



CITY OF DOVER

ORDINANCE COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall – Back of Council Chambers**
Meeting Date: **Tuesday, June 16, 2015**
Meeting Time: **6:00 P.M.**

1. CALL TO ORDER

2. ATTENDANCE

PRESENT: Councilor Cheney, Councilor Garrison, Councilor O'Connor, Assistant City Manager Parker, and General Legal Counsel Blenkinsop.

3. APPROVAL OF MINUTES (04-22-2015)

Councilor O'Connor moved to approve the minutes; seconded by Councilor Garrison.
Vote: 3/0.

4. DISCUSSION AND REVIEW OF ORDINANCES

- **Chapter 170 Zoning**

Assistant City Manager Parker said the Planning Board is in the middle of the review process. He thanked the Committee for looking at this now, because it was good to get the feedback early. He gave an overview of the process to the Committee.
General Legal Counsel Blenkinsop said they were working on version 7.

Assistant Manager Parker went over each amendment.

Purpose #1: Purpose statement, which talks about why amendments are being made to keep current.

Amendment #2: Striking out wording in the definition for a BUILD TO LINE.

Amendment #3: Creation Heritage Residential (HR) District.

Amendment #4: Changing the build to line in assessory uses in R-20, R-12, and RM-U Districts.

Amendment #5: R-12 District – removing the neighborhood average setbacks and changing it to a range of between 5 to 25 feet.

Amendment #6: RM-U District – set back changing to 250 feet on your side of the street.

Amendment #7: Downtown – 0 to 10 feet set back.
Councilor Cheney asked if “build to” should be capitalized.
Assistant City Manager Parker agreed that it should be capitalized.

Amendment #8: Adds a height restrictions of 5 stories in Downtown.



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Amendment #9: Downtown Gateway District – changing square footage each tenant can have. He said there was an erroneous reference, which has been corrected.

Amendment #10: Downtown Gateway District – capitalized Ground Floor. Added density allowed – 5,000 square feet per unit and no more than 10 units.

Amendment #11: add to the Table - Industrial I-1, I-2, I-4, and ETP Districts, and other uses of similar nature.

Amendment #12: Local guidelines for medicinal marijuana. He said Manufactured Housing needs to be capitalized.

General Legal Counsel Blenkinsop talked about the lettering and the need to correct it. Assistant City Manager Parker said it will be corrected.

Amendment #13: Central Business District (CBD) mixed use – removing architectural requirements.

Amendment #14: Changing the groundwater protection map to include the Willand Pond well area. He said it will be updated again next year with the new well on Mast Road.

Amendment #15: Flood plain development regulation.

Councilor Cheney asked about the General References.

Assistant City Manager Parker said he will incorporate all of them in the beginning of the Chapter.

Councilor Cheney said it should state that it was formerly Chapter 113 – Flood Plain Development in history.

Councilor Cheney talked about striking “the” before FEMA.

Assistant City Manager Parker agreed.

Amendment #16: Amending Article VIII – removing Extraction Industry and changing to Excavations. Changes to bi-annual permitting with annual reviews.

Amendment #17: Two definitions revised for Signs. He talked about the Building Address.

Councilor Cheney said it should also have email address and phone number.

Sign requirements for permanent and temporary signs.

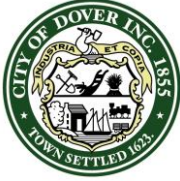
Councilor Cheney asked why non-profits don't pay to put up a sign.

Assistant City Manager Parker said the business permit for signs covers a full year, while non-profits are only allowed two weeks.

Amendment #18: Off-Street Parking and Loading

Amendment #19: Violations and Penalties.

Amendment #20: Definitions – deleting and revising definitions.



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The Committee discussed what will be included in the Resolution.
Councilor Cheney said she would like to meet again once it's been approved by the Planning Board on June 23rd.

- **ANY GENERAL ORDINANCE DISCUSSION**

No discussion

5. CITIZENS FORUM

Councilor Cheney, seeing no one wishing to speak, closed the Citizen's Forum.

6. ADJOURNMENT

Councilor Garrison moved to adjourn; seconded by Councilor O'Connor.
Vote: 3/0.