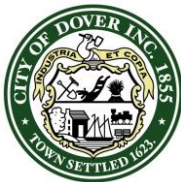


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, September 3, 2015**
Meeting Time: **4:00pm**

1. **CALL TO ORDER----**The September meeting was called to order at 4:04pm by Carol Boc. Attending were Michael Egan, Tony McManus, Susan Story Galt, Ann Schultz, Dorothy Wagner, Denise LaFrance, and Cathy Beaudoin.
2. **MINUTES---JUNE 4, 2015** Minutes of the June meeting were approved on a motion made by Susan Story Galt and seconded by Ann Schultz.
3. **REPORTS OF THE LIBRARY DIRECTOR (JUNE, JULY & AUGUST) --**The Reports of the Library Director were approved on a motion made by Susan Story Galt and seconded by Ann Schultz.
4. **CORRESPONDENCE—**The City Manager sent an email to the Library Director requesting she notify the Library Board of Trustees to forward any comments or input they have concerning the new Dover High School to him. The City Manager will forward any information to the Dover High School Building Committee.
5. **OLD BUSINESS**
 - A. Building: chimney repairs; sprinkler repairs: There were no bids on the chimney repair project which went out in July. The potential bidders' schedules were full for the season. The bid will go out again in January. Sprinkler repairs will have to wait to see how much money is spent on the chimney. The funds will come from the capital fund and the Richard Lord Trust.
 - B. Hoopla downloadable media: 850 items, \$1,600 worth of materials, have been downloaded using our new Hoopla service. The Library has \$6,000 on account and will add funds, from the book budget, when money runs out.
 - C. Summer Reading programs (children's, teens, adults): The Summer Reading Programs were a huge success. The new adult program was very well received and we will be doing it again next year. Measured Progress donated \$1,000 and the Friends of the Library donated \$1,300 towards our summer programs. This money was used to pay for entertainers and prizes.
6. **NEW BUSINESS**
 - A. Sunday hours: Sunday hours will begin on September 13. The hours will be from 1 to 5. Current employees who volunteered to work Sundays will be filling the hours, as well as 2 new employees hired specifically for Sunday hours.
 - B. New library website: Please take a look at our new web site and let us know if you experience any problems. The web site was built with responsive design which means it adapts to the screen size of the device you are on. The Library will be offering classes on how to navigate the web site, as well as introducing users to some new services.
 - C. "1000 Books Before Kindergarten" program: Children need to hear 1,000 books before they learn to read. The Children's Room will be taking part in a



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new initiative, 1,000 Books Before Kindergarten, which encourages parents to read to their preschoolers as much as possible. There will be sheets available for parents to keep track of the number of books read, and there will be prizes at certain milestones. The Library is asking the Friends of the Library to purchase 150 canvas bags, which have the program logo on them, to use as one of the incentive prizes. The program will begin at the end of September.

- D. Hallway bulletin board: The old summer reading display, which had been hanging in the downstairs hallway for 27 years, has been discarded. The Library is making room for new display space to advertise our programs and services. The space will be separated into adult and children's events, as well as services the Library offers which may not be known to all our patrons.

UPCOMING PROGRAMS

Sept. 2: Stamp Treks, Dave Thompsen 7pm
Sept. 8 : Friends of the Library meeting 6:30pm
Sept. 9: Second Wednesday movie: "The Age of Adeline" 6:30pm
Sept. 12: Paws for Reading with Murphy 10-11am
Sept. 13: Sunday hours begin, 1-5pm
Sept. 14: Session I fall story times begin (through Oct. 23)
Sept. 14—19: Creation Station: make a Standing Scarecrow
Sept. 15: Friends program: Michele Albion "Quotable Amelia Earhart" 7pm
Sept. 16: Monthly Game Night, 6pm
Sept. 19: Bricks for Kidz 10am to 2pm —motorized Legos
Sept. 21: Library Book Group "The Storied Life of A.J. Fikry" by Gabrielle Zevin, 6:30pm
Sept. 23: Poetry Reading by Yusuf Ali El, 7pm

7. **ITEMS OF CONCERN**—Carol Boc wanted to recognize Cathy Beaudoin's 40 years of service to the Library. A reception was held on Sept. 1 to celebrate this milestone.
8. **ADJOURNMENT**--The meeting was adjourned at 4:45 on a motion made by Michael Egan and seconded by Susan Story Galt.

NEXT MEETING DATE: THURSDAY, OCTOBER 1, 2015 @ 4:00PM