

CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 323
Meeting Date: Monday, August 24, 2015
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: Judy Zalansky (Chair) called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Wayne Boucher, Recreation Advisory Board Liaison; Doug DeDe; Steve Pruyne; Cora Quisumbing-King; Judy Zalansky, Chair; Gary Bannon, Administrator

Members Absent: Gretchen Bean; Bob Carrier, City Council Liaison; Liz Comeau; Katie Howard

APPROVAL OF MINUTES:

Doug DeDe made motion to accept the June 22, 2015 minutes as presented. Motion seconded by Cora Quisumbing-King. Motion passed unanimously.

CITIZENS FORUM:

None

REPORTS:

Staff Report: Gary Bannon:

- Summer Schedule: Less traffic and programs thru summer months in building.
- Operation Schedule: Shut off rooftop units manually around midday to try and control level of condensation in the building. There are 64 heat pumps throughout the building.
- Annual Maintenance: Gym closed for floor refinishing. Senior Center activity floor next to be refurnished. Cleaning company had done the cleaning of the carpet and finishing a couple of the floors.
- LED Lighting Proposal: On City Council agenda this week. \$120,000 investment in the building paid thru Eversource up front. McConnell debt will be paid off around three to three and a half years. There will be no to low maintenance for at least ten years. Time frame for installation is in 2016. Public Hearing to be held September 9th and vote taken on September 23rd. Benefit, there will be controls in individual lights.
- United Way Day of Caring to be held September 11th. Group from Portsmouth Music Hall volunteering here; upgrading gardens out front and plant seasonal fall plantings.

Tenants Collaborative: Steve Pruyne

- No meeting since June. Should meet next week



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Financial Report: Gary Bannon

- End of Year Report June 30, 2015 shows revenue of \$803,101.99, expenses \$444,365 with a net of \$399,536.00. Once debt payment of \$337,347.12 is paid there will be a net profit of \$22,189.08.

OLD BUSINESS:

Day Care Improvements Process: Gary Bannon

- Received CDBG grant for \$60,000 for insulation improvements.
- Just hired new coordinator within the last two weeks
- Need package to bid out
- Meeting tomorrow with code enforcement officer to go over specs needed for bid package. Will be turned in to coordinator.
- May do after hours work to not displace the Day Care workers and children

Doug DeDe asked about the Windows:

- Gary Bannon; still in the hands of the City Attorney. Company has not been responsive to the request for the design of the fix.

NEW BUSINESS:

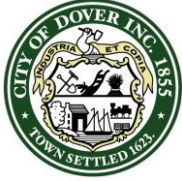
Veterans Memorial Proposal: Gary Bannon

- City would like to build an All Veterans Memorial in front of the McConnell Center using the center garden
- Once police station moves back of City Hall projected to be green space
- Once Robbins building torn down realignment of Locust & Chestnut street
- Need to set meeting date for different veteran groups and community members that are interested to brainstorm the design, define location, put price tag and find monies to build
- Anticipate year long process.
- Once completed maybe have Veterans Day Service held at memorial

Was mentioned that the Cities 400th anniversary is coming up in 2023

Door #7 Area Drainage Work

- Water from playground area has been draining into the daycare
- Had design done and public works came and put drain in front of door by playground
- Modifying fence with a gate so to access playground area for removal of snow. Only way now to access is thru the building



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Cafeteria/Portable Pantry: Gary Bannon

- Have been receiving lots of positive comments on new flooring and the new look
- Looking to do more decorating with plants and artwork

Next meeting September 28th

ADJOURN: Doug DeDe motion to adjourn. Cora Quisumbing-King seconded. Passed unanimously. Time adjourned was 7:38pm.