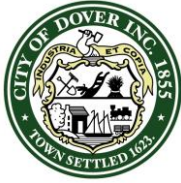


CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - AGENDA

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
288 Central Avenue, Dover, NH 03820
Meeting Date: **Thursday, July 9, 2015**
Meeting Time: **4:30 PM**

1. Call to Order/ Role Call of Members present with affiliations.
2. Introduction of new Administrative Assistant, Nicole Sukduang.
3. Thank Tracy Smith for her service with DBIDA.
4. Review and approval of the June 17, 2015 Board Meeting Minutes. DOC 2, **VOTE**
5. Non-Public Session:
6. Enter non-public session pursuant to RSA 91-A for the purpose of the acquisition, sale, or lease of real or personal property and/or personnel issues. **Roll call vote, simple majority needed to pass. VOTE**
7. Return to public session. Consider whether to vote to seal the non-public session meeting Minutes because failure to do so would render the proposed action(s) ineffective. **Two-thirds majority needed to pass. VOTE**
8. **OLD BUSINESS:**
Participant Reports on Strategic Intentions Action Categories:
 - Conversion of residential properties to commercial:
 - Scott Johnson, Point Person
 - Expand healthcare related businesses:
 - Peter Hamblett, Point Person
 - Active role in business retention, education:
 - All Board Members
 - Enterprise Park II land acquisition:
 - Tim Dargan, Point Person
 - * Sustain a vibrant downtown:
 - Phil Rinaldi, Point Person
 - * Work with schools and Community organizations to ensure a future work force:
 - Annette Studebaker, Point Person
 - * Seek future Board Members with skill sets, Board balance:
 - All Board Members
 - * Actively review strategic Intentions at regular intervals:
 - Moe Olivier, Point Person
 - * Expand our role to include more outreach to businesses:
 - All Board Members
 - Work with Director to identify where time is spent, where resources are best utilized:
 - All Board Members
 - Invest in marketing campaigns, literature and signage:



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- All Board Members
 - Continue to connect with, interact with other local groups with similar goals:
 - David Peck, Point Person
 - Work with the media to publish, promote, showcase local company achievements/awards:
 - Administrative Assistant
 - Continue to manage current DBIDA expenses within budget approved by City Council:
 - All Board Members
 - * Identify the annual commercial tax ratable increase to measure development progress:
 - Sam Haddadin, Point Person
 - * DBIDA Budget enhancement tied to ROI Data development:
 - Matt Sylvia, Point Person
9. NEW BUSINESS:
- Review Proposed work plans.
10. Manager's Report, Economic Development Section June, 2015.
11. Financial Report: June, 2015 Month-End Reports/ Reports vs. Budget **VOTE**
- DBIDA Treasurer/ City Finance Director will give a FY 2015 year-end report at the September Board meeting.
12. ADJOURN: **VOTE**