



CITY OF DOVER

HOUSING STANDARDS BOARD NOTES

Meeting Type: Regular Meeting
Meeting Location: Northend Fire Station – 262 Sixth Street, Dover, NH 03820
Meeting Date: **Monday, July 13, 2015**
Meeting Time: **9:30 am**

Present: Richard Driscoll, Jamie Donovan, Christopher Parker

Meeting began at 9:30 pm

1. Roll Call
2. Approval of Prior Minutes
 - a. Motion to approve: Driscoll Second Donovan Vote: UA.
3. Old Business
 - a. 726 Central Avenue
 - i. Property Owner has offered that if the building is not removed in August, the City should remove it and place a lien on the property.
 1. Discussion ensued about the process, and inspections required prior to demolition.
 - ii. Parker to e-mail abutter
 - b. 179 Locust Street
 - i. Property Owner has not made any progress on listing the property for sale
 1. Did not attend meeting, though noticed
 - ii. Parker to follow up with City Clerk's office regarding tax deeding.
 - c. 36 Forest Street
 - i. Property Owner has dropped a permit application to Inspection Services for repairing the porch.
 1. Will remove old porch and replace in three months
 2. Cost of repairs is the main issue
 - ii. Property Owner has removed debris piles and will work to maintain property
 - iii. Property Owner's daughter is living at the site with him. Will be moving out soon.
 - iv. Property Owner to attend September meeting to give update.
 - d. 23 First Street
 - i. Driscoll to work with Life Safety Inspector to draft full list of outstanding issues.
 - ii. Property Owner to be invited to September meeting.
 - e. Review of Chapter 119
 - i. Driscoll to follow up with City Attorney on changes.
4. New Business
 - a. 33 Glen Hill Road
 - i. No water connection
 1. Motion to post property as inhabitable based upon criteria in Chapter 119.
 - a. Motion: Driscoll Second: Donovan Vote: UA
 - ii. Property owner to be contacted and invited to September meeting.
 - iii. Donovan to follow up on posting.
5. Next meeting
 - a. September date to be determined by Chair.
6. Adjournment (9:48)
 - a. Motion: Driscoll Second: Donovan Vote: UA