

CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 26, 2015**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
- 8. CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

- 9. CITY MANAGER'S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. August 5, 2015 – Workshop Session**
 - B. August 5, 2015 – Special Meeting**
 - C. August 12, 2015 – Regular Meeting**

- 11. MAYOR'S REPORT**

- 12. UNFINISHED BUSINESS**

- A. ORDINANCES IN THE 2ND READING**
- B. ORDINANCES IN THE 3RD READING**
- C. RESOLUTIONS**

- 1. APPROPRIATION FOR FY2016 CAPITAL IMPROVEMENTS FOR DOVER HIGH SCHOOL PROJECT AND AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
SPONSORED BY DEPUTY MAYOR CARRIER AND COUNCILOR GAGNON**



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13. NEW BUSINESS

A. CONSENT CALENDAR

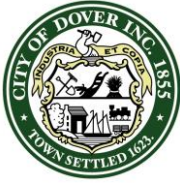
1. **PARADE – Parish of the Assumption**
2. **RAFFLE – Dover High School Football Booster Club**
3. **ROAD RACE – Greek Orthodox Church**
4. **ROAD TOLL – American Legion Auxiliary Unit 8**
5. **ROAD TOLL – Relay for Life on behalf of the American Cancer Society**
6. **TAG – Dover Parents Music Club**
7. **TAG – Seacoast Titans Football and Cheer – September 18 – 19, 2015**
8. **TAG – Seacoast Titans Football and Cheer – October 2 – 3, 2015**
9. **B16001 ROAD SALT COOPERATIVE PURCHASE**
SPONSORED BY MAYOR WESTON BY REQUEST
10. **B16002 WORK VAN FOR UTILITY DIVISION**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 10. Pool Advisory Committee |
| 2. Planning Board | 11. Parking Commission |
| 3. Appointments Committee | 12. Ordinance Committee |
| 4. Recreation Advisory Board | 13. Police and Parking Facility Building Committee |
| 5. McConnell Center Advisory Committee | 14. Joint Building Committee – Dover High School and Regional CTC |
| 6. Arts Commission | 15. Dover Main Street |
| 7. Solid Waste Advisory Commission | 16. Library Board of Trustees |
| 8. Transportation Advisory Commission | |
| 9. Legislative Liaison | |

B. RESOLUTIONS

1. **GEOGRAPHIC NAME CHANGE – COCHECO RIVER**
SPONSORED BY MAYOR WESTON BY REQUEST
2. **MARILLA MARKS YOUNG RICKER**
SPONSORED BY COUNCILOR McMANUS
3. **BOUCHARD AND HUGHES WELL & BARBADOS POND STUDY**
SPONSORED BY MAYOR WESTON BY REQUEST



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- 4. B15021 LED LIGHTING UPGRADE AND AUTHORIZATION FOR FINANCING MCCONNELL CENTER
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 9, 2015, WITH A CITY COUNCIL VOTE TO BE HELD ON SEPTEMBER 23, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

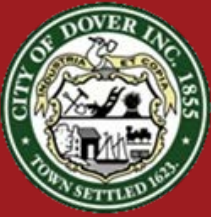
C. ORDINANCES IN 1ST READING

- 1. CHAPTER 113: FLOODPLAIN DEVELOPMENT
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 9, 2015)
SPONSORED BY COUNCILOR GARRISON AS PLANNING BOARD REPRESENTATIVE**

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



City Manager's Report

City of Dover, New Hampshire

August 26, 2015

Reporting on July 2015



J. Michael Joyal, Jr.
City Manager



INSIDE THIS REPORT

Leadership Team	2
Utilities	3
Streets, Grounds, Facilities & Parks	4
Emergency Management	7
City Outreach	12
Current Special Project Highlights	17
City Programs	18
Capital Improvements Program	23
Recognition	27
Professional Development	29
Employee Spotlight	31
Administrative Services	32
Parking & Traffic	34
Progression & Growth	36

Information contributing to this City Manager's Report is gathered on a monthly basis from all departments and is deciphered into various categories. You will find these departmental updates are governed by our core values; Customer-Focused Service, Integrity, Innovation, Accountability and Stewardship.

Monthly statistics are gathered and tracked by the City Manager. You will find charts and graphs throughout the City Manager's Report, depicting some of these statistics. Statistics in their entirety can be found on the City Manager's page of the City website.

City of Dover Leadership Team



Gary Bannon
Recreation Director



Daniel Barufaldi
DBIDA Director



Cathleen Beaudoin
Library Director



Anthony Blenkinsop
City Attorney



Anthony Colarusso
Police Chief



Annie Dove
Information
Technology Director



Richard Driscoll
Fire & Rescue Chief



Daniel Lynch
Finance Director



Lena Nichols
Public Welfare
Director



Christopher Parker
Assistant City Manager -
Planning Director



Douglas Steele
Deputy City Manager -
Community Services Director

Vacant
Human Resources
Director



Michael Joyal
City Manager

Four Truck Drivers and one Heavy Equipment Operator installed a two inch water line and new hydrant on Leighton Road utilizing one Utility Truck, two Dump Trucks and one Backhoe. In the fall, construction will begin on the new Leighton Road Pump Station.

As a result of the June water break, two Maintenance Mechanics, one Heavy Equipment Operator and one Truck Driver reinstalled the concrete sidewalks on Washington Street. Crews also reinstalled the sidewalk at 242 Central Avenue where a fire hydrant was replaced.

Staff assisted the Water Meter crew acquiring readings on the new Gateway meter system. Antennas have not been installed at all of the key sites to allow for data downloads from all areas in the city. An antenna was mounted on a portable light pole and was moved to various locations throughout the city to obtain the readings. Currently there are over 1,000 new meters that have been installed. The ultimate goal is to have more antennas so data can be directly sent to the Utility Billing Office, which would save time and money.

The City's water leak detection contractor has surveyed a quarter of the city. He has reported two leaking hydrants. Water production is between 2.5 to 2.7 MGD which is normal for this time of year.

At 85 Knox Marsh Road, four Truck Drivers and one Heavy Equipment Operator repaired the saddle on the 16" water main. The metal band had become deteriorated by the soil causing the band to rot off.

Water meter crews investigated 17 stopped meters, installed 3 new services, conducted 172 backflow tests and 49 final readings.

The idle control within the sewer jet is malfunctioning. The sewer jet was sent to the distributor where they will install the new electrical component.

The Tolend Landfill Pump Station had to be shut down in order to clean the wet well and discharge lines. Staff will pig the force main once the sewer jet has been repaired and returned.

The Utility Division Maintains:

3 Water Treatment Facilities

158 Miles of Water Mains

One 3,000,000 Gallon Water Storage Tank

One 713,000 Gallon Water Storage Tank

123 Miles of Sewer Pipe

23 Wastewater Pumping Stations

One Wastewater Treatment Facility

850,000,000 Gallons of Wastewater per Year

8 Wells:

- Griffin Well
- Ireland Well
- Calderwood Well
- Campbell Well
- Cummings Well
- Smith Well
- Hughes Well
- Bouchard Well

The Water/Sewer Billing Office bills for industrial usage on a monthly basis and residential usage on a quarterly basis.

Monthly Industrial Usage	1 st Quarter Residential Usage
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Records Billed	783	7,915
Meter Rent	\$2,330	\$33,508
Total Water Service Billed	\$189,378	\$759,478
Total Sewer Service Billed	\$252,995	\$814,674
Other Service Billed	\$8,955	\$6,355

City Streets, Grounds, Facilities & Parks

The Henry Law Park Improvement project is entering the next phase which is site design and engineering. Mitchell and Associates of Portland are in the process of the design and putting together a bid package.

The lease of the Butler Building on River Street has allowed access to the Cocheco River this summer for Great Bay Rowing. Learn to Row programs are underway with many coming from the Learn to Row day in June. The LWCF grant application to assist with the construction of a dock was tentatively approved at the State level and is awaiting review on the Federal level. The City is hoping to hear by early fall if it is approved.

The project to convert one Tennis court location at Garrison School into Pickle Ball courts was completed and opened on July 31st.

Two additional handicapped parking spaces were added to the library parking lot nearest the Children's Room entrance, making a total of four spaces available. The library director appreciates Parking Manager Bill Simons and the Dover Community Services Department for granting the request.

There were no qualified bids submitted for the library's chimney restoration project. Most contractors replied that they were declining to bid because they were too busy for this season. The City will re-bid the project in January and hope to get on someone's schedule for the 2016 construction season.

The Facilities, Grounds and Cemeteries handled 10 service calls and 167 work orders during the month of July. Employees attended 5 full burials and 5 ash burials in Pine Hill Cemetery during this month and clearing of brush along the edges of the cemetery commenced.

The Fourth of July activities were celebrated and clean up began on the following Monday. Considering the number of people who attend festivities, the clean-up went fairly quickly.

The finishing touches were put on the interior of the Veteran's Building following the painting of walls and replacement of carpet as reported in last month's Manager's Report. A party was held on the 5th of July and attendees were very pleased with the mini makeover of this space.

Facilities and Grounds employees spent a significant amount of time reclaiming some ground space from Mother Nature this month. Crews spent many hours clearing portions of Applevale Park. Using chainsaws, hand tools, the bucket truck, front end loader and assorted vehicles, small trees, deadwood, underbrush and invasive vines were cleared away, opening up a large amount of ground space that had been lost over the years. 50 loads were hauled out on a one ton vehicle and 12 loads of fill were hauled in, to be compacted and reseeded with grass. These areas will be seeded in the fall in the hope that next spring there will be more lawn area for recreation.

Tennis nets were removed from Garrison Park for the conversion of the courts from tennis courts to pickle ball courts. Kid Safe playground mulch was delivered to area parks that were in need of attention.

Dover Maintains

62 miles of sidewalks
133 miles of streets
155 crosswalks
66 miles of drainage
1,120 fire hydrants
15 parks
13 playgrounds
20 municipal buildings
2 water treatment plants
7 well buildings
2 recharge pump stations
23 wastewater pump stations
1 Wastewater Treatment Facility
4 cemeteries

On July 22nd, flags were lowered to honor the lives of the four Marines, Sgt. Carson Holmquist, Staff Sgt. David Wyatt, Lance Cpl. Skip Wells, Gunnery Sgt. Thomas J. Sullivan, and one sailor, Logistics Specialist 2nd Class (SW) Randall Smith, lost in an act of domestic terrorism in Chattanooga, Tennessee.

The Amanda Howard Park was cleaned this month and truckloads of pine needles and tree debris were removed. Area residents were appreciative of the attention the park received. Hancock Street Park had trees pruned and vegetation bordering the edges of the park cut back as well. Park Street Park was also attended to, cutting back vegetation along the fence line and a general cleaning up of the area. The pathway from Back River Road to Danielle Drive was cleared back, as well as additional clearing around drainage areas at the Shaw's Lane facility.

Thirty-seven work orders were worked on concerning items inside public buildings such as malfunctioning air conditioning or door hardware. Employees spent time delivering supplies or picking up items to go to the recycling center. Crews also spent time walking through the building with Jet, the bomb sniffing canine officer, in advance of Hillary Clinton's visit to City Hall. The Carlisle representative also came to City Hall to conduct an inspection of the roof replacement for issuance of the warranty deed. Since City Hall is re-opening for Friday hours, new hours signs were posted at the various entrances. Sixty-five requests relating to grounds or facility issues were handled by employees. Graffiti complaints were up this month, some tags that had disappeared for a time are appearing again this summer. One décor light post was replaced that had been damaged over the winter and one other light received a new sensor. Décor lights at the Transportation Station were serviced as they kept flickering on and off.

Many man-hours were devoted to equipment maintenance, mowers and string trimmers this July. Crews conducted the required monthly fire extinguisher inspections as well as elevator inspections. The Stanley Elevator Company conducted its annual inspection of the City Hall elevator; a certificate will be forthcoming from the State.

The weeds have been particularly aggressive in mulched beds this summer, despite efforts to keep up with them. Weekly mowing of the public turf areas downtown and other various areas continued. Watering of whiskey barrels, newly planted trees and some lawn areas was undertaken on a regular basis as many of the passing showers have missed Dover.

Nine trees were removed by City employees, six were pruned and there were seven other tree related complaints. The contractor for this year, Urban Tree, has been in the City conducting tree work in various areas.

Employees handled 23 work requests pertaining to signs. Eight signs were installed or replaced with 1 of them requiring a post and a base to be sunk. Seventeen requests for parking signs were addressed, 7 signs were replaced, a total of 5 were removed or installed and 5 posts and bases were installed. Three signs were installed for the Recreation Department and vegetation was cleared from around several other signs and three Dig Safe requests were processed this month.

Staff responded to 8 complaints regarding traffic flow and replaced 4 red ball signals, 1 green ball signal and one green arrow. Most involved drivers who felt they waited too long and several were near the railroad gates near the upper square. When investigated, the signals were found to be working properly so it was thought to be an issue with a train on the tracks near the switch that traffic could not see or some other issue with the railroad equipment. A loop was broken at Indian Brook and Liberty Way; Electric Light came in to repair this loop which will allow a more efficient traffic flow.

Administrative staff fielded 13 service call requesting pothole repairs. Highway crews repaired 150 potholes applying 17.7 tons of asphalt and 35 cut and patch repairs were completed throughout the city. Street sweeping operations have been completed.

Brush cutting operations are ongoing. One Maintenance Mechanic and two Truck Drivers cut overgrown brush and haul the debris to the Recycling Center. The areas of the City that were completed this month were Redden Street, River Street, Shawnee Lane and its surrounding streets as well as the Back River Road areas.

Approximately 13,477 lbs. of emulsifier was used to during the crack sealing operation on Long Hill Road, Washington Street, Old Rochester Road and Central Avenue. One Truck Driver assisted the crack sealing contractor with this night work.

One Truck Driver reinstalled the shoulders with crushed gravel on Piscataqua Road. A contractor was hired to clean all of the shoulders as well as the ditches on Sixth Street. This was done in preparation of paving.

Crews relayed and mortared the brick sidewalk in front of the old Foster's building on Central Avenue.

Highway crew members repaired a collapsed catch basin on Fieldstone Drive. The bricks were replaced and the structure was raised.

Trees were blocking the end of the drain line on Rutland Street. A contractor was used to remove the trees. Once this was completed, one Heavy Equipment Operator, one Maintenance Mechanic and one Truck Driver cleaned out the swale and reseeded the area.

Various crew members removed debris and logs from a beaver dam on Sixth Street.

Crews hauled catch basins and manholes to Horne Street and Ash Street as part of the Berry Brook project. Material was hauled from Brox Industries to fill in around dredge cell structures as well as to stock the bins located at 271 Mast Road.

The City of Dover, along with the towns of Rollinsford, Lee and Madbury, will hold a Hazardous Waste Collection Day on Saturday, Aug. 29, 2015, from 8:30 a.m. to 12:30 p.m. at the City's Community Services facility. The goal of Hazardous Waste Collection Day is to allow for the proper disposal of household hazardous materials. Residents of the four communities can bring household hazardous waste to Community Services for safe disposal.

Cemeteries:

Austin-Tuttle Cemetery
Pine Hill Cemetery
Pinkham Cemetery
Roberts/First Settlers
Cemetery

Parks & Playgrounds:

Applevale * Alden Woods * Amanda
Howard Overlook * Garrison *
Garrison Hill, Guppy Hancock *
Henry Law * Long Hill * Maglaras
Morningside * Orchard Street River
Walk Shaw's Lane * Sullivan Drive *
Woodman

Emergency Management



The Emergency Management Director chaired a meeting on the update to the City's Local Emergency Operation Plan. This meeting was in preparation of the plans completion. This will prepare the city to perform a table top exercise, which gives each member a role to fulfill in an emergency.

The Command Staff of Dover Fire & Rescue met with NH Homeland Security and Emergency Management to review traffic control points for the Seabrook Station. This was reviewing and updating the plan.

The Command Staff of Dover Fire participated in the Strafford County Public Health Network about Regional Sheltering. This will be in preparation for a sheltering drill next year for Dover.

Amateur Radio Emergency Services had their monthly meeting at the North End Fire Station. They are the behind the scenes communication net that runs during major infrastructure failures. When phone and email lines go down they are the back bone of communication across the country.

Fire & Rescue Command Staff assisted Rye Fire in their promotional process by being a member on Rye's oral board.

Fire & Rescue members assisted the department in its hiring process. Twelve candidates were put through an assessment center to ensure the department captures the skill set and character of candidates trying to become part of the team at Dover. Nineteen fire personnel volunteered 8 hours of their day to help assist and provide input into this most important process.

Dover Fire & Rescue hosted a class for Bariatric Equipment. This class was offered statewide with the opportunity for Dover Fire to become more familiar with the equipment to help move patients that exceed what the normal equipment used can handle. Outside agencies joined in the training at the North End Station.

Dover Fire & Rescue supported the Strafford County Jail with tactical operations this month. Dover supplied an ambulance for display and for their classes so their personnel could safely transport guards and prisoners from the facility. This gave Dover Fire & Rescue an opportunity to foster a great relationship with some local public safety partners.

Fire & Rescue has been working on a 2 year project to implement Public Eye. This mobile application will work on the Department's android tablets mounted in each apparatus. It will take the City GIS ESRI maps with the most current information and bring it to the fingertips of the fire fighter. This application communicates with the current computer aided dispatch without adding steps to the City's already overtasked dispatchers. There is also a vehicle tracking aspect to help increase responding safety at converging intersections. This project is designed to reduce response times and make the emergency responders more efficient.

All Fire & Rescue shifts have trained and gone through the new building on First Street. By getting into buildings during construction it lends personnel a unique perspective to be able to handle emergencies in the building when in use.

Police and Fire met and had a presentation of IMC Titech, dispatch aid software, to plan for the future needs of fire and police. This was a multiday strategic training and investigative process.

Essential personnel have completed all training needed on Dover's newest pumper, Engine 9. This arduous process ensures that Dover Fire has enough qualified operators to meet the City and the department's organizational needs. All the equipment has been mounted and the minor operational details completed. With all of this completed, the "Wet-Down Ceremony" began!

The Wet-Down Ceremony is a tradition where the old retiring piece of apparatus is pushed out of the station and the bell is removed from the retiring apparatus and installed upon the bumper of the new apparatus. The new apparatus is ceremoniously wet down. Since Engine 9 is not replacing any retiring trucks, a bell from the 1934 Engine 4 was mounted on the bumper. The new apparatus is then pushed back into the station to start its life as a member of the department. The pushing goes back to the times where horses were used. The moving of the bell is a great tradition. The bell should stay with the company and be passed down forever. The bell could be hundreds of years old someday. As we know traditions are very important in the fire service.



Collision Investigation Team:

The Dover Police Department's Collision Investigation Team assisted with the investigation into a serious injury crash on Sixth Street on July 25, 2015. There were no other callouts or investigations during the month.

Communications Bureau:

The following is a general description of the Police Priority Response System, along with the number of responses.

PRIORITY 1: 166 - IMMEDIATE RESPONSE: Crimes "in progress"; injury accidents; alarms.

PRIORITY 2: 137 - RAPID RESPONSE: Crimes or incidents that are not "in-progress" but require quick response to preserve evidence, locate witnesses or provide for public safety; to include suspicious activity and domestic disturbances.

PRIORITY 3: 640 - TIMELY RESPONSE: Disturbances; noise violations; welfare checks; motor vehicle disturbances; minor collisions.

PRIORITY 4: 747 - AS OFFICERS BECOME AVAILABLE: Non-criminal related activity; crimes reported well after they have been committed; message delivery; tow request; littering; fingerprints; assistance; abandoned vehicles.

PRIORITY 5: 1,163 - MOTOR VEHICLE STOPS.

The Dover Police Department responded to **82%** of emergency calls in less than 6 minutes.

Special Investigations Bureau (SIB):

Eleven registered sex offenders were processed during the month by the Dover Police Department's Special Investigations Bureau. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

During July 2015, Dover Police Department Special Investigations Bureau detectives and Crime Scene Unit (CSU) officers investigated a robbery at the CVS pharmacy in Dover. There are significant leads in the case and the investigation continues.

SIB detectives also followed up on multiple residential burglaries. As a result, a Dover man was arrested in connection with four separate cases.

In an unrelated case, a Dover woman was charged with a residential burglary as a result of an SIB investigation. She was also charged with forgery in a separate case.

SIB detectives and CSU members investigated a criminal trespass case in which a postal worker entered a home multiple times and walked around in the female resident's high heeled boots. As a result of the investigation, a Raymond man was charged with two counts of criminal trespass.

SIB detectives and CSU members also investigated a shooting that occurred on St. John Street. The shooting was quickly determined to be a failed suicide attempt that left a Dover man injured.

SIB detectives continue to investigate the circumstances of a high speed motor vehicle collision that occurred on Sixth Street that left two Dover women severely injured. No charges have been filed, but the case remains active.

SIB detectives assisted the United States Secret Service with security for a visit to Dover by former First Lady Hillary Clinton.

SIB detectives assisted the Strafford County Drug Task Force with multiple investigations into illegal narcotics traffic in Dover during the month of July.

SIB personnel also investigated five unattended deaths that occurred in Dover, three of which appear to be drug overdoses.

SIB detectives are responsible for conducting background investigations on police officer applicants. During the month of July 2015, two such investigations were on-going.

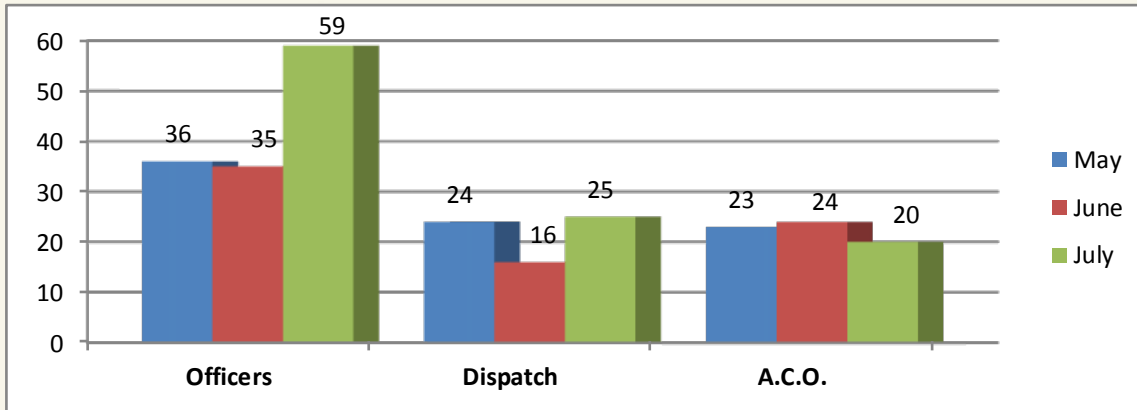
Patrol

During the month of July 2015, there was one letter generated by the Dover Police Department that was sent to a certain licensed liquor establishment in Dover. Letters are sent as a result of analysis of police reports involving overly intoxicated persons. When it is determined an overly intoxicated person had been over-served, a letter is sent from the Police Department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

During the month of July, the Dover Police Department handled a total of 2,853 calls for service. Police officers made a total of 1,163 motor vehicle stops.

Other patrol activity during the month included the issuance of 3 non-motor vehicle related summonses for violations such as open container. Additionally, officers conducted a total of 44 checks of the Community Trail.

Animal Control:



Total animal calls for service
104
Handled by Officers
59
Handled by Dispatch
25
Handled by ACO
20

The Animal Control Officer received 40 voicemail messages and followed up on nine reports initially taken by police officers. During the month of July, there was a young, emaciated looking fox that had been sighted multiple times in the area of Bellamy Rd/Durham Rd. The ACO believes that the fox had lost its parents at a young age and therefore was not taught to hunt because it was often seen picking at trash. Many of the welfare check calls for the month were about dogs being left in cars on hot days.

A found pit bull, pictured below, was transported to K9 Kaos because its owner has not been located.



Breakdown of calls – Officers	
Animal bites	1
Found animals	6
Wildlife – fox	8
Barking dogs	5
Loose animals	10
Welfare Checks	25
Deceased animals	4

Breakdown of Calls – Dispatch	
Loose animals	3
Wildlife – fox	2
Missing animals	12
Welfare checks	5
Hit deer	1
Deceased animals	2

Breakdown of Calls – Animal Control Officer	
Found animals	5
Wildlife - fox	2
Dog/cat bites	3
Welfare checks	8
Loose animals	2

The Mounted Patrol handled the following during the month:

Downtown Liaison Unit

In addition to the activity to the right, the officers assigned to the Downtown Liaison Unit had hundreds of public interactions which include education on crosswalk and bike safety, help with parking meters and parking, and general information about the City, the Police Department and the horses.

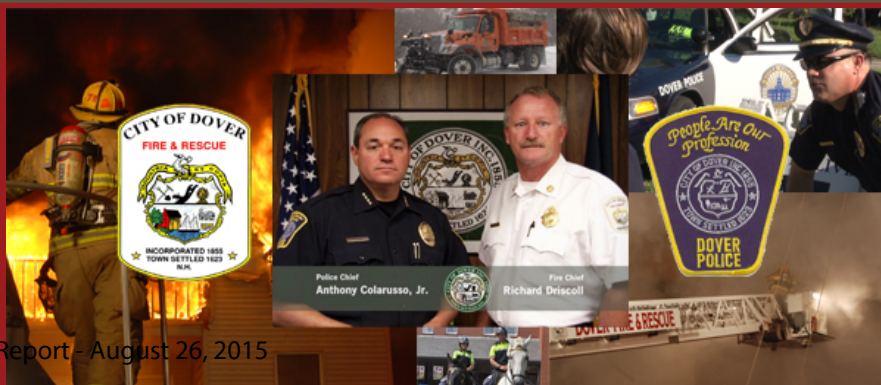
55	Public Assists-directions, pedestrian right of way education, etc.
01	Motor Vehicle Pedestrian Right of Way Warnings
01	Found Item
27	Parking Assists
01	Motor Vehicle Accident
01	Criminal Threatening
02	Trespass Warnings
01	Open Container Warning
01	Assist with Arrest for Disorderly Conduct
01	Assist with Subject into Protective Custody
01	Assist on a Robbery Call

d Fire Station

K-9 Unit:

The Dover Police Department's two K9 Teams consist of Officer Keefe with his partner Grinko and Officer Brown and his partner Barco. Each team conducted 20 hours of training during the month of July. Neither of the teams was called out during the month.

The City of Dover has three fire stations.



Work is under way on the next installment of "Your City: A Closer Look," a documentary style, in-depth look at City operations. The next episode will feature a comprehensive look at the Dover Police Department's Patrol Division. Over a typical day, the department's patrol division and support staff respond to a wide variety of incidents and events.

The first episode of A Closer Look, which examined the City's storm management response to the significant winter storms earlier this year, has won a national award from the National Association of Telecommunications Officers and Advisors. Its final place out of three winners will be announced in San Diego in September. The award recognition for A Closer Look follows thousands of submissions from across the country. Dover is the only community in New Hampshire to win an award during this year's national contest.

After a hiatus, the video version of Dover Download has returned with a new look. The City's popular weekly newsletter, Dover Download, is sent to thousands of subscribers each week. The video installment of the same name, looks at some of the related topics of interest in a magazine-style format, and can be seen on Channel 22 and online.

Media Services recently hired a second camera operator to fill a months-long vacancy. The City welcomes Kaleb Sherretz to the staff. Kaleb will primarily help televise and broadcast the Planning Board and Zoning Board meetings, and will also provide back-up coverage. Kaleb completed his training the week of Aug. 14.

Shay Willard, who joined the City as a part-time Media Services Technician in 2014, recently left the City after accepting a position with Oyster River High School, where he will oversee the school's film program. While with the City, Shay assisted with many of the education and school-related content that appears on the City's education channel and online.

Dover's governmental access television channel, Channel 22, is now available as a live stream! The live stream allows anyone to view live programming from Channel 22 on a computer or a variety of mobile devices. The live stream can be accessed on the City's website. This page also includes a programming guide for the day.

In addition to live streaming, the City continues to offer on-demand viewing of programming from Channels 22 and 95.

The Dover Open Lands Committee hosted a sunset walking tour of the Bellamy Wildlife Management Area on July 29th. This family friendly Wildlife Walk featured University of New Hampshire Cooperative Extension specialist Emma Carcagno, who shared the secrets to creating a healthy home for the wildlife that live in this special place. The event was free and open to the public.

The library has 6,211 social media followers! 1,652 on Facebook, 623 on Twitter, 363 on Instagram, 1,096 on Pinterest, and 2,477 subscribers to the library's two e-newsletters. The library website received 174,969 hits during July. The Library posted 79 items on Facebook, 26 on Instagram, 35 on Twitter, and added 11 pins on Pinterest. Staff wrote 11 Blog posts, and sent four press releases to media outlets during July.

Library Director Cathy Beaudoin will be serving on the Woodman Museum's Centennial Committee, planning for the museum's 100th anniversary in summer 2016.

The public library borrowed 39 items from the school libraries and sent 0. There were no school library Koha system issues during July.

The Department of Planning and Community Development continued to update its blog, Facebook page and twitter feed to communicate with the public. The Department of Planning and Community Development has 291 Facebook (City of Dover NH Planning) friends and 708 followers on Twitter (@DoverNHPlanning).

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 997 fans).

The Department of Planning and Community Development mailed out 95 New Homeowner letters. These letters introduce new property owners to their zoning district and include other basic planning information, including links to the Dover Download.

Throughout the month of July, the Assistant City Manager met with the City's Community Development Block Grant subrecipients. These monitoring meetings are designed so that the City can understand how groups which receive funding through the City expend those funds. The meetings included tours of facilities and meetings with staff and clients of the various agencies. Tours and monitoring will continue in August.

The Fire Chief met with neighborhoods on the Stonewall Kitchen building project. There was a community blasting meeting for the preparation of the building. These community meetings are designed to reduce anxiety and represent the citizen. The Fire Chief recently found that this alone was not meeting the citizen's needs and has expanded the process to include social media notification and press releases.

The Fire & Rescue Department supported Summerfest 10K, a community race event in the Dover Race Series. A Fire Engine and Ambulance provided stand by medical coverage and exposure of fire services to the citizens.

The members of Dover Fire try to mentor and proctor new students to increase their EMS skills. Dover's EMS reputation is professional and courteous. This past month, 8 ride periods were accomplished. This ranged from proctoring paramedic, Advanced Emergency Medical Technician and Emergency Medical Technician students on the ambulance. This is a way the department can support new medical personnel and evaluate candidates that aspire to join Dover Fire.



Engine 7 from the Fire Department supported the Dover Soccer Association British Soccer Camp for a week. Each day they would cool the kids by spraying water on them and offering the opportunity to interact with firefighters and tour the Fire Engine.

*Dover Soccer Association
British Soccer Camp*



Below, Fire & Rescue performed a touch truck event at Woodman Park School.



Dover Fire members participated in the “Love for Levi” fundraising event. Members volunteered time to cook hamburgers and hotdogs, engine companies supported the event with letting residents and public tour the Engine, and Fire members participated in the dunking booth. As many of you know, Levi Whitcomb was diagnosed with brain cancer in early April 2015 and on April 13, 2015, Levi underwent surgery to remove as much as the tumor as possible. According to the doctors, 95% of the tumor was able to be removed with hopes that radiation and chemotherapy could destroy any remaining mass.

Fire & Rescue Command Staff supported Hillary Clinton Election Event at City Hall auditorium. The staff managed the public assembly in conjunction with Dover Police and Secret Service ensuring safety was met for access and overcrowding.

The Fire Chief and Engine 7 went to participate in an event at the library. This event showcased the apparatus, personnel and equipment for the public and children of Dover.

On July 6-10, 2015 Dover Youth to Youth conducted its annual Youth Advocacy Training Camp for middle school age students interested in joining the program in the fall. During the training program students receive a series of classroom sessions on drug and alcohol issues taught by experienced Youth to Youth members. They were also trained in media skills as radio PSAs and public speaking.

During the week, students recorded 7 radio PSAs at a local studio, conducted Sticker Shock at 3 local stores, gave 7 presentations at local camps and day care centers, held an informational demonstration in downtown Dover, and concluded with a one hour presentation summarizing the week for their parents in the cafeteria at the McConnell Center.

A total of 18 Dover students who will be going into 6th grade next year received this training. Also attending the camp were students and their adult advisers from Youth to Youth programs in Epping, Franklin, Newmarket and Rochester. Additionally, adult advisers from communities in New York, Vermont, and Nebraska preparing to start a similar program came to observe Youth to Youth and the training process.



Dover Youth to Youth Summer Camp members taking part in the activism event in July.

SOAK Great Bay hosted a rain barrel social in Dover's Berry Brook neighborhood on Saturday, July 25th. During this event there was a demonstration of rain barrel installation and an opportunity to ask questions. Information about other homeowner assistance projects from SOAK Great Bay was also available. This project was sponsored by the Great Bay Stewards and New Hampshire Department of Environmental Services.

By capturing rain water and using it later to water your plants you can reduce excess runoff in our streams and rivers and help recycle the rain water through the ground.

Sergeant Speidel performed a total of 17 child passenger seat inspections during the month of July. Each safety check takes approximately 30 to 60 minutes and involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Sgt. Speidel is a certified Child Passenger Safety technician through the Safe Kids Worldwide program, and the police department provides this service free of charge.

On July 9th Detective Timothy Burt conducted a "Crime Scene Investigations" presentation at the Dover Public Library as part of the "Every Hero Has a Story" program.

On July 29, Sergeant Speidel provided a car seat safety presentation to a group of mothers in the FIT4MOM Seacoast program. The group regularly meets at Hilton Park in Dover for fitness classes accompanied by their infant and toddler children.

On July 25, Sergeant Speidel teamed up with officials from the Barrington Police and Barrington Fire Departments to present a family safety event at Options Pregnancy and Sexual Health Center at 65 Main Street on July 25. During the seven hour event, Sergeant Speidel and other child seat technicians met and instructed dozens of families on the principles of proper car seat selection and installation.



Sgt. Speidel shows a Dover resident how to assess the proper fit of a child seat harness at a family safety event held at Options for Women on July 29



On July 2, 2015, Detective Sean Mask (left) brought a police cruiser to "Happy Helpers Childcare and Pre-School Center" to show it to the students there.

Current Special Project Highlights

Police Facility & Parking Garage

During the month of July, crews completed the erection of the steel frame of the police facility. Crews also completed the foundation work for the garage building and began the construction of a masonry fire wall that will separate the police structure from the parking garage. The precast concrete panels that make up the garage structure will be erected beginning in August.



Photo of the new police facility from the intersection of Washington and Chestnut Street.

City Programs

Gym

The playgrounds program was ongoing with daily trips to the Jenny Thompson Pool, and weekly field trips to state parks. Youth Theater camp with Jeff Leaf was full and ran for two weeks at the City Hall Auditorium. The Granite State Track program had the regional meet at the DHS track & 4 of Recreation's athletes qualified & participated in the State meet held in Pelham. Interval Toning continued their early morning schedule of classes and Yoga began a new session of both the beginner and intermediate classes. Zumba® classes were on-going. Fall field scheduling is on-going.

Pool

The Swim teams continued to practice at the Outdoor Pool during the month of July. Seacoast Swimming, Oyster River Otters, Exeter Swim Team, Cannonball Swim and Great Bay Masters have been consistent all season with 30 participants per practice. Seacoast Swimming Association also hosted 2 major swim meets which ran very well and were well attended. The Jenny Thompson Invitational ran from July 9th through the 12th. Swim Lessons at the Indoor Pool have been very successful with 43 classes offered and most spots filled well in advance. Jenny Thompson Pool is averaging around 300 swimmers per day between all of the Dover City groups (Playgrounds and Camp Kool), Somersworth Recreation, York Recreation, Farmington Recreation, Tri-Star Summer Camp, Kittery Recreation and Eliot Recreation. Besides swim lessons, the Indoor Pool has seen its usual number of Adult Lap swimmers and therapy swimmers on a daily basis, averaging nearly 90 people every day. Hydrofitness has seen 15 participants per session.

Ice Arena

July is the start of a new season for the Dover Arena. After annual closure during June for cleaning and preventive maintenance, skaters have shown excitement for getting back on the ice. Even in this off season, skating continues to be popular with lots of activity for recreational public skating and adult and youth stick practices. One of the most popular activities is parent tot hockey every Saturday, where parents and their children can get on the ice together and have fun playing hockey. Great family fun! The Foster Arena continues with off ice activities and events with Camp Kool, hockey camps and Roller Derby keeping the facility very busy. The next Roller derby event is Saturday, August 29 at 5:30 PM. Adult and youth stick practice: 520 participants, Birthday Parties: 1

Senior Center

The annual picnic was held on July 1st with 60 seniors in attendance enjoying a catered lunch from Portable Pantry and music by the Senior Center Silver Strummers. In addition to all ongoing activities, the Senior Center members continue to use all fitness areas at Dover Recreation. Senior exercise and yoga classes are held Monday through Thursday mornings. A new fitness class – ZENgevity, which is a combination of gentle and joyful movements designed for those of age “50 or better” of all fitness levels has debuted. Pickleball continues to be a great draw for new members. Pickleball combines elements of tennis and ping pong on a badminton sized court, using a wiffle ball. Pickleball is held Friday mornings at 9am. In July, 164 people enjoyed learning and playing this new lifetime sport and expect that number to grow even more as we announced the opening of our 4 dedicated outdoor courts at Garrison School on July 31! Senior fitness classes are bursting with a total participation of 403 this month! Fore; Senior Center members enjoyed a free round of golf at Rochester Country Club on July 9th. Members enjoy one day of free golf at Rochester Country Club or Nippo Lake in Barrington each month of summer! Senior Center’s travel department took 50 seniors on a beautiful summer lobster cruise in Gloucester. 15 seniors took in a Portland Sea Dogs game on a Sunday afternoon. Senior Advisory Board meeting: 8 participants, Mystery Lunch: 33 participants, Senior Center Lunches: 33, Social: 32 participants listening to Ray & Viv Dion “Dion to Entertain You”

Below: Ariel view of new pickleball courts at Garrison Elementary School



Below: Members of the Dover Senior Center enjoy playing on new pickleball courts located at Garrison Elementary School



Public Library

The library’s Summer Reading Programs (pictures below), each with a superhero theme, amped up during July with varied activities and raffles for children, teens, and adults. By month’s end, there were 953 patrons registered!



Hoopla, the library's new downloadable/streaming media service was launched on July 6 and 55 patrons registered that first day. By month's end, 210 people had signed up and had downloaded 423 items to their personal devices. The service is user-friendly and simple to use. Patrons love it!

In order to make room for newly acquired items, the library's annual summer "weeding" of the collection for worn out and little-used items continued throughout July. These items will be discarded and put in the annual Booksale in October.

There were 39 July programs offered at the library including story times, craft table sessions, a 2nd maker workshop on learning to solder, movie showings, Paws for Reading, Lego Saturday, an author visit, Game Night, drawing workshop, Mario Kart tournament, music on the lawn with Benji, and four special children's programs tied to the Summer Reading Program including demonstrations by our own Police and Fire & Rescue Departments. Total attendance at library programs in July was 2,193.

Dover Youth to Youth:

On July 19-23, 2015, four Dover Youth to Youth high school team members and one staff member attended the National Summit on Youth Activism in Orlando, FL. The summit was hosted by the Washington, DC based Legacy for Health organization which is a national leader in tobacco control. Legacy not only hosted but covered all expenses for the event. The training provided participants with the latest information on tobacco, advanced media training and included action planning so that the participants can spread the message to others.



Dover Youth to Youth member Hannah Martuscello was selected to attend the Campaign for Tobacco Free Kids 12th Youth Advocacy Symposium on July 26-30, 2015 in Washington, DC. The symposium is a high energy, high impact event that brings together youth advocates from across the country to gain valuable skills and further their work as change agents in their states and communities. The symposium included a visit to Capitol Hill to meet with legislators and other training sessions over the course of the 5 days.

Participants from the 2015 Campaign for Tobacco Free Kids Youth Advocacy Symposium including Dover's Hannah Martuscello pose in front of the White House.

Dover Court Diversion Committee

The Diversion Committee met on July 16, 2015. As of the end of the month, there were a total of 3 active or pending Diversion cases. Below is the breakdown:

3 cases already in active Diversion Contracts
0 successful completion and release
0 new cases heard

There are no new cases awaiting review for the August 20, 2015 meeting.

Community Service Program

The Community Service program continued to track four active participants during the month of July 2015. A total of 12 hours of community service hours were completed during the month and three of the participants finished his/her assigned hours. The major project for the month was painting the floor at the Dover Teen Center, pictured right.



Dover Coalition for Youth:

The DEA has announced that they will be reinstating the Prescription Drug Take Back. The next event is Saturday, September 26, 2015. Coalition Coordinator Vicki Hebert will once again coordinate the Dover Police Department's participation. The Prescription Drug Take Back will take place in the Police Department's parking lot on that date between 10:00am and 2:00pm.

The Coalition has begun the planning for a tobacco cessation fair at Wentworth-Douglass Hospital. This event will be in conjunction with the Great American Smokeout on November 19, 2015.

Dover Teen Center

The Dover Teen Center calendar for July 2015 consisted of educational and social programming for its youth participants. For the month of July 2015, the Teen Center saw a total of 167 participants on 15 days of programming, which yielded an average of nearly 12 participants per day.

Some program highlights for the month of July 2015 included:

- TC Annual Trip! – "Canobie Lake Park" w/ Y2Y (7/10)
- TC Trip! – "Ellacoya State Park" (7/14)
- TC Trip! – "Monster Indoor Mini-Golf" (7/15)
- TC Trip! – "White Lake State Park" (7/16)
- TC Trip! – "Old Orchard Beach" (7/20)
- TC Trip! – "Portland Sea Dogs Game" (7/22)
- TC Trip! – "FunSpot Arcade & Alton Bay Swim" (7/27)
- TC Trip! – "Nippo Lake Hike & Swim" (7/29)
- TC Trip! – "York Short Sands Beach" (7/30)



Some of the Dover Teen Center participants enjoying a beautiful day on Nippo Lake on July 29.

Dover Housing Authority Liaison Officer Program

On July 30-August 2, 2015, Officer Feliciano attended the Youth to Youth Eastern States Conference held in Smithfield, RI. The conference consisted of workshops, skits by the various youth participants, and motivational speakers. Over 500 youths attended the conference.

In addition to attending various lectures and seminars, Officer Feliciano also chaperoned 12 Dover Youth to Youth participants to the conference. He found them better prepared than the vast majority of the other conference attendees their age and described them as intelligent critical thinkers.

Dover Middle School Resource Officer

Beginning in August 2015, Officer Chris Pieniazek will be assigned to the Dover Middle School as the School Resource Officer. This assignment is the result of a partnership between the City and the School Department which is paying for half of the officer's salary and benefits. This is the same funding formula that has been used for many years for the Dover High School Resource Officer.

Officer Pieniazek, who has been with the department for 5 years, was chosen for this assignment after a competitive process which started with the position being posted within the department and officers submitting a memo of interest in the assignment. The next step was a panel interview consisting of police personnel with Dover Middle School Principal Kim Lyndes and Dean Bruce Patrick. That panel recommended Officer Pieniazek to Chief Colarusso who agreed and assigned Officer Pieniazek to the position. His first day in the school is August 24, 2015.



Officer Chris Pieniazek

Capital Improvements Program

Fiscal Years 2016 through 2021

Major Projects – FY2016

Citywide Building Transformer Replacement
Police Cruiser Replacement Program
Cardiac Monitor & Defibrillator Replacement
Staff Vehicle Replacement
Public Works Heavy Equipment
General Street Improvements
General Sidewalk Improvements
Bridge Improvements
Drainage System Improvements
Traffic Calming Improvements
Traffic Signal Upgrades
Street Reconstruction: Broadway RR Culvert,
Keating/Birchwood, Nelson St, Richardson Drive
Replace Oak Street RR Bridge
Park Infrastructure Replace/Maintenance
Public Library Books & Collections
Water Exploration
Water Heavy Equipment Replacement
Water Light Vehicle Replacement
Water Main Replacement – City Wide
Water Meter Replacement
Water Treatment Plant & Well Equipment
Wellhead Protection
Water Main Replacement – Keating/Birchwood,
Nelson Street, Union Street
Inflow/Infiltration Study/Mitigation
Pump Station Equipment Replace/Maintenance
Sewer Heavy Equipment Replacement
Sewer Light Vehicle Replacement
Sewer Main Replacements – City Wide
Pump Station Replacement – Leighton Way
Pump Station Upgrade – Varney Brook
Sewer Main – Nelson Street
Sewer Main – Richardson Drive
Sewer Main Replacement – Keating/Birchwood

The projects listed above represent the legitimate equipment and infrastructure needs supporting the diverse requirements of our community. I, as City Manager, have proposed a multi-year capital project schedule and developed a financial plan that will support the City's needs by using varied sources of funding that continue our ongoing need to migrate away from the use of debt. This program proposes to sustain a positive trend of including increased regular, recurring capital maintenance within our annual operating budgets including the ongoing funding and use of capital reserves in order to reach more appropriate levels for a community of our size and character. The CIP document/schedule can be viewed on the City of Dover website.

Project Updates

STREET IMPROVEMENTS

Current: No action to date. Paving preparations will start the week of August 10th on Garrison.

Previous: Highway Supervisor is scheduling a meeting with the paving company to develop a schedule.

TOLEND ROAD RECONSTRUCTION

Current: An agreement has been reached by all parties and work has started. Crack sealing has taken place and final road paving will start by end of August. Paving of driveways and sidewalks will occur over the next few weeks.

Previous: The City is working on reaching an agreement with AEC for completion of Tolend Road.

TOLEND LANDFILL REMEDIATION

Current: The groundwater extraction system was shut down for a period of time as the sewer line had become clog as a result of iron. The blockage was in an inaccessible area that required the mobilization of special equipment to clear the blockage. A review of operation procedures and maintenance schedules will consider ways to prevent iron build up in the sewer line.

Previous: The meeting held with EPA on June 10th with the new EPA project manager focused on review of the 2014 Annual Report summarizing activities at the site in 2014, and discussing how to reduce EPA oversight costs which have been averaging over \$100,000 annually to the PRP's.

Managing excessive iron in the leachate has been an ongoing challenge clogging pipes in the remediation system and the sewer force main. Iron clogged a portion of the gravity sewer line at the end of June. Efforts are under way to clean the gravity line, and modifications to the force main cleaning procedures and ways to ease the iron formation are being reviewed by the engineering consultant.

WASTEWATER TREATMENT FACILITY

Current: Sampling in the Piscataqua River is being done prior to the wastewater plant initiating the new nitrogen removal process and will be continued after the nitrogen removal process is in operation to try and detect any water quality changes in the river.

A meeting with EPA is being scheduled for early September to discuss the City's wastewater permit status.

Previous: Wastewater Treatment Plant upgrade is continuing and the nitrogen reduction process is scheduled to be initiated later this summer and expected to be fully operational by September significantly reducing nitrogen in the plant effluent discharge.

SILVER STREET RECONSTRUCTION

Current: The water main installation has been completed. Drainage will start at Central Avenue and go up Silver Street mid- August.

Previous: Construction continues on Silver Street from Arch Street to Central Avenue. The water main is nearly complete on Silver Street and drainage will continue between Belknap Street and Central Avenue.

WATSON ROAD RECONSTRUCTION

Current: Only minor punch list items remain and will be done when work is done on Tolend Road.

Previous: Watson Road is complete. Only minor punch list items remain.

KEATING / BIRCHWOOD RECONSTRUCTION

Current: Project kickoff scheduled for August 26th with Dubois and King. NHDES has ranked this project as having high potential for funding in the Non-Point Source, Wastewater, and Water State Revolving Funds. We will continue to explore this possibility.

Previous: The engineering design contract for Dubois and King was approved at the June 26th City Council meeting. We will schedule a project kick-off meeting in the beginning of July.

RICHARDSON DRIVE RECONSTRUCTION

Current: Project kickoff meeting with T&B and Doucet Survey occurred on August 5th. They are currently collecting survey. NHDES has ranked this project as having high potential for funding in both the Non-Point Source and Wastewater State Revolving Funds. We will continue to explore this possibility.

Previous: The engineering design contract for Tighe & Bond was approved at the June 26th City Council meeting. We will schedule a project kick-off meeting in the beginning of July.

NELSON ROAD RECONSTRUCTION

Current: Trittech Engineering is waiting for a new contract prior to resuming work on project.

Previous: Staff is in the process of negotiating modifications to the design engineering contract.

LEIGHTON WAY PUMP STATION REPLACEMENT

Current: Waiting for CMA Engineers to send a change order for additional survey work to place the new station.

Previous: Thirty percent design completed and has been reviewed by staff for concept and pump type, CMA moving to 60% design drawings and specs.

TRAFFIC SIGNAL UPGRADE

Current: No update at this time.

Previous: Sebago is working on load calculations for the state of NH to use the Mono pole on exit 7, this will allow them to upload the traffic data onto the network system to improve flow on Back River Road and Mill Street.

BRIDGE UPGRADES

Current: a bid will be awarded to GM2 to investigate and specify fixes for Chestnut and Central (by First St) expansion joints. They will also design a fix for the water main on the new Washington Street Bridge. They will also design an asphalt deck replacement for the Central (by First St) bridge.

Whittier Street Bridge: a change order is in process with Louis Berger to pursue easements needed for the bridge slopes. Work is still projected to start next year.

Previous: N/A

INFLOW & INFILTRATION

Current: Working with engineering staff on the Inflow and Infiltration (I&I) work for sewer mains for the Mill Street sewer shed. The current contractor calls for, approximately, 900 feet of pipe lining and pipe replacement on Longmeadow Road and Beech Road. Three bids were submitted. The city has chosen S.U.R. Construction. Awaiting City Council approval.

Previous: Current project is out to Bid.

WATER FACILITIES UPGRADE

Current: Willand Pond is pumping from both wells. Underwood is currently in the design phase for Lowell, Calderwood, Campbell, Smith and Cummings. This is Phase 1 of the project.

Previous: Staff ran discharge piping for the 2nd production well at Willand Pond. Underwood is preparing a survey and borings. Number 1 and 2 wells at Willand Pond are running for a 90 day water quality test.

COCHECHO RIVER DREDGING:

Current: The First Street and Police Station projects are completed as far as disposing of soil in the dredge cell. The former wastewater / DPW parcel on River Street has approximately 13,000 cubic yards of soil that needs to be excavated and disposed in the dredge cell. Once that is complete it will be ready for closure.

The anticipated schedule for closure of the dredge cell will be in 2016.

Previous: Soil from the Orchard Street project is beginning to be placed in the dredge cell for use later as a capping material. The major excavation at Orchard Street is scheduled to take place over the winter and the soil will be placed in the dredge cell and stored until needed to cap and close the facility.

GZA the engineering firm that completed the environmental characterization of the River Street property has provided a work scope to oversee the removal and backfilling of the approximately 13,000 cubic yards of unsuitable soil left at the former DPW site. NHDES has approved disposal of this soil in the dredge cell for disposal. A contract with GZA will be presented to the Council for approval once a funding source has been identified.

Recognition

The Friends of the Library donated \$300 for a Drawing Workshop for older kids on July 29 and contributed \$560 for the Summer Reading Program's final party entertainer, The Toe Jam Puppet Band. The Friends also renewed the library pass for the NH Farm Museum.

For the eleventh consecutive year, a Certificate of Achievement for Excellence in Financial Reporting has been awarded to the City of Dover by the Government Finance Officers Association of the United States and Canada (GFOA). This award is for the City's Fiscal Year 2014 Comprehensive Annual Financial Report (CAFR). The CAFR is deemed proficient in all 17 major grading categories.

Dover was one of the first communities in NH to be recognized with this achievement beginning in 2004 and is now one of only a few communities from NH to consistently receive the award year after year.

The Certificate of Achievement awarded by GFOA is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment and continuing commitment to maintain the highest standards of financial accountability. In achieving this specific recognition, the City's CAFR has been judged by an impartial panel to meet the highest standards of financial reporting including demonstrating a constructive "spirit of full disclosure" to clearly communicate and educate readers regarding the financial condition of the City.

The GFOA is a nonprofit professional association providing technical assistance and education for approximately 16,000 government finance professionals throughout the US and Canada.

In July, the City welcomed two new Assistant City Planners, Donna Pohli and Elena Piekut. Ms. Pohli fills the position created by the 2016 budget for a planner to assist with Plan Review and project management. Ms. Piekut fills the vacated Zoning Administrator role. Both Assistants will work with City Planner Steve Bird to allow Mr. Bird to focus on the Waterfront Development and Conservation activities the City has underway. Ms. Pohli previously worked in Merrimack NH, and Ms. Piekut worked in Kittery Maine. Both are New Hampshire residents.



Elena Piekut
Assistant City Planner



Donna Pohli
Assistant City Planner

The data research organization GoodCall has identified Dover as one of the leading communities in the country for women entrepreneurs to start a business. The founder of GoodCall notes that "Dover ranked well due to high female educational attainment, positive GDP growth, low unemployment and a large percentage of women-owned businesses – 30.19% of the city's establishments are owned by women." This is welcome recognition for one of the many facets contributing to our community's and the entire region's economic well-being.

The City Clerk/Tax Collection office welcomes two new employees to City Hall. Tracy Watts, Account Clerk II, came aboard on July 6th. She works a part-time schedule of 29 hours per week during Monday through Thursday. Connie Murphy, Account Clerk II, came aboard on July 13th. She works a full-time schedule of 40 hours per week Monday through Friday.

In July, the Dover Lodge of Elks #184 announced that they would donate \$500.00 to Dover Youth to Youth for their prevention efforts. This award was made to 8 members of Dover Youth to Youth at a dinner on Sunday July 19, 2015 at the Dover Elks Lodge. (pictured right)



Youth to Youth Advisor Dana Mitchell accepting donation from the Dover Elks.

Professional Development

Library personnel attended webinars during July on the topics of "Crowdfunding for Libraries" and "Making Difficult Conversations Easy".

Jamie Stevens, Pump Station Operator II, took the exam for his Water Distribution III license. This exam was held in Concord, NH at the NH Department of Environmental Services office.

Jason Lavoie, Maintenance Mechanic III, took the exam for his Water Distribution II license. This exam was held in Concord, NH at the NH Department of Environmental Services office.

The Purchasing Agent has been meeting with City Departments to provide a 'Purchasing 101' training. The objective of this training is to review City policies and procedures related to Purchasing and Bidding.

The Assistant City Manager attended training at the US Department of Housing and Urban Development Regional office in Boston, on online reporting changes for the Community Development Block Program.

Assistant City Planner Elena Piekut attended ESRI GIS training at the University of New Hampshire. The City uses GIS technology to better understand land uses and to analyze and display data throughout the City on a daily basis.

Fire & Rescue command staff provided a "handling emergencies" class for the new camp counselors and recreation employees. The Deputy went over basic first aid and how to handle ensuring the citizens get quick safe help and environment.

All Fire & Rescue members completed Primex harassment training. Instructors came to the Fire Station on four occasions to ensure our membership received this important class.

The Fire & Rescue completed medical training in the NH State EMS Protocol rollout. Each member needed to take the protocol test and highlight changes to the state procedures on certain medical emergencies.

Fire & Rescue Command Staff attended a webinar. Resources to help house of worship prepare for emergencies: This program highlighted today's society of the active shooter right down to natural emergencies such as weather or geological events.

On July 6-7, Dispatcher Schrempf attended Tactical Response training which covered tactical dispatching from the scene of an incident in which the Strafford County Regional Tactical Operations Unit was involved in.

On July 9-13, Vicki Hebert attended the National Summit on Youth Activism in Orlando, Florida. The summit featured multiple blocks of instruction covering working with youth to help them get their message out to their peers as well as the community at large.

On July 14, 2015, Lieutenant Martinelli, Detective Carlson, and Officer Kennedy attended TASER instructor recertification training.

On July 15, 2015, Officers Kennedy and Pieniazek attended school threat related training called Planning for School Bomb Incidents.

On July 16, 2015, Sergeant Speidel and Captain Terlemezian attended a Highway Safety Partners conference facilitated by the New Hampshire Highway Safety Agency. The conference was held to provide training and to allow for technical review of a recently revised, data-driven approach to the agency's process of awarding grant funds.

On July 24, 2015, Dana Mitchell and Stephanie Retrosi attended Suicide Prevention training. This training meets a new violence training requirement for Prevention Certification.

On July 29, 2015, Officers Khalsa and Hurley attended training covering the dangers of the drug Fentanyl. This drug is often part of the fatal overdose formula with Heroin.

Also during the month of July, all sworn officers attended annual defensive tactics training. This training, which was revamped this year to include enhanced techniques of ground defense and control, was taught by Detective Carlson and Officer Feliciano.

EMPLOYEE SPOTLIGHT

Meet Donna Langley. Donna has been with the City of Dover for fourteen years as the Assistant City Assessor.

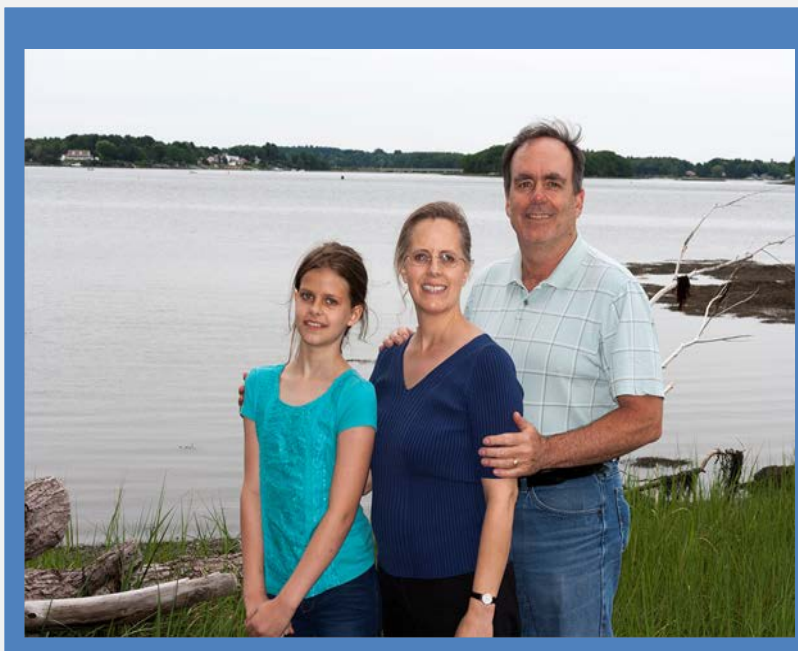
As the Assistant Assessor, Donna is a supervisor and oversees the day to day operations of the Assessing Division. Her actual job duties can be rather technical to explain but she says essentially her job is to help ensure that fair and equitable property valuations are maintained across the City and to provide information to help people understand their assessments and the process, as well as to prepare required reports for the State.

Donna enjoys her position in Dover because it is a growing city with a vibrant culture and she recognizes that the Dover citizens are committed to enhancing their community and their way of life. She also loves the people she works with; Claire, Jane and Wil are 'awesome co-workers and incredible professionals'. Donna feels her office takes pride in serving the community knowing that what they do is a vital and necessary City function.

What Donna likes least about her job is not being able to make everyone happy. She sometimes feels the old adage 'you can't please all the people all of the time' must have been coined by an assessor. She feels this is why she and her coworkers put a lot of time and effort into providing information to help people understand the assessing process.

In addition to Donna's duties with the City of Dover, she has been very active in The New Hampshire Association of Assessing Officials. She has served on a number of the committees and served as Chair several times. Donna most recently completed her term as President (2014) of the New Hampshire Association. Donna is also a member of both the North East Regional and International Associations.

Donna grew up in Burlington, Massachusetts and her family moved to Jaffrey NH during her college years. She currently resides in Durham, NH with her husband Dave and one daughter, Kyra. They have one dog, a yellow Lab named Sullivan, and two cats, Maple and Coraline.



The Langley family ran a Bison farm for many years. The first of the bison were brought in during 1986. This farm is still owned by the family; however, the last of the bison will be sold off by the end of August. The family did recently acquire some Guinea Fowl hatchlings to help satisfy their daughter's insatiable love for animals and to also help control insect pests, namely ticks, on their property.

Donna enjoys spending time with her family. Some of their favorite activities include going on nature hikes, cross country skiing, canoeing, going on vacations, playing board games, watching movies and going out for ice cream or frozen yogurt. They enjoy attending various activities and events their daughter is involved in such as swimming and band. Donna hopes to replace her old bike and get into biking again as well as photography. In her spare time she likes walking or reading; not to mention going to Margarita's and devouring chocolate!

You may see Donna in the office or out and about throughout the City doing what she does best. Feel free to stop and say hi and ask her about any assessing questions you may have. The City of Dover is lucky to have such a friendly and knowledgeable Assessor such as Donna!

Administrative Services

The City Manager kept the City Council up to date with various emails throughout the month.

Most are highlighted below:

- The City Manager forwarded information to the City Council regarding the State of NH budget.
- The City Council received an estimated budgetary analysis and tax bill impact from the City Manager relative to the high school/CTC project.
- The City Manager sent a clarifying email to the Council regarding the analysis above.
- A quantity estimate to be attached to the proposed change order for completing Tolend Work was sent to the Council by the Manager.
- The City Manager forwarded an updated City Council meeting schedule to the Council.
- The Manager forwarded a list of existing school related debt obligations and maturity dates to the Council at Councilor Cheney's request.
- The City Manager advised the Council of the upcoming Hilary Clinton event and requested they let him know if they wanted to attend.
- The Council received an updated budget and tax bill impact analysis regarding the high school and CTC which was forwarded by the City Manager.
- The City Manager forwarded a substitute resolution regarding First Street to the Council for consideration during their upcoming special meeting.
- The City Council received correspondence from the City Manager, which CMA Engineers provided that clarifies the scope of work for Tolend Road.
- Clarification was provided by the City Manager to the Council on the HS/CTS project cost.
- Parking instructions were provided by the City Manager for the Council relative to the Clinton visit.
- The City Manager sent Councilor Hooper's School Board report to the Council for inclusion in their agenda packet.
- A revised tax bill impact analysis which showed the financing necessary to construct a new high school and CTC without the offset of increased adequacy aid was sent to the Council by the Manager.
- The City Manager forwarded the resolution approving the JBC recommendations for the school building project to the City Council.
- The City Manager forwarded Councilor Hooper's second School Board report to the Council for inclusion in their agenda packets.
- Along with the above updates to the City Council, the City Manager provided follow up and responses to individuals where the City Manager was included in the initial

Total Tax Rate: \$26.01

City Tax Rate

\$10.09

Local School Tax Rate

\$10.50

State Education Tax Rate

\$2.49

County Tax Rate

\$2.93

**Tax Year – April 1 to March 31
due in December & June**

- The City Manager forwarded the City of Dover Facilities Rental list to the Council at the request of Councilor Cheney.
- Proposals and a study was sent by the City Manager to the City Council relative to an upcoming Water Quality Workshop.
- Along with the above updates to the City Council, the City Manager provided follow up and responses to individuals where the City Manager was included in the initial

The Finance Department worked with Community Services to submit pre-applications to the state Clean Water and Drinking Water revolving loan fund programs for Water/Sewer Capital Improvement Projects.

The FY15 Financial Audit kicked off with the Auditors conducting preliminary field work and internal control testing.

Although this month the Welfare spending and numbers went up, it is still below what it was in the past. The Director has spent \$57 per case less this month. Most people are at least working part time which requires less assistance from Dover. The big change this month was a number of people whose electricity was shut off and did not qualify for any other programs to help get on a payment plan. The Public Welfare Department will pay the current bill and the individuals must keep the payment plan or be shut off.

The City of Dover began advertising in July for the expanded hours of operation at City Hall which were effective August 3, 2015. Employees of City Hall worked together with scheduling work days and hours in order to extend the business day as well as be open 5 days per week.

The City's cooling center was open during the last week in July due to the hot humid weather.

Parking Bureau

Four additional disabled parking spaces were added to the Library/McConnell Center parking lot at the request of Gary Bannon and Cathy Beaudoin to meet the needs of their clientele.

The lease to return control of the Locust Street parking lot to the city from the court system, in exchange for seven spaces on St. Thomas Street by Atkinson Street, was accepted by the Governor and Executive Council. An ordinance for a 2 hour limit in the court spaces will be brought before the City Council as part of the agreement. The court is responsible for snow and ice removal in these spaces.

Two disabled parking spaces were added on the St. Thomas Street side of the McConnell Center to accommodate the needs of the agencies that use door #7 for their clients.

The parking area across from the skate park on River Street was posted for park user parking only in accordance with bequest of Henry Law Park. This was a result of a determination that most spaces were being used by employees that work downtown for all day parking.

At their July meeting, the Parking Commission reviewed draft RFPs with Assistant City Manager Chris Parker for potential in-fill development of the Third/Chestnut Street parking lots as well as the area between the Trella House and Cocheco Park Apartments in the Orchard Street lot. They also considered an exemption to paid parking for vehicles displaying Veteran registration plates. In the end they voted to exempt vehicles displaying Purple Heart, POW and Pearl Harbor registrations. After some discussion with the Mayor, the Commission will review their recommendation at their August meeting.

Final income reports for the parking system were available in July for the prior fiscal year. Revenue was up 10.5% from FY14 (\$578,107) to FY15 (\$638,682).

Traffic Bureau

Sergeant Speidel and Lieutenant Martinelli worked closely with Director Gary Bannon and other Recreation Department staff to coordinate traffic and crowd control logistics for the City's Independence Day firework celebration on July 4. This included the advance posting of parking restrictions in the Henry Law Park area, deployment of barricades and cones to facilitate road closures and traffic diversions, scheduling and assignment of police personnel, and coordinating with event organizers on other logistical matters.

On July 3, Dover officers participated in the Operation Safe Commute statewide coordinated enforcement initiative. The date was selected by the New Hampshire Highway Safety Agency. Extra traffic patrols were performed during peak commuting hours under a contract from NHSA which reimburses the agency's personnel costs. Targeted violations included moving violations, including speeding, tending toward aggressive driving behavior or distracted driving. Targeted locations on that date included upper Sixth Street, Middle Road, Old Rochester Road and Glenwood Avenue.

Sgt. Speidel coordinated all traffic control particulars for the SIX03 Endurance Summerfest 10K event on July 26, which is part of the Dover Race Series. This included the deployment of directional signs, barricades and cones to facilitate road closures and traffic diversions, scheduling and assignment of police personnel including members of the Rollinsford Police Department, and coordinating with event organizers on other logistical matters. This event was held at the Dover Ice Arena and a portion of the proceeds were earmarked to benefit the Jenny Thompson Outdoor Pool.

Sgt. Speidel worked closely with staff and volunteers from the 7th Settlement Brewery who hosted the first Seacoast Brewfest craft beer festival on July 11 at Henry Law Park. Sgt. Speidel coordinated the advance posting of parking restrictions to allow for implementation of the event's block party permit.

The Speed Monitoring and Awareness RADAR trailer was deployed in several different locations during the month of July, including Long Hill Road, Old Rochester Road, Littleworth Road, Middle Road, Sixth Street, Piscataqua Road and Dover Point Road.

In July, Planning and Community Development staff continued to update the City website with 2 presentations and reports regarding updates to energy management, zoning amendments, public private partnerships and the community development block grant program. There are now over 360 sources of information listed. This data can be found at <http://www.dover.nh.gov/government/city-operations/planning/planning-documents/index.html>

Planning and Community Development staff finalized provisions for the City's Community Revitalization Tax Credit Program. This program, based upon NH RSA 79-E, allows the City Council to consider and approve a tax relief period for proposed redevelopment of underutilized urban property. Staff developed an application for review, as well as covenants for the Council to review and apply, as necessary, to any approved application.

Planning and Community Development staff continued to assist the Cochecho Waterfront Development Advisory Commission in its pursuit of developing the City's River Street parcel. The Staff coordinated interviews for four respondents to the request for proposals for the work to be completed in designing a concept plan and permitting and engineering the site work necessary to create and clean and developable site. Interviews were held in June, before a selection is suggested to the CWDAC, in July. Planning staff worked to coordinate a scope of services program for the contract.

Planning and Community Development staff worked to address changes to zoning amendments which the Planning Board has been working on for over a year. The work was a follow up to two public hearings. In addition, the City Planner attended the Ordinance Committee meeting of July 28 to address formatting concerns.

The Assistant City Manager worked on redrafting the request for proposals for the Waldron Court Parking Lot. The Assistant received input from the Parking Commission, as well as other stakeholders to redraft and address some concerns that were expressed about the previous draft. The Parking Commission reviewed the new draft in July.

Planning and Community Development staff began to work on a Land Use Management Plan for municipal lots. This plan catalogs all of the property owned by the municipality and categorizes its use. The plan will identify lots that the City can be disposed of, lots that can be enhanced, lots with public access, and lots that have a future use planned.

Planning and Community Development staff began collecting project requests for the City's Capital Improvements Plan. This six year plan is designed to link the City's infrastructure needs to its fiscal policy. The program is developed by staff over the summer, and the City Manager prepares a final recommendation for the City Council and Planning Board to review and authorize.

Planning and Community Development staff continued to review and refine the final elements of the City's Consolidated Plan. This five year plan guides the City's Community Development Block Grant program and is used when the Planning Board and City Council develop the annual Action Plan. This plan was submitted to the US Department of Housing and Urban Development in July for review.

Planning and Community Development staff continues to work with Community Services and Police staff on the final elements of the First Street development at 100 First Street. These elements included resolving parking and loading issues, as well as coordinating paving and final needs for the development to receive certificates of occupancy from the Inspection Services Division of the Fire Department.

Planning and Community Development staff negotiated Term Sheets with 2 developers for projects located in Dover. The first was a development to be located at 181 Silver Street. This non-residential project will include an Assisted Living facility, medical offices, bank, restaurant and hotel. The project received Zoning Board approval for a variance for the Assisted Living use, and a variance for the height of the hotel. The Development Agreement term sheet lays out terms where the developer will make public improvements to Silver Street in return for reimbursement by the City for part of the improvement costs.

The second project is the redevelopment of the property located at the intersections of Chestnut Street and Locust Streets with Washington Street. The development will include a mixed use, multi-story building with associated parking. The Term Sheet outlines an agreement whereby the Developer will pay for improvements the City will make at the intersection of Chestnut and Washington Streets, and the City will transfer land it uses as a parking lot on Locust Street to the Developer for re-use. The agreement also stipulates that the City will consider an application under the recently adopted provisions of the Community Revitalization Tax Credit Program.

Planning and Community Development staff worked with VHB Consultants to begin the data collection phase of the Transportation Master Plan. This plan will replace the 2000 chapter in place today. The goals of the Plan will be to explore areas to further Dover's Complete Street's policy, view opportunities for traffic calming in the City, and expand options for mass transit. The Planning Board appointed the following residents to the Steering Committee in July:

Lee Skinner
Moe Olivier
Dana Lynch
Eric Swanson
Daniel Toland
Matt Hanson
Jon Niehof

Planning Board:

- ◆ Held a third public hearing on proposed zoning amendments to the Zoning Ordinance (Chapter 170), per NH RSA 675:2 & 675:7, to redefine “Build to Line”, to create a Heritage Residential District in the area bounded by Locust Street, Rutland Street, Fisher Street and Washington Street, to revise front setbacks/build to lines in the RM-U, R-20, R-12 and CBD General districts, to limit the height in the CBD General sub-district to 5 stories, to revise sign regulations and to limit residential density in the CBD Downtown Gateway and Mixed Use sub-districts, allow more flexible industrial uses in the I-2, I-4 and ETP districts, allow Alternative Treatment Centers in the B-4 and I-2 districts, remove architectural requirements for CBD Mixed Use residential, update the Groundwater Protection District Map, add a Floodplain Development Overlay District, revise Excavation permits allowing for 2 year review, revise definitions for freestanding signs and sign area, revise temporary sign regulations (citywide), streamline the sign permit process, restrict sign illumination in the CBD Downtown Gateway sub-district; amend the Mill Motif Design criteria for the CBD District, remove duplicative off street parking requirements, revise code enforcement language to reflect State statute, and to remove clerical and scriveners’ errors.
- ◆ Approved amendments to the Zoning Ordinance and forwarded the changes to the City Council for ratification.
- ◆ Approved a Waiver for First Rate Real Estate Group, LLC, Assessor’s Map 2, Lot 76, zoned CBD, located at 11 Court Street (proposal is to waive the pavement setback requirement of 5 ft. on side and rear property lines and 10 ft. on front property lines per Site Review Regulations 149-15C).
- ◆ Approved a Site Plan Review for Dubois Family 2003 Revocable Trust, Assessor’s Map 22, Lot 3, zoned RM-U, located at 80 Henry Law Avenue. (Proposed 12 multi-family units within five buildings with associated parking).
- ◆ Approved a Minor Lot Line Adjustment for William R. & Sheila S. Dube Trustees, Assessor’s Map L, Lots 96-A & 96-L, zoned R-20, located at 250 Dover Point Road. *(P15-39)
- ◆ Approved a Change of Use for Seacoast Charter School (Owner: Measured Progress, Inc.), Assessor’s Map E, Lot 33, zoned ETP, located at 171 Watson Road. (Proposal is to use existing structure as an Educational Institution, K-12). *(P15-41)
- ◆ Considered and tabled for a site walk an Open Space Subdivision for MCL Builders and Developers, LLC (Owner: Mace Family Revocable Trust), Assessor’s Map I, Lot 6-C, zoned R-12, located at 46 Back River Road. (Subdivide existing lot into 8 lots. The applicant is requesting three waivers). *(P15-05)

Zoning Board:

- ◆ Approved a Use Variance amendment for Aramis Black/Real McKoy Properties, LLC, 301 Durham Road (Tax Map H, Lot 1), located in the Hotel/Retail (B-4) District, requests an amendment to a variance granted on October 17, 2013, from Section 170-12.A of the Zoning Ordinance and the B-4 District Table of Use and Dimensional Requirements to permit the construction of an elderly assisted care home for 8-10 residents with 2 accessory staff apartments, where elderly assisted care homes are not a permitted use in the B-4 District. The amendment requests a total of 12 residents with 2 accessory staff apartments be allowed in the home.
- ◆ Approved a Use Variance for Seacoast Charter School (Owner: Measured Progress Inc.), 171 Watson Road (Tax Map E, Lot 33), located in the Executive Technology Park (ETP) District, requests a variance from Section 170-12.A of the Zoning Ordinance and the ETP District Table of Use and Dimensional Regulations to permit the existing structure to be used as an Educational Institution, K-12, where an Educational Institution, Post Secondary is permitted.

Conservation Commission

- ◆ Endorsed a NHDES Wetlands Permit by Notification for the Anne Schultz Revocable Trust (Agent: Lisa Vickers, EcoAnalysts, Inc.), Assessor's Map L, Lot 95E, zoned R-20, located at 10 Roberts Road. Proposal is to construct a new dock to replace a legal dock that was destroyed by ice in the tidal Piscataqua River, with a permanent impact of 240 square feet and a temporary impact of 491.25 square feet.
- ◆ Endorsed a City of Dover Conditional Use Permit for Summit Land Development (Owner: H53 Mast Road, LLC), Assessor's Map H, Lot 53-1, zoned I-4, located on Stonewall Drive. Proposal is for 129,600 sq. ft. manufacturing building with 68 parking spaces. Groundwater Protection Ordinance requires CUP for proposed use in a Secondary Groundwater Protection Zone and for impervious coverage of 43.6%, which is greater than the required 20%.
- ◆ Reviewed and tabled a City of Dover Conditional Use Permit for River Valley Development Corp. (Agent: Chris Berry), Assessor's Map 38, Lot 9-A-2, located off Central Avenue. Proposal is to build an office building with 8 residential units on a vacant lot, owned by Gulf Landing Property. Parking, drive aisles and drainage improvements are within the 50-foot wetlands buffer.

Energy Commission

Met to discuss:

- Progress on Updating 2008 Energy Action Plan Data and Tables
- Update on Solar RFP
- Report out on commissions and/boards with energy-related items in their minutes
- Lessons learned from Energy Commission webinar
- Review of Johnson Controls Monitoring and Verification report

Technical Review Committee:

Reviewed the following:

- A Driveway Waiver for James J. Pettis, Assessor's Map 2, Lot 90, located at 8 Federal Street. (P15-40)
- A Waiver for First Rate Real Estate Group, LLC, Assessor's Map 2, Lot 76, zoned CBD, located at 11 Court Street (proposal is to waive the pavement setback requirement of 5 ft. on side and rear property lines and 10 ft. on front property lines per Site Review Regulations 149-15C). (P15-34)
- An Open Space Subdivision of land for MCL Builders and Developers, LLC, (Owner: Mace Family Revocable Trust), Assessor's Map I, Lot 6-C, zoned R-12, located at 46 Back River Road. (Proposal is to subdivide the existing lot into 8 lots. The applicant is requesting three waivers). (P15-05)
- A Site Plan for Summit Land Development, (Owner: H53 Mast Road, LLC), Assessor's Map H, Lot 53-1, zoned I-4, located at Stonewall Drive. (Proposed 107,100 sq. ft. Industrial Manufacturing Building w/Office Space & Warehousing to include 68 parking spaces). (P15-35)

Transportation Advisory Commission

Did not meet.

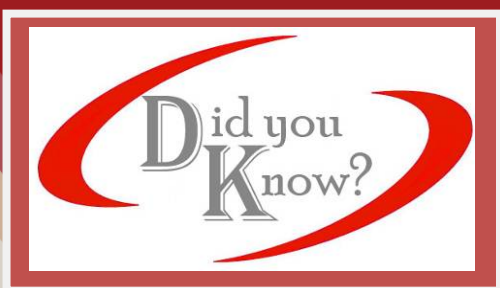
Housing Standards Board:

Met to discuss:

- 726 Central Avenue
- 179 Locust Street
- 36 Forest Street
- 23 First Street
- 33 Glen Hill Road

Community Trail Committee:

Did not meet.



Did you know that the first K-9 Unit in the Police Department was established in 1991? Drigon was Dover's first K-9 and was assigned to Officer John Usher.

City of Dover
Parking Garage:

As of July 31, 2015

DATE	DESCRIPTION	AMOUNT PAID	INVOICE # VENDOR NAME
Approved Budget	\$ 11,600,000.00		
4/17/2014	Phase IIA Basic Architectural & Engineering	\$46,400.00	5590 LAVALLEE BRENSINGER ARCHITECTS
4/17/2014	Appraisal - 125 Washignton St	\$2,750.00	3/27/2014 HORIZON ASSOCIATES
5/1/2014	Orchard St Geotechnical and Phase II ESA PARKING GARAGE	\$2,096.28	45931 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
5/1/2014	Chestnut St/Orchard St Utility Relocation	\$119,082.00	9S420130 PUBLIC SERVICE OF N.H.
5/15/2014	Chestnut St /Orchard St Utility Relocation	\$64,380.76	Z2014-0442 FAIRPOINT COMMUNICATIONS, INC.
5/22/2014	Standard Traffic Impact Assessment for Orchard St	\$3,100.00	2 CIVILWORKS, INC
6/5/2014	Orchard St Geotechnical and Phase II ESA PARKING GARAGE	\$2,492.50	46250 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
6/12/2014	parking garage architectural and Engineering svcs	\$77,595.00	6009 LAVALLEE BRENSINGER ARCHITECTS
6/19/2014	Orchard St Geotechnical and Phase II ESA PARKING GARAGE	\$2,411.25	46251 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
6/19/2014	Orchard St Geotechnical and Phase II ESA PARKING GARAGE	\$4,879.97	46252 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
6/26/2014	Orchard St Assess Soils for Arsenic, reporting and	\$3,278.09	46446 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
6/30/2014	Orchard St Cone penetrometer testing, surface seis	\$13,000.00	46527 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
6/30/2014	parking garage architectural and Engineering svcs	\$103,460.00	6121 LAVALLEE BRENSINGER ARCHITECTS
8/14/2014	preconstruction services for Dover Parking Garage	\$3,409.00	14-030-1 HARVEY CONSTRUCTION CORPORATION
8/28/2014	Orchard St groundwater quality, NHDES meetings & p	\$5,790.00	46100 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
8/28/2014	Orchard St Assess Soils for Arsenic, reporting and	\$1,588.07	46100 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
8/28/2014	ORCHARD ST additional monitoring well installation	\$1,640.00	46100 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
9/25/2014	Orchard St Assess Soils for Arsenic, reporting and	\$1,008.84	46889 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
9/25/2014	sampling for quality of Antimony and reporting Orc	\$1,945.00	46889 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
10/16/2014	parking garage architectural and Engineering svcs	\$71,128.75	6995 LAVALLEE BRENSINGER ARCHITECTS
10/16/2014	Additional Civil & Architectural svcs parking garag	\$6,466.25	7028 LAVALLEE BRENSINGER ARCHITECTS
10/30/2014	preconstruction services for Dover Parking Garage	\$3,681.28	14-041 HARVEY CONSTRUCTION CORPORATION
10/30/2014	site work for Parking Garage per bid	\$162,234.82	14-041 HARVEY CONSTRUCTION CORPORATION
11/26/2014	site work for Parking Garage per bid	\$216,227.47	14-043 HARVEY CONSTRUCTION CORPORATION
11/26/2014	parking garage architectural and Engineering svcs	\$69,835.50	7089 LAVALLEE BRENSINGER ARCHITECTS
11/26/2014	Additional Civil & Architectural svcs parking garage	\$26,236.00	7089 LAVALLEE BRENSINGER ARCHITECTS
12/24/2014	site work for Parking Garage per bid	\$543,560.84	14-048 HARVEY CONSTRUCTION CORPORATION
12/24/2014	Project Engineer and Soil Tests	\$1,310.00	14100139-03 JOHN TURNER CONSULTING INC
1/8/2015	Addl Work Prepare & Submit new subdivision lot lin	\$2,390.00	14-2052 MCENEANEY SURVEY ASSOC., INC.
1/29/2015	parking garage architectural and Engineering svcs	\$17,091.48	7142 LAVALLEE BRENSINGER ARCHITECTS
1/29/2015	c/o 18 Geotech Eng & Phase II esa services Orchard	\$5,477.50	47567 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
2/5/2015	parking garage architectural and Engineering svcs	\$74,491.20	7189 LAVALLEE BRENSINGER ARCHITECTS
2/12/2015	preconstruction services for Dover Parking Garage	\$2,909.72	14-052-A HARVEY CONSTRUCTION CORPORATION
2/12/2015	Site work for Parking garage	\$158,832.86	14-052-A HARVEY CONSTRUCTION CORPORATION
2/12/2015	site work for Parking garage	\$248,832.73	14-052-A HARVEY CONSTRUCTION CORPORATION
2/26/2015	c/o 18 Geotech Eng & Phase II esa services Orchard	\$4,022.50	47352 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
2/26/2015	Overages on Orchard St	\$2,465.15	47352 RANSOM ENVIRONMENTAL CONSULTANTS, INC.
3/5/2015	Site work for Parking garage	\$167,631.64	15-004 HARVEY CONSTRUCTION CORPORATION
3/5/2015	Site work for Parking garage	\$287,329.64	15-004 HARVEY CONSTRUCTION CORPORATION
3/5/2015	Progress payment - Guaranteed Maximum Price Construction	\$1,884.41	15-004 HARVEY CONSTRUCTION CORPORATION
3/19/2015	Progress payment - Guaranteed Maximum Price Construction	\$242,208.58	#7 B14007-G HARVEY CONSTRUCTION CORPORATION
4/9/2015	Engineering and Piles Inspection	\$525.00	1410139-05 JOHN TURNER CONSULTING INC
4/9/2015	Engineering and Asphalt Field Inspection	\$1,050.00	14100139-04 JOHN TURNER CONSULTING INC
4/16/2015	parking garage architectural and Engineering svcs	\$11,745.26	7256 LAVALLEE BRENSINGER ARCHITECTS
4/16/2015	Additional Civil & Architectural svcs parking garage	\$9,464.04	7256 LAVALLEE BRENSINGER ARCHITECTS
4/23/2015	Additional Civil & Architectural svcs parking garage	\$8,276.80	7333 LAVALLEE BRENSINGER ARCHITECTS

City of Dover
Parking Garage:

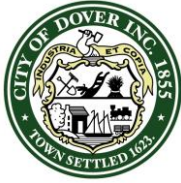
As of July 31, 2015

		DATE	DESCRIPTION	AMOUNT PAID	INVOICE #	VENDOR NAME
		4/23/2015	Progress payment - Guaranteed Maximum Price Construction	\$473,728.09	#8 B14007-G	HARVEY CONSTRUCTION CORPORATION
		5/7/2015	Pile observation and documentation/geotech design	\$2,069.94	48298	RANSOM ENVIRONMENTAL CONSULTANTS, INC.
		5/7/2015	Pile observation and documentation/geotech design	\$7,195.45	48445	RANSOM ENVIRONMENTAL CONSULTANTS, INC.
		5/21/2015	Pile observation and documentation/geotech design	\$1,502.95	48533	RANSOM ENVIRONMENTAL CONSULTANTS, INC.
		5/28/2015	Progress payment - Guaranteed Maximum Price Construction	\$550,830.37	#9 B14007-G	HARVEY CONSTRUCTION CORPORATION
		6/25/2015	Progress payment - Guaranteed Maximum Price Construction	\$755,059.67	#10 B14007-G	HARVEY CONSTRUCTION CORPORATION
		6/25/2015	Independent Inspections	\$1,040.00	15-4-000170	JOHN TURNER CONSULTING INC
		6/25/2015	Independent Inspections	\$2,191.00	1410139-06	JOHN TURNER CONSULTING INC
		6/25/2015	Independent Inspections	\$1,105.00	15-4-000172	JOHN TURNER CONSULTING INC
		6/30/2015	Independent Inspections	\$540.00	15-4-000171	JOHN TURNER CONSULTING INC
		6/30/2015	add GMP garage	\$983,443.48	#11 B14007-G	HARVEY CONSTRUCTION CORPORATION
Expended To Date	\$5,586,322.13			\$5,586,322.13		
			DESCRIPTION	ENCUMBRANCE		VENDOR NAME
			Pile Doc & Observation; Geotech Design Support	\$631.66		RANSOM ENVIRONMENTAL CONSULTANTS, INC
			Independent Construction Inspections	\$13,444.00		JOHN TURNER CONSULTING INC
			Parking garage architectural and Engineering svcs	\$60,711.00		LAVALLEE BRENSINGER ARCHITECTS
			Additional Civil & Architectural svcs parking garage	\$2,028.91		LAVALLEE BRENSINGER ARCHITECTS
			Construction - Guaranteed Maximum Price	\$5,891,305.90		HARVEY CONSTRUCTION CORPORATION
Encumbrances	\$5,968,121.47			\$5,968,121.47		
Available Balance	\$ 45,556.40					

City of Dover
Police Facility:

As of July 31, 2015

		DATE	DESCRIPTION	AMOUNT PAID	INVOICE #	VENDOR NAME
Approved Budget	\$ 9,900,000.12					
		1/30/2014	Police Facility Phase I	\$65,076.00	5286	LAVALLEE BRENSINGER ARCHITECTS
		3/13/2014	Police Facility Phase I	\$19,915.50	5631	LAVALLEE BRENSINGER ARCHITECTS
		4/17/2014	Police Facility Phase I	\$7,366.50	5589	LAVALLEE BRENSINGER ARCHITECTS
		4/17/2014	Orchard St Geotechnical and Phase II ESA PD FACILI	\$9,563.48	45858	RANSOM ENVIRONMENTAL CONSULTANTS, INC.
		4/24/2014	Standard Traffic Impact Assessment for Orchard St	\$3,100.00	1	CIVILWORKS, INC
		5/1/2014	Orchard St Geotechnical and Phase II ESA PD FACILI	\$2,316.52	45931	RANSOM ENVIRONMENTAL CONSULTANTS, INC.
		5/29/2014	Area A - Chestnut St	\$1,800.00	9969	MCENEANEY SURVEY ASSOC., INC.
		5/29/2014	Area B - Aubuchon Hardware	\$3,420.00	9969	MCENEANEY SURVEY ASSOC., INC.
		5/29/2014	Area C - Detail Boring Locations	\$750.00	9969	MCENEANEY SURVEY ASSOC., INC.
		6/12/2014	Police Facility Phase IIA Basic Architectural & E	\$45,430.00	6008	LAVALLEE BRENSINGER ARCHITECTS
		6/12/2014	Police Facility Phase IIB Required Additional Svs	\$37,250.00	6008	LAVALLEE BRENSINGER ARCHITECTS
		6/19/2014	Police Facility Phase IIA Basic Architectural & E	\$37,250.00	6013	LAVALLEE BRENSINGER ARCHITECTS
		6/30/2014	Police Facility Phase IIA Basic Architectural & E	\$110,240.00	6860	LAVALLEE BRENSINGER ARCHITECTS
		6/30/2014	Police Facility Phase IIB Required Additional Svs	\$17,000.00	6120	LAVALLEE BRENSINGER ARCHITECTS
		6/30/2014	Police Facility Phase IIA reimbursables allowance	\$8,268.00	6860	LAVALLEE BRENSINGER ARCHITECTS
		8/14/2014	preconstruction services for Dover Police Facility	\$5,075.66	14-030	HARVEY CONSTRUCTION CORPORATION
		10/16/2014	Police Facility Phase IIA Basic Architectural & E	\$6,890.00	7027	LAVALLEE BRENSINGER ARCHITECTS
		10/16/2014	Police Facility Phase IIA Basic Architectural & E	\$75,790.00	6994	LAVALLEE BRENSINGER ARCHITECTS
		10/16/2014	Police Facility Phase IIB Required Additional Svs	\$24,500.00	6996	LAVALLEE BRENSINGER ARCHITECTS
		10/16/2014	Police Facility Phase IIB Required Additional Svs	\$20,250.00	7027	LAVALLEE BRENSINGER ARCHITECTS
		10/30/2014	preconstruction services for Dover Police Facility	\$5,347.94	14-041-A	HARVEY CONSTRUCTION CORPORATION
		11/26/2014	Police Facility Phase IIA Basic Architectural & E	\$74,412.00	7090	LAVALLEE BRENSINGER ARCHITECTS
		1/8/2015	Area B - Aubuchon Hardware	\$380.00	14-2052	MCENEANEY SURVEY ASSOC., INC.
		2/5/2015	Police Facility Phase IIA Basic Architectural & Eng.	\$44,214.00	7188	LAVALLEE BRENSINGER ARCHITECTS
		2/5/2015	Police Facility Phase IIA Basic Architectural & E	\$26,586.00	7188	LAVALLEE BRENSINGER ARCHITECTS
		2/5/2015	Police Facility Phase IIA reimbursables allowance	\$8,572.80	7188	LAVALLEE BRENSINGER ARCHITECTS
		2/5/2015	Police Facility Phase IIB Required Additional Svs	\$7,670.91	7187	LAVALLEE BRENSINGER ARCHITECTS
		2/12/2015	preconstruction services for Dover Police Facility	\$4,576.40	14-052	HARVEY CONSTRUCTION CORPORATION
		3/5/2015	Facility Construction - Guaranteed Maximum Price	\$5,000.00	15-004-A	HARVEY CONSTRUCTION CORPORATION
		3/19/2015	Facility Construction - Guaranteed Maximum Price	\$118,857.90	#7 B14007-	HARVEY CONSTRUCTION CORPORATION
		4/16/2015	Police Facility Phase IIA Basic Architectural & E	\$29,489.20	7255	LAVALLEE BRENSINGER ARCHITECTS
		4/23/2015	Police Facility Phase IIA Basic Architectural & E	\$12,953.20	7332	LAVALLEE BRENSINGER ARCHITECTS
		4/23/2015	Police Facility Phase IIB Required Additional Svs	\$500.00	7334	LAVALLEE BRENSINGER ARCHITECTS
		4/23/2015	Facility Construction - Guaranteed Maximum Price	\$102,305.13	#8 B14007-	HARVEY CONSTRUCTION CORPORATION
		5/28/2015	Facility Construction - Guaranteed Maximum Price	\$120,910.09	#9 B14007-	HARVEY CONSTRUCTION CORPORATION
		5/28/2015	Facility Construction - Guaranteed Maximum Price	\$268,566.20	#9 B14007-	HARVEY CONSTRUCTION CORPORATION
		6/18/2015	Police Facility Phase IIA Basic Architectural & E	\$8,819.20	7527	LAVALLEE BRENSINGER ARCHITECTS
		6/18/2015	Police Facility Phase IIA Basic Architectural & E	\$8,819.20	7499	LAVALLEE BRENSINGER ARCHITECTS
		6/18/2015	Police Facility Phase IIB Required Additional Svs	\$10,000.00	7254	LAVALLEE BRENSINGER ARCHITECTS
		6/25/2015	add GPM using FY14 facility funds	\$486,572.72	#10 B14007	HARVEY CONSTRUCTION CORPORATION
		6/30/2015	add GPM using FY14 facility funds	\$529,350.00	#11 B14007	HARVEY CONSTRUCTION CORPORATION
Expended To Date	\$2,375,154.55			\$2,375,154.55		
			DESCRIPTION	ENCUMBRANCE		VENDOR NAME
			Civil and Architectural design, Engineering Services	\$36,548.29		LAVALLEE BRENSINGER ARCHITECTS
			Police Facility Phase IIA Basic Architectural & Eng.	\$70,307.20		LAVALLEE BRENSINGER ARCHITECTS
			Facility Construction - Guaranteed Maximum Price	\$6,945,191.08		HARVEY CONSTRUCTION CORPORATION
			Commissioning Services	\$18,750.00		WSP USA CORP
			C-15 Diesel Generator	\$115,000.00		SOUTHWORTH-MILTON INC
Encumbrances	\$7,185,796.57			\$7,185,796.57		
Available Balance	\$ 339,049.00					



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 5, 2015**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor McManus led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Gagnon, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Absent: Councilor Cheney and Councilor Garrison.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Daniel Barufaldi, Dover Economic Development Director: He said the Dover Business and Industrial Development Authority (DBIDA) was in favor of the proposed Silver Street development agreement with VMD Companies.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. PROPOSED SILVER STREET (FORMER MCINTOSH COLLEGE PROPERTY) DEVELOPMENT AGREEMENT WITH VMD COMPANIES, LLC

Assistant City Manager Parker gave an overview of the development agreement to the Council.

City Manager Joyal gave an overview of the finances and how it was advantageous for the City to go forward with this development agreement.

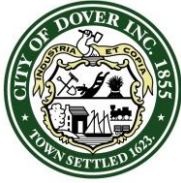
Ari Pollack, of Gallagher, Callahan & Gartrell, spoke on behalf of VMD Companies. He introduced James Vitas and Alex Ballas of VMD Companies to the Council. He gave an overview of the development project to the Council.

Councilor Hooper asked for clarification on the round-a-bout.

City Manager Joyal gave an overview of the round-a-bout to the Council.

Councilor O'Connor asked about the proposed buildings.

Mr. Pollack gave an overview of the buildings being proposed on this site.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 5, 2015**
Meeting Time: **7:00 pm**

Mr. DeColfemaker, current owner of the property, said the assessed value of the property right now is \$2.7 million.

B. PROPOSED WASHINGTON STREET (FORMER ROBBINS AUTO PARTS PROPERTY) DEVELOPMENT AGREEMENT WITH KOSTIS ENTERPRISES

Removed.

C. DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY STRATEGIC INTENTIONS AND ACTION REPORT

Economic Development Director Barufaldi gave an overview of the City's Strategic Intentions and Action Report to the Council.

D. CHAPTER 170 – ZONING – AMENDMENTS OVERVIEW

Assistant City Manager Parker gave an overview of the zoning amendments to the Council.

7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn to the Special Meeting; seconded by Councilor Gagnon.

Vote: 7/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 5, 2015**
Meeting Time: **To follow Workshop Session**

1. CALL TO ORDER

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Gagnon, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Absent: Councilor Cheney and Councilor Garrison.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PUBLIC HEARINGS

6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

7. UNFINISHED BUSINESS – None

8. NEW BUSINESS

A. APPOINTMENTS COMMITTEE REPORT

New Appointments:

Arianna Adams –ZBA Alternate and Recreation Advisory Board

Amanda Nelson – Arts Commission alternate member

Joseph DiGregorio – Parking Commission regular member

Curtis Pratt – Planning Board alternate member

Michelle Dulac – Recreation Advisory Board

Peg Purcell – Recreation Advisory Board

Appointments to another term

Marcia Gasses – Conservation Commission

Dustin Gray – Transportation Advisory Commission

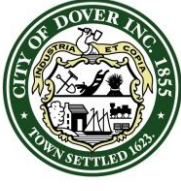
Douglas Kemp – Solid Waste Advisory Commission

Annette Studebaker – DBIDA

Jack Buckley – Parking Commission

Michael Murphy – Trustees of the Trust Fund

Charles Reynolds – Parking Commission

 CITY OF DOVER	CITY COUNCIL - MINUTES <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Meeting Type:</td><td>Special Meeting</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 306</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, August 5, 2015</td></tr> <tr> <td>Meeting Time:</td><td>To follow Workshop Session</td></tr> </table>	Meeting Type:	Special Meeting	Meeting Location:	McConnell Center, Room 306	Meeting Date:	Wednesday, August 5, 2015	Meeting Time:	To follow Workshop Session
Meeting Type:	Special Meeting								
Meeting Location:	McConnell Center, Room 306								
Meeting Date:	Wednesday, August 5, 2015								
Meeting Time:	To follow Workshop Session								

Change from Alternate to Regular Member:
Michael Young – Arena Commission regular member
Harley Harmon – Arts Commission regular member
Yulia Rothenberg – Arts Commission regular member

Deputy Mayor Carrier moved to approve the recommendations of the Appointments Committee; seconded by Councilor O'Connor.
Vote: 7/0.

Councilor McManus said he wished he had the list before the meeting.
It was decided that the minutes of the Appointments Committee will be sent to the Council on a regular basis.

Deputy Mayor Carrier listed the current openings on Boards and Commissions.

B. RESOLUTIONS:

1. **ACCEPTANCE OF DEVELOPMENT AGREEMENT BETWEEN THE CITY OF DOVER AND VMD COMPANIES, LLC
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 12, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

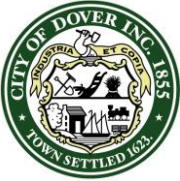
Deputy Mayor Carrier moved to refer to a public hearing on August 12, 2015; seconded by Councilor O'Connor.
Vote: 7/0

2. **ACCEPTANCE OF DEVELOPMENT AGREEMENT BETWEEN THE CITY OF DOVER AND KOSTIS ENTERPRISES
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 12, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Removed

9. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor O'Connor.
Vote: 7/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 12, 2015**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hooper led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal and Deputy City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report.

Deputy Mayor Carrier moved to add the Dover Fire Department Road Toll.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor O'Connor.

Vote: 9/0.

7. PUBLIC HEARINGS

A. APPROPRIATION FOR FY2016 CAPITAL IMPROVEMENTS FOR DOVER HIGH SCHOOL PROJECT AND AUTHORIZATION FOR BONDING (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)

(CITY COUNCIL VOTE TO BE HELD ON AUGUST 26, 2015)

SPONSORED BY DEPUTY MAYOR CARRIER AND COUNCILOR GAGNON

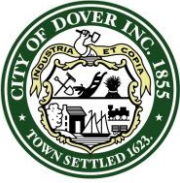
NH Senator David Watters, 19 Maple Street: He spoke in favor of the resolution.

Scott Kelley, 16 Centennial Drive: He spoke in favor of the resolution. He also spoke about the possibility of saving the old high school gym and why the community would benefit from having two gyms.

NH State Representative James Verschueren, 102B Sixth Street: He spoke in favor of the resolution.

Michael Dunnon, Richardson Drive: He spoke against the resolution.

Paul Butler, 616 Sixth Street: He talked about the budget for this resolution and felt the project was going to cost more. He felt it should be addressed now. He was for the new high



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
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Meeting Time: **7:00 pm**

school. He asked about the funding for IT equipment and discussed why it shouldn't be part of the bond for the project.

William DeGrandpre, 21 Danielle Lane: He spoke against saving the old gym for the new high school.

School Board Vice-Chairperson Betsey Andrews Parker, 34 Gladiola Way: She spoke in favor of the resolution.

Lisa Nicholson, 13 Cassily Lane: She spoke in favor of the resolution.

Jeffrey Brissette, 11 Fieldstone Drive: He spoke in favor of the high school, but not the process. He spoke about the need for the City to go out to bid for this project. He said he felt the project was going to cost much more and asked why the City was rushing into this project.

Mary Hebbard, 97 Spruce Lane: She spoke against the resolution. She urged the Council to vote no on the resolution.

David Scott, 220 Back Road: He spoke against the resolution. He didn't understand why the City is building such a large school.

Theodore Anglace, 23 Wallace Drive: He spoke in favor of a new high school, but felt \$86 million is an unbelievable amount of money. He felt it should go to the voters.

School Board Member Doris Grady, 42 Long Hill Road: She asked the Council to slow down with this resolution. She spoke about her research with the State to ensure that the City was doing this process correctly.

Councilor Gagnon moved to suspend the rules to allow Ms. Grady to continue speaking past five minutes; seconded by Councilor O'Connor.

Roll Call Vote: 8/1; Passed. Councilor Garrison was opposed.

Richard Hebbard, 97 Spruce Lane: He spoke against the resolution. He said many negative comments against the Councilors.

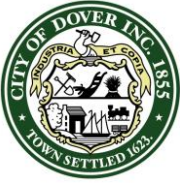
Mayor Weston asked Mr. Hebbard to address his comments to her.

Mr. Hebbard continued.

Deputy Mayor Carrier interrupted Mr. Hebbard and asked him to have decorum and stop the slanderous comments. He asked for the Mayor's help.

Mayor Weston said Mr. Hebbard wasn't addressing anyone in particular, but did ask Mr. Hebbard to keep to the subject matter on the public hearing.

Mr. Hebbard continued.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
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Meeting Time: **7:00 pm**

School Board Chairperson Amanda Russell, 20 Cranbrook Lane: She spoke in favor of the resolution.

Mark Geuther, 30 Lisa Beth Circle, Joint Building Committee – Dover High School and CTC Member: He spoke in favor of the resolution.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

B. CHAPTER 170 – UPDATING THE DOVER ZONING ORDINANCE SPONSORED BY COUNCILOR GARRISON, PLANNING BOARD REPRESENTATIVE

Mary Hebbard, 97 Spruce Lane: She spoke against the Ordinance. She said the Zoning Ordinance should have to do with safety and not taking rights from citizens. She spoke about the Thirsty Moose having outside seating and how she felt someone in a wheelchair couldn't get around the roped barrels. She spoke about issues in the Zoning Ordinance that were the responsibility of the Council.

Richard Hebbard, 97 Spruce Lane: He spoke against the Ordinance.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

C. ACCEPTANCE OF DEVELOPMENT AGREEMENT BETWEEN THE CITY OF DOVER AND VMD COMPANIES, LLC SPONSORED BY MAYOR WESTON BY REQUEST

Dawn Duffy, 163 Silver Street: She was concerned with the project.

Robert DeColfmacker, 232 Gulf Road: He disclosed that he is the owner of the property. He spoke in favor of the resolution.

NH Senator David Watters, 14 Maple Street: He spoke in favor of the resolution.

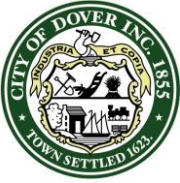
Mary Hebbard, 97 Spruce Lane: She spoke against the resolution. She asked the Council to vote no on the resolution.

Richard Hebbard, 97 Spruce Lane: He didn't understand why the City was considering this project.

Dennis Duffy, 163 Silver Street: He spoke against the resolution.

Jeffrey Brissette, 11 Fieldstone Drive: He asked if a traffic circle was the only option that has been looked at.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 12, 2015**
Meeting Time: **7:00 pm**

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

NH Senator David Watters, 14 Maple Street: He spoke about a letter he will write regarding the transfer of liquid fuel. He mentioned that the Governor/Councilor will be in Dover on August 26, 2015. He said at this meeting they will be presenting 10 year traffic plan, and listed the Dover projects that are part of the plan.

Amanda Russell, 20 Cranbrook Lane: She spoke about Dover hosting the New England Baseball Tournament

Mary Hebbary, 97 Spruce Lane: She spoke about the rudeness from the Council towards Mr. Scott. She also talked about freedom of speech and that people who speak during Citizen's Forum are allow to speak without imposing the Council's rules of decorum.

Jeffrey Brissette, 11 Fieldstone Drive: He spoke about the Barrington students are not under contract, but the School budgets for 200 students. He spoke about the meaning of RS means.

Theodore Anglace, 23 Wallace Drive: He asked for apples to apples how the Police and Parking Facility numbers match up to the Carl Walker numbers. He spoke about why people don't come to Citizen's Forum.

Richard Hebbard, 97 Spruce Lane: He spoke about the passing of John Scruton – 99 Sixth Street. He said Mr. Scruton didn't want the high school.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing regarding the Legal Department and Economic Development activities. He spoke about the program with DES Commissioner Tom Burack and UNH Stormwater Association that is restoring the water quality of Berry Brook.

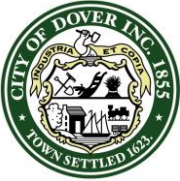
Mayor Weston asked the City Manager to address the Citizen's Forum regarding the Thirsty Moose obstructing the sidewalk.

City Manager Joyal said the outside seating areas are checked and enforced by the Police Department.

Mayor Weston asked the City Manager to get the Council numbers on how close the City is with the numbers for the Police and Parking Facility.

City Manager Joyal said he will check into that and get an analysis done.

Deputy Mayor Carrier moved to approve the City Manager's Report; seconded by Councilor Thibodeaux.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 12, 2015**
Meeting Time: **7:00 pm**

10. APPROVAL OF MINUTES

- A. July 15, 2015 – Special Meeting
- B. July 15, 2015 – Workshop Session
- C. July 22, 2015 – Regular Meeting
- D. July 29, 2015 – Workshop Session

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Garrison.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston said she attended a BizEd Connect meeting. She spoke about a student who participated in a competition through BizEd Connect, and mentioned there will be a press release soon about his achievements.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor O'Connor.
Vote: 9/0.

Mayor asked for a motion to act upon Item #12.C.1. at this point of the Agenda.
Deputy Mayor Carrier moved to move Item #12.C.1. to this point on the Agenda; seconded by Councilor O'Connor.
Vote: 9/0.

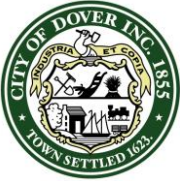
Deputy Mayor Carrier moved for the adoption of Item #12.C.1.; seconded by Councilor O'Connor.
Councilor Cheney asked if there were other options besides a roundabout.
Assistant City Manager Parker gave an overview of the project, what a roundabout is, and why to move it up on the CIP.
Councilor Cheney asked for clarification on where it will be located.
City Manager Joyal gave a description on the location of the roundabout.
Assistant City Manager Parker answered Councilors' questions about the project.
Roll Call Vote: 8/0. Councilor Cheney was absent from Council Chambers.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 170 – UPDATING THE DOVER ZONING ORDINANCE SPONSORED BY COUNCILOR GARRISON, PLANNING BOARD REPRESENTATIVE

Councilor Garrison moved for its adoption; seconded by Councilor O'Connor.
City Manager Joyal said the Council can separate the vote for the amendments, and it would take a 2/3 vote against to reject an amendment.
Councilor McManus moved to postpone the vote to allow the Council to have a workshop; seconded by Councilor Cheney.
Motion and second were withdrawn for discussion.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 12, 2015**
Meeting Time: **7:00 pm**

Mayor Weston asked if the Council could pull Amendment #15, Floodplains, and vote on it.

Councilor McManus said he would make that motion; seconded by Councilor Cheney.

Mayor Weston asked for a roll call vote on the motion.

Roll Call Vote: 9/0.

Council discussed the motion.

Mayor Weston asked for a roll call vote on the Amendment #15.

Roll Call Vote: 8/1. Councilor Cheney was opposed.

City Manager Joyal asked to clarify the original motion. He asked Councilor McManus if his motion was to pull Amendment #15 and approve it.

Councilor McManus agreed that was his intent.

Councilor McManus made a motion that the remaining Amendments be tabled to allow for a City Council Workshop; seconded by Councilor Cheney.

Vote: 5/4; Passed. Councilors Gagnon, Councilor Hooper, Councilor O'Connor, and Councilor Thibodeaux were opposed.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

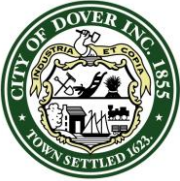
1. ACCEPTANCE OF DEVELOPMENT AGREEMENT BETWEEN THE CITY OF DOVER AND VMD COMPANIES, LLC SPONSORED BY MAYOR WESTON BY REQUEST

Moved up on the Agenda to follow Mayor's Report.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – St. Thomas Episcopal Church**
- 2. B09064 PARKING METERS
SPONSORED BY MAYOR WESTON BY REQUEST**
- 3. B15079 ENGINEERING CONSULTANT FOR BRIDGE WORK
SPONSORED BY MAYOR WESTON BY REQUEST**
- 4. B15083 – 2015 INFILTRATION AND INFLOW REDUCTION
SPONSORED BY MAYOR WESTON BY REQUEST**
- 5. B98046 SCADA SYSTEM UPGRADES
SPONSORED BY MAYOR WESTON BY REQUEST**
- 6. VARIOUS SENIOR CENTER TRIPS
SPONSORED BY MAYOR WESTON BY REQUEST**



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 12, 2015**
Meeting Time: **7:00 pm**

7. ROAD TOLL – Dover Professional Firefighters

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 10. Pool Advisory Committee |
| 2. Planning Board | 11. Parking Commission |
| 3. Appointments Committee | 12. Ordinance Committee |
| 4. Recreation Advisory Board | 13. Police and Parking Facility Building Committee |
| 5. McConnell Center Advisory Committee | 14. Joint Building Committee – Dover High School and Regional CTC |
| 6. Arts Commission | 15. Dover Main Street |
| 7. Solid Waste Advisory Commission | 16. Library Board of Trustees |
| 8. Transportation Advisory Commission | |
| 9. Legislative Liaison | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor O'Connor.

Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Hooper pulled the School Board Report.

Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Councilor Hooper gave an overview of the School Board Report to the Council.

The Council discussed class sizes.

Councilor McManus said he would get his research to the Council regarding school enrollment.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Garrison.

Vote: 9/0.

B. RESOLUTIONS

1. NHDES STUDY GRANT FOR BOUCHARD AND HUGHES WELLS

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon.

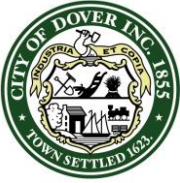
Roll Call Vote: 9/0.

2. COCHECO RIVER SONDE DEPLOYMENT & DOVER WWTP IMPACT STUDY

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 12, 2015**
Meeting Time: **7:00 pm**

3. MEMORANDUM OF UNDERSTANDING HUBER TECHNOLOGIES INC SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
City Manager Joyal gave an overview of the resolution to the Council. He thanked Deputy City Manager Steele and Mr. Ray Vermette for their work at the Wastewater Treatment Plant.

Roll Call Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Mayor Weston asked for a motion to have the City Manager contact Attorney Andru Volinsky and secure special legal counsel regarding the State of New Hampshire constitutional obligation to fund an adequate education to the City of Dover student.

Councilor O'Connor made the motion; seconded by Councilor McManus.

Councilor McManus asked if they needed to suspend the rules to add this to the Agenda.

Mayor Weston said it wasn't needed because actions can be taken during Council Matters of Interest.

Roll Call Vote: 9/0.

Deputy Mayor Carrier said in response to comments regarding the JBC and the information available on the School's website. He said it was mentioned once about the old gym and they are just looking into it. He said they are working hard and trying hard.

Councilor McManus said he will be bringing forth a resolution to the Council regarding a donation from the City of Dover for the portrait of Marilla Ricker.

Councilor Gagnon also spoke regarding the JBC.

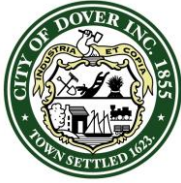
Councilor Thibodeaux thanked the Dover Police and Fire Departments with their quick response to her accident earlier in the week. She said they were kind and courteous.

Councilor Cheney said she will be bringing forth a resolution to the Council regarding a change to the Council Rules allowing anyone to speak during a Public Hearing.

16. ADJOURNMENT

Councilor McManus moved to adjourn; seconded by Deputy Mayor Carrier.

Vote: 9/0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2015.07.22 – 101**
Resolution Re: **Appropriation For FY2016 Capital Improvements for Dover High School Project and Authorization for Bonding**

- WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds; and
- WHEREAS: The City Council adopted the FY16 CIP and related Authorization for Bonding on November 12, 2014, which included \$23,300,000 for Dover High School and Regional Career Technical Center improvements; and
- WHEREAS: The State of New Hampshire has committed grant funding in the amount of \$13,500,000 for the Regional Career Technical Center improvements portion of the overall school project; and
- WHEREAS: The Joint Building Committee's recommendation for Dover High School and Regional Career Technical Center project is estimated to cost \$86,500,000; and

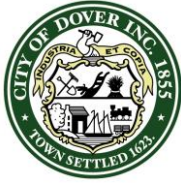
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of Forty-Nine Million Seven Hundred Thousand Dollars (\$49,700,000) is hereby appropriated for the Dover High School improvements project with estimated useful lives in excess of the length indicated:

Item #	Description	Proposed		Department	Fund
		Appropriations	Life/Yrs		
1	Dover High School Improvements	49,700,000	25	Education	General
Total		<u>\$49,700,000</u>			

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer, upon approval of the City Manager, to establish the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing. Public hearing to be Wednesday August 12, 2015 and City Council vote to be Wednesday August 26, 2015.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2015.07.22 – 101**
Resolution Re: **Appropriation For FY2016 Capital Improvements for
Dover High School Project and Authorization for
Bonding**

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Robert Carrier, Deputy Mayor
Jason Gagnon, Councilor

Approved as to Legal Anthony Blenkinsop
Form and Compliance: General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

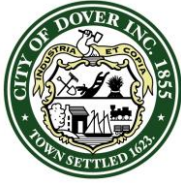
DOCUMENT HISTORY:

First Reading Date: 07/22/2015
Approved Date:

Public Hearing Date: 08/12/2015
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2015.07.22 – 101**
Resolution Re: **Appropriation For FY2016 Capital Improvements for
Dover High School Project and Authorization for
Bonding**

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the Dover High School project and authorizes financing by debt through the sale of bonds.

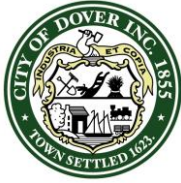
The Joint Building Committee's recommendation for Dover High School and Regional Career Technical Center project is estimated to cost \$86,500,000. The City Council adopted the FY16 CIP and related Authorization for Bonding on November 12, 2014, which included \$23,300,000 for Dover High School and Regional Career Technical Center improvements. The State of New Hampshire has committed grant funding in the amount of \$13,500,000 for the Regional Career Technical Center improvements portion of the overall school project. The remaining amount to be funded for the project is \$49,700,000.

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2015 and this authorization, against the legal debt limits.

Description	School
Debt Outstanding	18,833,607
Authorized - Unissued	<u>24,200,000</u>
Total Issued & Unissued	43,033,607
This Authorization	<u>49,700,000</u>
Grant Total	92,733,607
Legal Debt Limit	<u>207,531,653</u>
Unused Capacity	114,798,046
Percent Unused	55.31%

Notes: Legal debt limits are based on a percent of equalized assessed value. The School District's Legal debt limit is 7% of equalized assessed value per state statute. The Tax Year 2014 (Fiscal Year 2015) NH Department of Revenue Administration equalized assessed value for debt limits established for the City of Dover is \$2,964,737,895.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2015.07.22 – 101**
Resolution Re: **Appropriation For FY2016 Capital Improvements for
Dover High School Project and Authorization for
Bonding**

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired:

Description	School
FY16 School CIP Authorizations	23,300,000
This Authorization	49,700,000
FY16 Debt Retirement	<u>2,245,586</u>
Net Change	<u>70,754,414</u>

Financial Policy Considerations

The proposed debt authorization contained in this resolution will result in two of the City Council adopted Financial Policies not being adhered to:

- A. School District debt shall not exceed 28% of the State of NH legal limit.
- B. General Fund debt service for any given fiscal year shall not exceed 10% of the total appropriations of the General Fund.

School District debt is projected to be over the 28% policy limit starting in FY2017 and continuing through FY2027. The debt service for the proposed Dover High School project is projected to increase General Fund debt service in excess of 10% of total General Fund appropriations starting in FY2017 and continuing through FY2027.

Rate Impacts

The table attached to this resolution, summarize the change from year to year on the Property Tax Rate, net of existing debt service and aid, related to the project proposed to be bonded. The table reflects the impact of the new authorization and anticipated debt related to prior year authorizations for the School District. The table also reflects the net change from year to year for an average residential property for taxes on the FY15 assessed value at \$231,321.

July 14, 2015

		FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
School District (Existing Debt)	Principal	2,378,105.87	2,245,585.81	2,046,065.36	2,007,770.68	1,831,205.13	1,741,314.77	1,273,634.70	1,238,215.23	1,167,481.00	1,163,016.05	1,096,334.43
	Interest	1,449,907.64	1,446,835.05	1,385,213.63	1,362,946.98	1,337,937.23	1,330,700.79	378,129.73	336,346.10	280,541.46	226,822.39	173,316.58
	Total Existing	3,828,013.51	3,692,420.86	3,431,278.99	3,370,717.66	3,169,142.36	3,072,015.56	1,651,764.43	1,574,561.33	1,448,022.46	1,389,838.44	1,269,651.01
Proposed \$73M Bond	Principal & Interest			2,920,000.00	2,920,000.00	3,016,000.00	3,108,000.00	4,492,000.00	4,546,000.00	4,643,000.00	4,685,000.00	4,770,000.00
Total Projected Debt Service	Subtotal	3,828,013.51	3,692,420.86	6,351,278.99	6,290,717.66	6,185,142.36	6,180,015.56	6,143,764.43	6,120,561.33	6,091,022.46	6,074,838.44	6,039,651.01
Less: Additional State Education Aid				(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)
Less: Use of School Facilities Capital Reserve				(450,000.00)								
Net Debt Service Obligation		3,828,013.51	3,692,420.86	4,452,278.99	4,841,717.66	4,736,142.36	4,731,015.56	4,694,764.43	4,671,561.33	4,642,022.46	4,625,838.44	4,590,651.01
Increase (Decrease) From Prior Year			(135,592.65)	759,858.13	389,438.67	(105,575.30)	(5,126.80)	(36,251.13)	(23,203.10)	(29,538.87)	(16,184.02)	(35,187.43)
Tax Rate Impact (Decrease)	Per \$1,000 of Value		(0.05)	0.27	0.14	(0.04)	(0.00)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)
Average Residential Tax Impact (Decrease)	Per \$1,000 of Value		(11.32)	63.43	32.51	(8.81)	(0.43)	(3.03)	(1.94)	(2.47)	(1.35)	(2.94)
Average Commercial Tax Impact (Decrease)	Per \$1,000 of Value		(37.73)	211.43	108.36	(29.38)	(1.43)	(10.09)	(6.46)	(8.22)	(4.50)	(9.79)
City Taxable Assessed Value	2,771,031,820.00											
Average Residential Assessed Value	231,321.00											
Average Commercial Assessed Value	771,037.00											

July 14, 2015

		FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36
School District (Existing Debt)	Principal	1,031,066.86	911,015.88	337,208.68	336,518.12	321,407.27	21,407.27	21,407.27	21,407.27	21,545.38		
	Interest	122,784.29	77,969.19	41,994.76	28,583.50	15,617.32	2,921.58	2,225.84	1,503.34	754.08		
	Total Existing	1,153,851.15	988,985.07	379,203.44	365,101.62	337,024.59	24,328.85	23,633.11	22,910.61	22,299.46	0.00	0.00
Proposed \$73M Bond	Principal & Interest	4,848,000.00	4,991,000.00	5,580,000.00	5,564,000.00	5,567,000.00	5,852,000.00	5,831,000.00	5,804,000.00	5,771,000.00	5,756,000.00	5,734,000.00
Total Projected Debt Service	Subtotal	6,001,851.15	5,979,985.07	5,959,203.44	5,929,101.62	5,904,024.59	5,876,328.85	5,854,633.11	5,826,910.61	5,793,299.46	5,756,000.00	5,734,000.00
Less: Additional State Education Aid		(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)
Less: Use of School Facilities Capital Reserve												
Net Debt Service Obligation		4,552,851.15	4,530,985.07	4,510,203.44	4,480,101.62	4,455,024.59	4,427,328.85	4,405,633.11	4,377,910.61	4,344,299.46	4,307,000.00	4,285,000.00
Increase (Decrease) From Prior Year		(37,799.86)	(21,866.08)	(20,781.63)	(30,101.82)	(25,077.03)	(27,695.74)	(21,695.74)	(27,722.50)	(33,611.15)	(37,299.46)	(22,000.00)
Tax Rate Impact (Decrease)	Per \$1,000 of Value	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)
Average Residential Tax Impact (Decrease)	Per \$1,000 of Value	(3.16)	(1.83)	(1.73)	(2.51)	(2.09)	(2.31)	(1.81)	(2.31)	(2.81)	(3.11)	(1.84)
Average Commercial Tax Impact (Decrease)	Per \$1,000 of Value	(10.52)	(6.08)	(5.78)	(8.38)	(6.98)	(7.71)	(6.04)	(7.71)	(9.35)	(10.38)	(6.12)
City Taxable Assessed Value	2,771,031,820.00											
Average Residential Assessed Value	231,321.00											
Average Commercial Assessed Value	771,037.00											

City of Dover
Proposed DHS/CTC Project
Wrapping Debt Repayment

July 14, 2015

		FY37	FY38	FY39	FY40	FY41	Total
School District (Existing Debt)	Principal						21,211,713.03
	Interest						10,003,051.48
	Total Existing	0.00	0.00	0.00	0.00	0.00	31,214,764.51
Proposed \$73M Bond	Principal & Interest	5,729,000.00	5,692,000.00	5,624,000.00	4,524,000.00	0.00	117,967,000.00
Total Projected Debt Service	Subtotal	5,729,000.00	5,692,000.00	5,624,000.00	4,524,000.00	0.00	149,181,764.51
Less: Additional State Education Aid		(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	(1,449,000.00)	
Less: Use of School Facilities Capital Reserve							
Net Debt Service Obligation		4,280,000.00	4,243,000.00	4,175,000.00	3,075,000.00	-1,449,000.00	
Increase (Decrease) From Prior Year		(5,000.00)	(37,000.00)	(68,000.00)	(1,100,000.00)	(4,524,000.00)	
Tax Rate Impact (Decrease)	Per \$1,000 of Value	(0.00)	(0.01)	(0.02)	(0.40)	(1.63)	
Average Residential Tax Impact (Decrease)	Per \$1,000 of Value	(0.42)	(3.09)	(5.68)	(91.83)	(377.66)	
Average Commercial Tax Impact (Decrease)	Per \$1,000 of Value	(1.39)	(10.30)	(18.92)	(306.07)	(1,258.80)	
City Taxable Assessed Value	2,771,031,820.00						
Average Residential Assessed Value	231,321.00						
Average Commercial Assessed Value	771,037.00						



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check(☒) the type of application:

PARADE** ☒ , ROAD TOLL*** _____,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Parish of the Assumption
Federal Tax ID number for Organization: 32-0286039

Check(☒) Nature of Organization:

Religious ☒ , Educational _____, Charitable _____, Civic _____, Sports _____, Veterans _____, Fraternal or Political _____, Other _____

Name/Description of Event (if applicable): Crop Walk

Contact Person: Michele Boulanger Day Time Telephone: 242-7112

Address: 1 Gilman St Dover Email: michele.3brass@gmail.com

Date of Event: Oct 18, 2015 Specific Time: 12:30 - 4

Location of Event (if parade, attach course description or map): _____

*****PARADE PERMITS*****

**NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route Approval Signature: _____

Printed Name: Sgt. Marc Spidel Check Here If Parade Route Is Attached: ☒

*****ROAD TOLL PERMITS*****

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

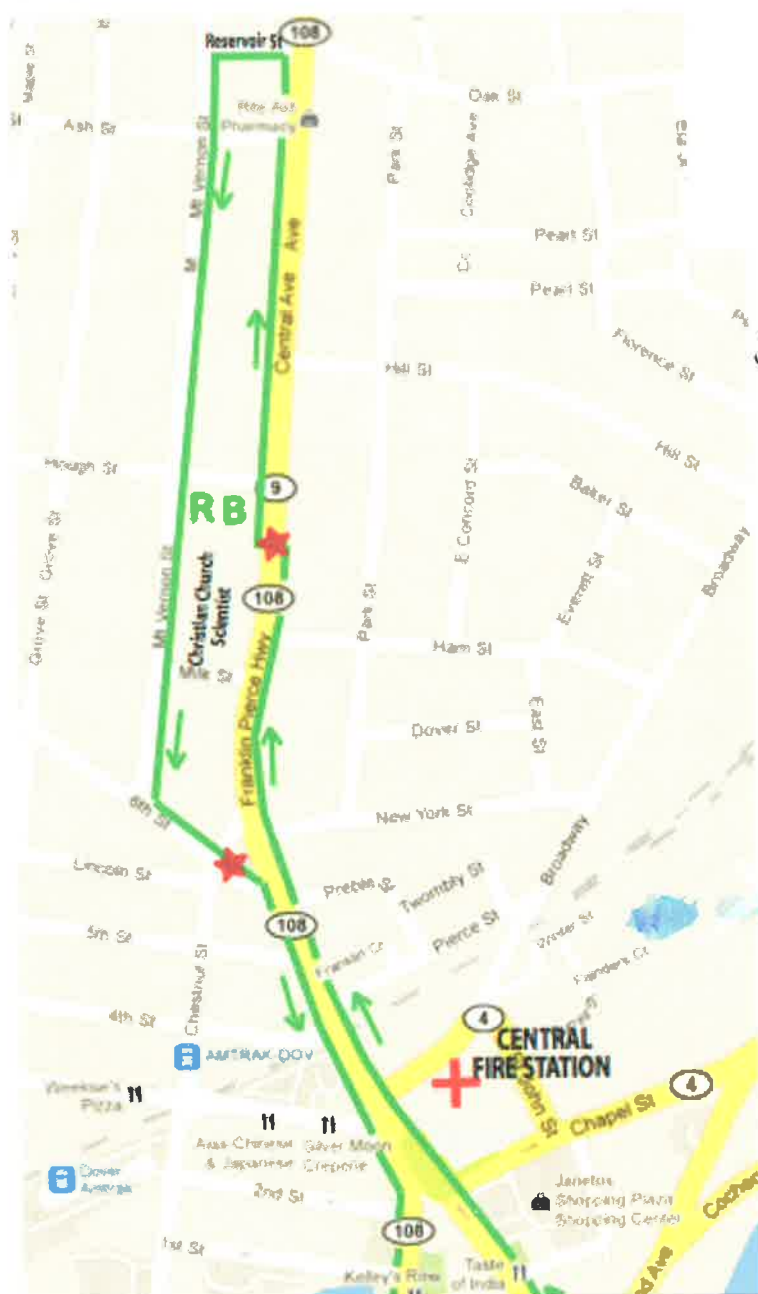
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Michele Boulanger DATE: 6-15-15

(duly authorized)

PRINTED NAME: MICHELE J. BOULANGER

Licensing Board Approval [Signature] Date: 8/12/15



KEY:

★ = START & FINISH ALL LOOPS AT
ANNUNCIATION GREEK ORTHODOX
CHURCH **PHONE = 603-742-7667**

/ = 1 MILE LOOP

/ = 2 MILE LOOP

/ + / = 3 MILE LOOP

★ = "CROSSING GUARDS"

R = REST STOPS

B = BATHROOMS

+ = EMERGENCY HELP ONLY:
CENTRAL FIRE STATION
PHONE = 911

+ = FIRST AID VEHICLE
PHONE = 603-781-9696

P = PARKING IN ~~LIBRARY~~
PARKING LOT BEHIND CHURCH
(ST JOSEPHS)

Speidel, Marn

Subject: FW: Crop Walk application
Attachments: Application parade 01-2015.pdf; Certificate.pdf

From: Speidel, Marn
Sent: Friday, August 07, 2015 7:50 PM
To: 'Michele Boulanger'
Subject: RE: Crop Walk application

Ms. Boulanger,

I have sent the application through to the Licensing Board for further processing, and it will ultimately go to the Council for approval at its late August meeting. You should receive a permit from the Dover City Clerk by mid September. If you do not, you can follow up with the City Clerk's office at 516-6000.

However, you still need to follow through with (2) below. Notwithstanding the fact that all participants sign a waiver of liability, the insurance requirement from the City of Dover is new and very specific for 2015. Please have your group review the clause on the application form (blank copy is attached, same as the one you submitted). If Church World Services is covering the liability for this event, then its insurance carrier will need to formulate and provide us a specific insurance rider, naming the City as certificate holder and also naming the City as additional insured. I've attached a sample copy of such a certificate for a different event for which a parade permit was issued.

Alternatively, as I wrote, the parish (or whatever umbrella organization covers the walk) can ask for a waiver of the insurance requirement, in writing, and direct the request to the Licensing Board. I can also receive this request and would forward it to the Licensing Board if that is what the applicant prefers. This request can be as simple as an email, addressed to me, as long as it is from a person authorized to address the request on behalf of the parish.

I will be responsible for verifying the insurance rider, or the waiver from the Licensing Board, no less than two weeks prior to the October 18 event. Even if the Council approves the permit, it is conditional upon this requirement.

Regards,

Marn Speidel

Sgt. Marn E. Speidel
Traffic Bureau
Dover Police Department
46 Locust Street
Dover, NH 03820
(603) 742-4646
E-mail: m.speidel@doover.nh.gov

From: Michele Boulanger [mailto:michele3brass@gmail.com]
Sent: Tuesday, June 23, 2015 9:27 AM
To: Speidel, Marn
Subject: Re: Crop Walk application

Hello, Sgt. Speidel: Thanks for asking about these two issues with our Crop Walk application. We had another organizational meeting last night so I could ask about these questions. 1) We are starting at St. Joseph's Church this year, so parking will be behind the church. Since we start at 12:30, there will be plenty of overflow parking in the streets also.

2) the Crop Walk is done under the auspices of Church World Services, who cover the liability for the event. All participants sign a waiver of liability when they register. I'm new to this entire enterprise this year but the people who ran it in the past said that the Church World Services coverage was deemed acceptable by the City of Dover. I hope that this covers your concerns. If not, I'll continue to work to answer any questions that come up. Thank you- Michele Boulanger

On Thu, Jun 18, 2015 at 12:49 PM, Speidel, Marn <M.Speidel@dover.nh.gov> wrote:

Ms. Boulanger,

I received your Crop Walk "parade permit" application on behalf of the Parish of the Assumption. I need to clear up a few logistical matters before forwarding it on to the Licensing Board for further processing.

1) On the course map, the Greek Orthodox Church is crossed out and St. Joseph Church is written in as the "start and finish all loops" point. If this is the case, then will you be relying on parking behind the Library as described on the map? Or will there be a different location for attendees to park? It appears you are using the course that has traditionally been used by DARLA (Dover Area Religious Leaders Association), so I just want to clear up any potential confusion.

2) The application form contains a clause describing the City's insurance requirement for all parade and road toll events. I am typically tasked with verifying the insurance certificate prior to the actual event. Will the Parish of the Assumption be providing a copy of an insurance certificate? I can provide examples of such forms from other events if you wish. Alternatively, the parish can ask for a waiver of the insurance requirement, in writing, and direct the request to the Licensing Board. I can also receive this request and would forward it to the Licensing Board if that is what the applicant prefers.

I look forward to hearing from you and to working with you to ensure your event goes smoothly.

Kind regards,
Marn Speidel

Please consider conserving our natural resources before printing this e-mail and/or any attachments.

This electronic message and any attachments may contain information that is confidential and/or legally privileged in accordance with NH RSA 91-A and other applicable laws or regulations. It is intended only for the use of the person and/or entity identified as recipient(s) in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material. Do not print, deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains unless authorized to do so. Thank you.



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

RAFFLE* ☒, TAG* _____, BLOCK PARTY** _____,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover High School Football Booster Club
Federal Tax ID number for Organization: 02-0447380

Check (☒) Nature of Organization:

Religious __, Educational __, Charitable __, Civic __, Sports ☒, Veterans __, Fraternal or Political __, Other __
(Describe) _____

Contact Person: Vera HAUS Day Time Telephone: 603-312-3314
Address: PO Box 1236 Email: hausnet@comcast.net
Purpose of Permit: 50/50 raffle
Date of Event: for season Specific Time: home games
Location of Event: DHS

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: Cash 5% of raffle proceeds
Cost of Ticket: Purchaser determines Date of Drawing: @ games @ home
Place of Drawing: DHS

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): _____

Police Department Block Party Approval Signature: _____

Printed Name: _____

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Vera P Haus DATE: 8/17/15

(duly authorized)
PRINTED NAME: Vera P HAUS

Licensing Board Approval [Signature] Date: 8/18/15



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check(✓) the type of application:

PARADE** ✓, ROAD TOLL***, Road Race ✓ ?

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Greek Orthodox Church
Federal Tax ID number for Organization: 02-0224870

Check(✓) Nature of Organization:

Religious ✓, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political, Other

Name/Description of Event (if applicable):

Contact Person: Sandra Lazarus Day Time Telephone: 343-1490

Address: 33 Cordeiro Drive, Dover NH Email: SandyLaz-2000@yahoo.com

Date of Event: 9-5-2015 Specific Time: 10am - 11am

Location of Event (if parade, attach course description or map): Hellenic Ctr

*****PARADE PERMITS*****

**NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route Approval Signature: [Signature]
Printed Name: Sgt. Marn Speidel Check Here If Parade Route Is Attached: ✓

*****ROAD TOLL PERMITS*****

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: _____
Police Department Road Toll Approval Signature: _____
Printed Name: _____

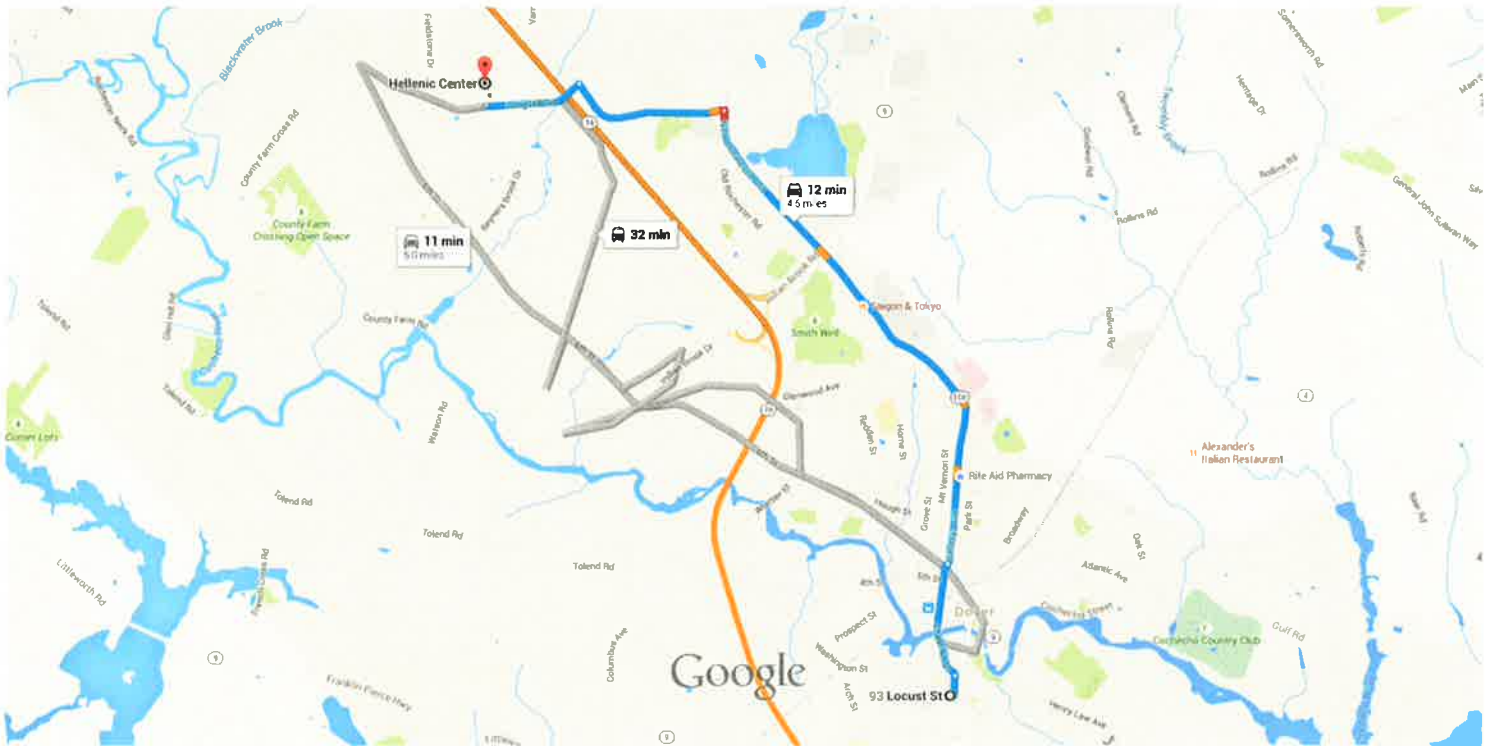
Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 6/29/15
(dufy authorized)

PRINTED NAME: _____

Licensing Board Approval [Signature] Date: 8/12/15



 via NH-108 N and Long Hill Rd **12 min**
11 min without traffic · Show traffic 4.5 miles

Details

 via 6th St 11 min

   32 min

Map data ©2015 Google 2000 ft 

Speidel, Marn

From: Speidel, Marn
Sent: Wednesday, August 12, 2015 9:53 AM
To: 'sandylaz_2000@yahoo.com'
Subject: Parade permit for Greek Orthodox Church

Ms. Lazarus,

I am writing to confirm our phone conversation clarifying the logistical considerations for this event.

The September 5, 2015 event will not be a "road race" in the traditional sense. It is projected to be a voluntary, fundraising "run" involving a small group of people who will start at the Greek Orthodox Church and end at the Hellenic Center on Long Hill Road. The group will not require any special traffic control measures or road closures from the police department; they will generally follow the rules of the road governing pedestrians, using sidewalks or road shoulders as appropriate to the conditions and pace of their run.

Your parade permit application has been forwarded to the Licensing Board for review and will ultimately be directed to the Dover City Council, most likely to be approved at its August 26 meeting.

In accordance with the clause printed on the application form, your organization is responsible for securing a certificate of insurance naming the City of Dover as additional insured, or requesting a waiver of this requirement from the Licensing Board in writing. Either of these items may be directed to my attention at m.speidel@dover.nh.gov.

Respectfully,
Marn Speidel

Sgt. Marn E. Speidel
Traffic Bureau
Dover Police Department
46 Locust Street
Dover, NH 03820
(603) 742-4646
E-mail: m.speidel@dover.nh.gov



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(✓) the type of application:

PARADE**_____, ROAD TOLL*** X,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: American Legion Auxiliary Unit 8
Federal Tax ID number for Organization: 02-6010289

Check(✓) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports____, VeteransX, Fraternal or Political____, Other____

Name/Description of Event (if applicable): Raise funds for Veterans

Contact Person: Lorna Jean Zucaro Day Time Telephone: 603-749-1948

Address: 640 Central Ave Dover Email: L Jean Z D comcast.net

Date of Event: Sept 12, 2015 Specific Time: 10 AM - 2 PM

Location of Event (if parade, attach course description or map): 640 Central Ave in front of and both sides of street

*****PARADE PERMITS*****

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____

Printed Name: _____ Check Here If Parade Route Is Attached: _____

*****ROAD TOLL PERMITS*****

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: In front of 640 Central Ave both sides Th

Police Department Road Toll Approval Signature: _____

Printed Name: Sgt. Marn Speidel, Traffic Bureau

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Lorna Jean Zucaro DATE: 8.13.15
(duly authorized)

PRINTED NAME: Lorna Jean Zucaro

Licensing Board Approval (Signature) Date: 8/18/15

* will need cones for event



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check(✓) the type of application:

PARADE**____, ROAD TOLL***✓

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Relay For Life in behalf of American cancer Society
Federal Tax ID number for Organization: 13-1788491

Check(✓) Nature of Organization:

Religious____, Educational____, Charitable✓, Civic____, Sports____, Veterans____, Fraternal or Political____, Other____

Name/Description of Event (if applicable): Fundraising boot drive for ACS

Contact Person: Erin Frost Day Time Telephone: (603) 759-3943

Address: 33 Greenwich Rd Litchfield, NH 03052 Email: epf2000@wildcat.unh.edu

Date of Event: Sept 27, 2015 Specific Time: 8:00 am - 12:00 pm

Location of Event (if parade, attach course description or map): Intersection Rt 108 and Oak St

*****PARADE PERMITS*****

**NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route Approval Signature: _____

Printed Name: _____ Check Here If Parade Route Is Attached: _____

*****ROAD TOLL PERMITS*****

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: Central Avenue at Oak Street

Police Department Road Toll Approval Signature: _____

Printed Name: Sgt. Marn Speidel

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Erin Frost DATE: August 11, 2015

(duly authorized)

PRINTED NAME: Erin Frost

Licensing Board Approval AR Date: 8/12/15

**INTERNAL REVENUE SERVICE***Ogden, IRS Center***Department of the Treasury***P.O. Box 9941, Ogden, Utah 84409**MS 6273***Refer Reply To: 0423291513****Date: January 31, 2012 3910C**

AMERICAN CANCER SOCIETY INC
NATIONAL HOME OFFICE
% FINANCE
250 WILLIAMS ST 4TH FLR
ATLANTA GA 30303

Taxpayer Identification Number: 13-1788491**Dear Taxpayer:**

We received your request dated January 05, 2012, asking us to verify your Employer Identification Number 13-1788491 and name.

This letter confirms the parent and subordinate organization are exempt under Section 501(c) [3] of the Internal Revenue Code.

Parent Organization**Name: AMERICAN CANCER SOCIETY INC****Subordinate Organization****EIN: _****Name: _**

The EIN and Name on our records is 13-1788491 and AMERICAN CANCER SOCIETY INC NATIONAL HOME OFFICE.

Please provide a copy of this letter to your subordinate. A separate letter will not be mailed to the subordinate organization.

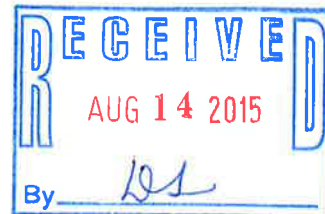
If you have any questions, please call us toll free at 1-877-829-5500. or you can write to us at the address shown at the top of this letter. If you write, please include:

1. A copy of this letter ,
2. Your telephone number and
3. The best hours you can be reached in the spaces below.

You should keep a copy of this letter for your records.

Telephone Number _____ Hours _____

Sincerely Yours,***Ogden Entity Department***



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

RAFFLE* _____, TAG* ☒, BLOCK PARTY** _____,

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Parents Music Club (color guard)
Federal Tax ID number for Organization: 23-7100708

Check (☒) Nature of Organization:

Religious____, Educational____, Charitable ☒, Civic____, Sports____, Veterans____, Fraternal or Political____, Other____

(Describe) Tagging by color guard at multiple Dover businesses

Contact Person: Rhonda Zabielski Day Time Telephone: 603-285-2666

Address: 5163 Sixth Street Dover Email Zabadaba@comcast.net

Purpose of Permit: fundraising for team equipment & travel expenses

Date of Event: Sept 12 & 13 Specific Time: 10-2 Saturday, 12-4 Sunday

Location of Event: Hannaford-105, Hannaford-Central Ave, Shaws

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: N/A

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): N/A

Police Department Block Party Approval Signature: _____

Printed Name: _____

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Rhonda Zabielski DATE: 8/14/15
(duly authorized)

PRINTED NAME: Rhonda Zabielski

Licensing Board Approval [Signature] Date: 8/18/15



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE* _____, TAG* ✓, BLOCK PARTY** _____,

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Seacoast Titans Football and Cheer-NH Poplarkner
Federal Tax ID number for Organization: 02-0526190

Check (✓) Nature of Organization:

Religious _____, Educational _____, Charitable _____, Civic _____, Sports ✓, Veterans _____, Fraternal or Political _____, Other _____
(Describe)

Contact Person: Dee Wiggin/Ann Walsh Day Time Telephone: (603) 534-5353
Address: PO Box 1143 Dover NH 03828 Email: annjwalsh@yahoo.com
Purpose of Permit: Fundraising for sports team
Date of Event: 9/18, 9/19 Specific Time: 9/18 6-8 pm, 9/19 8 am-2 pm
Location of Event: Various businesses in Dover

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): _____

Police Department Block Party Approval Signature: _____

Printed Name: _____

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Dee Wiggin DATE: 8-6-15

(duly authorized)

PRINTED NAME: Dee Wiggin

Licensing Board Approval AB Date: 8/10/15



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE* _____, TAG* ✓, BLOCK PARTY** _____,

Fill In Completely and Return To City Clerk – **PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT**

Organization Name: Seacoast Titans Football and Cheer-NH Poplarmer
Federal Tax ID number for Organization: 02-0526190

Check (✓) Nature of Organization:

Religious _____, Educational _____, Charitable _____, Civic _____, Sports ✓, Veterans _____, Fraternal or Political _____, Other _____
(Describe)

Contact Person: Dee Wiggins/Ann Walsh Day Time Telephone: (603) 534-5353
Address: PO Box 1143 Dover NH 03828 Email: annjwalsh@yahoo.com

Purpose of Permit: fundraising for sports team

Date of Event: 10/2, 10/3 Specific Time: 10/2 6^{pm}-8^{pm}, 10/3 8^{am}-2^{pm}

Location of Event: various businesses in Dover

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): _____

Police Department Block Party Approval Signature: _____

Printed Name: _____

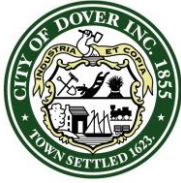
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Dee Wiggins DATE: 8-6-15

(duly authorized)

PRINTED NAME: Dee Wiggins

Licensing Board Approval (Signature) Date: 8/10/15



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2015.08.26 - 113**

Resolution Re: B16001 Road Salt Cooperative Purchase

WHEREAS: A Sealed Request for Proposal 03-16 was issued and received by the City of Concord for Road and Solar Salt on July 24, 2015 at 3:00 pm; and

WHEREAS: In an effort to obtain better pricing and quality of product and delivery service, the RFP was a cooperative endeavor with several other municipalities as outlined in the background section of this resolution. At the time of this resolution creation, is it the consensus of most of the municipalities participating to award to Morton Salt, Inc. It is the recommendation of City to Dover to award to Morton Salt Inc at the rate of \$58.80 for delivered rock/solar salt and/or \$54.00 for picked up road/Solar salt at the Portsmouth plant.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Morton Salt of Chicago, IL for road salt delivered at the rate of \$58.80 per ton. The amount of this authorization shall be limited so as not to exceed available funding.

The City Manager, or designee, is hereby authorized to finalize contract language with the vendor, consistent with the Purchase Order authorized herein, for the City Manager's signature.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43125.4612.00000	Snow removal - operating supplies	205,205	205,205

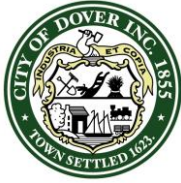
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2015.08.26 - 113**

Resolution Re: B16001 Road Salt Cooperative Purchase

DOCUMENT HISTORY:

First Reading Date:

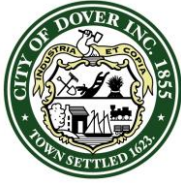
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2015.08.26 - 113**

Resolution Re: B16001 Road Salt Cooperative Purchase

RESOLUTION BACKGROUND MATERIAL:

A Sealed Request for Proposal 03-16 was issued and received by the City of Concord for Road and Solar Salt and included the following municipalities.

City of Concord

City of Dover

City of Keene

City of Laconia

City of Nashua

City of Rochester

City of Somersworth

Bid Information:

A Sealed Request for Proposal 03-16 was issued and received by the City of Concord for Road and Solar Salt on July 24, 2015 at 3:00 pm

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

A draft contract is attached hereto; City staff will work with the vendor to finalize the terms of the contract following City Council approval.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	NA	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	April 30, 2016	Estimated Delivery:	As needed
Recommended Award to:		Fund:	Snow removal
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Exhibit A – B16001 Bid Results
Exhibit B – B16001 Draft Contract Documents

RFP REVIEW SHEET							
RFP #: RFP 03-16, ROCK SALT & SOLAR SALT							
RFP OPENING DATE/TIME: 7.24.15 AT 3:00 PM							
DEPARTMENT: FINANCE							
POINT OF CONTACT: CITIES OF CONCORD, DOVER, KEENE, LACONIA, NASHUA, ROCHESTER & SOMERSWORTH							
				VENDOR		VENDOR	
				CARGILL DEICING		MORTON SALT	
		QTY	UM	UNIT PRICE	EXT. PRICE	UNIT PRICE	EXT. PRICE
1	CITY OF CONCORD:						
A.	UNTREATED ROCK SALT:						
(1)	FOB: CITY YARD:	6,180	TN	\$93.89	\$580,240.20	\$58.80	\$363,384.00
(2)	FOB: STOCKPILE:	6,180	TN	\$93.89	\$580,240.20	\$54.00	\$333,720.00
B.	TREATED ROCK SALT:						
(1)	FOB: CITY YARD:	500	TN	\$0.00		\$78.30	\$39,150.00
(2)	FOB: STOCKPILE:	500	TN	\$0.00		\$78.00	\$39,000.00
2	CITY OF DOVER:						
A.	UNTREATED ROCK SALT:						
(1)	FOB: CITY YARD:	4,000	TN	\$0.00		\$58.80	\$235,200.00
(2)	FOB: STOCKPILE:	4,000	TN	\$0.00		\$54.00	\$216,000.00
B.	SOLAR SALT:						
(1)	FOB: CITY YARD:	1,000	TN	\$0.00		\$58.80	\$58,800.00
(2)	FOB: STOCKPILE:	1,000	TN	\$0.00		\$54.00	\$54,000.00
3	CITY OF KEENE:						
A.	UNTREATED ROCK SALT:						
(1)	FOB: CITY YARD:	4,200	TN	\$0.00		\$65.14	\$273,588.00
(2)	FOB: STOCKPILE:	4,200	TN	\$0.00		\$54.00	\$226,800.00
4	CITY OF LACONIA:						
A.	UNTREATED ROCK SALT:						
(1)	FOB: CITY YARD:	4,500	TN	\$92.68	\$417,060.00	\$59.31	\$266,895.00
(2)	FOB: STOCKPILE:	4,500	TN	\$92.68	\$417,060.00	\$54.00	\$243,000.00
5	CITY OF NASHUA:						
A.	UNTREATED ROCK SALT:						
(1)	FOB: CITY YARD:	9,460	TN	\$0.00		\$58.52	\$553,599.20
(2)	FOB: STOCKPILE:	9,460	TN	\$0.00		\$54.00	\$510,840.00
6	CITY OF ROCHESTER:						
A.	SOLAR SALT:						
(1)	FOB: CITY YARD:	4,250	TN	\$0.00		\$54.10	\$229,925.00
(2)	FOB: STOCKPILE:	4,250	TN	\$0.00		\$54.00	\$229,500.00
7	CITY OF SOMERSWORTH:						
A.	SOLAR SALT:						
(1)	FOB: CITY YARD:	2,050	TN	\$0.00		\$54.10	\$110,905.00
(2)	FOB: STOCKPILE:	2,050	TN	\$0.00		\$54.00	\$110,700.00
	TOTALS-FOB: CITY YARD	36,140	TN		\$997,300.20		\$2,131,446.20
	TOTALS-FOB: STOCKPILE	36,140	TN		\$997,300.20		\$1,963,560.00
	PERCENTAGE DISCOUNT FROM THE DELIVERED CONTRACT PRICE SHOULD THE QUALITY OF SALT, WITH REPECT TO SIZE, CHEMICAL QUALITY AND / OR MOISTURE CONTENT FALL BELOW THE SAMPLE FURNISHED TO EACH CITY PRIOR TO CONTRACT COMMENCEMENT:				0%		0.50%
	PERCENTAGE DISCOUNT FROM THE DELIVERED CONTRACT PRICE SHOULD THE SUCCESSFUL SUPPLIER FAIL TO BEGIN DELIVERING THE REQUESTED QUANTITIES OF SALT WITHIN:						
	A. NONEMERGENCY ORDERS: FIVE (5) CALENDAR DAYS (120 HOURS) ARO:				0%		0.50%
	B. EMERGENCY ORDERS: TWO (2) CALENDAR DAYS (48 HOURS) ARO:				0%		0.50%
	THE ROCK SALT (UNTREATED) TO BE PROVIDED BY MY FIRM MEETS THE SPECIFICATIONS DETAILED BY RFP03-16:			CARGILL, INC UNTREATED SALT MEETS ASTM SPECIFICATION D TYPE I GRADE I			YES
	THE ROCK SALT (TREATED) TO BE PROVIDED BY MY FIRM MEETS THE SPECIFICATIONS DETAILED BY RFP03-16:			NA			YES
	THE SOLAR SALT TO BE PROVIDED BY MY FIRM MEETS THE SPECIFICATIONS DETAILED BY RFP03-16:			NA			YES
	NO PROPOSAL						
	Pricing from Granite State Mineral, Inc. for the period 7.1.15-7.31.16						
	Pricing from Morton Salt, Inc. for the period 7.1.15-7.31.16						
	Total does not include the cost of 500 tons of treated road salt for the City of Concord						

NOTICE OF AWARD

Dated: _____

TO: Morton Salt, Inc.

ADDRESS: 123 N. Wacker Drive, Chicago, IL 60606-1743

CITY PROJECT NO. RFP 03-16

PROJECT: Rock and Solar Salt

CITY CONTRACT NO.: RFP 03-16

CONTRACT FOR: Rock and Solar Salt

You are notified that your Proposal received on July 23, 2015 for the above Contract has been considered and accepted for you to provide and deliver rock salt and solar salt, on an as needed basis, to the Cities of Concord, Dover, Keene, Laconia, Nashua, Rochester and Somersworth, NH (hereinafter referred to as the Cities). All terms, conditions, specifications and prices shall be in accordance with the RFP 03-16 and all addenda and the Supplier's proposal opened on July 24, 2015.

The Contract Price of your contract is not to exceed:

SEE ATTACHED

One original of the Agreement accompanies this Notice of Award.

You must comply with the following conditions precedent within ten (10) calendar days of the date of this Notice of Award, which is by _____.

You must deliver to the City of Concord, NH:

1. One fully executed counterpart of the Agreement;
2. Your insurance certificate, meeting the minimum types and levels of required coverage, naming the Cities as additional insured with respect to general, automobile and umbrella liability;
3. Your laboratory procedure method for determining the uniform presence of your anticake;

4. An independent sieve analysis and five (5) random samples of untreated rock salt, one (1) random sample of treated rock salt and three (3) random samples of solar salt taken from your stockpile.

Failure to comply with these conditions within the time specified will entitle the Cities to consider your proposal abandoned and to annul this Notice of Award.

Each City will return to you one fully signed counterpart of the Agreement.

CITY OF CONCORD, NEW HAMPSHIRE
(CITY)

BY

(AUTHORIZED SIGNATURE)

PURCHASING MANAGER
(TITLE)

Copy to CITY OF CONCORD, DOVER, KEENE, LACONIA, NASHUA,
ROCHESTER & SOMERSWORTH

SAMPLE AGREEMENT-Each Municipality May Substitute Their Own Form of Agreement

THIS AGREEMENT, made this _____ day of _____ by
and between **The City of _____**, New Hampshire, hereinafter called the “**CITY**” and
Morton Salt, Inc., doing business as a corporation, hereinafter called the “**SUPPLIER**”.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter
mentioned:

1. The **SUPPLIER** will commence to provide and deliver, on an as-needed-basis, rock salt and/or solar salt to the **CITY’S** storage facility. All terms, conditions, specifications and prices shall be in accordance with the Request for Proposals (RFP 03-16 and all addenda) and the **SUPPLIER’S** proposal response opened on July 24, 2015.
2. The **SUPPLIER** will furnish all of the material, supplies, tools, equipment, labor and other services necessary to provide and deliver the rock salt and/or solar salt as detailed by RFP 03-16 and all addenda.
3. The **SUPPLIER** will commence the work required by the **CONTRACT DOCUMENTS** on **August _____, 2015**. Completion time for the project will be not later than **June 30, 2016**. This Agreement may be extended, by mutual consent, for any combination of up to four (4) additional one (1) year periods.
4. The **SUPPLIER** agrees to perform all of the **WORK** described in the **CONTRACT DOCUMENTS** and comply with the terms therein for the fixed fee for services provided with the proposal submitted by the **SUPPLIER**. The contract prices shall be:

SEE ATTACHED

5. The term “**CONTRACT DOCUMENTS**” means and includes the following:
 - (A) REQUEST FOR PROPOSALS RFP 03-16
 - (B) RFP 03-16 PROPOSAL RESPONSE
 - (C) REQUIRED CONTRACT FORMS
 1. SPECIFICATIONS EXCEPTION FORM
 2. ALTERNATE FORM W-9
 3. INDEMNIFICATION AGREEMENT
 4. INSURANCE CERTIFICATE
 - (F) LETTER OF AWARD DATED _____
 - (D) NOTICE OF AWARD DATED _____
 - (E) AGREEMENT
 - (F) NOTICE TO PROCEED

(G) CITY PURCHASE ORDER

This Agreement between the **City** and the Supplier shall consist of (1) the Request for Proposals (RFP) and any amendments thereto and (2) the Supplier's proposal in response to the RFP. In the event of a conflict in language between documents (1) and (2) referenced above, the provisions and requirements set forth and referenced in the RFP and all addenda shall govern. However, the **City** reserves the right to clarify any contractual relationship in writing with the concurrence of the Supplier, and such written clarification shall govern in case of conflict with the applicable requirements contained in the RFP and all addenda and the Supplier's proposal. In all other matters, not affected by written clarification, if any, the RFP and all addenda shall govern.

6. The **CITY** will pay the **SUPPLIER** in the manner and at such times as set forth in the General Terms and Conditions such amounts as required by the **CONTRACT DOCUMENTS**.
7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS HEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in one (1) original.

CITY:
CITY OF _____, NEW HAMPSHIRE _____

BY _____

Name/Title: _____

(SEAL)

ATTEST:

Name _____

Title _____

SUPPLIER:

Morton Salt, Inc. _____

By _____

Name _____
(Please Type)

Address: 123 N. Wacker Drive, Chicago, IL 60606-1743

(SEAL)

ATTEST:

Name _____
(Please Type)

NOTICE TO PROCEED-Each Municipality May Substitute Their Own Form

Dated: _____

TO: Morton Salt, Inc.

ADDRESS: 123 N. Wacker Drive, Chicago, IL 60606-1743

CITY PROJECT NO. RFP 03-16

PROJECT: Rock and Solar Salt

CITY CONTRACT NO.: RFP 03-16

CONTRACT FOR: Rock and Solar Salt

Morton Salt, Inc.
(Name of Supplier)

You are notified that the Contract Time under the above contract will commence to run on **August 1, 2015**. By that date, you are to start performing your obligations under the Contract Documents. In accordance with the Agreement, the date of completion for this contract shall be no later than **July 31, 2016**. The Agreement may be extended, by mutual consent, for any combination of up to four (4) additional one (1) year periods.

Before you may start any Work the General Terms and Conditions provides that you must deliver to the CITY of CONCORD:

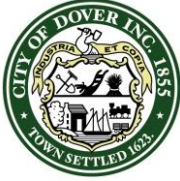
1. Certificates of insurance, naming the CITY as additional insured, which you are required to purchase and maintain in accordance with the Contract Documents.
2. Your laboratory procedure method for determining the uniform presence of your anticake;
3. An independent sieve analysis and six (6) random samples of untreated rock salt, one (1) random sample of treated rock salt and one (1) random sample of solar salt taken from your stockpile;

CITY OF _____, NEW HAMPSHIRE
(CITY)

BY _____
(AUTHORIZED SIGNATURE)

PURCHASING AGENT/MANAGER
(TITLE)

Copy to CITY OF CONCORD, DOVER, KEENE, LACONIA, NASHUA,
ROCHESTER & SOMERSWORTH



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2015.08.26 - 114**
Resolution Re: B16002 Work Van for Utility Division

- WHEREAS: A Sealed Request for Bid B16002 was issued and received for the purchase of a one new work van for the Community Services Utility Division on August 5, 2015 at 11:30 am; and
- WHEREAS: Two vendors submitted pricing on a Ford Transit 350 cutaway chassis with a Workport tool body. One was a 2015 to be delivered immediately for \$33,616 and the other was a 2016 to be delivered in 120 days for \$33,696; and
- WHEREAS: It is the recommendation to award to low bid from Robert H Irwin Motors in the amount of \$33,616

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Robert H Irwin Motors of Laconia NH for one 2015 Ford 350 with Workport body in the amount not to exceed \$36,616.00. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4742.00000.95	Water Light Vehicles	12,500.00	12,500.00
5320.1.300.53250.4742.00000.95	Sewer Light Vehicles	12,500.00	12,500.00
5300.1.300.43320.4742.00000.00	Water Light Vehicles	12,500.00	12,500.00
5320.1.300.53250.4742.00000.00	Sewer Light Vehicles	12,500.00	12,500.00

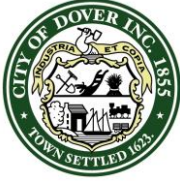
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

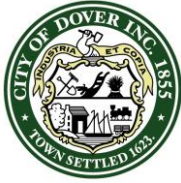
Resolution Number: **R – 2015.08.26 - 114**
Resolution Re: B16002 Work Van for Utility Division

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2015.08.26 - 114**
Resolution Re: B16002 Work Van for Utility Division

RESOLUTION BACKGROUND MATERIAL:

This work van will be replacing a 2001 utility van with approximately 208,000 miles.

Bid Information:

A sealed Request for Bid B16002 was issued and received for the purchase of a one new work van for the Community Services Utility Division on August 5, 2015 at 11:30 am

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures outlined in this resolution

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	105	Number of Responses:	2 and 1 no bid
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until delivered	Estimated Delivery:	As needed
Recommended Award to:	Robert H Irwin Motors	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Exhibit A –B16002 Bid Results

DANIEL R LYNCH
Finance Director
d.lynch@dover.nh.gov

ANN M LEGERE, CPPB
Purchasing Agent
a.legere@dover.nh.gov



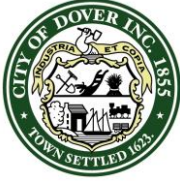
288 Central Avenue
Dover, New Hampshire 03820-4169

(603) 516-6030
Fax: (603) 516-6097
www.dover.nh.gov

City of Dover, New Hampshire
OFFICE OF THE FINANCE DIRECTOR

RESULTS #B16002
Work Van for Utility Division

<i>Vendor</i>	<i>Cost</i>
Robert H Irwin Motors 59 Bisson Ave Laconia NH 2015 Ford w/Workport Body Delivered Immediately	\$33,616
McDevitt Trucks	No Bid
Grappone Ford 530 Rte 3A Bow NH 2016 ford w/Workport body Delivered 120 days from order	\$33,696



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2015.08.26 – 115**

Resolution Re: **Geographic Name Change – Cocheco River**

- WHEREAS: The U.S. Board on Geographic Names is responsible by law for standardizing geographic names for use by the departments and agencies of the Federal government; and
- WHEREAS: The Board has received a proposal to change the name of Cocheco River to Cochecho River; and
- WHEREAS: Because local opinion is very important to the Board, they would like the City's opinion concerning this name issue; and
- WHEREAS: In order for the Board to review all responses and vote on this issue, they ask that the City respond with an opinion by November 15, 2015.

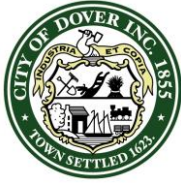
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the City Council hold a public hearing for the citizens to weigh in their opinion as to this name change and then send the record of the hearing and its vote to the U. S. Board on Geographic Names.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Karen Weston By request
Approved as to Legal Form and Compliance:	Anthony I. Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2015.08.26 – 115**
Resolution Re: **Geographic Name Change – Cocheco River**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

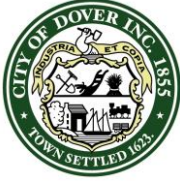
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The spelling of Cocheco River was originally “Cochecho River” (Native American word meaning “swift, foaming water”).

When Dover Manufacturing Company was reincorporated in 1828, they wanted to change the name of the company to Cochecho Manufacturing Company, but a clerical error in the NH Secretary of State’s office at that time resulted in the name being recorded as the Cocheco Manufacturing Company (with one h). Thus that spelling became the legal name of the cotton manufactory and, over time, was adopted as the spelling for the river as well.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2015.08.26 – 116**
Resolution Re: **Marilla Marks Young Ricker**

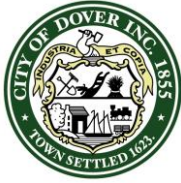
- WHEREAS: Marilla Marks Young Ricker, a Dover, New Hampshire resident in the late 1800's, was a lawyer, suffragist and woman of great accomplishment; and
- WHEREAS: In 2013, New Hampshire passed legislation authorizing the acquisition and installation of a portrait of Marilla Marks Young Ricker to be displayed in the State House, but allocated no funding; and
- WHEREAS: In May 2015 the League of Women Voters NH and NH Women's Bar Association agreed to raise funds as a joint project; and
- WHEREAS: \$5,000 of the \$10,000 tax-deductible funds have been raised with the goal to raise all the funds before November 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the City of Dover contribute to the League of Women Voters NH Education Fund the sum of \$500.00 from City Council grants and subsidy towards the acquisition and installation of a portrait of Marilla Marks Young Ricker to be displayed in the New Hampshire State House early in 2016.

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Karen Weston By request
Approved as to Legal Form and Compliance:	Anthony I. Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2015.08.26 – 116**
Resolution Re: **Marilla Marks Young Ricker**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

See attached pamphlet and letter from the League of Women Voters NH and NH Women's Bar Association.

To: Michael Joyal, City Manager

Marilla Marks Youngs Ricker is one of Dover's own.
If the name is one you don't already recognize, please read the enclosed brochure to find out more about this remarkable NH suffragist, lawyer, and would-be NH governor who lived most of her adult life in Dover.

When fourth graders tour the NH State House, they see portraits of almost 200 white men on the walls. Women? Merely seven, at this time. What message does that send to young girls? This is government; you need not apply? Having a portrait of this New Hampshire suffragist, who demanded a ballot in Dover every year for 50 years before women got the vote, will send a message about the value of voting. Her other accomplishments are no less impressive, and people should know about her.

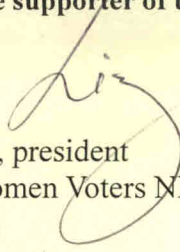
The NH State Legislature agreed that it is time to recognize Marilla publicly, when in 2013 they approved the installation of her portrait in the State House, but allocated no funding.

Raising the funds for the portrait is a joint project of the League of Women Voters of New Hampshire and the New Hampshire Women's Bar Association. Donations and sponsorships are entirely tax deductible, going through the League of Women Voters NH Education Fund, a 501(c)(3) organization.

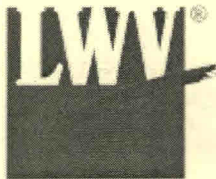
We began fundraising in May 2015 with targeted letters to sponsors of the legislation, to NH House and Senate members, to winners of the Marilla Ricker Award (an annual award of the NH Women's Bar Association), and to key female political leaders in NH whose accomplishments Marilla would cheer. In addition, the League of Women Voters local and state boards have made personal donations. At this time, we have raised just over \$5,000 of the \$10,000 goal. Therefore we are reaching out to civic-minded citizens in Dover, Marilla Ricker's hometown for most of her life, to push us closer to our goal. Your support at this time would put us closer to the amount we need to sign a contract with the artist to begin her work.

The project includes commissioning a portrait painted in oils from copies of several good photos of Marilla Ricker. The artist, Kate Gridley, toured the state house with us and read our research on Marilla. She is excited to begin. Also needed will be a suitable frame (the State House Visitors Center director will work us on this) and a brass plaque summarizing Marilla Ricker's accomplishments. We will have a reception when the portrait is unveiled. At that reception, a printed program will include the names of all donors and sponsors.

The goal is to raise all the funds before November 2015 and to install the portrait early in 2016. Your financial support will bring us closer to the funds we need for the artist to start her work. **Please consider becoming a tax-deductible supporter of the Marilla Ricker Portrait Project by making a donation.**

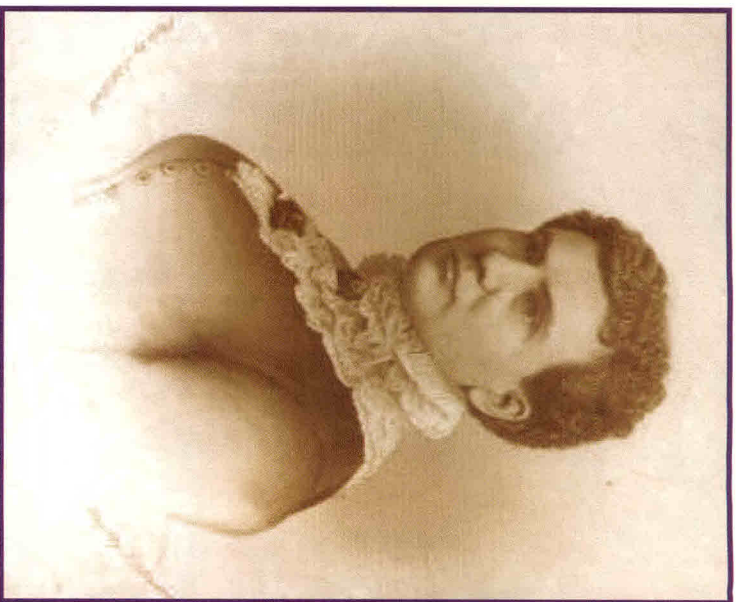

Liz Tentarelli, president
League of Women Voters NH
603.763.9296
LWV@kenliz.net

Joni Esperian, Esq., past president
NH Women's Bar Association
603.496.1033
1970flh@comcast.net



NH WBA
NEW HAMPSHIRE WOMEN'S BAR
ASSOCIATION

Suffragist, Attorney, First Woman Candidate for New Hampshire Governor



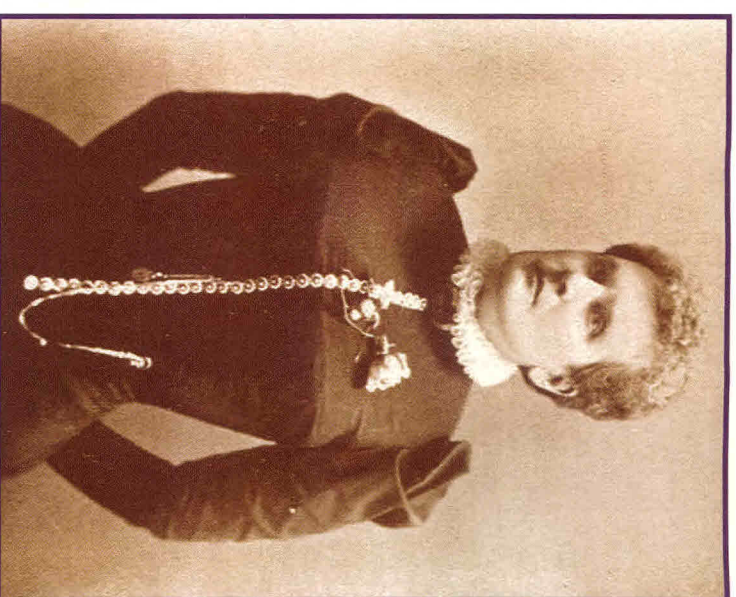
Born in New Durham NH in 1840, Marilla Marks Young Ricker was the daughter of a religious mother and a free-thinker father. Marilla followed in her father's footsteps, challenging the status-quo. She married and was widowed in her twenties, but her husband's wealth allowed her the luxury of travel, study and work without consideration of expenses.

She studied law in Washington DC, passed the bar exam (with higher scores than the 17 male candidates) and was admitted to practice law there in 1882. In 1889 she petitioned the state of New Hampshire to allow her

to practice law. When she was denied, she brought suit and won, thus opening the NH Bar to women attorneys. The following year she was admitted to the US Supreme Court Bar, though she never did present a case before that august body. Instead Ricker's law practice was primarily pro-bono work on behalf of the indigent and incarcerated.

Marilla Ricker first attempted to vote in Dover NH in 1870, arguing that her willingness to pay her property taxes afforded her the right to vote as well. Using the "taxation without representation" argument didn't get her a ballot, but each year she continued to ask for one. She died in Dover in November 1920, just ten days after the first federal election in which women were entitled to vote thanks to passage of the 19th Amendment. (It is not clear whether she was well enough to actually cast a ballot in that election.)

Marilla Ricker also made history in 1910 when she tried to become the first woman to file for the Governor's office. She was denied filing papers because a candidate for governor must be a registered voter, and allowing her to file would be tantamount to admitting her right to register to vote. Ricker wrote, "I'm running for Governor in order to get people in the habit of thinking of women as Governors...People have to think about a thing for several centuries before they can get acclimated to the idea. I want to start the ball a'rolling."



The State House Portrait

In 2013, NH passed legislation authorizing the acquisition and installation of a portrait of Marilla Marks Young Ricker in the State House. Funds are to be raised privately (no state money was, nor will be, allocated). The League of Women Voters NH and the NH Women's Bar Association are working in partnership to raise the funds for this project. As we picture the NH fourth graders who tour the State House each year, we like to imagine the little girls looking at Marilla Ricker's portrait and asking, "What did that lady do?" Ah, what she did indeed!

The Artist

Artist Kate Gridley is a graduate of Philips Exeter Academy and Williams College, and has studied in Japan, Italy, and New York City. Known for her insights into human character, the quality of light in her work, and her painting technique, Gridley maintains a studio in Middlebury, Vermont, where she has lived and painted full time since 1991.

Gridley completed the official state portrait of the Honorable Governor Jim Douglas of Vermont in 2010, which hangs in the Vermont State House, and the official portrait of the Honorable William K. Sessions III in 2012, which hangs in the Thurgood Marshall Federal Judiciary Building, Washington D.C. Her exhibit

"Passing Through: Portraits of Emerging Adults," 17 larger than life-sized painted portraits paired with sound portraits, is touring New England and will come to Exeter in September 2015. Gridley is excited by the prospect of bringing the remarkable Marilla Ricker to life for the NH State House.

Donations

Donations for the painting and installation of this portrait in the State House are tax deductible. The League of Women Voters NH Education Fund is a 501(c)(3) organization and will serve as the fiscal agent for this project. Donations should be mailed to

LWVNH Education Fund
Ricker Portrait
4 Park St Suite 200
Concord NH 03301

"Start the ball a'rolling"

for Marilla Ricker

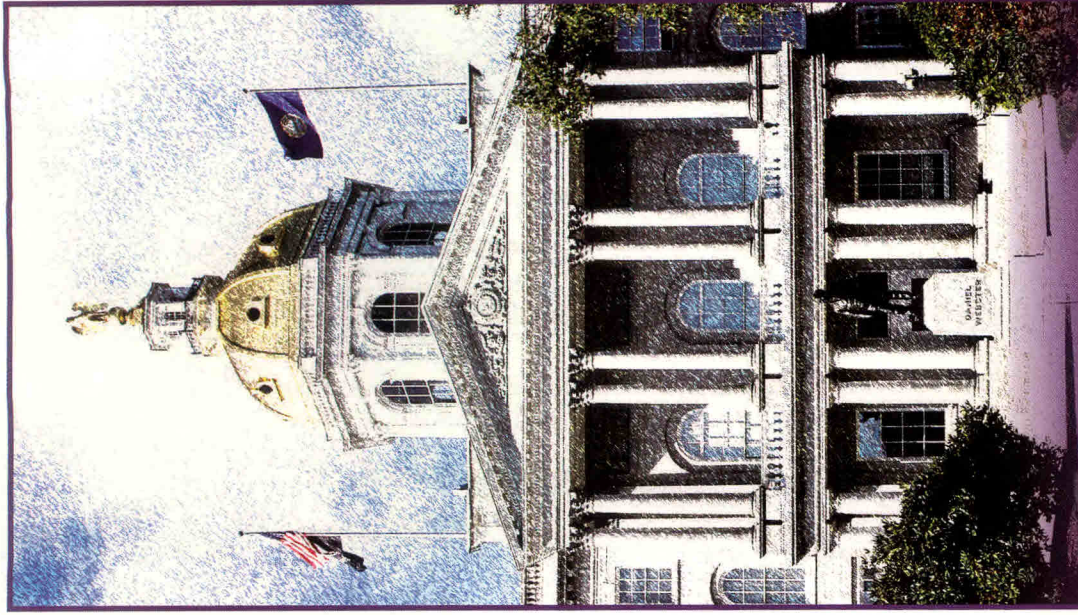
Nearly 100 years after the death of Marilla Marks Young Ricker, the time for public recognition of this remarkable New Hampshire native is long overdue.

Join with us to raise the needed funds to install a portrait of this remarkable suffragist, attorney, and would-be governor in the NH State House.

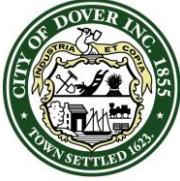
Marilla said she was doing what needed to be done "to start the ball a'rolling" for women's rights and an expanded role for women in government and law. Help us keep Marilla Ricker's legacy alive by contributing to the creation and installation of her portrait in the State House.

Send your tax-deductible donation now.

This is a joint project of the League of Women Voters New Hampshire and the New Hampshire Women's Bar Association, with the LWVNH Education Fund acting as the fiscal agent.



Marilla Marks
Young Ricker
1840-1920



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2015.08.26 – 117**

Resolution Re: Bouchard and Hughes Well & Barbados Pond Study

WHEREAS: Emery and Garrett Inc has performed work for the City of Dover for many years. They have submitted a 2015 Local Source Water Protection Grant request to the NHDES in the amount of \$20,000 and has received a letter of intent to award this \$20,000 to offset costs for the well study as discussed during council workshop of July 29, 2015; and

WHEREAS: Attached is the scope of work and costs totaling \$93,850 as approved by NHDES. The work cannot begin until approval from Governor & Council is received.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Emery and Garrett Inc for study services in the amount of \$93,850. The amount of this authorization shall be limited so as not to exceed available funding.

The City Manager, or designee, is hereby authorized to finalize contract language with the vendor, consistent with the Purchase Order authorized herein, for the City Manager's signature.

Financing

Account	Description	Appropriation	Balance
Account # to be determined	DES Drinking Water Source Protection Grant	20,000.00	20,000.00
5300.1.300.43320.4757.03574.12	Water Well head Protection	85,710.88	85,710.88

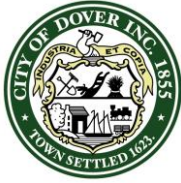
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

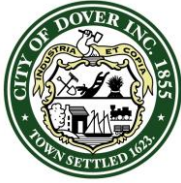
Resolution Number: **R – 2015.08.26 – 117**
Resolution Re: Bouchard and Hughes Well & Barbados Pond Study

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2015.08.26 – 117**
Resolution Re: Bouchard and Hughes Well & Barbados Pond Study

RESOLUTION BACKGROUND MATERIAL:

The city will use funds from the NHDES Local Drinking Water Source Protection Grant to re-evaluate the well head protection area boundaries and safe yields for Bouchard and Hughes Wells. The objective s are to better define the area contributing groundwater to the two wells and prevent negative impacts to Barbados Pond due to excessive well pumping.

Bid Information:

Per Dover purchasing Code 3-41H: the competitive bid procedure may be waived by a majority vote of the City Council.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures.

A draft contract is attached hereto; City staff will work with the vendor to finalize the terms of the contract following City Council approval.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award to:	Emery & Garrett Inc	Fund:	Various
Other Approvals Required:	Yes ST NH DES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Exhibit A – Bouchard and Hughes Well Study Contract Documents

EXHIBIT A
SCOPE OF WORK

The City of Dover will use funds provided by the NHDES Local Drinking Water Source Protection Grant funds to reevaluate the wellhead protection area (WHPA) boundaries and safe yields for the Bouchard (0651010-005, referred hereafter as “Well 5”) and Hughes (0651010-006, referred hereafter as “Well 6”) wells currently used by the city as public water supply wells. The primary objectives are to better define the area contributing groundwater to the two production wells and prevent negative impacts to Barbados Pond due to excessive well pumping by establishing a technical based pumping rate. Specifically, the City will hire a qualified consulting firm to complete the following work.

1A. Develop a Quality Assurance Project Plan (QAPP). As required by NHDES and US EPA, the City, through its consultant will draft a QAPP related to the collection methods, equipment and data quality control measures required for the project. NHDES will provide guidance for developing a QAPP, such as QAPPs from similar projects, for the City’s review. A final draft of the QAPP will be provided to NHDES for review and approval by NHDES and US EPA prior to commencement of the following tasks.

1B. Review Background Materials and Water Level Monitoring Plan. The City’s consultant will complete a review of existing published geologic and hydrogeologic data (including studies done by BCI and others), pumping records, existing water level data, boring logs, well completion records, and any existing field pumping test data in order to build the conceptual framework for determining the safe yield of wells 5 and 6 in relation to maintaining Barbados Pond, and for use during follow-on data reduction and WHPA delineation.

At the completion of this task the City's consultant will prepare an interim report that includes a description of the background technical information reviewed, proposed locations for up to five additional monitoring wells, a well pumping and surface water level monitoring test plan, and notation of any changes to the water level test plan and/or the QAPP, as necessary. This interim report will be reviewed by NHDES. Any changes proposed to the QAPP or monitoring plan will be subject to prior approval by NHDES and USEPA.

2. Meeting with NHDES to Review Interim Report. The City will solicit and attend a meeting with NHDES to discuss Task 2’s final interim report, including review the contents of the interim report that will outline the proposed pump test plan and mapped locations of the proposed monitoring wells and the schedule of measurement of surface water levels using the piezometers. NHDES comments from this meeting will be reflected in the interim report and implemented.

3. Installation of additional monitoring wells/piezometers and installation of Data Loggers. In accordance with the methods established in the QAPP and the locations proposed/approved in the interim report, the City will install a series of overburden monitoring wells/piezometers that are to be used as monitoring points during the pumping test, and install at least one gage in Barbados Pond. Following installation and development of the monitoring wells, the City shall

Grantee Initials:

Date:

rent and install up to 14 water level well loggers to measure and record groundwater level data during the pump test in the new wells/piezometers, existing monitoring wells in the Pike Property, the Production Wells, and, potentially, domestic wells. Use of additional data loggers and/or water level measurements shall be completed at other points in accordance with the QAPP. In coordination with the project consultant, City staff may assist with some of the water level data collection.

4. Well Field Pumping Test. In accordance with the NHDES and US EPA approved QAPP, the City will proceed with the pumping test. The City's consultant will coordinate all equipment, personnel and associated permits for completion of the pumping test. All data collection methods, locations, schedules and frequencies; equipment technical specifications; associated monitoring plan; and criteria related to the quality control measures approved in the QAPP shall be followed.

5. Refinement of Wells 5 and 6 Wellhead Protection Area (WHPA). Following completion of Task 4, the City's consultant shall refine the wellhead protection area delineation within the context and limits of the data collected. In order to ensure that the test related data is appropriately reduced and the associated WHPA is properly developed, the selected consultant will have a licensed professional geologist or engineer on the project team, have proficiency in collecting and analyzing hydrogeologic information, and have experience in developing Well Head Protection Areas.

6. Final Report. Completion of this task will include preparation and submittal of a final report to NHDES that will include a revised WHPA delineation for well 5 and 6, establishment of the safe yields of the wells, and an assessment of the limits on yield in relation to the influence the productions wells have on Barbados Pond. The report shall include the range of parameters derived through reduction of pumping test data, any analytical calculations, at least one site map showing both capture zone and WHPA delineation for the wells, a description of all assumptions made as part of the analysis of the pumping test data, and a summary of any deviations from the QAPP or approved test plan. The final report shall also provide a summary of the plan to establish/implement a permanent water level monitoring network to assess long term trends in the source formation that is influenced by the wells and better manage water resources in the future.

Grantee Initials:

Date:

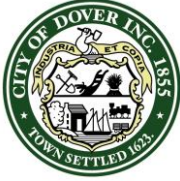
EXHIBIT B
BUDGET & PAYMENT METHOD

All services shall be performed to the satisfaction of the Department of Environmental Services before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of associated invoice. **Payments will be made based on submitted invoices. If invoice is less than initial estimate only the amount on the invoice will be paid.** Payments shall be made in accordance with the following schedule based upon completion of specific tasks:

Task Number/Description	NHDES Source Water Protection Grant Funding	City of Dover Funding	Total Funding
1A. Develop a Quality Assurance Project Plan (QAPP).	\$0	\$4,000	\$4,000
1B. Review Background Materials and Water Level Monitoring Plan with Interim Report.	\$0	\$6,500	\$6,500
2. Meeting with NHDES to Review Interim Report.	\$0	\$1,500	\$1,500
3. Installation of Additional Monitoring Wells/Piezometers and Rental and Installation of Data Loggers.	\$0	\$26,850	\$26,850
4. Well Field Pumping Test.	\$0	\$35,000	\$35,000
5. Refinement of Wells 5 and 6 Wellhead Protection Area (WHPA).	\$10,000	\$0	\$10,000
6. Final Report.	\$10,000	\$0	\$10,000
TOTAL	\$20,000	\$73,850	\$93,850

Grantee Initials:

Date:



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2015.08.26 – 118**
Resolution Re: Dover LED McConnell Center Lighting Upgrade (B15021)
and Authorization for Financing

WHEREAS: A sealed Request for Proposal #B15021 was issued and received for qualified firms to provide and install LED lighting at the Dover Arena with the option to include other city buildings in the future should it be advantageous for the city to do so. A prebid meeting was conducted on December 2, 2014 and proposals were received on January 6, 2015 at 11:00am; and

WHEREAS: Eight vendors submitted proposals and the City selected the three top qualified firms to interview on February 5, 2015. The proposal deemed most advantageous was submitted by Affinity LED Lighting of Dover NH and award was made via council resolution R-2015.03.11; and

WHEREAS: Affinity LED Lighting submitted a proposal to the City to for LED lighting upgrades to the Indoor Pool in the net amount of \$31,990.35. The proposal was sent to PSNH d/b/a/ Eversource Energy and funding is available through their Smart Start Revolving Fund program for the City's Indoor Pool LED Lighting Upgrade. Award was approved via council resolution R2015.06.10-076; and

WHEREAS: Affinity LED Lighting submitted a proposal to the City to for LED lighting upgrades to the McConnell Center in the net amount of \$125,133.83. The proposal was sent to PSNH d/b/a/ Eversource Energy and funding is available through their Smart Start Revolving Fund program for the McConnell Center LED Lighting Upgrade.

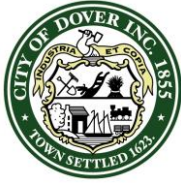
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager, or designee, is hereby authorized to finalize contract language with the PSNH d/b/a Eversource Energy, consistent with the Purchase Agreement authorized herein, for the City Manager's signature.

AND FURTHER BE IT RESOLVED:

Pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the City of Dover's participation in the Smart Start Revolving Fund Program is hereby authorized for financing the McConnell Center LED Lighting Upgrade project. The City Manager, Finance Director and Treasurer are authorized, on behalf of the City of Dover, to file for participation in the Smart Start Revolving Fund Program and obtain a loan through the program for the McConnell Center LED Lighting Upgrade project.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2015.08.26 – 118**

Resolution Re: Dover LED McConnell Center Lighting Upgrade (B15021)
and Authorization for Financing

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Anthony Blenkinsop
Form and Compliance: General Legal Counsel

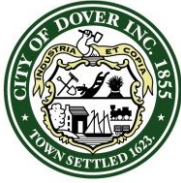
Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2015.08.26 – 118**
Resolution Re: Dover LED McConnell Center Lighting Upgrade (B15021)
and Authorization for Financing

RESOLUTION BACKGROUND MATERIAL:

The city solicited requests for proposals for qualified vendors to provide and install LED lighting upgrades to the Dover Arena. Firms were asked to provide details in the proposal of a full lighting audit, utility rebate process, and detailed payback proposal. The city used the Dover Ice Arena as the initial test site and the Indoor pool for the next site, with potential to include several other city buildings that could benefit from this service that may be incorporated in the future to the selected vendor. Vendors were instructed that it is probable that the economic success of these projects will depend on funding sources. These funds may derive from a variety of sources including rebates, and renewable energy credits.

Affinity LED Lighting proposal offered a program funded by PSNH d/b/a Eversource Energy where they pay 100% of cost to the selected vendor 50% down and 50% upon completion of the project. The City would then pay back the amount through a monthly invoice. The Efficiency Loan payback would show a separate line on the monthly invoice.

The McConnell Center LED Lighting Upgrade is eligible for Smart Start funding. The upgrade project is estimated to cost \$151,337.33 and is eligible for net rebates totaling \$26,203.50. This will result in the amount of \$125,133.83 being financed. In accordance with the NH Municipal Finance Act (RSA Chapter 33), the Purchase Agreement with Eversource Energy and related participation in Smart Start Program is deemed long term debt. The City has determined utilization of the Smart Start Program is most advantageous to the City of Dover.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired:

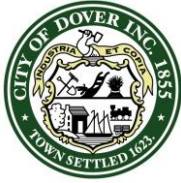
Description	General Fund
FY16 City Prior Authorizations	4,117,049
This Authorization	125,134
FY16 Debt Retirement	<u>4,556,523</u>
Net Change	<u>(314,340)</u>

Rate Impacts

The financing of \$125,133.83 through the Smart Start Program over an 81 month period is estimated to cost \$1,544.86 per month, or \$13,903.74 for 9 months in FY2016. This impact is forecasted to be offset by savings in electrical costs for the McConnell Center. Therefore, there is estimated to be no actual budgetary impact for the McConnell Center Fund.

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2015 and this authorization, against the legal debt limits. Legal debt limit for the City General Fund is based on 3.0% of equalized assessed value.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2015.08.26 – 118**
Resolution Re: Dover LED McConnell Center Lighting Upgrade (B15021)
and Authorization for Financing

Description	General Fund
Debt Outstanding	42,879,758
Authorized - Unissued	7,718,994
Total Issued & Unissued	50,598,752
This Authorization	125,134
Grant Total	50,723,886
Legal Debt Limit	88,942,137
Unused Capacity	38,218,251
Percent Unused	42.97%

Bid Information:

B15021 LED Lighting upgrade for the McConnell Center and potentially other city facilities

Award Information:

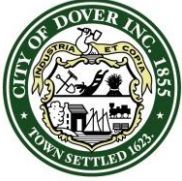
It is the intent to award this Arena LED Lighting project and potential future city LED Lighting projects to the selected vendor Affinity Lighting of Dover NH contingent upon available funding.

A draft contract is attached hereto; City staff will work with PSNH d/b/a/ Eversource Energy to finalize the terms of the contract following City Council approval.

Purchasing Information:

Type:	Contract	Advertised:	
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until Competed	Estimated Delivery:	As needed
Recommended Award to:	Affinity LED Lighting of Dover NH	Fund:	PSNH / Eversource Efficiency Loan Fund
Other Approvals Required:	Yes PSNH d/b/a Eversource Energy	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Exhibit A – B15021 Draft Contract Documents



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to remove Chapter 113 from the Dover Code as it has been included in Chapter 170 of the Dover Code by approval of the City Council.

2. AMENDMENT

~~FLOODPLAIN DEVELOPMENT~~

~~Chapter 113~~

~~ARTICLE I~~

~~TITLE; AUTHORITY; LEGISLATIVE INTENT~~

~~113-1. — Title.~~

~~113-2. — Statutory Authority.~~

~~113-3. — Purpose; Areas of Special Flood Hazard.~~

~~ARTICLE II~~

~~WORDS AND PHRASES~~

~~113-4. — Definitions.~~

~~ARTICLE III~~

~~ADMINISTRATION~~

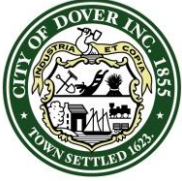
~~113-5. — Development Review.~~

~~113-6. — Required Data.~~

~~113-7. — Use of Other Base Flood Data.~~

~~113-8. — Information to be Obtained and Maintained.~~

~~113-9. — Alteration of Watercourses.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

~~113-10. Interpretation of Boundaries.~~

~~ARTICLE IV~~

~~FLOODPLAIN HAZARD REDUCTION~~

~~113-11. General Standards.~~

~~113-12. Specific Standards.~~

~~113-13. Floodways.~~

~~ARTICLE V~~

~~VARIANCES AND APPEALS~~

~~113-14. Variances and Appeals.~~

[HISTORY: Adopted by the City Council on 3-25-1987 as Ord. No. 7-87.1 Revised in its entirety by the City Council on 01-20-1999 by Ord. No. 26-98.; Amendments noted where applicable.]

GENERAL REFERENCES – Conservation Commission – See Ch. 14. Historic districts – See Ch. 30. Auto courts and trailer camps – See Ch. 63. Building construction – See Ch. 68. Housing standards – See Ch. 119. Manufactured Homes – See Ch. 126. Site Review – See Ch. 149. Subdivision of land – See Ch. 155. Zoning – See Ch. 170.

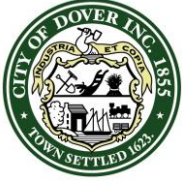
~~ARTICLE I~~

~~TITLE; AUTHORITY; LEGISLATIVE INTENT~~

~~113-1. Title.~~

This chapter shall be known and may be cited as the "Floodplain Development Ordinance of the City of Dover, New Hampshire." The regulations in this ordinance shall overlay and supplement the regulations in the City of Dover Zoning Ordinance, Chapter 170 of the Code of the City of Dover, and shall be considered part of the Zoning Ordinance for purposes of administration and appeals under state law. If any provision of this ordinance differs or appears

¹ Editor's Note: This ordinance also repealed former Ch. 113, Flood Hazard Control, adopted 4-9-80 as Ord. No. 5-80.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

~~to conflict with any provision of the Zoning Ordinance or other ordinance or regulation, the provision imposing the greater restriction or more stringent standard shall be controlling.~~

~~113.2. Statutory Authority.~~

~~These rules and regulations are adopted by the City of Dover pursuant of the authority granted by RSA 674:16.~~

~~113 3. Purpose; Areas of Special Flood Hazard~~ [Amended on 04-20-05 by Ord. No. 13-2005]

~~The City of Dover recognizes the need to minimize the potential loss of life and property during periods of Flooding regulating the alteration and/or the Development of those Areas of Special Flood Hazard identified by the Federal Emergency Management Agency. The following regulations in this ordinance shall apply to all lands designated as Special Flood Hazard Areas by the Federal Emergency Management Agency (FEMA) in its "Flood Insurance Study for the County of Strafford, NH," dated May 17, 2005 or as amended, together with the associated Flood Insurance Rate Maps dated May 17, 2005 or as amended, which are declared to be a part of this Chapter and are hereby incorporated by reference. The Flood Insurance study is on file at the Department of Planning and Community Development.~~

~~ARTICLE II~~

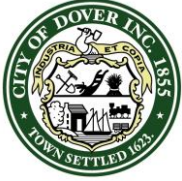
~~WORDS AND PHRASES~~

~~113-4. Definitions.~~ [Amended on 4-18-90 by Ord. No. 3-90]

~~A. As used in this Chapter the following terms mean:~~

~~**AREA OF SHALLOW FLOODING**—A designated AO zone on the Flood Insurance Rate Map Flood Insurance Rate Map (FIRM) with a one-percent or greater annual possibility of Flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of Flooding is unpredictable and where velocity flow may be evident. Such Flooding is characterized by ponding or sheet flow.~~

~~**AREA OF SPECIAL FLOOD HAZARD**—The land in the Floodplain within the City of Dover subject to a one-percent or greater annual possibility of Flooding in any given year. The area is designated as zone A on the Flood Boundary and Floodway Maps and~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

is designated on the FIRM as zones A, AO, and AE. [~~Amended on 04-20-2005 by Ord. No. 13-2005~~]

~~**BASE FLOOD**—The Flood having a one-percent chance of being equaled or exceeded in any given year.~~

~~**BASEMENT**—Any area of a building having its floor subgrade on all sides.~~

~~**BREAKAWAY WALL**—A wall that is not part of the structural support of a building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation.~~

~~**DEVELOPMENT**—Any man-made change to improved or unimproved real estate, including but not limited to buildings or other Structures, mining, dredging, filling, grading, paving, excavation or drilling operations.~~

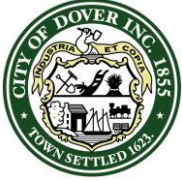
~~**FEMA**—Federal Emergency Management Agency~~

~~**FLOOD BOUNDARY**—**FLOODWAY MAP (FLOODWAY)**—An official map of the community, on which the Federal Emergency Management Agency has delineated the Regulatory Floodway. This map should not be used to determine the correct Flood hazard zone or Base Flood elevation. The Flood Insurance Rate Map (FIRM) will be used to make determinations of Flood hazard zones and Base Flood elevations.~~

~~**FLOOD ELEVATION STUDY**—An examination, evaluation and determination of Flood hazards and, if appropriate, corresponding Water Surface Elevations or an examination, evaluation and determination of mudslide, i.e., mudflow, and/or Flood-related erosion hazards.~~

~~**FLOOD or FLOODING**—A general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal waters, or the unusual and rapid accumulation or runoff of surface waters from any source.~~

~~**FLOOD INSURANCE RATE MAP (FIRM)**—An official map incorporated within this chapter on which the Federal Emergency Management Agency has delineated both~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

the Areas of Special Flood Hazard and the risk premium zones that are applicable to the City of Dover.

FLOODPLAIN OR FLOOD-PRONE AREA—Any land area which is susceptible to being inundated by water from any source. (See definition of Flooding.)

FLOOD-PROOFING—Any combination of structural and non-structural additions, changes, or adjustments to Structures which reduce or eliminate Flood damage to real estate or improved real property, water and sanitation facilities, Structures and their contents.

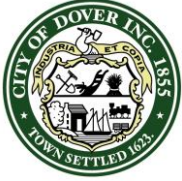
FUNCTIONALLY DEPENDENT USE—A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking and port facilities that are necessary for the loading/unloading of cargo or passengers, and ship building/repair facilities but does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE—The highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a Structure.

HISTORIC STRUCTURE—Any Structure that is listed individually in the National Register of Historic Places (maintained by the Department of the Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register; certified or preliminarily determined by the Secretary as contributing to the historic significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district; individually listed on a local inventory of historic places, provided the local historic preservation program has been certified by either the appropriate state or federal program.

LOWEST FLOOR—The lowest floor of the lowest enclosed area (including Basement). An unfinished or Flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a Basement area is not considered a building's Lowest Floor, provided, that such an enclosure is not built so as to render the Structure in violation of the applicable non-elevation design requirements of this ordinance.

[Amended on 4-18-90 by Ord. No. 3-90]



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

MANUFACTURED HOME—A Structure, transportable in one (1) or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For Floodplain management purposes, the term "Manufactured Home" also includes park trailers, travel trailers and other similar vehicles placed on a site greater than one hundred eighty (180) days.

MEAN SEA LEVEL—For the purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which Base Flood elevations shown on a community's Flood Insurance Rate Map are referenced.

100 YEAR FLOOD—See Base Flood.

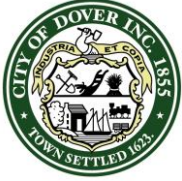
NEW MANUFACTURED HOME PARK OR SUBDIVISION—A parcel or contiguous parcels of land divided into two (2) or more Manufactured Home lots for rent or sale, for which the construction of facilities for servicing the lot, including, at a minimum, the installation of utilities, either final site grading or the pouring of concrete pads and the construction of streets, is completed on or after the effective date of this chapter.

RECREATIONAL VEHICLE—A vehicle which is built on a single chassis; 400 square feet or less when measured at the largest horizontal projection; designed to be self-propelled or permanently towable by a light duty truck; and designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use.

REGULATORY FLOODWAY—The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the Base Flood without increasing the Water Surface Elevation. These areas are designated as Floodways on the Flood Boundary and Floodway Maps.

RIVERINE—Relating to, formed by or resembling a river, including tributaries, stream, brook, etc.

START OF CONSTRUCTION—includes Substantial Improvements, and means the date the building permit was issued, provided the actual Start of Construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a Structure



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

on site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of Manufactured Home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a Basement, footing, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or part of the main Structure. ~~{Added 4-18-90 by Ord. No. 3-90}~~

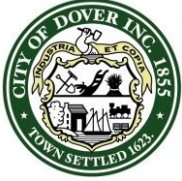
STRUCTURE—For the Floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a Manufactured Home.

SUBSTANTIAL DAMAGE—Damage of any origin sustained by a Structure whereby the cost of restoring the Structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the Structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT—Any combination of repairs, reconstruction, alterations or improvement to a Structure, in which the cumulative cost equals or exceeds fifty percent (50%) of market value of the Structure either before the improvement or repair is started or, if the Structure has been damaged and is being restored, before the damage occurred. For the purpose of this definition, "Substantial Improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the Structure. The term does not, however, include either:

- A. Any project for improvement of a Structure required to comply with existing state or local health, sanitary or safety code specifications which are solely necessary to assure safe living conditions; or
- B. Any alteration of a Structure listed on the National Register of Historic Places or a State Inventory of Historic Places, provided that the alteration will not preclude the Structure's continued designation as a Historic Structure.

WATER SURFACE ELEVATION—The height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, (or other datum, where specified) of Floods of various magnitudes and frequencies in the Floodplains.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

ARTICLE III

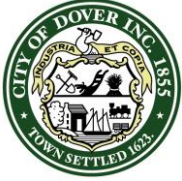
ADMINISTRATION

113-5. Development Review ~~[Amended on 10-14-2009 by Ord. No. 2009.09.23-21]~~

- ~~A. Prior to the issuance of a building permit by the Building Official, whether for new construction (Manufactured or prefabricated Homes included) or the Substantial Improvement thereon, the Planning Department shall determine whether said project site is located in an Area of Special Flood Hazard. If said project site is so located, wholly or in part, in an Area of Special Flood Hazard, then compliance with the rules and regulations contained herein shall be required. (See 113-6 and Article IV, Floodplain Hazard Reduction.)~~
- ~~B. Prior to the granting of final subdivision plat approval, the Planning Board shall determine whether said plat is located within an Area of Special Flood Hazard, and, if so situated, compliance with the rules and regulations contained herein shall be required. (See 113-6 and Article IV, Floodplain Hazard Reduction.)~~
- ~~C. Prior to the granting of final site review approval, the Planning Board shall determine whether said site is located within an Area of Special Flood Hazard, and, if so situated, compliance with the rules and regulations contained herein shall be required (See 113-6 and Article IV, Floodplain Hazard Reduction.)~~
- ~~D. Any man-made change to improved or unimproved real estate within an Area of Special Flood Hazard that is not regulated by Subsections A, B or C above (mining, dredging, filling, grading, paving, excavation or drilling operations) shall hereby require review by the Building Inspector and subsequent review and approval by the Technical Review Committee and/or the Planning Board. (See 113-6.)~~

113-6. Required Data:

~~Applications for all required city permits and approvals are available at the Department of Planning and Community Development. Applications for Development activities explicated in 113-5 shall include the following:~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

~~A. Plans in duplicate, drawn to scale, showing the nature, location, dimensions and elevations of the area in question; existing or proposed Structures, fill storage of materials and drainage facilities; and the location of the foregoing. Specifically, the following information is required where appropriate:~~

- ~~(1) As-built elevation in relation to NGVD, of the Lowest Floor, including Basement, and including whether or not such Structures contain a Basement.~~
- ~~(2) Elevation, in relation to NGVD, to which any Structure has been Flood Proofed.~~
- ~~(3) Certification by a registered engineer or architect that the Flood Proofing methods for any nonresidential Structure meet the Flood Proofing criteria in 131-12B.~~

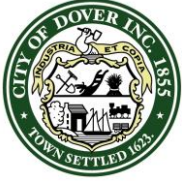
~~B. Permit review. The Planning Department shall:~~

- ~~(1) Review all Development permits to determine that the permit requirements of this chapter have been satisfied.~~
- ~~(2) Review all Development permits to determine that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334. It shall be the responsibility of the applicant to certify these assurances to the Planning Department.~~

~~C. The Planning Department shall review all Development permits to determine if the proposed Development adversely affects the Flood-carrying capacity of the Areas of Special Flood Hazard. For purposes of this chapter, "adversely affects" means that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the Water Surface Elevation of the Base Flood more than one (1) foot at any point within the community.~~

~~113-7. Use of Other Base Flood Data.~~

~~When the Base Flood elevation data has not been provided in accordance with 113-3, the Department of Planning and Community Development shall establish said Base Flood elevation data by the following means: obtain, review and reasonably utilize any Base Flood elevation data available from a federal, state or other competent source.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: O – 2015.08.26 – 018
Ordinance Title: Floodplain Development
Chapter: 113
Section:

~~113-8. Information to be Obtained and Maintained.~~ [Amended on 04-20-2005 by Ord. No. 13-2005]

~~B. The Department of Planning and Community Development shall maintain and record for public inspection the certification of Flood Proofing required in 113-12B and the as-built elevation, in relation to NGVD, of the Lowest Floor, including the Basement, of all new or substantially improved Structures and shall include whether or not such Structures contain a Basement and, if the Structure has been Flood Proofed, the as-built elevation, in relation to Mean Sea Level, to which the Structure was Flood Proofed. This information must be furnished by the applicant.~~

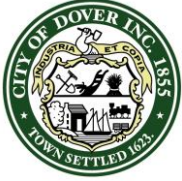
~~C. In Areas of Special Flood Hazard, the Department of Planning and Community Development shall determine the Base Flood elevation in the following order of precedence according to the data available:~~

- ~~(1) In Zone AE, refer to the elevation data provided in the community's Flood Insurance Study and accompanying FIRM or FHBM. [Amended 04-20-2005 by Ord. No. 13-2005]~~
- ~~(2) In unnumbered A Zones, the Building Inspector shall obtain, review and reasonably utilize any 100 Year Flood elevation data available from any federal, state or other source including data submitted for Development proposals (i.e. subdivisions, site review plans, etc.) to the community.~~
- ~~(3) In Zone AO, the Base Flood elevation is determined by adding the elevation of the Highest Adjacent Grade to the depth number specified on the FIRM or, if no depth number is specified on the FIRM, or if no depth number is specified, at least two (2) feet.~~

~~D. The Department of Planning and Community Development shall maintain for public inspection all records pertaining to the provisions of this Chapter.~~

~~113-9. Alteration of Watercourses.~~

~~A. In Riverine situations, prior to the alteration or relocation of a watercourse, the applicant for such authorization shall notify the Wetlands Board of the New Hampshire Environmental Services Department and the New Hampshire Water Resource Board and submit copies of such notification to the Planning Board in the form of a Conditional Use application, in addition to the copies required by RSA 482-~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

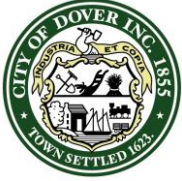
Agenda Item#: 13.C.1

Ordinance Number: O – 2015.08.26 – 018
Ordinance Title: Floodplain Development
Chapter: 113
Section:

- ~~A:3. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Planning Department, including notice of all scheduled hearings before the NH Wetlands Board, and notice of scheduled hearings before the Planning Board for Conditional Use Permits as required by Dover Code, Chapter 170, Zoning, Article VII, Section 170-27, Conservation District & Section 170-27.1, Wetland Protection District.~~
- ~~B. The applicant shall submit to the Planning Board, in the form of a Conditional Use application, certification provided by a professional engineer assuring that the Flood-carrying capacity of an altered or relocated watercourse can and will be maintained.~~
- ~~C. The applicant's plans and certifications shall comply with all provisions of Article IV, section 113-13 of this regulation.~~

113-10. Interpretation of Boundaries.

- ~~A. The Department of Planning and Community Development shall make interpretations, where needed, as to the exact location of the boundaries of the Area of Special Flood Hazard in a construction proposal; for example, where there appears to be a conflict between a mapped boundary and actual field conditions. To assist in this determination, the applicant may be required to submit an accurate site plan showing Flooding relationships, including elevations.~~
- ~~B. To determine accurately if a Structure is located in an Area of Special Flood Hazard, the owner or applicant may hire a licensed land surveyor or certified engineer to measure the distance from a physical feature on the FIRM or Flood Boundary and Floodway Map to the Structure's location.~~
- ~~C. The Structure is considered borderline if it is located within 100 feet of a boundary. A certified engineer shall compare the 100-Year Flood elevation and the lowest ground elevation at the borderline Structure's location to determine if the Structure is in or out of the Flood hazard area. If the engineer certifies the Structure as out of the Flood hazard area, but the Planning or Engineering Department have historic or other data that confirms the property is prone to Flooding, the Planning Department may request a Letter of Map Amendment from FEMA.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

ARTICLE IV

FLOODPLAIN HAZARD REDUCTION

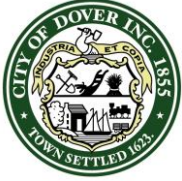
113-11. General Standards.

~~In all Areas of Special Flood Hazard, the following standards are required:~~

~~A. Anchoring~~

- ~~(1) All new construction and Substantial Improvements shall be designed or modified and adequately anchored to prevent flotation, collapse or lateral movement of the Structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.~~
- ~~(2) All Manufactured Homes to be placed or substantially improved within Areas of Special Flood Hazard shall be elevated on a permanent foundation, such that the Lowest Floor of the Manufactured Home is at or above the Base Flood level, and shall be securely anchored to resist flotation, collapse or lateral movement by providing over the top or frame ties to ground anchors. Specific requirements shall be that:
 - ~~(a) Over the top ties shall be provided at each of the four (4) corners of the Manufactured Home, with two (2) additional ties per side at intermediate locations, with Manufactured Homes less than fifty (50) feet long requiring one (1) additional tie per side, or;~~
 - ~~(b) Frame ties shall be provided at each corner of the home, with five (5) additional ties per side at intermediate points, with Manufactured Homes less than fifty (50) long requiring four (4) additional ties per side.~~
 - ~~(c) All components of the anchoring system shall be capable of carrying a force of four thousand eight hundred (4,800) pounds.~~
 - ~~(d) Any additions to the Manufactured Home shall be similarly anchored.~~~~

~~B. Construction materials and methods~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: O – 2015.08.26 – 018
Ordinance Title: Floodplain Development
Chapter: 113
Section:

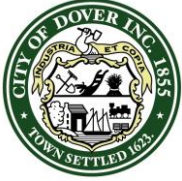
- ~~(1) All new construction and Substantial Improvements shall be constructed with materials resistant to Flood damage.~~
- ~~(2) All new construction and Substantial Improvements shall be constructed using methods and practices that minimize Flood damage.~~
- ~~(3) All new construction and Substantial Improvements shall be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of Flooding.~~

~~C. Utilities~~

- ~~(1) The applicant shall provide the Office of Planning and Community Development with assurance that all new and replacement water supply systems, including on-site systems, shall be designed to minimize or eliminate infiltration of Flood waters into the system.~~
- ~~(2) The applicant shall provide the Office of Planning and Community Development with assurance that new and replacement sanitary sewerage systems, including on-site systems, shall be designed to minimize or eliminate infiltration of Flood waters into the systems and discharge from the systems into the Flood waters.~~
- ~~(3) The applicant shall provide the Office of Planning and Community Development with assurance that on-site waste disposal systems shall be located to avoid impairment to them or contamination from them during Flooding.~~

~~D. Subdivision proposals~~

- ~~(1) All subdivision proposals shall be consistent with the need to minimize Flood damage.~~
- ~~(2) All subdivision proposals shall have public utilities and facilities, such as sewer, gas, electrical and water systems, located and constructed to minimize Flood damage.~~
- ~~(3) All subdivision proposals shall include adequate drainage paths to guide Flood waters around and away from the proposed Structures and to reduce exposure to Flood damage.~~
- ~~(4) Base Flood elevation data shall be provided for subdivision proposals and other proposed Development which contains at least fifty (50) lots or five (5) acres, whichever is less.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: O – 2015.08.26 – 018
Ordinance Title: Floodplain Development
Chapter: 113
Section:

~~113-12. Specific Standards.~~

~~In all Areas of Special Flood Hazard where Base Flood elevation data has been provided as set forth in 113-3 and 113-7, the following provisions are required:~~

~~A. Residential construction, new construction and Substantial Improvement of any residential Structure shall have the Lowest Floor, including the Basement, elevated to or above Base Flood elevation.~~

~~B. All new construction or Substantial Improvements of nonresidential Structures have the Lowest Floor, (including Basement) elevated to or above the 100-Year Flood level; or together with attendant utility and sanitary facilities, shall:~~

~~(1) Be Flood Proofed so that below the 100-Year Flood elevation the Structure is watertight with walls substantially impermeable to the passage of water;~~

~~(2) Have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and~~

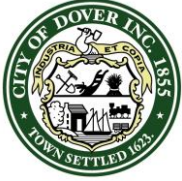
~~(3) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section.~~

~~C. MANUFACTURED HOMES.~~

~~(1) Manufactured Homes shall be anchored in accordance with 113-11A(2) of this Chapter.~~

~~(2) For new Manufactured Home parks and Manufactured Home subdivisions; for expansions to existing Manufactured Home parks and Manufactured Home subdivisions; for existing Manufactured Home parks and Manufactured Home subdivisions where the repair, reconstruction or improvement of the streets, utilities and pads equals or exceeds fifty percent (50%) of the value of the streets, utilities and pads before the repair, reconstruction or improvement has commenced; and for Manufactured Homes not placed in a Manufactured Home park or Manufactured Home subdivision.~~

~~(a) Stands or lots are elevated on compacted fill or on pilings so that the Lowest Floor of the Manufactured Home will be at or above the Base Flood level.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

~~(b) Adequate surface drainage and access for a hauler are provided.~~

~~(c) In the instance of elevation on pilings, lots are large enough to permit steps; piling foundations are placed in stable soil no more than ten (10) feet apart and reinforcement is provided for pilings more than six (6) feet above the ground level.~~

~~(3) Recreational Vehicles placed on sites within zone AE shall either: [Amended on 04 20 2005 by Ord. No. 13 2005]~~

~~(a) Be on the site for fewer than 180 days;~~

~~(b) Be fully licensed and ready for highway use; or~~

~~(c) Meet all standards of section 60.3(b)(1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for "Manufactured Homes" in section 60.3(c)(6) of said regulations.~~

~~D. For all new construction and Substantial Improvements, fully enclosed areas below the Lowest Floor that are subject to Flooding are permitted, provided that the enclosed areas meet the following requirements:~~

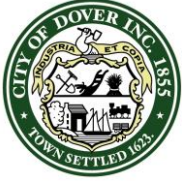
~~(1) The enclosed area is unfinished or Flood resistant, usable solely for parking of vehicles, building access or storage.~~

~~(2) The area is not a Basement.~~

~~(3) The area shall be designed to automatically equalize hydrostatic Flood forces on exterior walls by allowing for the entry and exit of Flood waters. Designs for meeting this requirement must either be certified by a professional engineer or architect or must meet or exceed the following minimum criteria:~~

~~(a) A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to Flooding shall be provided.~~

~~(b) The bottom of all openings shall be no higher than one (1) foot above grade.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: O – 2015.08.26 – 018
Ordinance Title: Floodplain Development
Chapter: 113
Section:

~~(c) Openings may be equipped with screens, louvers or other coverings or devices, provided that they permit the automatic entry and exit of Flood waters.~~

~~E. Proposed Structures to be located on slopes in Areas of Special Flood Hazard Zone AO shall include adequate drainage paths to guide Flood waters around and away from the proposed Structures.~~

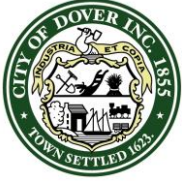
~~113-13. Floodways.~~

~~Located within Areas of Special Flood Hazard established in 113-3 and 113-9 are areas designated as Floodways. Since the Floodway is an extremely hazardous area due to the velocity of Flood waters which carry debris, potential projectiles and erosion potential, the following provisions apply.~~

~~A. Along watercourses that have a designated Regulatory Floodway, no encroachments, including fill, new construction, Substantial Improvements and other development, are allowed within the designated Regulatory Floodway that would result in any increase in Flood levels within the community during the Base Flood discharge. In Zone A, the Planning Department shall obtain, review and reasonably utilize any Floodway data available from a federal, state or other source as criteria for requiring that Development meet the Floodway requirements of this subsection.~~

~~B. Along watercourses that have not had a Regulatory Floodway designated, on new construction, Substantial Improvements or other Development(including fill), shall be permitted within Zone AE on the FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the surface water elevation of the Base Flood more than one (1) foot at any point within the community. [Amended on 04-20-2005 by Ord. No. 13-2005]~~

~~C. If Subsection A is satisfied, all new construction and Substantial Improvements shall comply with all applicable Flood hazard reduction provisions of this Article III.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

~~ARTICLE V~~

~~VARIANCES AND APPEALS~~

~~113-14. Variances and Appeals.~~

~~A. Any order, requirement, decision or determination of any official of the Planning Department made under this chapter may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.~~

~~B. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I(b), the applicant shall have the burden of showing, in addition to the usual variance standards under NH statute:~~

~~(1) That the variance will not result in increased Flood heights, additional threats to public safety, or extraordinary public expense.~~

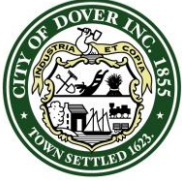
~~(2) That if the requested variance is for activity within a designated Regulatory Floodway, no increase in Flood levels during the Base Flood discharge will result.~~

~~(3) That the variance is the minimum necessary, considering the Flood hazard, to afford relief.~~

~~C. The Zoning Board of Adjustment shall notify the applicant in writing that: (i) the issuance of a variance to construct below the Base Flood level will result in increased premium rates for Flood insurance up to amounts as high as twenty five (\$25.00) dollars for one hundred (\$100.00) dollars of insurance coverage, and (ii) such construction below the base level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.~~

~~D. The Planning Department shall:~~

~~(1) Maintain a record of all variance actions, including their justification for their issuance, and;~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

(2) ~~Report such variances issued in its annual or biennial report submitted to FEMA's Federal Insurance Administrator.~~

TO BE REFERRED TO PUBLIC HEARING

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

AUTHORIZATION

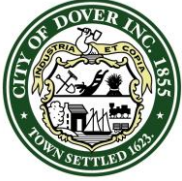
Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Councilor Garrison Planning Board Representative
Approved as to Legal Form and Compliance:	Anthony Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1

Ordinance Number: **O – 2015.08.26 – 018**
Ordinance Title: **Floodplain Development**
Chapter: **113**
Section:

ORDINANCE BACKGROUND MATERIAL:

As the City Council approved the inclusion of Floodplain Development in Chapter 170 at its August 12, 2015 meeting, then Chapter 113 is outdated and/or redundant and must be removed from the Code.