



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, July 21, 2015
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, July 21, 2015 at 4:35 p.m. in the Superintendent's Conference Room at the McConnell Center. Present were Robert Carrier, Jason Gagnon, Mark Geuther, Sarah Greenshields and Amanda Russell. Matt Severson was excused. Also present were Superintendent Elaine Arbour, Dover High School Principal Peter Driscoll and Facilities Director Jeffrey White.
- II. APPROVAL OF MEETING MINUTES FROM JUL 7, 2015:** Jason Gagnon moved / Amanda Russell seconded to approve the minutes of the meeting listed. An oral **VOTE PASSED 5/0**.
- III. CITIZENS' FORUM:** No citizens were present.
- IV. DISCUSSION OF TIMELINE:** The committee discussed whether to hold a meeting on August 4, 2015 and decided to do so in order to pay any outstanding invoices. They also decided that since there had been a delay in sending out the stakeholder invitations, they would wait until later in the month to determine the best meetings to invite them to. The committee discussed items that seem to need continued clarification:
 - a.** The fact that the financial commitment to this project **will not mean:**
 - i. the district will not have money for anything else, e.g., staff, curriculum, materials, etc.
 - ii. the district will not have funds for other Capital Improvement Projects

They discussed working to update the website in a way that will assist with clarifying the process of selection and the financial impact to the community.
- V. APPROVAL OF PC CONTRACT WITH REVISIONS:** Amanda Russell moved /Sarah Greenshields seconded to approve the contract with PC Construction with revisions (Attachment A). A rollcall **VOTE PASSED 5/0**.
- VI. MATTERS OF INTEREST:** The committee reviewed the fee proposal (Attachment B) that HMFH submitted for the next portion of the project and will be researching rates in order to make a decision regarding moving forward.
- VII. BUILD NEXT AGENDA & REVIEW ACTION ITEMS:**
 - a.** Look at website
 - b.** Financials – for next meeting



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- I. **ADJOURNMENT:** Sarah Greenshields moved / Amanda Russell seconded to adjourn the JBC meeting at 5:50 p.m. An oral **VOTE PASSED 5/0.**

Respectfully submitted,

Melissa Glidden

Melissa Glidden, Recording Secretary