

CITY OF DOVER

ENERGY ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 2nd Floor Conference Room 288 Central Ave, Dover, NH 03820
Meeting Date: **Wednesday, August 19, 2015**
Meeting Time: **5:30 pm**

Attending Members present: Chris Keeley, Walter King, Cyrus Esmacili, John Whitcomb, Liz Goldman, City Council Liaison Deborah Thibodeaux and Staff liaisons Chris Parker and Elena Piekut.

Absent: Laura Raineri

Meeting Called to Order 5:30 p.m.

Welcome

Chair Keeley called the meeting to order.

Citizen's Forum

N/A

Meeting Minutes of July 15, 2015

Motioned by Liz Goldman to approve and seconded by Cyrus Esmacili. Vote: UA

Staff Update

Chris Parker introduced Elena Piekut as the new staff liaison to the Energy Commission.

Old Business

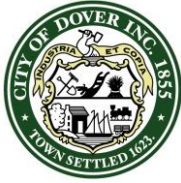
John Whitcomb reported no new progress in updating the 2008 Energy Action Plan Data.

New Business

October meet and greet – Liz stated she has received case studies from Laura, Walter and Chris. John presented a rough draft. A short discussion followed on the format of Liz's presentation. All agreed on using handouts to present an introduction of the Energy Commission.

Solar RFQ – The three respondents, ADI Energy, Ameresco and ReVision Energy, all agree the best location for a photovoltaic system is the landfill. Members then discussed questions they had about landfill experience, training issues, warranty issues and the use of modeling in creating a design. Chris Parker reviewed the quote/proposal/interview process and reminded members that the current decision is are the respondents qualified? The commission needs to create questions for any interviews and then specifications for the project. Deborah reinforced the importance of what we want from the project and why, as this proposal makes its way through the various city approvals. She also stressed that commission members remember to consider quality and service in their decision. Chris Parker stated that the interviews will probably be three hours long and suggested forming a sub-committee of members to be joined by the city's Environmental Consultant Dean Peschel and Purchasing Agent Ann Legere. Elena volunteered to contact city facilities to verify their maintenance abilities of photovoltaic systems.

A lengthy discussion resulted in the decision to conduct two reference checks on each of the three respondents. The questions for each were agreed to be: How were they to work with? Were they responsive to your needs? Any maintenance issues? Have you had breakdown experiences? Any landfill issues? Cyrus and Liz agreed to conduct the reference checks. Liz motioned to interview all three, John seconded and the motion passed unanimously. Cyrus agreed to create a matrix to help compare the three respondents. He also



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agreed to research PPS and group net metering for the commission. Cyrus, Walter, and Chris Keeley agreed to conduct the interviews.

Finally, John presented members the opportunity to attend Dover Climate Jam presented by NEXTGEN. The event will be held in Henry Law Park Aug 27 from 4pm to 8 pm.

Next meeting is September 16th will be scheduled as planned.

Adjournment (7:00)

Motioned by John to adjourn and seconded by Cyrus. Vote: UA