



DOVER SCHOOL DISTRICT

**JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES**

Meeting Type: Regular Meeting
 Meeting Location: Room 323, McConnell Center
 Meeting Date: **Tuesday, May 7, 2015**
 Meeting Time: **4:30 p.m.**

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, May 7, 2015 at 4:43 p.m. at Room 323 in the McConnell Center. Present were Robert Carrier, Jason Gagnon, Sarah Greenshields and Matt Severson. Mark Geuther and Amanda Russell were excused. Also present were Dover High School Principal Peter Driscoll, Facilities Director Jeff White, HMFH Project Director Laura Wernick, HMFH Project Coordinator Bobby Williams, City of Dover Director of Planning and Community Development Christopher Parker and NH Dept. of Education Safety and Facility Management Administrator Timothy Carney.
- II. APPROVAL OF MEETING MINUTES FROM APR 21, 2015:** Jason Gagnon moved / Sarah Greenshields seconded to approve the minutes of the meeting listed. An oral **VOTE PASSED 4/0.**
- III. CITIZENS' FORUM:** There were no citizens present.
- IV. REVIEW RFQ RESPONSE EVALUATIONS:** The committee went through the RFQ Response Evaluation Score sheet and discussed each firm. The firms were initially ranked:

	JBC Average	JBC RANK	Staff Average	AVERAGE	Rank w/Staff
Harvey Construction Corporation	79.50	1	89.77	84.63	1
Gilbane, Inc.	65.67	3	84.50	75.08	2
PC Construction	65.17	4	80.70	72.93	3
Shawmut Design and Construction	68.17	2	71.00	69.58	4
North Branch Construction, Inc.	58.67	7	76.07	67.37	5
Eckman Construction	61.33	6	64.00	62.67	6
Hutter Construction Corporation	62.00	5	61.17	61.58	7
Dew Construction Corp.	46.17	8	69.50	57.83	8

HMFH indicated that their greatest concern would be that the firm was large enough to handle the project and could be appropriately bonded. After discussing each firm and each JBC member



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stating which firms they felt should be moved forward, the committee unanimously decided to invite Harvey Construction, PC Construction, Shawmut Design & Construction and North Branch Construction, Inc. to interview.

It was decided that the firms would be notified in the morning and Ms. Glidden would coordinate with HMFH about sending them a packet.

- V. REVIEW PROJECT SCHEDULE AND NEXT STEPS:** Ms. Wernick shared that they will be compiling three separate packages; one all new, one addition/renovation and one full renovation of the existing building, to be priced by the contractor. They presented three Preliminary Concept Plans (see attachment A):
- a. Renovations/Additions Option – 2B
 - b. New Construction – Option 3B
 - c. New Construction – Option 3D

Mr. Williams presented the Reno/Add Option – 2B and pointed out that there might be a challenge with keeping the established amount of parking and that there would be no increase in size for the auditorium. He said they would also need to know if the school really needs 6 tennis courts. He did mention this option would have areas and stairwells reinforced to accommodate expansion, if needed in the future.

Ms. Wernick presented the New Construction – Option 3B and indicated that it has the third floor only on two sides of the courtyard in order to keep the south side open so there is as little shadow as possible. She mentioned one drawback is the service entrance located off the front, but they are working on relocating it. She stated this option would allow for a larger auditorium, expansion, if needed, on the third floor and additional play fields.

Mr. Williams presented the New Construction – Option 3D and mentioned that with this one they had started to explore how to obtain the best the solar orientation and omitted the courtyard. Ms. Wernick explained that with this option the Gymnasium is on the second floor. Mr. Driscoll voiced his concern surrounding supervision with the gym on one floor and the locker rooms on another and about the noise impact for the spaces below. The committee asked that the gym be relocated to the first floor. Ms. Wernick noted that this is the most compact option.

Ms. Wernick asked the committee to select one of the two new construction options for them to move forward with. The committee did not feel they could narrow it down to one, yet, and asked that HMFH keep exploring both new construction options a bit further.

Ms. Wernick went through the schedule. (see attachment B)



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VI. MATTERS OF INTEREST: None.

VII. BUILD NEXT AGENDA & REVIEW ACTION ITEMS:

- a. Finalize location for Green Charrette
- b. HMFH present at 5/20 Joint Fiscal Committee Meeting

VIII. ADJOURNMENT: Jason Gagnon motioned / Sarah Greenshields seconded to adjourn the JBC meeting at 6:59 p.m. An oral **VOTE PASSED 4/0.**

Respectfully submitted,

Melissa Glidden

Melissa Glidden, Recording Secretary