

CITY OF DOVER

ENERGY ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Room 305, 61 Locust Street
Meeting Date: **Tuesday, September 29, 2015**
Meeting Time: **5:30 pm**

Members present: Chair Chris Keeley, Vice Chair Walter King, Cyrus Esmacili, Laura Raineri, John Whitcomb, City Council Liaison Deborah Thibodeaux, and Staff Liaison Elena Piekut.

Absent: Liz Goldman

Meeting Called to Order 5:44 p.m.

Welcome

Chair Keeley called the meeting to order.

Citizen's Forum

N/A

Approval of Meeting Minutes of August 19, 2015

August 19, 2015 minutes will need to be updated before approval. John will send Elena updated minutes and Elena will distribute.

Staff Update

Elena informed the Commission that the Land Use Board Meet & Greet has been scheduled for Tuesday, November 10, 2015 at 6:00 PM in the McConnell Center Cafeteria.

Old Business

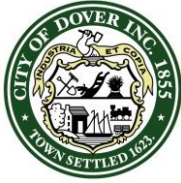
A. Review of Case Studies for Renewable Energy/Energy Efficiency for October Land Use Boards Meet & Greet

The Energy Commission will present two minutes each about energy efficiency findings. Cyrus will write a paragraph about heat pumps and will use Liz's template. Chris will make the presentation.

B. Review of Photovoltaic System RFQ Responses & Interviews

The group discussed the interviews with solar energy system RFQ bidders. Elena shared comments from Dean Peschel, City Environmental Consultant, in regard to the interviews. Elena explained that Dean and Ann Legere, Purchasing Agent will negotiate the contract, once a decision has been made on which bidder the commission finds to be the best qualified. She also noted that both Dean and Ann were concerned about each bidder's financial capacity and the possibility of a bidder charging for program analysis study.

The group reviewed the draft evaluation form proposed by Ann and made some changes. Less weight was given to Production Shortfall, more weight was given to Record of Performance, more weight was given to Supply Chain, the weight for financial capability was doubled, and the technology category was removed because it is covered under experience and record of performance. We defined the meaning of some categories: Organizational information and local capability refers to company accessibility and system servicing capability; Records of Satisfactory Performance sustainability refers to the relevance of their previous projects to our needs. Chris will send out an



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updated evaluation form. Everyone on the committee will fill out an evaluation form for each of the three bidders.

Elena will get an update to the three bidders stating that the commission intends to make a final decision at the October meeting.

New Business

A. Solar Panel Installation Tax Incentive Proposal – Kent Howard

Resident Kent Howard presented renewable energy legislation that allows municipalities to exempt solar, wind, and wood efficiency upgrades from increasing the assessed value of a home. The group was generally in favor of the proposal and will discuss further before it is recommended to the City Council.

Next meeting is October 21, 2015.

Motioned by John to adjourn and seconded by Walter. Vote: UA

Adjournment (6:58)