

CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 323
Meeting Date: Monday, September 28, 2015
Meeting Time: **7:00pm**

CALL TO ORDER: Judy Zalansky (Chair) called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Bob Carrier, City Council Liaison; Doug DeDe; Katie Howard; Steve Pruyne; Cora Quisumbing-King; Judy Zalansky, Chair; Gary Bannon, Administrator

Members Absent: Gretchen Bean; Wayne Boucher, Recreation Advisory Board Liaison; Liz Comeau;

APPROVAL OF MINUTES:

Doug DeDe made motion to accept the August 24, 2015 minutes as presented. Motion seconded by Cora Quisumbing-King. Motion passed unanimously.

CITIZENS FORUM:

None

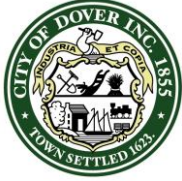
REPORTS:

Staff Report: Gary Bannon:

- **Contacts:** Committee contact list handed out
- **Day of Caring:** held September 11th with ten workers from Portsmouth Music Hall cleaning the McConnell Center gardening beds and the Library gardening beds.
- **LED Lighting:** City Council approved LED contract for McConnell building. Funded thru Eversource; \$125,000 project. Will save around \$24 to \$25 thousand a year in electricity. Installation will be performed by Martineau Electric and it will take a few weeks to install as they work around building schedules. Project scheduled first or second quarter of 2016.
- **Parking Lot Lights:** Bases need to be replaced by Community Services. Changing to LED lighting. Will be meters on LED fixtures for monitoring. Temporary solar lighting will be here until the lights are installed.
- **Switching over to Fall Operations:** Heat pump work being performed by Siemens. Dover Adult Learning Center purchased own heat system but has some coverage issues. McConnell Center controls and maintains.
- **Dover Children's Center:** Have been approved for block grant monies. Waiting on planning for project to move forward as they have had challenges with employees retiring and new ones coming aboard.

Tenants Collaborative: Steve Pruyne

- **Apple Harvest Day:** Arts pavilion on McConnell front lawn for around 20 artist and couple food vendors. Cost of space \$65 as opposed to downtown for \$200. Chamber receiving cut for accepting all applications. Tenants Collaborative will receive \$50 for each space.



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- Website: Talked about. Little action by Liz Comeau. Gary Bannon needs to provide some needed information which he doesn't have electronically. Judy Zalansky to ask Liz if plans to continue or resign due to absenteeism.

Financial Report: Gary Bannon

- In black \$80,700 after two months. Monies available in capital budget so looking for a small tractor/loader to help with snow removal. Building 99% occupied. Church group renting cafeteria space on weekends and business group renting during the week.

OLD BUSINESS:

None

NEW BUSINESS:

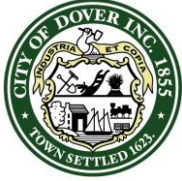
Captain McConnell Display Ideas: Gary Bannon

- Gentleman donated items about Captain McConnell back when McConnell Center first opened. Stopped in and asked about the display.
- There is nothing in the building relating to Captain McConnell whom the building is named after.
- Items donated; model of plane flown, pictures of him, squadron related items and McConnell movie.
- Looking for a 3x4 cabinet to be built for display by door 7 or in cafeteria.
- Doug DeDe suggested items given to Woodman Museum for a travel case to be displayed at times. Doug to speak with leader of Woodman Museum
- Judy Zalansky suggested would be nice to have a picture and plaque displayed on cafeteria wall.

Building Activities: Gary Bannon

- Veterans Memorial meeting next week with landscape architect who did the Rotary Plaza on corner of Henry Law Park and Washington Street.
 1. Sub Committee members; Gary Bannon, City Manager Mike Joyal, Mayor Karen Weston and City Councilor John O'Connor.
 2. Veteran Groups also want to meet and voice ideas
- Political Event; Marco Rubio Town Hall meeting October 7th at 1pm in cafeteria space.
 1. Talked about parking, setup and bill
 2. \$60 an hour for rental. Additional expense for staffing and cleanup
 3. Payment expected at time of arrival for setup

Next meeting October 26th



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Judy Zalansky to speak with Gretchen Bean about missing last three to four meetings

Doug DeDe suggested that Karen Lavertu, City Clerk, send updated list of volunteers needed for city committees to Chamber of Commerce.

ADJOURN: Doug DeDe motion to adjourn. Cora Quisumbing-King seconded. Passed unanimously. Time adjourned was 7:40pm.