL:

In accordance with City Charter C6-8 Transfers, the School Department's School Board approved a resolution on April 13, 2015 identifying that \$30,000.00 of the department's General Fund available appropriations be transferred into the School Curriculum Capital Reserve Fund.

In accordance with NH RSA Chapter 34 *Capital Reserve Funds for Cities*, the City Council must approve any transfer into a city capital reserve fund.

This resolution does not increase any appropriations.

RESOLUTION
RESOLUTION TO TRANSFER FUNDS TO THE SCHOOL CURRICULUM
CAPITAL RESERVE FUND

WHEREAS: the School Board has identified that the District will be incurring future expenses for capital improvement projects; and

WHEREAS: on December 12, 2012 the Dover City Council established a capital reserve fund titled School Curriculum Capital Reserve fund for the purpose of acquisition of curriculum equipment or improvement that has been identified as a project with the City's annual Capital Improvements Program; and

WHEREAS: the Dover School Board has recognized Thirty Thousand (\$30,000) Dollars in unencumbered funds within the 2015 Fiscal Year's Dover City Council adopted budget appropriation available for transfer to capital reserves;

NOW, THEREFORE, BE IT RESOLVED BY THE DOVER SCHOOL BOARD THAT:

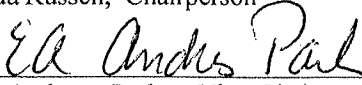
1. **Source of Funds.** Capital reserve fund may consist of moneys transferred during any fiscal year from appropriations that exist as a result of any particular purpose which may not be needed; or may consist of unexpended moneys in the School District's general fund at the end of any fiscal year. All earnings on capital reserve funds shall become part of the capital reserve.
2. **Annual Reporting.** The Dover School District shall annually report the amount of moneys in the capital reserve fund.
3. **Purpose.** The moneys in the capital reserve fund may only be expended for capital improvements, replacement of equipment and improvements as noted in the annual City CIP. These purposes are consistent with the resolution adopted by the Dover City Council.
4. **Designation.** The Dover City Council hereby approves transfer of Thirty Thousand (\$30,000) Dollars to the School Curriculum Capital Reserve. Said transfer to be from School Department approved FY15 appropriations.

RESOLVED, this 13th day of April, 2015.

SUBMITTED BY:

Amada L. Russell

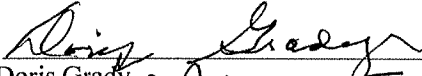
Amanda Russell, Chairperson



Betsy Andrews Parker, Vice Chairperson



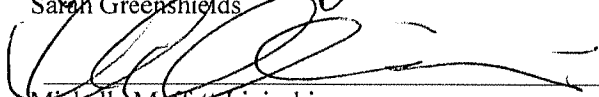
Kathleen Morrison, Secretary



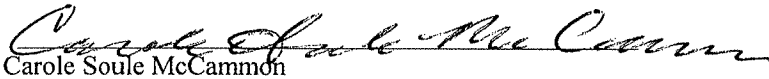
Doris Grady



Sarah Greenshields

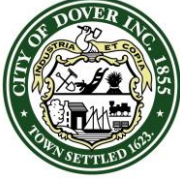


Michelle Muffett-Lipinski



Carole Soule McCammon

April 13, 2015



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2015.05.13 – 050**
Resolution Re: **FY 2015 Transfer Funds to School Facilities Capital Reserve Fund**

WHEREAS: On March 12, 2003 the Dover City Council established a capital reserve fund called School Facilities Capital Reserve Fund; and

WHEREAS: The Dover School Board has identified that the District will be incurring future expenditures for capital outlay and improvement projects; and

WHEREAS: The Dover School Board approved a resolution on April 13, 2015 requesting the Dover City Council approve the transfer of funds into the School Facilities Capital Reserve (School Board resolution is attached to this resolution);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of Sixty Thousand Dollars (\$60,000.00) is approved for transfer into the School Facilities Capital Reserve Fund from the Dover School District's FY2015 General Fund adopted appropriations.

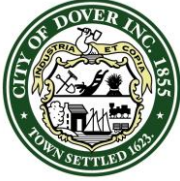
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2015.05.13 – 050**
Resolution Re: **FY 2015 Transfer Funds to School Facilities Capital Reserve Fund**

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

RESOLUTION BACKGROUND MATERIAL:

In accordance with City Charter C6-8 Transfers, the School Department's School Board approved a resolution on April 13, 2015 identifying that \$60,000.00 of the department's General Fund available appropriations be transferred into the School Facilities Capital Reserve Fund.

A copy of the School Board's resolution is attached to this City Council resolution.

In accordance with NH RSA Chapter 34 *Capital Reserve Funds for Cities*, the City Council must approve any transfer into a city capital reserve fund.

This resolution does not increase any appropriations.

RESOLUTION

RESOLUTION TO TRANSFER FUNDS TO THE SCHOOL FACILITIES CAPITAL RESERVE FUND

WHEREAS: the School Board has identified that the District will be incurring future expenses for capital improvement projects; and

WHEREAS: on March 12, 2003 the Dover City Council established a capital reserve fund titled School Facilities Capital Reserve fund for the purpose of acquisition of facilities equipment or improvement that has been identified as a project with the City's annual Capital Improvements Program; and

WHEREAS: the Dover School Board has recognized \$60,000 Thousand (\$60,000) Dollars in unencumbered funds within the 2015 Fiscal Year's Dover City Council adopted budget appropriation available for transfer to capital reserves;

NOW, THEREFORE, BE IT RESOLVED BY THE DOVER SCHOOL BOARD THAT:

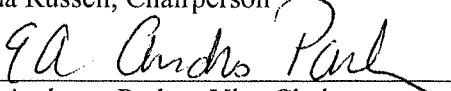
1. **Source of Funds.** Capital reserve fund may consist of moneys transferred during any fiscal year from appropriations that exist as a result of any particular purpose which may not be needed; or may consist of unexpended moneys in the School District's general fund at the end of any fiscal year. All earnings on capital reserve funds shall become part of the capital reserve.
2. **Annual Reporting.** The Dover School District shall annually report the amount of moneys in the capital reserve fund.
3. **Purpose.** The moneys in the capital reserve fund may only be expended for capital improvements, replacement of equipment and improvements as noted in the annual City CIP. These purposes are consistent with the resolution adopted by the Dover City Council.
4. **Initial Designation.** The Dover School Board hereby approves transfer of Sixty Thousand (\$60,000) Dollars to the School Facilities Capital Reserve. Said transfer to be from School Department approved FY15 appropriations.

RESOLVED, this 13th day of April, 2015.


SUBMITTED BY:



Amanda Russell, Chairperson



Betsey Andrews Parker, Vice Chairperson



Kathleen Morrison, Secretary



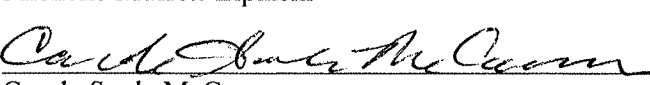
Doris Grady



Sarah Greenshields

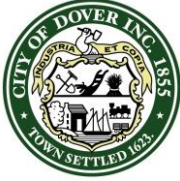


Michelle Muffett-Lipinski



Carole Soule McCammon

April 13, 2015



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2015.05.13 – 051**
Resolution Re: **FY 2015 Transfer Funds to School Technology Capital Reserve Fund**

WHEREAS: On December 12, 2012 the Dover City Council established a capital reserve fund called School Technology Capital Reserve Fund; and

WHEREAS: The Dover School Board has identified that the District will be incurring future expenditures for capital outlay and improvement projects; and

WHEREAS: The Dover School Board approved a resolution on April 13, 2015 requesting the Dover City Council approve the transfer of funds into the School Technology Capital Reserve;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of Fifteen Thousand Dollars (\$15,000.00) is approved for transfer into the School Technology Capital Reserve Fund from the Dover School District's FY2015 General Fund adopted appropriations.

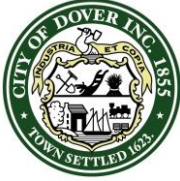
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2015.05.13 – 051**
Resolution Re: **FY 2015 Transfer Funds to School Technology Capital Reserve Fund**

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

RESOLUTION BACKGROUND MATERIAL:

In accordance with City Charter C6-8 Transfers, the School Department's School Board approved a resolution on April 13, 2015 identifying that \$15,000.00 of the department's General Fund available appropriations be transferred into the School Technology Capital Reserve Fund.

In accordance with NH RSA Chapter 34 *Capital Reserve Funds for Cities*, the City Council must approve any transfer into a city capital reserve fund.

This resolution does not increase any appropriations.

RESOLUTION

RESOLUTION TO TRANSFER FUNDS TO THE SCHOOL TECHNOLOGY CAPITAL RESERVE FUND

WHEREAS: the School Board has identified that the District will be incurring future expenses for capital improvement projects; and

WHEREAS: on December 12, 2012 the Dover City Council established a capital reserve fund titled School Technology Capital Reserve fund for the purpose of acquisition of technology equipment or improvement that has been identified as a project with the City's annual Capital Improvements Program; and

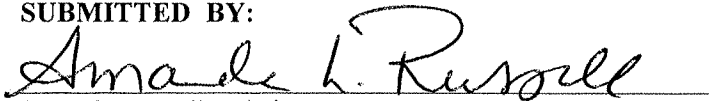
WHEREAS: the Dover School Board has recognized Fifteen Thousand (\$15,000) Dollars in unencumbered funds within the 2015 Fiscal Year's Dover City Council adopted budget appropriation available for transfer to capital reserves;

NOW, THEREFORE, BE IT RESOLVED BY THE DOVER SCHOOL BOARD THAT:

- 1. Source of Funds.** Capital reserve fund may consist of moneys transferred during any fiscal year from appropriations that exist as a result of any particular purpose which may not be needed; or may consist of unexpended moneys in the School District's general fund at the end of any fiscal year. All earnings on capital reserve funds shall become part of the capital reserve.
- 2. Annual Reporting.** The Dover School District shall annually report the amount of moneys in the capital reserve fund.
- 3. Purpose.** The moneys in the capital reserve fund may only be expended for capital improvements, replacement of equipment and improvements as noted in the annual City CIP. These purposes are consistent with the resolution adopted by the Dover City Council.
- 4. Designation.** The Dover City Council hereby approves transfer of Fifteen Thousand (\$15,000.00) Dollars to the School Technology Capital Reserve. Said transfer to be from School Department approved FY15 appropriations.

RESOLVED, this 13th day of April, 2015.

SUBMITTED BY:



Amanda Russell, Chairperson

GA And Pa

Betsy Andrews Parker, Vice Chairperson

Kathleen E. Morrison

Kathleen Morrison, Secretary

Doris Grady

Doris Grady

Sarah Greenshields

Sarah Greenshields

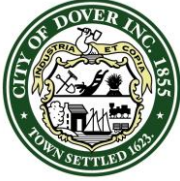
Michelle Muffett-Lipinski

Michelle Muffett-Lipinski

Carole Soule McCammon

Carole Soule McCammon

April 13, 2015



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2015.05.13 - 052**
Resolution Re: Fiscal Year 2015 Budget Amendment #1

- WHEREAS: The City Council adopted the FY15 Budget on June 4, 2014; and
- WHEREAS: Some non-school departments have incurred expenditures not originally anticipated as part of the budget a supplemental appropriation is necessary to cover expenditures not originally anticipated in the department budgets; and
- WHEREAS: The current amount of compensated absences payments in Fiscal Year 2015 resulting from employee retirements and vacation leave buy-downs are projected to be \$418,542;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Pursuant to C6-6 of the City Charter, the FY15 Budget is amended to appropriate an amount necessary to fund compensated absences payments in Fiscal Year 2015 resulting from employee retirements and vacation leave buy-downs. The FY15 budget is amended as follows:

| <u>Account</u> | <u>Description</u> | <u>Adopted Budget</u> | <u>Amendment</u> | <u>Amended Budget</u> |
|-----------------------------|------------------------|---------------------------|------------------|---------------------------|
| 1000.1.190.41991.4295.00000 | Compensated Absences | \$231,578 | \$186,964 | \$418,542 |
| 1000.1.190.41991.4220.00000 | FICA Payroll Taxes | 11,966 | 8,058 | 20,024 |
| 1000.1.190.41991.4225.00000 | Medicare Payroll Taxes | 2,799 | 3,251 | 6,050 |
| 1000.1.190.41991.4230.00000 | NHRS Retirement | 41,051 | 17,945 | 58,996 |
| | | \$287,394 | \$216,218 | \$503,612 |
| 1000.1.190.41991.3918.00000 | Transfer from Trusts | 0 | \$216,218 | \$216,218 |

FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to request from the Board of Trustees of Trust Funds a transfer in an amount up to \$216,218 from the City Employees Benefit Reserve to the General Fund to fund compensated absences payments in Fiscal Year 2015.

REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6. PUBLIC HEARING AND CITY COUNCIL VOTE TO BE SCHEDULED FOR MAY 27, 2015.

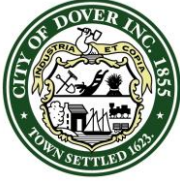
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

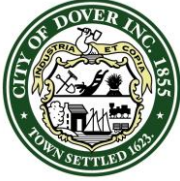
Resolution Number: **R – 2015.05.13 - 052**
Resolution Re: Fiscal Year 2015 Budget Amendment #1

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2015.05.13 - 052**

Resolution Re: Fiscal Year 2015 Budget Amendment #1

RESOLUTION BACKGROUND MATERIAL:

Each year there is an amount appropriated in the City budget for payments associated with the buy-down of compensated absences balances of City employees. This annual appropriation is utilized to manage the liability associated with accrued balances of compensated absences. From time to time this annual appropriation is utilized to fund the payment associated with the payout of accrued compensated absences when an employee retires from employment with the City.

However, in fiscal year 2015 the City has currently had 8 long term employees retire. These employees at the time of their retirement each had an accumulated level of compensated absences that were required to be paid by the City at the time the employee left employment.

The amount of supplemental appropriation being requested is based on current payouts made by the city plus an amount to accommodate an estimated additional 2 to 3 employee retirements.

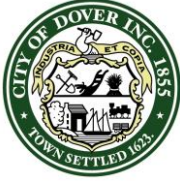
The City has recently settled collective bargaining agreements with some of the employee labor unions. In these agreements changes have been made to the maximum cap of vacation leave employees may accumulate after July 1st. Those employees that are over the new maximum cap have the one-time opportunity to buy-down vacation leave hours to get under the new cap. These buy-down payments would be made in June 2015 and is estimated to impact 73 employees.

This request for a supplemental appropriation is necessary to cover this expenditure that was not originally anticipated in City budget at the time it was adopted in June 2014.

This supplemental appropriation will be financed by a transfer (withdrawal) from the City Employees Benefit Reserve. This Capital Reserve Fund was established by the City Council in 2001 for the purpose of funding accrued compensated leave balances and the City Manager is designated as the agent to expend monies in the fund (carry out the purpose of the fund). The City Employees Benefit Reserve has a current balance of \$217,445.

In June 2015 the City Manager will request from the Board of Trustees of Trust Funds a transfer to be made from the City Employees Benefit Reserve to reimburse the City General Fund for an amount up to \$216,218.

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2015.05.13 – 053**
Resolution Re: Fiscal Year 2015 School Department Budget Amendment –
Change in Non-Property Tax Revenue Estimates

- WHEREAS: The City Council adopted the FY15 Budget on June 4, 2014; and
- WHEREAS: The FY15 Adopted City budget included a \$200,000 transfer from School Facilities Capital Reserve into the General Fund as part of School Department non-property tax revenue estimates; and
- WHEREAS: The Dover School Board voted on April 13, 2015 to revise School Department FY15 Non-property tax revenue estimates and rescind drawing \$200,000 out of the School Facilities Capital Reserve for FY15; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Pursuant to C6-6 of the City Charter, the FY15 Budget is amended to reflect the following revisions to non-property tax revenue estimates for the Dover School District. FY15 budget is amended as follows:

| <u>Account</u> | <u>Description</u> | <u>Adopted Budget</u> | <u>Amendment</u> | <u>Amended Budget</u> |
|-----------------------|---------------------------|---------------------------|------------------|---------------------------|
| 1000.1.600.46900.3700 | Education Revenues | \$12,385,101 | \$200,000 | \$12,585,101 |
| 1000.1.600.46900.3918 | Transfer from Trust Funds | \$ 200,000 | (\$200,000) | \$ 0.00 |
| | | \$12,585,101 | \$ 0.00 | \$12,585,101 |

AND FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The sum of \$200,000 to be transferred out of the School Facilities Capital Reserve as approved in the FY15 adopted budget resolution (Provision 21) is hereby rescinded.

REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.

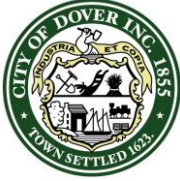
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2015.05.13 – 053**
Resolution Re: Fiscal Year 2015 School Department Budget Amendment –
Change in Non-Property Tax Revenue Estimates

DOCUMENT HISTORY:

| | |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date: | Effective Date: |

DOCUMENT ACTIONS:

| VOTING RECORD | | |
|--|-----|----|
| Date of Vote: | YES | NO |
| Mayor Karen Weston | | |
| Deputy Mayor Robert Carrier, At Large | | |
| Councilor John O'Connor, Ward 1 | | |
| Councilor William Garrison III, Ward 2 | | |
| Councilor Deborah Thibodeaux, Ward 3 | | |
| Councilor Dorothea Hooper, Ward 4 | | |
| Councilor Catherine Cheney, Ward 5 | | |
| Councilor Jason Gagnon, Ward 6 | | |
| Councilor Anthony McManus, At Large | | |
| Total Votes: | | |
| Resolution does does not pass. | | |

RESOLUTION BACKGROUND MATERIAL:

On June 4, 2014 the City Council adopted the FY15 City budget. Subsequently, the School Board has determined that school district revenues from certain sources will be in excess of current budget amounts.

The objective of this resolution is to revise School Non-property tax revenue estimates in the amount of \$200,000 and reduce the revenue of \$200,000 to be transferred out of the School Facilities Capital Reserve, as was previously adopted as part of the FY15 City budget.

On April 13, 2015 the School Board voted to amend the School District's non-property tax revenue estimates. A copy of the adopted School Board resolution is attached to this City Council resolution.

This resolution does not increase the projected tax impact for the FY15 budget and does not increase appropriations.

In accordance with City Charter C6-6, this resolution requires a duly advertised public hearing and a vote of 2/3rd of the City Council.

| | |
|---------------------------------|---|
| Document Created by: Finance | FY15 School Department Budget Amendment changes in Non—Property Tax Revenue Estimates |
| Document Posted on: May 7, 2015 | Page 2 of 2 |

RESOLUTION

**RESOLUTION FOR CHANGE IN FY 2015 NON-PROPERTY TAX REVENUE
ESTIMATES FOR SCHOOL DISTRICT BUDGET**

WHEREAS: on March 12, 2003 the Dover City Council established a capital reserve fund titled School Facilities Capital Reserve fund for the purpose of acquisition of facilities equipment or improvement that has been identified as a project with the City's annual Capital Improvements Program; and

WHEREAS: the Dover School Board has budgeted in the 2015 Fiscal Year for Two Hundred Thousand (\$200,000) Dollars to be transferred from the capital reserve fund titled School Facilities Capital Reserve fund within the 2015 Fiscal Year's Dover City Council adopted budget ; and

WHEREAS: the School Board has identified that the District will be recognizing non-property tax revenues in excess of current budgeted amounts;

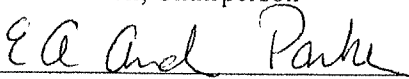
NOW, THEREFORE – The City Council adopt a 2015 budget amendment to adjust non-property tax revenues to reflect a net increase of \$200,000 from Catastrophic Aid, Medicaid Distribution and Special Education Aide Tuition and reduce the sum of Two Hundred Thousand (\$200,000) Dollars for the transfer from the capital reserve fund titled School Facilities Capital Reserve. The \$200,000 transfer will not be made for FY 2015. This resolution does not increase the FY2015 property tax levy and does not increase appropriations for the School District. The revenue accounts to be adjusted as follows for a total change of \$0.00.

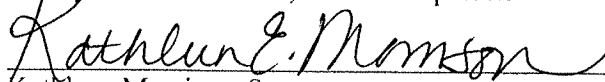
\$60,961 - Catastrophic Aid - 1000.2.600.03230.3700.00000.00.000.000.R70
\$100,000 - Medicaid Distribution - 1000.2.600.04580.3311.00000.00.000.000.R70
\$39,039 - Tuition-SPED Aides - 1000.2.600.01322.3390.00000.00.000.000.R70
(\$200,000) - Transfer from Capital Reserves, - 1000.2.600.05251.3918.00000.00.000.000.R80

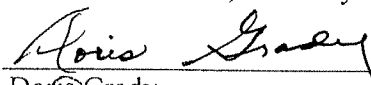
RESOLVED, this 13th day of April, 2015.

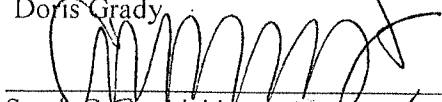
SUBMITTED BY:

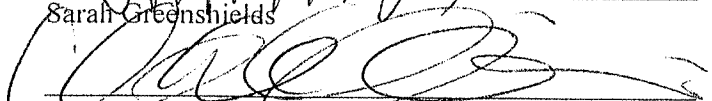

Amanda Russell, Chairperson

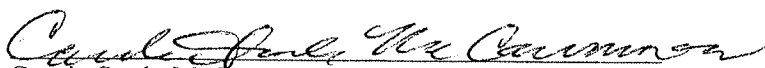

Betsey Andrews Parker, Vice Chairperson


Kathleen Morrison, Secretary


Doris Grady


Sarah Greenshields


Nichelle Muffett-Dipinski


Carole Soule McCammon

April 13, 2015

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



JEFF BRILLHART, P.E.
ACTING COMMISSIONER

Statewide
28513/X-A003(762)
Milled Rumble Strips

Bureau of Highway Design
Room 200
Tel: 603-271-2171
Fax: 603-271-7025

April 10, 2015

City of Dover
City Council
288 Central Avenue
Dover, NH 03820

Dear Mr. Joyal:

My name is Ronald Grandmaison and I am a Project Manager with the NH Department of Transportation (NHDOT). I would like to take a few moments to offer some information to the City Council regarding an ongoing safety effort the Department has undertaken throughout the State that initiated an upcoming project along a State owned roadway within your city.

The Department of Transportation has proposed a project for next year that involves installation of milled rumble strips (centerline and/or shoulder) along two lane roads throughout the State to improve safety by reducing lane-departure crashes. The specific road within your community where rumble strips are being proposed is along the **US Route 4**. US Route 4 is one of twenty-five corridors across the state seeing these evaluations being completed. We are planning on completing the remaining corridors in the coming years. Not all of US Route 4 will be receiving rumble strips. The evaluations and prioritization for installation are based on crash history and the roadways conformance with the Department's *Guidelines for the Installation of Milled Rumble Strips* (attached).

Why install rumble strips? They are one of the nine FHWA Proven Safety Countermeasures to address crashes that occur in the focus areas of intersections, pedestrians, and roadway departure:



Run off the road (ROR) crashes and head-on collisions due to fatigued, inattentive, or otherwise impaired drivers are a major contributor to New Hampshire's fatal and injury crashes. Rumble strips are placed as a countermeasure for driver error, rather than roadway deficiencies. Milled shoulder rumble strips/stripes (SRS) and milled centerline rumble stripes (CRS) are a low-cost safety measure that alerts drivers when they drift from their travel lane, providing an opportunity for the driver to maneuver their vehicle out of harm's way. Another recognized benefit of shoulder rumble strips/stripes is that they alert pedestrians and bicyclists of possible danger from errant vehicles approaching from behind that leave the travel way and enter the shoulder area. Roadway departure fatalities, which include runoff-the-road (ROR) and head-on fatalities, are a serious problem in the United States. In 2003, there were 25,562 roadway departure fatalities, accounting for 55 percent of all roadway fatalities in the United States. That same year:

- More than 16,700 people died in ROR crashes (39 percent of all roadway fatalities).
- Head-on crashes 12 percent of all fatal crashes

Source: FHWA website

<http://www.fhwa.dot.gov/research/deployment/rumblestrips.cfm>

The funding we are using to install the rumble strips is Highway Safety Improvement Program (HSIP) funding and this funding cannot be used for paving or bridges, areas where, historically, NH has not had enough funding to meet the demands. Our Commissioner has been extremely outspoken regarding the condition of NH's bridges and roadways and has said that the State House needs to do something to increase revenue (like the recent Gas Tax) or continue to fall behind in the required maintenance of the State's infrastructure. Funding is 100% State and Federal funding with no funding required by the Town.

Please feel free to contact me at the number listed above or via e-mail should you have any questions or comments.

Sincerely,



Ronald J. Grandmaison, PE
Project Manager

RJG/tjg

cc: Jim Marshall, Administrator, Bureau of Highway Design (via E-mail)
William Lambert, Administrator, Bureau of Traffic (via E-mail)
Brian Schutt, District 6 Maintenance Engineer (via E-mail)
Dean Wilson, District Construction Engineer (via E-mail)
Strafford Regional Planning Commission (via E-mail)

Attachment

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

RUMBLE STRIP INSTALLATION GUIDELINES

The following are guidelines established for the use of milled rumble strips/stripes along New Hampshire roadways. Run off the road (ROR) crashes and head-on collisions due to fatigued, inattentive, or otherwise impaired drivers are a major contributor to New Hampshire's fatal and injury crashes. Rumble strips are placed as a countermeasure for driver error, rather than roadway deficiencies. Milled shoulder rumble strips/stripes and milled centerline rumble strips (CRS) provide low-cost highly effective safety solutions that alert drivers when they drift from their travel lane, providing an opportunity for the driver to maneuver their vehicle back into the proper travel way. Another benefit of shoulder rumble strips/stripes is that they alert pedestrians and bicyclists of possible danger from errant vehicles that leave the travel way and enter the shoulder area. Because of their proven significant safety benefits at a relatively low cost (NCHRP Synthesis Report 641), a project specific cost to benefit analysis will not be required for these countermeasures to be Highway Safety Improvement Program funded.

General Design Guidelines for the Installation of Milled Rumble Strips/Stripes on New Hampshire Highways

Milled Shoulder Rumble Strips (SRS) will be installed on all Interstate Highways, and similarly Limited Access divided highways to reduce the number of run off the road crashes. Milled SRS should also be considered on roadway segments and corridors with the following characteristics:

1. Posted speed limit of 40 MPH or greater.
2. Minimum of 6' wide shoulders.

Rumble "Stripes" will generally not be installed on Interstate or similar Limited Access highways, but may be used on median side shoulders or other facility types where determined advantageous by the Department.

- Milled Centerline Rumble Strips/Stripes (CRS/S) will be considered on an individual project-by-project basis to reduce the number of crossing the centerline road crashes. Milled CRS/S should be considered on roadway segments and corridors with the following characteristics:

1. Posted speed limit of 40 MPH or greater.
2. Pavement width of 28' or greater
3. Existing pavement in good condition and minimum wearing course depth of 1 ¼ inches (so that the installation of CRS will not accelerate pavement delamination and deterioration of the centerline pavement joint).

A public informational meeting will be held within the affected communities.

Specific Design Guidelines for the Installation of Milled Rumble Strips/Stripes on New Hampshire Highways

Installation procedures for Milled Shoulder Rumble Strips (SRS) on Interstate and similarly Limited Access divided highways:

Right Side Shoulders

- Depth shall be 1/2 inch
- Width shall be 16"
- Location shall be 30" from the outside of the edge line
- SRS shall not be installed on bridge decks.
- Terminate SRS 30' before at grade bridges and begin them 30' after. (This eliminates conflicts with at grade approach slabs.)
- Install SRS on fill over bridge structures

Ramp starting and stopping locations

Off ramps: Terminate SRS when the shoulder either gets narrower than 6' or at the beginning of the concrete nose

Mainline: Begin at concrete nose for off ramp
Terminate at end of concrete nose for on ramp

On ramps: Begin at end of the concrete nose as long as the shoulder is wider than 6' throughout the length of the acceleration lane

Note: At cloverleaf interchanges that have high volume and the acceleration lane is also the deceleration lane, consideration should be given to start the SRS 500' to 1000' beyond the off ramp nose

Note: If the ramp continues as a multi-lane roadway beyond the nose, consideration should be given during the design phase to extend SRS beyond the nose.

Left Side Shoulders (Median side)

- Depth shall be 1/2 inch
- Width shall be 16"
- Location shall be directly beneath the edge line with the remaining 10" extending into the shoulder area.

Median Crossovers (Starting and Stopping locations)

- When SRS are 30" off the edge line (shoulders greater than 6') terminate SRS 50' before and begin SRS 50' after.
- When the SRS are 6" off the edge line (shoulders 6' & less) terminate SRS 130' before and begin SRS 50' after.

Installation procedures for Milled Shoulder Rumble Strips/Stripes and Centerline Rumble Strips/Stripes on NHS and other undivided 2-lane or 4-lane roadways:

Shoulder Rumble Strips/Stripes (SRS)

- Depth shall be 1/2 inch
- Width shall be 12"
- Location shall be either 12" from the outside of the edge line or directly beneath the edge line with the remaining 8" extending into the shoulder area
- Where bicycle traffic is anticipated;
 - Provide a minimum 4' clear area from rumble strip/stripe to edge of pavement.

- Provide a minimum 5' clear area from rumble strip/stripe where vertical obstructions are present (guardrail & curbing).
- Provide gaps of 12' in the shoulder rumble strips/stripes every 48' unless other breaks for major drives or sideroads are provided.

Intersections, drives and climbing lanes – starting and stopping locations

- If the highway has on and off ramps, terminate SRS at the edge line taper point
- Where right turn lanes exist – terminate at the beginning of the edge line taper of the turn lane
- Where no right turn lane exists - terminate SRS 300' before pavement radius of the side road
- Where no left turn lane exists (but many vehicles make this movement), terminate SRS 300' before the pavement radius of the side road.
- Begin SRS 150' after the radius of the side road
- At major commercial drives, use the guidelines noted above
- SRS will run by single resident & field driveways
- For truck climbing lanes, terminate SRS at the beginning of the edge line taper, unless the shoulder maintains a minimum width of 8'. Begin SRS when the edge line tapers back to normal and the shoulder has a minimum width of 8'.
- SRS will not be placed on segments of roadway that have more than 5 side roads and/or major commercial drives in a one-mile segment.

Note: Design should also take into consideration whether they should be installed in residential areas.

Centerline Rumble Strips/Stripes (CRS)

- Depth shall be 1/2 inch (passing zones included)
- Width shall be 12"
- Location shall be directly under the centerline

Intersections with no turn lanes or painted islands - starting and stopping locations

- Terminate CRS 25' before the end of the double yellow centerline
- Begin CRS 25' after start of the double yellow centerline

Intersections with raised islands - starting and stopping locations

- When approaching an island and at the point where the double yellow lines diverge, the CRS shall continue along the left double yellow line and terminate 25' before the end of the double yellow. If the double yellow becomes a single yellow terminate 25' before that point

Intersections with left turn lanes - starting and stopping locations

- Terminate CRS 25' before the end of the double yellow.
- Begin CRS 25' after the start of the double yellow.

Intersections with Painted Islands - starting and stopping locations

- At the point where the painted island starts (double yellow lines diverge), CRS shall only continue along the left double yellow line and terminate 25' before the end of the double yellow.

Installation procedures for Milled Transverse Rumble Strips:

- Rumble strips shall have a finished dimension of 4 inches (+/- 1/2 inch) wide in the direction of travel and a minimum of 11 feet long measured perpendicular to the direction of travel. The depressions shall have a trapezoidal shape with a maximum 3/8 inch depth. Rumble strips shall be placed in relation to the roadway according to the patterns shown on the plan.

April 28, 2015

RE: Recreation Department Budget Request Review

Dear City of Dover Councilors:

My name is Scott Kelley and I'm the Chair of the City of Dover Recreation Advisory Board. I regret that I'm unable to attend the meeting tonight due to prior work commitments however; I wanted to be sure to let you know my thoughts on the Recreation Department budget request. Year after year through the hard work and dedication of the Recreation Director Gary Bannon, Assistant Director Krista Trefethen and their hard working staff Gary has been submitting budget requests that have been remaining essentially flat. They continue to ask more of their staff and volunteers every year in order to continue to provide quality programming with minimal budgetary impacts and every year they step up. The Recreation Department as a whole provides our residents with some of the most precious and beautiful resources the city has to offer.....parks, recreation activities and opportunities for our seniors to engage with each other and within the community. It's true that these resources are often overlooked and that's because of the seemingly effortless way that the department staff strive to put forth a value add "product" for all those who take advantage of it. They aren't a pot hole that sticks out in citizens mind or a fire truck with siren that announces it's presence or a police vehicle with lights on helping to protect those in need....but they are no less important than any of those other necessary and deserving departments.....yet they for years have consumed some of the smallest amounts of the City Budget.

This year, there is a need for a higher than normal increase in the budget request for the Recreation Department. The main reason for this request is that the McConnell Senior Center is in dire need of a full time person to help manage and oversee the day to day operations, membership, and fellowship of the seniors and basic overall management of that program. Krista has been doing a phenomenal job at overseeing this wonderful asset for our seniors but given all her other responsibilities she is just stretched too thin. It should be noted that we offer one of the best programs available in the region for seniors and that it is in no small part due to the oversight of the program by Gary and Krista. They have been watching the growth patterns this program is trending toward and it's a true testament to their forward thinking and managerial skill to recognize they MUST engage a full time manager of that program in order for the City of Dover to maintain the high level of service and quality programs that those who utilize this City asset have come to expect.

There are spectacular things on the horizon for the Recreation Department and even more programs, upgrades and events that the staff will have coming up in the future – need I say more than "Pickle Ball"???

All that said you should be proud that you have a staff who recognizes that with the economic times we find ourselves in today the staff works to find creative ways to do these things with minimal – often times without any – impact to the budget. But, in this particular instance, it's recognized that it's to the greater good to request these modest increases in order to continue to provide the type or quality programming that your citizen's have come to expect you to provide for them.

Thank you so much for your attention and your service to our wonderful City.

Sincerely,

Scott C Kelley
Chairman
Recreation Advisory Board