

CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Tuesday, September 14, 2015
Meeting Time: **7:00pm**

CALL TO ORDER: The meeting was called to order by Chairperson Scott Kelley at 7:02pm

ROLL CALL:

Recreation Director: Gary Bannon

Recreation Assistant Director: Krista Trefethen

Recreation Board Members in Attendance:

Scott Kelley, Chair

Stanley Kaubris, Vice-Chair

Wayne Boucher

Mara Allaire

Michelle Dulac

Peg Purcell

Recreation Board Members Not in Attendance:

City Council Liaison: John O'Connor

APPROVAL OF MINUTES:

THE MINUTES OF THE MARCH 9, 2015 MEETING ARE STILL WITH RICH JOHNSON.

THE MINUTES OF THE AUGUST 15, 2015 MEETING WERE APPROVED.

CITIZENS FORUM:

None

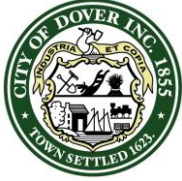
REPORTS:

ADVISORY BOARD MEMBERS:

None

RECREATION DIRECTOR, GARY BANNON:

1. Overall, the Recreation Department is doing well and work together with all leagues including soccer, football and coordinate field use.
2. Facility-wise, a lot has been done, overseeing pools, Pool Advisory Committee, McConnell Advisory Committee, and ice arena special committee.
3. Gary is working on finalizing the Capital Improvement Project (CIP).
 - a. Projects that require less than \$250K are put in the General Fund operating budget and/or Capital Reserve funding.
 - b. Projects that require more than \$250K are looked at Bonding and/or Capital Reserve funding.
 - c. There are many smaller projects require less than \$250K.
 - d. The Recreation Department has been getting gravel money which is designated for Capital Reserve Annual Project.
 - e. The Amanda Howard Park (off Oak Street/Fairview Street, towards Atlantic Avenue) is currently in line in this year's CIP request to undergo significant renovation.



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- f. We are in the new FY16 effective as of 7/1/15. The Recreation Department works hard to keep the Special Revenue Fund in a positive status so that the overall impact to the average homeowner for the remainder of the \$3.5M budget is only \$32 per household.

ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN:

SENIOR CENTER

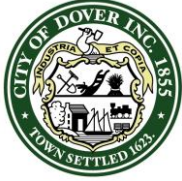
1. The Recreation Department is celebrating National Senior Center month this month. Anyone that is signing up now or renewing their membership, they get a chance to win free red sox tickets.
2. Jim Barnes performed original NH-flavored music in celebration of the National Senior Center month.
3. The senior center has various activities going on, including 101 solutions for living, genealogy presentations, salsa dancing and cha-cha dancing.
4. The senior center also received donations to use to purchase a license to show movies.
5. The travel program had a beautiful day for Casco Bay trip. Trips to Greece and Paris are coming up soon. Last week there was a full bus to Boston.
6. Pickleball continues strong. They started another beginner session. This year they hope to play outdoors until the end of October. The garrison elementary school grades 3 and 4 classes will have an inter-generational program with the senior center pickleball participants at the end of October.
7. Don Demeris dancing with Dover Stars volunteered his time at the center.
8. Last day of golf with seniors will be this Thursday, September 17.

GYM

1. Gym floors have been re-done.
2. Badminton re-started.
3. Volleyball re-started
4. Men's basketball has re-started

FIELDS SPACE

1. There is always an issue with fields' space when several leagues are holding programs at the same time.
2. The Recreation Department did not have to deny anything to anyone. The soccer league is very creative.



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OLD BUSINESS:

HENRY LAW PARK PROJECT STATUS:

1. Plan to work on Gundalow researching what needs to be done. Gary has received a list of those items and is waiting for the final analysis review. This will assist with coming up with a renovation game plan and determine the budget.
2. Apple Harvest Day: The Recreation Department will have a booth setup by the playground on Henry Law Ave. to let people know what the department is planning to do at the site.
3. The timeline for this project is to prepare the ground this fall, demolition in the winter and be ready in the spring to finish the construction.
4. The architects came up with a few options to help save money. The project is moving along.

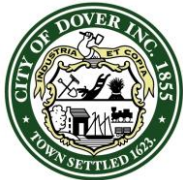
BUSINESS LIST DISCUSSION:

1. This business list is two-fold: (a) Fundraiser for events, and (b) Sponsorships.
2. The new list of businesses was sent by Scott and it is a 12-page document including about 500 businesses in Dover.
3. We can use this list to ask for ear-marked donations for a specific purpose.
4. It would be beneficial if the Dover Recreation Advisory Board could solicit fundraising donations on behalf of the Recreation Department.
5. Currently the Recreation Advisory Board does not have a designated fundraising person. The Board agreed to make this happen when Michelle Dulac volunteered to be that person. Chair Scott Kelley made the motion to appoint Michelle Dulac as the Recreation Advisory Board fundraiser leader. Second by vice-chair Stan Kaubris. All in favor – approved.
6. It was determined that the purpose of fundraising has to be very clear and specific for the Recreation Advisory Board to start soliciting donations and it has to follow a systemic process. In order to implement this new task, the Recreation Advisory Board has to prepare in advance for the future needs.

NEW BUSINESS:

PARK STREET PARK AND HANCOCK PARK PLANS AND MISC. PARK PROJECTS

1. The Community Services Department put a lot of effort in going back to clean and improve these parks this summer.
2. Park Street Park has a fund designated by the Planning Department from the Dover St. housing project (about \$12K set aside for Recreation improvement in that area). One improvement has to do with drainage and the other with the walking path.
3. This is a work-in-progress, but the Department is taking a long-term vision for how the funds will be used and how they will have a long-term investment.
4. There are a couple of opportunities for improvement of the parks: (a) The Recreation Department hosted a Day of Caring last Friday, 9/11/15. (b) Timberland will have a Serv-a-Palooza Day to assist with a few projects in Dover, including Willand Pond Park, located on



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Dover owned property that is in Somersworth. Timberland will be adding a fitness stations spread out throughout the trail. Timberland is scheduled to work on this on 9/17/15.

FALL PROGRAMS

1. As we transition into the fall, the Recreation Department always likes to be open and listen to ideas regarding fall programs. As a community, they look to best maximize the program offerings and welcome feedback from the community.
2. They have received proposals to do mountain bike trails.
3. Skiing programs used to take place in Dover, but the numbers went down and they stopped offering them. Schools offer skiing programs as part of their extra-curricular activities. Chair Scott Kelley reported that South Berwick Recreation Department offers a skiing program; they rent a bus and bring people to Gunstock Mountain Resort and other places. Skiing is big in this area and there is a lot of interest. Krista will look into this for Dover.
4. Programs are always evolving and that is how we keep on growing.

WATERFRONT PROJECT UPDATE

1. The Recreation Department has received official approval of a \$150K grant to go towards the installation of a new dock with public access.
2. The UNH crew is in the river rowing and also there are folks going kayaking as well. This fits well with the Waterfront Development Project. The priorities are the river bank stabilization and the waterfront overall plan. The dock and the river bank work have to be hand in hand.
3. The architects will have to take the project to the next level. We have close to a year to have a design ready. Gary hopes to have something they can use by fall or spring next year. Timberland will be re-cutting and cleaning up the area, nothing heavy duty; this will allow the architects to work on designing.

LIST OF PARKS

1. Not all parks are completely under the management of City staff. The areas around the Elementary Schools are a mix of School District and City property.
2. In the past, the Recreation Advisory Board divided up the parks based on how close each member lives by the park.
3. The Board proceeded with assigning parks. A list with all park assignments will be circulated next time for reference.

ADJOURN:

MOTION TO ADJOURN – SCOTT AT 8:20PM

SECOND – WAYNE

RESPECTFULLY,
MARA ALLAIRE