

Invitation to Community Stakeholders

Dear (Name of Person / Organization),

You are receiving this letter because a member of the Joint Building Committee (JBC) for the Dover High School & Career Technical Center (DHS & CTC) has identified your organization as a Community Stakeholder with a vested interest in the predevelopment phase of the DHS & CTE Building Project. We would like to invite you to attend one of our regular meetings in order for the JBC to better understand your organization's mission and role within the community. Additionally, the JBC would like to know how this significant building project might affect your organization's future role within the community.

History:

In 2012, the School Board formed a committee to assess how Dover High School and the Regional Career Technical Center can better meet the demands of 21st-century education. The high school was built in 1967, followed by the CTC in 1989. Both facilities were able to meet the needs of Dover's students at the time of their construction, but are now woefully under equipped for today's students and educators.

In 2014, a Joint Building Committee (JBC) was formed to help guide the project. In October 2014, the JBC selected HMFH, Architects, Inc. to conduct a needs assessment, site selection and design services for the project. This work continues.

Stakeholder's Role:

Stakeholder input is essential. One of the goals of the JBC is to maximize the use of the DHC & CTE, and for the facility to become an integrated resource that can raise community involvement. The JBC recognizes that your role within the community is instrumental, however, the JBC would like to better understand how your organization is meeting our growing community's needs, and what your challenges are.

DRAFT – prepared by Sarah Greenshields

While exploring building options, your organization can help us identify strengths and assets, while also uncovering gaps or needs that are essential in serving our City. Involvement from your organization is invaluable to ensure the success of the DHS & CTE Building Project. The JBC values your perspective, and your role as an expert within the community. Additionally, your organization may have access to resources that could result in a better end product for our City. Finally, there may be opportunities for collaboration and future programming onsite at DHS & CTE, as your organization's offerings may enhance the programming to our students.

What's next?

If you accept our invitation to a JBC meeting, please prepare a brief (15 minute) presentation about your organization. Please be sure to highlight your most recent accomplishments, plans for the future, and possible vision for integration with the DHS & CTE.

Thank you in advance for your participation.

Sincerely,

JBC – Dover High School & Career Technical Center Building Project