



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Workshop
Meeting Location: McConnell Center Cafeteria 61 Locust St, Dover, NH 03820
Meeting Date: **Tuesday, November 10, 2015**
Meeting Time: **6:00 pm**

Members Present: Dennis Ciotti (Chair), Kirt Schuman (Vice Chair), Dave White, Lee Skinner, Christopher Lawrence (Alternate), Gina Cruikshank (Alternate), Frank Torr

Members Not Present: Maggie Fogarty (Alternate) William Garrison (Councilor), Tom Clark, Catherine Plante

Other Board Members Present: Community Trail, Conservation Commission, DBIDA, Energy Commission, Open Lands Committee, Recreation Advisory Commission, Zoning Board of Adjustment, Utilities Commission and Parking Commission

Staff Present: Christopher Parker, Assistant City Manager, Steve Bird, City Planner, Dave Carpenter, Community Development Planner, Elena Piekut, Donna Benton, Assistant City Planners, Anthony Blenkinsop (General Legal Counsel); Dan Barufaldi (Economic Development Director)

The Chair called the meeting to order at 6:05 pm.

1. *WELCOME*

D.Ciotti welcomed the group and explained the goals for the evening.

2. *LIGHT DINNER*

Food was served from 6 to 6:30, no discussion. This meeting was not recorded due to location and background noise.

5. **LAND USE BOARD ACTIVITY UPDATES**

C.Parker introduced the new staff to the group.

- J.Mettee updated the group on the activities CWDAC
 - Board members were introduced
- T.Dargin updated the group on the activities DBIDA is undertaking
 - Board members were introduced
- C.Keely updated the group on the activities of the Energy Commission
 - Board members were introduced
- A.Boudreau updated the group on the activities of the Open Lands Committee
 - Board members were introduced
- O.Perry updated the group on the Zoning Board of Adjustment
 - Board members were introduced
- O.Perry updated the group on the Parking Commission
- O.Perry updated the group on the Utilities Commission
- B.Hartwick updated the group on activities of the Community Trail
 - Board members were introduced
- P.Purcell updated the group on activities of the Recreation Advisory Commission
- B.Hunt updated the group on activities of the Conservation Commission
 - Board members were introduced
- D.Ciotti updated the group on the role of the Planning Board



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- Board members were introduced
- Thanked the volunteers for the time and efforts that Board members put into making Dover a great place, and thanked staff for their efforts in supporting Board members.
- C. Parker updated the group on staff activities.

3. *NH RSA 91-1 RIGHT TO KNOW*

A.Blenkinsop explained the various components of the NH RSA 91-A right to know law and the importance of open government. Additionally, ethics, recusal and the attendance requirements of Chapter 5 of the City Code was discussed.

4. *DOVER'S MASTER PLAN*

C.Parker covered the current status of the Master Plan and gave examples of how each of the Boards and Commissions in the room effectuate the recommendations of the plan, through various activities.

5. *ADJOURNMENT*

Motion: C.Lawrence motioned to adjourn at 7:47 p.m. Seconded by D.White Vote: U/A.