

APPENDIX 2 – CM SERVICES FEE AND GENERAL CONDITIONS MATRIX
(to be submitted by short-listed firms only)

Firm: _____

PRELIMINARY ASSUMPTIONS:

Preconstruction: (list dates in MM/YYYY - MM/YYYY format) _____

Construction: (list dates in MM/YYYY - MM/YYY format) _____

Construction Cost Estimate: _____

	DESCRIPTION (Insert an X under the appropriate category for each item below.)					Provide Total Dollar Amount for General Conditions	Comments
	General Conditions	CM Fee	Pre-Con Fee	Owner Supplied	Cost of Work		
General							
Profit							
Corporate Officers' Salaries & Benefits							
Home Office Rent							
Home Office Autos and Travel							
Home Office Overhead							
Interest on Borrowed Capital							
Payroll/Bookkeeping							
Other:							
Other:							
Other:							
Project Management							
Project Executive							
Project Manager							
Project Engineer							
Estimator							
Scheduler							
Superintendent							
Field Engineers							
Accounting Support							

	DESCRIPTION (Insert an X under the appropriate category for each item below.)					Provide Total Dollar Amount for General Conditions	Comments
	General Conditions	CM Fee	Pre-Con Fee	Owner Supplied	Cost of Work		
Safety Officer/Director							
Admin. Support							
Labor Relations/Personnel							
Purchasing							
Travel/Tolls							
Lodging							
Temporary Housing							
Project Vehicles							
Surveying							
Shop Drawings							
As-Built Drawings							
O+M Manuals							
Mobilize/Demobilize							
Safety Program							
Mock-Ups							
Materials Testing Services				X			
Other							
Other							
Insurance/Bonding/Taxes/Permits							
Builder's Risk Insurance				X			
General Liability Insurance							
Worker's Compensation Insurance							
Performance Bond							
Other							
Temporary Services							
Temp. Toilets							
Temp. Plumbing							
Temp. Power/Lighting							
Temp. Heat & Cooling Equip.							
Temp. Fire Protection							

	DESCRIPTION (Insert an X under the appropriate category for each item below.)					Provide Total Dollar Amount for General Conditions	Comments
	General Conditions	CM Fee	Pre-Con Fee	Owner Supplied	Cost of Work		
Temp. Fire Alarm							
Temp. Parking Area							
Off-Campus Parking							
Shuttle to Parking							
Dust & Noise Control							
Safety Procedures							
Temp. Heat Fuel							
Electric Power Consumption							
Winter Conditions							
Tool Rental							
Enclosures							
Storage Trailers							
Snow Removal							
Construction Fencing							
Staging Area/Access Roads							
Equipment Rentals							
Guardrail & Protection at Openings							
Barriers							
Watchman/Guard Services/Traffic Controls							
Police Detail							
Lull							
Lifts							
Scaffolding							
Shoring							
Ladders/Ramps and Temp. Stairs							
Pest Control							
Hoisting, Rigging and Cranes							
Other:							
Other:							
Other:							
Temporary Protection							

	DESCRIPTION (Insert an X under the appropriate category for each item below.)					Provide Total Dollar Amount for General Conditions	Comments
	General Conditions	CM Fee	Pre-Con Fee	Owner Supplied	Cost of Work		
General Protection & Safety - Materials							
Protect Finish Work							
First Aid							
Fire Extinguishers							
Other							
Other							
Other							
Rubbish, Recycling & Cleanup							
Trash Chutes							
Dumpsters & Tipping Fees							
Recycling Containers							
Street Cleaning							
Storm Drain Cleaning							
General Cleaning							
Final Cleaning							
Exterior Window Cleaning							
Other							
Other							
Field Office Expenses							
Field Office Rental							
Office Computers							
Office Furniture							
Office Equip.							
Supplies							
Project Sign							
Temporary Signage							
Telephone/Facsimile							
Postage, Messengers							
Reproduction/Printing							
2-Way Radios							
Cellular Phones							
Travel							

	DESCRIPTION (Insert an X under the appropriate category for each item below.)					Provide Total Dollar Amount for General Conditions	Comments
	General Conditions	CM Fee	Pre-Con Fee	Owner Supplied	Cost of Work		
Progress Photos							
Misc. General Expenses							
Sanitary Facilities							
Small Tools							
Tools & Consumables							
Engineer's Layout Supplies							
Weather Gear for Staff							
Plan and Spec Reproduction for GMP Bid							
Other							
Other							
Other							
Other							
Other							
Building Commissioning							
Haz Mat Abatement							
Haz Mat Disposal							
Punchlist							
HVAC Commissioning							
Demonstration & Training							