

CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, September 21, 2015
Meeting Time: 7:00pm

Members Present: Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (honorary)

City Staff Present: Mick Arsenault, Gary Bannon, Councilor John O'Connor

Meeting began at 7:05.

Approval of Agenda:

Pat made a motion to approve the agenda as presented. Jess seconded. Agenda was approved unanimously.

Approval of Minutes from June 21, 2015:

Tim made a motion to approve the minutes as presented. Christophe seconded. Minutes were approved unanimously.

Citizens' Forum: n/a

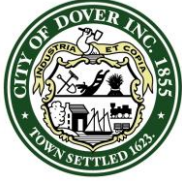
Reports:

Gary:

- The lighting project is moving forward. Lights throughout the building have been replaced with LEDs and the pool area will be switched in the evenings of September 22 and 23. Significant savings in the electric bill are anticipated based on upgrades at the ice arena.
- The upgrade in environmental controls is well underway. New power lines have been run to enable a separation of units. An ethernet cable has been run to enable remote management of the system. The module change-out for the boiler and heat will take place soon. The boilers are not scheduled to be replaced in the near future, but the new module should be able to accommodate new boilers in the future.
- No significant items for the pools are currently on the capital improvements plan.
- Overall, everything is going well.

Mick:

- Swim lessons have started. The number of classes offered has doubled, with two sessions being offered per season.
- The outdoor pool has been closed and winterized. The new lanes lines have arrived. They will be kept inside this year.
- Seacoast Swim Association has resumed its regular practice schedule, with more hours to be added in October.
- Patrons and staff members have given great feedback on the new lights and improved air quality. Temperature control still needs a bit of tweaking.



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- A comment made back in July about increased locker rental fees was addressed. Fees have held steady since the last increase back in 2010(?).
- A comment made back in July regarding increasing senior recruitment was addressed. People 50 and over constitute the majority of adult users; therefore, the senior market is probably adequately tapped and doesn't demonstrate an opportunity for growth.
- Youth passes are selling well lately.
- Rec swim is slow currently, probably due to fine weather for outside activities and regular back-to-school adjustments.
- New lifeguards are being recruited.
- The Monday-Friday janitor is retiring. The weekend janitor will be taking that position, including an increase in hours from 35/week to 40/week. A potential replacement for weekends has been identified.

Long-Range Planning:

The Jenny Thompson Aquatic Center 501 (c) (3) non-profit certificate from the IRS has had some issues. Due to an error on the IRS side, potential donors could not verify the non-profit status. The issue should be resolved soon.

Finance and Budget:

The net cost to the city for FY 2015 for both pools was \$268,972. This includes \$40,000 for the environmental upgrade project. Membership numbers continue to be good.

Old Business:

Henry Law Park:

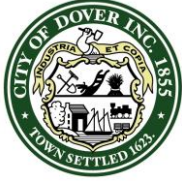
- The planning committee will meet with the architect on Sept. 22 to finalize plans and prepare for the bidding process later this fall. The gundalow will need special planning and prep work. A sewer main that runs underneath the playground will be rerouted or replaced this fall to facilitate access in the future. This work, along with removal of the wading pool, will be handled by the city's DPW. Gary will set up an information booth with plans during Apple Harvest Day.
- The city has received a grant for \$150,000 from the Land and water Conservation Fund toward the construction and associated costs for a dock. The 140' dock will be sited parallel to the Cocheco River shoreline. Gary is also seeking financial support from UNH and Great Bay Rowing. The dock will primarily serve the needs of paddlers and rowers, with some portion reserved for general boating use.

New Business:

Document Created by: Brenda Gingras, Clerk Typist
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- Apple Harvest Day is Saturday, October 3. Set-up begins at 7:00 with the full opening at 9:00. The pool booth will be in its usual location near the corner of Central Ave. and Washington St. Mick will provide pool passes, lesson information, pool schedules, raffle opportunities, etc. Committee representatives were asked to volunteer for a two hour slot. The pool will be open for viewing and bathroom visits only.

Miscellaneous:

- A suggestion was made by a patron to offer outdoor pool passes to regular membership holders at a discount.
- A request was made to fix the clogged sink and the slow-draining shower in the ladies locker room. It was also noted that the air vent is really dusty and needs to be cleaned.
- A request was made to commend the janitors for their great work.

Adjournment:

Tim made a motion to adjourn. Christophe seconded. The meeting was adjourned at 7:52.