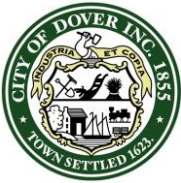


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, May 7, 2015**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**----The May meeting was called to order at 4:01pm by Carol Boc. Attending were Susan Story Galt, Dorothy Wagner, Tony McManus, Michael Egan, Ann Schultz, Denise LaFrance, and Cathy Beaudoin.
2. **MINUTES---APRIL 2, 2015**----Minutes of the April meeting were approved on a motion made by Dorothy Wagner and seconded by Michael Egan.
3. **REPORT OF THE LIBRARY DIRECTOR (APRIL)**--The Report of the Library Director for April was approved on a motion made by Ann Schultz and seconded by Susan Story Galt.
4. **CORRESPONDENCE**—The Library Director received a notice from the Department of Justice about a seminar for Trustees that oversee trust funds. This does not apply to the Dover Public Library Trustees.
5. **OLD BUSINESS**
 - A. Building: chimney repairs: The job should go out to bid soon. The custodian noticed that some flashing has become detached from the building, and this repair has been added to the bid specs.
 - B. FY'16 Budget: The budget passed as recommended which includes reinstating Sunday hours. Sunday hours will begin after Labor Day. The Director will begin working on possible schedules for Sunday hours and hire as necessary to fill shifts.
6. **NEW BUSINESS**
 - A. Hoopla digital media service: The Library will soon be offering Hoopla, a digital media service. The contract has been approved by the City Attorney and City Manager and now is awaiting 2 more signatures from the Trustees of the Trust Funds. This service will give patrons access to movies, music, audiobooks and ebooks which they can download onto their devices—tablets, phones, and computers. Patrons will be allowed to download 8 items per month. When the loan period is over the borrowed items will disappear from the device. All items through Hoopla are available all the time—no waiting like with Overdrive. Hoopla is not like Netflix in that it does not have all the latest movies and music. The Library will still continue to purchase new blockbuster movies and music for our physical collection. The Library will put \$6,000 on account and after that initial deposit is gone Hoopla will invoice the Library. The Library can control how much is spent each year by raising or lowering the number of allowed items per month. We expect the \$6,000 to last 1 year. Hoopla also does not replace Overdrive which has a much larger collection of ebook and audiobooks. Area libraries who subscribe to Hoopla have raved about the service, and its ease of use. When the service is up and running the Library will do a media blitz. Casey Conley, from the Foster's Daily Democrat, has expressed interest in doing a story.
 - B. Driving-Tests.org database: The Library is now offering this free database that allows patrons to do practice test for the state's licensing exam.



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- C. New Library Assistants in Children's Room: Emily Fortin started in the Children's Room on Monday. Emily works part-time at Barnes & Noble, is working on her MLIS, and is a member of the Friends of the Library and frequent booksale volunteer. Joanna Higgins has been hired for the second 12 hour library assistant position in the Children's Room. Joanna also owns her own vegan baking business. She will start after all paperwork is complete.
- D. IRS AARP Tax Aide statistics 2015: This was a very busy season for the AARP volunteers, and everything went very smoothly.

UPCOMING PROGRAMS

- May 2: Paws for Reading with Murphy 10-11am
May 12: Friends of the Library meeting, 6:30pm
May 13: 2nd Wednesday movie: "Black Sea", 6:30pm
May 18: Library Book Group "The Ocean at the End of the Lane" by Neil Gaiman, 6:30pm
May 18: Evening of Poetry, 6:30pm
May 19: Friends program---A Supernatural Evening with Jeff Belanger, 7pm
May 25: Memorial Day holiday---library closed
May Saturday movie matinees (May 2, 9, 16, 23, 30: Song of the Sea; Yellowbird; Interstellar; Strange Magic; Seventh Son)

7. **ITEMS OF CONCERN**--Susan Story Galt Trustees position is up for renewal, and she is interested in renewing her position.
8. **ADJOURNMENT**--The meeting was adjourned at 4:41 on a motion made by Dorothy Wagner and seconded by Ann Schultz.

NEXT MEETING DATE: THURSDAY, JUNE 4, 2015 @ 4:00PM