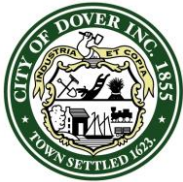


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, November 5, 2015**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The November meeting was called to order at 4:00pm by Carol Boc. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Denise LaFrance, and Cathy Beaudoin. Tony McManus arrived later.
2. **MINUTES---OCTOBER 1, 2015** --Minutes of the October meeting were approved on a motion made by Dorothy Wagner and seconded by Ann Schultz
3. **REPORT OF THE LIBRARY DIRECTOR (OCTOBER)** --The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Michael Egan.
4. **CORRESPONDENCE** --No correspondence to report.
5. **OLD BUSINESS**
 - A. CIP FY'17: The CIP, which includes the Library air conditioning, is set to proceed to the City Council in December.
 - B. Parking lot lights: The poles for the parking lot light poles are set to be installed this Monday, and Martineau Electric will hopefully install the lights on Tuesday.
 - C. "1000 Books Before Kindergarten" program: The 1,000 Book Before Kindergarten program has started. At sign-up participants receive a packet about the program, and will receive a canvas bag with the 1,000 books logo when they have read their first 100 books.
 - D. Friends' Booksale: The Friends booksale has proceeds to date of \$6,200. Monday prices will be further reduced to \$1 a bag, and the following Monday all left overs will be free.
6. **NEW BUSINESS**
 - A. Review Policy---Privacy and Confidentiality: The Library Director asked to the Trustees to reauthorize the Privacy and Confidentiality policy with the updated web site address for the Library. A motion was made by Dorothy Wagner to reauthorize the policy and it was seconded by Ann Schultz.
 - B. Guidelines for Artists' Receptions: The Library has established some Guidelines for Artists' Receptions. More of our monthly artists are hosting receptions for patrons, friends and relatives. A few problems have arisen which we think will be taken care of by the guidelines.
 - C. Library video on Channel 22: The Library has its first video playing on Channel 22. The video features Cathy Beaudoin, Susan Dunker, and Peggy Thrasher speaking about what's new in the Library---Sunday hours, web site, programming, and more. The video is also available via YouTube and a link to it can be found on our web site.



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- D. Job applications for Children's Librarian position: The Library has received 18 applicants for the Children's Librarian position, and 11 meet the qualifications. The closing date for applications is Monday.

UPCOMING PROGRAMS

Artist of the Month: Christopher Lima (artist's reception Sat. Nov. 14, 1-3pm)
Saturday matinees Nov. 14, 21 & 28: Inside Out; Jurassic World, Shaun the Sheep, 2pm
Nov. 7: Paws for Reading with Murphy, 11am
Nov. 10: Friends of the Library meeting, 6:30pm
Nov. 11: CLOSED for Veterans Day holiday
Nov. 13: Music with benji 11am (most Fridays)
Nov. 15-21: Creation Station craft: make a "Standing Turkey"---all week
Nov. 16: Library Book Group "Wild" by Cheryl Strayed, 6:30pm
Nov. 16: Local Author Nicholas Conley--- "Pale Highway" 7pm
Nov. 17: Friends program: Austin Clark "How & Why of Civil War Re-enacting" 7pm
Nov. 18: Monthly Game Night, 6pm
Nov. 21: Lego Saturday all day, plus Bricks for Kidz 10am to 2pm --motorized Legos
Nov. 21: Celebrate "International Games Day" 11am---1:30pm
Nov. 23: The History and Use of Essential Oils, 6:30pm
Nov. 26-27: CLOSED for Thanksgiving Christmas parade
Nov. 29: CLOSED for Christmas parade
Nov. 30: The Trip of a Lifetime with Ann Schultz, 7pm

7. **ITEMS OF CONCERN**—Dorothy Wagner noted that she liked the new section of books in the browse room.
8. **ADJOURNMENT**--The meeting was adjourned at 4:27 on a motion made by Ann Schultz and seconded by Dorothy Wagner.

NEXT MEETING DATE: THURSDAY, DECEMBER 3, 2015 @ 4:00PM

ERROR IN RECORDING OF MINUTES -- AUDIO NOT AVAILABLE.