



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	Tuesday, June 23, 2015
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, June 23, 2015 at 4:30 p.m. in Room 305 at the McConnell Center. Present were Robert Carrier, Jason Gagnon, Amanda Russell and Mark Geuther. Matt Severson was excused. Also present were Superintendent Elaine Arbour, Dover High School Principal Peter Driscoll, CTC Director Louise Paradis, HMFH Project Director Laura Wernick, HMFH Project Manager Tina Stanislaski, HMFH Project Coordinator Bobby Williams, PC Construction Senior Project Manager Garret Bertolini, Project Manager Scott Blair, PC Construction Lead Estimator Scott Eastman, PC Construction Kyle Nolin, NH Dept. of Education Safety and Facility Management Administrator Timothy Carney, Mayor Karen Weston, School Board member Kathleen Morrison, Foster's reporter Casey Connelly and citizens Ron Cole, David Peck, Josh Brown and Marc and Anne Saunders. Sarah Greenshields arrived at 4:34pm.
- II. CITIZENS' FORUM:** Citizen Anne Saunders of 37 Bellamy Road voiced concerns regarding her view being obstructed by a new facility since it would not be in the same footprint, possible sewage back up issues related to a construction and the "new location" encroaching on the surrounding neighborhood. Citizen Josh Brown of 36 Bellamy Road shared that he was at the meeting in order to better understand the project and especially how it might impact the traffic on Bellamy Road. Citizen David Peck of 4 Trestle Way asked that the committee look at innovative ways to fund the project, so that it was not solely the responsibility of the taxpayers.
- III. FINANCIAL REPORT:** None.
 - a. AUTHORIZATIONS:** There were none.
- IV. REVIEW COST ESTIMATES:** Ms. Wernick shared that HMFH and their cost estimators from PM&C met with PC Construction to reconcile their independent estimates. She stated that PC would begin with their estimates of the "hard costs" which is the building itself and then HMFH would go through the "soft costs" which includes items in the building, testing and anything not part of the structure. Mr. Bertolini handed out the Schematic Design Estimate (Attachment A) and then presented a summary of the Schematic Estimate (Attachment B). HMFH also handed out a copy of the estimates for Conceptual Options from PC&M that had been prepared for them (Attachment C). Mr. Bertolini noted that at the end of each option in Section 1 in the Schematic Design Estimate, there is a side by side comparison of the estimates (PC & PM&C) and the variance. Ms. Wernick pointed out the "Impact of Escalation and SF Increase", which helps to give a context for the difference in the initial budget and the cost estimates. Mr. Carrier noted that these numbers were a starting place and in the case of the Police Station the project ended up being under the original cost estimates.



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	Tuesday, June 23, 2015
Meeting Time:	4:30 p.m.

- V. REVIEW STAKEHOLDER LETTER AND RECIPIENT LIST:** The committee discussed the draft stakeholder letter and recipient list with additions (see Attachment D) and decided to have the letter sent out, with minor edits, inviting stakeholders to speak at the meetings on July 21st, August 4th and August 18th.

- VI. MATTERS OF INTEREST:** The committee discussed including a question and answer session at the meetings on June 30th and 7th and decided to do so.

Dr. Arbour shared that Mike Joyal had mentioned that the city could consider shifting Alumni Drive, if needed, in order to assist the project.

Mr. Geuther mentioned that the JBC needs to advise the public that they did not look at other sites because the city did not own any other land that could accommodate the school and purchasing land would increase the cost of the project.

VII. BUILD NEXT AGENDA & REVIEW ACTION ITEMS:

The committee discussed the calendar and decided to move the June 30th meeting to room 306 and to move forward with an every other week meeting schedule through the first week of school (7/7, 7/21, 8/4, 8/18)

a. For the agenda:

- i. Financials
- ii. Question and Answer session with citizens

b. Action items:

- i. Send letter to stakeholders inviting them to speak to the JBC

Mr. Gagnon left the room at 6:10pm.

- VIII. ADJOURNMENT:** Sarah Greenshields moved / Amanda Russell seconded to adjourn the JBC meeting at 6:15 p.m. An oral **VOTE PASSED 4/0.**

Respectfully submitted,

Melissa Glidden

Melissa Glidden, Recording Secretary