



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, March 13, 2015**
Meeting Time: **6:00 pm**

Members Present: Chairman Otis Perry, Vice Chairman Jay Stephens, Dennis Munson

Members Absent: Mark Moeller, Bret Carmichael

Alternate Member Present: Matt Lahr

Staff Present: Douglas Steele, Community Services Director, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:02 p.m. Lahr was asked to vote.

2. Approval of Minutes of March 9, 2015

Motion: Munson made the motion to approve the minutes, Lahr seconded.

Vote: U/a

3. Abatement Requests - None

4. Reports

A. Abatement Review Team Report - None

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Munson made the motion to approve the reports, Stephens seconded.

Vote: U/a

5. New Business

A. Budget Presentation

Steele stated that every year, he makes the DUC aware of the water and sewer rates prior to presenting the budget to City Council. He proceeded to discuss the handouts that were provided to the members.

Motion: Stephens made the motion to endorse the FY16 rates as presented, Munson seconded.

Vote: U/a

B. Water Facilities Upgrade

Steele reviewed the engineering scope for Underwood Engineers.

6. Old Business

7. User's Forum

8. Areas of Concern

Perry stated that Stephens term on the Commission is due to expire and needs to notify the City Clerk if he is interested in renewing his term.

Perry asked Lahr if he was interested in becoming a regular member of the board as opposed to the alternate position.



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Lahr stated that he was interested.

Perry stated that the City Clerk would have to be notified so that the Appointments Committee could vote on the position.

9. Next Meeting Date

May 18, 2015

10. Adjournment

Motion: Munson made the motion to adjourn at 6:36 p.m., Lahr seconded.

Vote: U/a