



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	Tuesday, September 15, 2015
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, September 15, 2015 at 4:40 p.m. in Room 305 at the McConnell Center. Present were Robert Carrier, Jason Gagnon, Mark Geuther, Sarah Greenshields, Amanda Russell and Matt Severson. Also present were Superintendent Elaine Arbour, Business Administrator Karen Taylor, DHS Principal Peter Driscoll, CTC Director Louise Paradis, Facilities Director Jeffrey White, HMFH Project Director Laura Wernick, HMFH Project Manager Tina Stanislaski, HMFH Project Coordinator Bobby Williams, HMFH Designer Caitlin Osepchuk, PC Construction Project Manager Scott Blair, NH Dept. of Education Safety and Facility Management Administrator Timothy Carney and a citizen.
- II. CITIZENS' FORUM:** Citizen Michael Benham of 20 Richardson Drive brought up some concerns about the structural integrity of the gym related to the exploration of saving it as an additional practice space. Mr. Benham said he would submit his concerns in writing so that they may be passed along to the architect.
- III. APPROVAL OF MEETING MINUTES FROM AUG 18, 2015:** Amanda Russell moved / Sarah Greenshields seconded to approve the minutes of the meeting listed. An oral **VOTE PASSED 6/0.**
- IV. FINANCIAL REPORT:**
 - a. AUTHORIZATIONS:** Ms. Taylor asked that they approve manifest CIPM#DHSCTC009 for PC Construction's Phase I Pre-Construction Services in the amount of \$59,000 of which \$44,840 is for the high school and \$14,160 is for the CTC. Matt Severson moved / Amanda Russell seconded to approve the payment of manifest CIPM#DHSCTC009 in the amount of \$59,000 of which \$44,840 is for the high school and \$14,160 is for the CTC. A rollcall **VOTE PASSED 6/0.**
- V. REVIEW PROJECT SCHEDULE:** HMFH asked that everyone take a look the DHS & CTC Schematic Design / JBC Agendas and Meeting Schedule they provided (Attachment A, pages 1&2). Ms. Wernick shared that it will be challenging to make up the six weeks that have been lost for both HMFH and PC, but both firms are strategizing on ways to meet the schedule without compromising the integrity of the project. HMFH asked that the committee work with them to have a "plan B" in the event the Fall 2018 deadline cannot be met.
- VI. REVIEW REVISED BUILDING LOCATION AND FLOOR PLANS:** (Attachment A pages 3-14). HMFH shared that they are looking at a slightly different location for the new high school in order to navigate difficult soils. The new orientation is excellent for the classroom wings regarding natural light and will allow for additional parking in the front of the building.
- VII. REVIEW SCOPE FOR TRACK AND FOOTBALL COMPLEX:**



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- VIII. DISCUSSION ON LOCATION OF POSSIBLE PRACTICE GYM:** HMFH indicated that with the new layout they are able to include a practice gym and have two possible locations for it (Attachment A pages 8 and 11). Mr. Driscoll shared that he had great concerns regarding supervision with a gym not on the same level as the locker rooms. The committee agreed they would prefer HMFH to look into the plan with the additional practice space on the same level. HMFH shared that their research regarding saving the old gym has led them to recommend not attempting to save the old gym because of the structural issues and the location which will not work well with the new building and interfere with parking and the rebuilding of fields.

Amanda Russell left at 6:06pm.

- IX. APPROVE GEOTECHNICAL CONSULTANT FOR ADDITIONAL BORINGS, GEOTECH REPORT:** The committee reviewed the Professional Services Supplement #4 for Additional Geotechnical Engineering Services (Attachment B) including borings, Geotechnical Report and Design Assistance. Matt Severson moved / Sarah Greenshields seconded to approve the supplement described above. Discussion ensued. A rollcall **VOTE PASSED 5/0**.

X. BUILD NEXT AGENDA & REVIEW ACTION ITEMS:

- a. HMFH meet the Athletic department to fine tune the field needs.
- b. Ms. Glidden schedule stakeholder meetings and work with Ms. Greenshields to confirm list.
- c. Establish subcommittee for reviewing mechanical systems information to assist with staying on schedule.
- d. Dr. Arbour and Ms. Glidden confirm appropriate dates for School Board approval of new location and developing plans.
- e. Ms. Glidden add school board meetings and joint fiscal committee meetings to calendar
- f. Dr. Arbour, Mr. Carrier and Ms. Glidden speak with HMFH about feasibility of pursuing grant opportunity identified by HMFH.

XI. MATTERS OF INTEREST:

- XII. ADJOURNMENT:** Sarah Greenshields moved / Matt Severson seconded to adjourn the JBC meeting at 6:45 p.m. An oral **VOTE PASSED 5/0**.

Respectfully submitted,

Melissa Glidden

Melissa Glidden, Recording Secretary