



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, April 21, 2015**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds (Chair), George Maglaras (Vice-Chair), Otis Perry, Tom Massingham

Others Present: Bill Simons (Parking Manager), Tony Colarusso (Chief of Police)

Members Not Present: Anthony McManus (City Council Designee), Jack Buckley

Meeting opened at 8:30 am

CITIZEN'S FORUM

No one addressed the Citizen's Forum at the April 21, 2015 Dover Parking Commission meeting.

NOTES

A motion was made by Otis Perry to approve the March 10, 2015 Parking Commission minutes, which was seconded by Tom Massingham. All members present were in favor.

STAFF UPDATES

Bill Simons provided the Commission members with the current monthly and year-to-date meter activity and budget balances. During March there were 32,237 meter transactions. He also advised that the City Clerk's office took in \$1,160 during the month of March.

Bill Simons advised that the Third Street parking lot RFP received no submissions. Bill will confirm with Chris Parker if the RFP is open ended and report back to the members.

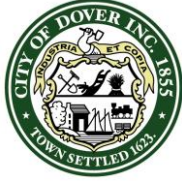
Otis Perry gave a brief update on the status of the Police & Parking Facility Building.

OLD BUSINESS

No other old business was addressed at the April 21, 2015 Dover Parking Commission meeting.

NEW BUSINESS

Bill Simons initiated a discussion on the remaining surface spaces in the Orchard Street lot after the garage is open. He advised that there are currently 81 spaces available (71 behind Harvey's Bakery and 10 in front of Cocheco Park Apartments) with up to 45 possibly being returned to deeded space holders. After a



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discussion, George Maglaras motioned that the Commission vote to recommend that any remaining surface public spaces in the Orchard Street lot have a three-hour limit but not be provided the short visit exception (15 minutes free) when the garage opens. Resident and business permits would not be valid in the surface spaces. Otis Perry seconded the motion and it was passed unanimously.

Bill Simons initiated a discussion about the three sets of free 15-minute spaces in the Orchard lot that the Commission recommended be installed and evaluated this past year. Two spaces were near Bagel Grounds, two spaces were in front of Cocheco Park Apartments and two spaces were in front of Community Partners. After a brief discussion, George Maglaras made a motion to recommend that the set of spaces near Bagel Grounds and the set in front of Cocheco Park Apartments be made permanent through an ordinance. The motion was seconded by Tom Massingham. All member present were in favor.

Chief Colarusso addressed the Parking Commission members on police visitor parking in the Orchard Street Lot. After a brief discussion, George Maglaras made a motion to allow four spaces for police visitor parking be designated in front of Cocheco Park Apartments which was seconded by Otis Perry. After further discussion, George Maglaras made a request to amend the prior motion to reflect that “up to four spaces” for free parking for police visitors. Otis Perry seconded the amended motion. Three members were in favor of the motion and one (Tom Massingham) was opposed.

Bill Simons advised that the Changing Places, LLC development in the Portland Avenue Lot is scheduled for completion in September/October. Currently there are only ten spaces available and the Commission, at a prior meeting, recommended they be permit parking during the construction project. Bill Simons advised that he was approached by The Farm restaurant about temporarily allowing his employees to park in the lot from 5:00 PM to 7:00 PM for free until the lot is completed. A discussion was held and it was decided that no action would be taken on this request.

OTHER BUSINESS

A motion was made by Otis Perry to adjourn the meeting and it was seconded by George Maglaras. All members present were in favor.

The meeting ended at 9:40 A.M.

The next scheduled Parking Commission meeting is scheduled for May 19, 2015 at 8:30 A.M.