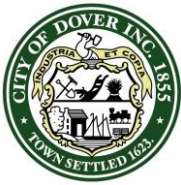


ARTS COMMISSION – AGENDA

Meeting Type: Regular Meeting
 Meeting Location: McConnell Room #323
 Meeting Date: 8-3-2015
 Meeting Time: **6:30 p.m.**

1. Call to order / Minutes
 - a. Attending: Jane Hamor, Mark Cuddy, Jake Johnson, Kim Shuman, Martha Kubrik, John O’Conner, Amanda Nelson (potential new member)
 - b. Absent: Aimee Blesing, Yulia Rothenberg
 - c. Meeting called to order at 640
 - d. No recorder
 - e. Minutes approved unanimously
2. Suggestion for ACTION ITEMS From previous Meetings-
 - a. Make bold/Highlight for next time
 - b. Decide to bring up action items with each agenda item
3. Membership – new member, openings
 - a. Introductions: Amanda Nelson, local Dover Attorney that specializes in Creative Artist Law (Contracts, Intellectual Property, etc), pending application: email: alnelson2003@yahoo.com
 - b. **ACTION EVERYONE: We have another opening for an alternate member, spread the word.**
4. Arts Mixer-names?(Kim)
 - a. No names from last mixer.
 - b. Suggest to have a fish bowl with business card drop off vs a sign up list for next time.
 - c. **ACTION: Delete from agenda for future meetings**
5. Public Art/Parking Garage update (Mark/Jane)
 - a. Mark presented the power point to the city
 - b. City doesn’t want to number because of the layout of the garage
 - c. Brought layouts of the garage
 - d. Suggested art near the elevator... Making it a color/theme.
 - e. City prefers theme over a number
 - f. At the “Half Floors” there is a potential space that would be good for mural
 - g. Suggested doing this in phases such as paint first and then murals second.
 - h. The big question is where the money comes from. Jane continued to remind them that they have money in their budget for paint, we are suggesting that they use that paint for the phase one (painting the different levels)
 - i. **ACTION: Present to full committee: To happen week of the 10th.**



ARTS COMMISSION – AGENDA

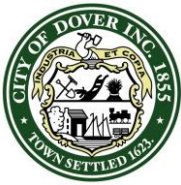
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6. McConnell Center art purchase by Rec Dept. (Jane/Yulia)
 - a. action from July Meeting: Waiting on Gary, Jane will follow up by July 10th
 - b. Jane needs measurements from the building
 - c. A call for artists has been created
 - d. **ACTION: Waiting on measurements. Finalize Call to Artists (Jane & Yulia), Send out. Due August 31**

7. Arts and Culture Survey (Aimee/Communications Committee)
 - a. Action from July: Send out Survey
 - b. Update from Aimee via email: To update on the survey:
 - i. It has all been approved by Mike Joyal and Dan Barufaldi etc, I am waiting for Dan to send me an up to date list of all businesses in Dover so that I can cross check and make sure I have everyone that is most relevant. I have also been swamped with organizing the Tempest, so hopefully after this weekend I will be ready to send everything out. I will most likely send the press release first and then start emailing businesses from my City email address, as per Mike's instruction. The press release I will have Mike send, so it comes from the City, rather than just me.
 - ii. Once I have sent the first lot of emails out, I will wait to receive survey responses for 7 days, then start contacting people again. I will send a follow up email at the 7 day mark, then divide the list of businesses that have yet to respond among the commission for follow up via phone or in person. I would suggest that after the email reminder, we wait 2-3 days before calling or visiting.
 - c. **Action Item: Aimee to follow through with sending survey post Tempest Production**

8. Webpage and social media (Communications Committee)
 - a. Action from July: Schedule Meeting
 - b. No meeting scheduled so there is no update
 - c. **ACTION: Schedule meeting ASAP, potentially next week.**

9. Map update – skate park added to map
 - a. Action From July: PART OF THE GARY UPDATE
 - b. Skate park has been added
 - c. **ACTION: Jane or Yulia to add to Google Docs. Kim will update the application to include the skate park. KIM or JANE update city webpage. DUE AUGUST 31**



ARTS COMMISSION – AGENDA

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10. Myrtle St Arts Mixer –create a committee

- a. Captain Brault is looking at updating the electricity of the existing units that are going in.
- b. Committee: Martha, Aimee, Jamie
- c. **ACTION ITEM: Email Koz, MARTHA (cc: committee) To reach out and to let him know we are on board.**

11. Other Projects

- a. City Council Presentation-
 - i. Still in waiting. Hopefully post survey/post parking garage/ post myrtle st.
- b. Arts & the Chamber, Main St. – improve opportunities & relationships
- c. Building Committee for new HS
 - i. Final Decision is to BUILD a NEW high school
 - ii. At the searching the architect field.
 - iii. Discussing keeping the old gym
 - iv. Talking money because it is going to be expensive
 - v. Building will be on the same property
- d. Marketing the Arts Commission - who we are, what we do. Outreach Reports (All)

12. New Business

- a. Amanda was at the meeting with Wes (the new ED of the Woodman) she was discussing creating an event to educate artists of all types what their legal rights. She is part of a group that is doing that already so they are looking to bring this Dover. Wes is going to pick a date and then neg. when, where, topic, & how much. Arts Commission to help promote once it is scheduled.
- b. 3rd Annual Dover Mini Maker Fair happening on August 29th. There are a lot of exhibitors already!
- c. Dover Listens is at 7th Settlement for next 3 weeks (7th, 10th, 17th)
- d. Dover Main street is in search of a part time program director.
- e. Irish Festival Sept. 26th
- f. **Next meeting is Labor Day, Reschedule to September 14th.**

Meeting Adjourn 7:47