

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery – 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, June 9, 2015**
Meeting Time: **7:00 PM**

MEMBERS PRESENT: Belinda Labourdette – Chair, Grover Tasker – Secretary, Rob Marggraf, JoAnn Rohde

STAFF PRESENT: Sharon Sirois – Facilities, Grounds & Cemetery Superintendent, Meghan Moisan – Administrative Coordinator

MEMBERS ABSENT: Scott MacKenzie,

1. CALL TO ORDER: Chairman Labourdette called the meeting to order at 7:00 PM.

2. APPROVAL OF MINUTES: The minutes were reviewed for the May 12, 2015 meeting.

Motion: Tasker made a motion to accept the minutes.

Second: Marggraf seconded the motion

Vote: U/A

3. CEMETERY STAFF UPDATES: Sirois read the staff updates and reported on the number of burials, graves sold, and man-hours spent on various tasks. There were 6 regular burials, 6 cremation burials, and 1 inurnment during the month of May. Five of the 13 burials were on the same Saturday. The crew worked to prepare the cemetery for Memorial Day as well cleaning up downtown. Markers and monuments were set and repairs to winter graves continued. A Memorial Day service was held in PHC on May 25th at 6PM.

Motion: Marggraf made a motion to accept the report.

Second: Tasker seconded the motion

Vote: U/A

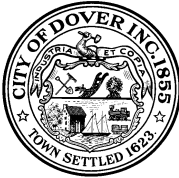
4. UNFINISHED BUSINESS:

A. Update on Historical Tours in Cemetery - Labourdette spoke with Mark Leno re the tours and to clarify a couple prior concerns. He informed her they didn't run into any problems when similar tours were conducted several years ago. They weren't considering port-a-potties but the trustees are meeting tomorrow morning, so that might still be a possibility. Leno did assure that only staff would have access to the bathroom in the chapel. Sirois will work on combining pamphlets of the cemetery so they can be included in the reveal packet that's handed out to the ticket holders. Tasker said to submit it to him and he'll make sure they're included. Moisan will email a copy of the existing pamphlets to members before the next meeting and the board can discuss it then.

Motion: Tasker motioned to approve the Woodman Museum's historical tour of the cemetery.

Second: Marggraf seconded the motion

Vote: U/A



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Sirois was able to find some language from other cemeteries re liability of personal columbariums. The wording was all very similar. There was a brief discussion as to what would happen if a columbarium was damaged beyond repair and how any remains would be handled. Sirois needs to meet with the City Attorney again and should have more information for the September meeting.

Marggraf said he attended the Memorial Day Ceremony that was held in Pine Hill Cemetery. He said it was a great turnout but noted some power issues and the audio system was very poor. Sirois stated the power had been checked several times prior to the event and had been working fine. Marggraf asked about the possibility of purchasing a new speaker. Sirois said the Veteran's Council supplies their own equipment but she can speak with their contact as they may already have plans to replace it.

5. NEW BUSINESS: None

6. ADJOURNMENT:

Motion: Tasker made a motion to adjourn at 7:29 PM

Second: Marggraf seconded the motion

Vote: U/A

Next Meeting: Tuesday, September 8, 2015