CITY OF DOVER

HOUSING STANDARDS BOARD
NOTES

Meeting Type:	Regular Meeting
Meeting Location:	Northend Fire Station – 262 Sixth Street, Dover, NH 03820
Meeting Date:	**Monday, April 13, 2015**
Meeting Time:	**9:30 am**

Present: Tom Clark, Jamie Donovan, Christopher Parker, Anthony Blenkinsop, Timothy Corwin

Meeting began at 9:30 pm

1. Roll Call
    a. Clark sitting in for Driscoll
2. Approval of Prior Minutes
    a. Motion to approve: Clark Second Donovan Vote: UA.
3. Old Business
    a. 726 Central Avenue
        i. Owner has working demolition contractor on timeline for work.
        ii. Parker to mail abutter
    b. 11 Morin Street
        i. Property Owner continues to not respond to notice
        ii. Parker to work with City Attorney on legal avenues
            1. Pleading has been developed, need to wait until May 1 deadline has passed.
    c. 179 Locust Street
        i. Property Owner has not made any progress on listing the property for sale
        ii. Parker to send notice to owner about attending next meeting.
    d. 36 Forest Street
        i. Property Owner has contacted Inspection Services about repairing the porch
        ii. If no movement in next month, Parker to send notice to owner about attending next meeting.
    e. Review of Chapter 119
4. New Business
    a. Violations and Citations
        i. Blenkinsop reviewed state statute
        ii. Corwin to reach out to local code administrators in other communities for input
        iii. Donovan to coordinate follow up as needed.
        iv. Zoning Code will reference the statutes, similar language can be inserted in other chapters of the code.
5. Next meeting
    a. TBD
6. Adjournment (9:52)
    a. Motion: Clark Second: Donovan Vote: UA