



CITY OF DOVER

HOUSING STANDARDS BOARD NOTES

Meeting Type: Regular Meeting
Meeting Location: Northend Fire Station – 262 Sixth Street, Dover, NH 03820
Meeting Date: **Monday, October 19, 2015**
Meeting Time: **9:30 am**

Present: Eric Hagman, Jamie Donovan, Christopher Parker

Others: Tom Clark

Meeting began at 9:32 am

1. Roll Call
2. Approval of Prior Minutes
 - a. Motion to approve: Hagman Second Donovan Vote: UA.
3. Old Business
 - a. 11 Morin St
 - i. Parker updated Board on Court action
 - ii. Motion to restate that the repair required to make the building habitable is to have water was turned back on and ensure safe egress was allowed in unit.
 1. Hagman made motion, Donovan seconded Vote UA
 - b. 726 Central Avenue
 - i. Property Owner is working with Building Official to obtain demo permit.
 1. Demo permit obtained
 2. Envirovantage is doing a review of property.
 3. Clark to Hopkins that if no demotion by November 30, City will proceed with Superior Court action..
 - ii. Hagman made motion to table, Parker seconded Vote 2-0, Donovan Abstained
 - c. 179 Locust Street
 - i. Property Owner has not made any progress on listing the property for sale
 1. Did not attend
 2. Parker to discuss Court process with City Attorney and move forward with it.
 - ii. Donovan motioned to table Second Hagman Vote: UA
 - d. 36 Forest Street
 - i. Property Owner has removed porch, put new foundation in and is working on rebuilding the porch.
 - ii. Property Owner to attend December meeting to give update.
 - iii. Hagman motioned to table Second Donovan Vote: UA
 - e. 33 Glen Hill Road
 - i. Owner in attendance.
 1. Brush removal is underway this week
 2. Obtaining dumpster to remove solid waste
 3. Will contact Envirovantage about hazardous waste removal
 4. Will appear at December meeting to discuss the quote from Envirovantage, a timeline and progress made.
 - ii. Donovan motioned to table Second Hagman Vote: UA
 - f. 20 Preble Street
 - i. Donovan met with owner to review property. Confirmed that the oil tanks are clean, and that progress is being made,
 - ii. Hagman motioned to table Second Donovan Vote: UA



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- g. 25 First Street
 - i. Owner was not present
 - 1. Owner did not schedule an appointment.
 - ii. Hagman motioned to table, and have Inspectors visit the site and review conditions to confirm compliance. Second Donovan Vote: UA
- h. 35 – 41 Belknap Street
 - i. Owner was not present
 - 1. Owner did not schedule an appointment.
 - ii. Hagman motioned to table, and have Inspectors visit the site and review conditions to confirm compliance. Second Donovan Vote: UA
- 4. New Business
 - a. 10 Birch Drive
 - i. Donovan reviewed the complaint and determined that there was no violation of chapter 119.
 - b. 26 Applevale
 - i. Need to invite owner to December meeting.
- 5. Next meeting
 - a. December 2nd
- 6. Adjournment (10:21)
 - a. Motion: Hagman Second: Donovan Vote: UA