 CITY OF DOVER	OPEN LANDS COMMITTEE MINUTES Meeting Type: Regular Meeting Meeting Location: 2nd Floor Conference Room, City Hall Meeting Date: Thursday, October 15, 2015 Meeting Time: 5:30 PM
---	--

Members Present: Anna Boudreau (Chair), Kristen Murphy, Isaac Epstein, Cora Quisumbing-King, Ann Reid, Bob Hall and Anne Kotlus

Staff Present: Steve Bird

Others Present: Curtis Pratt, Bryant Hardwick

Meeting was called to order at 5:33.

1. Citizens Forum

Murphy mentioned the annual meeting of the NHACC on November 7th. The city can send one or two members, since nobody from the Conservation Commission can attend. Let Bird know by Monday if you would like to attend, but you may have to pay and get reimbursed.

Reid mentioned that the historic signs are up. It's a project that the Main Street Alliance helped post, identifying historic businesses.

2. Approval of minutes.

Murphy moved to approve the September 17, 2015 minutes, Quisumbing-King seconded. All approved

3. Treasurer's Report

Bird reported that as of September 3th, the fund balance is \$587,652.73. Receivables: \$71,848.29.

4. Public Projects

No pending public projects at this time.

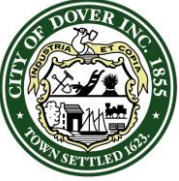
5. Reports by task groups

A. Easement Monitoring

Boudreau and Epstein monitored the Frazer/Keith easement. We met the new landowners. Boudreau will go back and sit down with the new owners to talk about the terms of the easement. We need to do this property annually because of DES.

Boudreau talked about doing a presentation to realtors about the terms of conservation easements and the tax benefits of an easement deed. In NH the land trust community has been working with registry of deeds to try to automate a triggering mechanism to find out when property changes hands.

Document Created by: Planning Department Document Posted on: November 12, 2015	2015.10.15_OpenLandsCommittee.Minutes Page 1 of 3
---	--

 CITY OF DOVER	<table> <tr> <th colspan="2">OPEN LANDS COMMITTEE MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>2nd Floor Conference Room, City Hall</td></tr> <tr> <td>Meeting Date:</td><td>Thursday, October 15, 2015</td></tr> <tr> <td>Meeting Time:</td><td>5:30 PM</td></tr> </table>	OPEN LANDS COMMITTEE MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	2 nd Floor Conference Room, City Hall	Meeting Date:	Thursday, October 15, 2015	Meeting Time:	5:30 PM
OPEN LANDS COMMITTEE MINUTES											
Meeting Type:	Regular Meeting										
Meeting Location:	2 nd Floor Conference Room, City Hall										
Meeting Date:	Thursday, October 15, 2015										
Meeting Time:	5:30 PM										

Quisumbing-King mentioned that we need to have a more rigorous easement monitoring project, with Davidson taking a leave. Hall will sit down with Bird to talk more about the easement monitoring process.

Bird has some of Davidson's files. There are more that we need to monitor: Casilly, Bagdon property (it's 70 acres at County Farm Cross Road), and New Meadows. Bird will get reports out to the Southeast Land Trust, and figure out which other ones we must do by the end of the year.

B. Outreach and Education

Apple Harvest Day was successful, but we had a few ideas about how to make our presentation better. Quisumbing-King suggested that we include public easements with the trail map.

Murphy mentioned some brochures that the OLC put out in the past about some conserved lands. The SRPC did the graphics and computer work a while back (2008?). Maybe we can update them?

Maybe we can start looking for a grant for a better display for Apple Harvest day in 2016. Bird also suggested doing a button that we can sell.

C. Trails

Hardwick: There is a core group of six. We have a few names from Apple Harvest Day that we can reach out to.

There is a new city liaison, Donna Benton, who is injecting some life into the trail committee. The next meeting is at 5:30 on October 20 at City Hall.

6. New Business.

A. Prepare OLC Goals Document:

Focus on land conservation and easement monitoring. Education and outreach. Explore coordinating with other city agencies to advance our goals.

Murphy will start to work on a report of our activities.

B. Discussion of OLC Brochure:

We had copies at the Apple Harvest Day. We will discuss more in January.



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, October 15, 2015**
Meeting Time: **5:30 PM**

C. Discussion of Naming Community Trail Section in Cassily Parcel to Honor John Scruton:

Trails committee approves. The idea is to rename a portion of the trail, not the property. We may need a City Council resolution. Davidson and Reid took notes of his experience, and will share them with the committee.

Kotlus made a motion that the OLC endorse naming a portion of the Community Trail on the Casilly property to honor John Redden Scruton. Quisumbing-King seconded. All approved.

D. Discussion on Planning Board Land Use Board Meet and Greet

Bird passed out the agenda, and asked that if you plan to attend to RSVP to Elena Piekut by November 2.

E. Nominating Committee

Boudreau: We need to figure out OLC officers for 2016. The Chair is looking for a Chair and/or the Vice-Chair. Epstein is happy to stay as Secretary. At our next meeting, we should look for a new Vice Chair or a new Chair.

7. Enter non-public session – To report on the status of individual land protection efforts/transactions per RSA 91-A:3 Epstein made the motion and Quisumbing-King seconded. Roll call vote:
Unanimous

At 6:55 we came out of nonpublic session and the chair adjourned the meeting.