

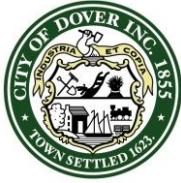
CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Special Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, November 18, 2015**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PUBLIC HEARINGS**
 - A. ADOPTION OF FY2017-2022 CAPITAL IMPROVEMENTS PROGRAM
(CITY COUNCIL VOTE OCCURRING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**
 - B. APPROPRIATION FOR FY2017 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT
FINANCED PROJECTS (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL,
WITH THE VOTE TO OCCUR ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**
 - C. APPROPRIATION FOR FY2017 CAPITAL IMPROVEMENTS PROGRAM AND
AUTHORIZATION FOR BONDING (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY
COUNCIL, WITH THE VOTE TO OCCUR ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**
- 6. CITIZEN'S FORUM**

Citizens are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.
- 7. APPROVAL OF MINUTES**
 - A. October 28, 2015 – Regular**
 - B. November 4, 2015 – Special Meeting**
 - C. November 4, 2015 – Workshop Session**
- 8. UNFINISHED BUSINESS**
 - A. ADOPTION OF FY2017-2022 CAPITAL IMPROVEMENTS PROGRAM
(CITY COUNCIL VOTE TO OCCUR ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**



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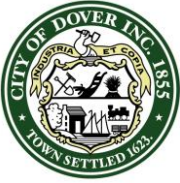
**B. APPROPRIATION FOR FY2017 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL, WITH THE VOTE TO
OCCUR ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

**C. APPROPRIATION FOR FY2017 CAPITAL IMPROVEMENTS PROGRAM AND
AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL, WITH THE VOTE TO
OCCUR ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

9. NEW BUSINESS

**A. NEW CITY COUNCIL ORIENTATION
SPONSORED BY MAYOR WESTON BY REQUEST**

10. ADJOURNMENT



CITY OF DOVER

CITY COUNCIL – MINUTES

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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor O'Connor led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to substitute as a whole Item #13.C.8, and to add an Appointments Committee Report.

Councilor Cheney moved to add a letter from her, dated October 22, 2015, as Councilor Correspondence.

Deputy Mayor Carrier moved to add a permit as item #13.A.7.

Deputy Mayor Carrier moved to accept the Agenda as amended; seconded by Councilor Garrison.

Vote: 9/0.

7. PUBLIC HEARINGS

A. ORDINANCE – CHAPTER 5 BOARDS, COMMISSIONS AND COMMITTEES SECTION 5-25 – HERITAGE COMMISSION SPONSORED BY COUNCILOR GARRISON

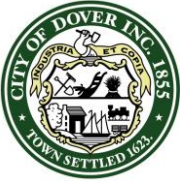
Jack Mettee, 56 Rutland Street: He spoke in favor of the Ordinance

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Margaret Jalbert, 10 Arch Street: She spoke about the snowplow knocking down her fence every year and the City not paying for the damages.



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Jeffrey Brissette, 11 Fieldstone Drive: He spoke about the purchasing procedures in the Dover City Code. He spoke his findings from his 91-A requests. He read the Mayor's letters to the School Board Chairperson regarding the adequacy aid, and a warrant article request. He spoke about how the vote on the High School should have gone to a vote.

David Martin, 10 Linda Avenue: He spoke about the need to be civil in what they say because society needs it to survive. He spoke about the School Board Ballot question, and said the majority would like them passed. He urged people to get out and vote.

Wendy Alley, 28 Cataract Avenue: She said the Democrats do not want the Ballot questions passed. She spoke against the Ballot questions. She spoke about people finding papers and speaking in innuendos, and thanked the Council for working and doing their due diligence.

Jack Mettee, 56 Rutland Street: He asked the Council to vote for Item #13.B.2.

Donald Medbery, 3 Covered Bridge Lane: He said there was nothing in the law to prevent the Council from answering a citizen's questions. He spoke about negative comments he heard about himself. He said he speaks the truth. He spoke the citizens not being able to get a second chance to refute comments made after Citizen's Forum. He spoke about his credibility. He read several sections of the Dover City Charter about the powers of the Municipal and School District.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. In informed the Council and public that the Planning Board will be holding a public listening session on Monday, November 2, 2015 regarding the Transportation MasterPlan.

Deputy Mayor Carrier asked about the tree cutting on Dover Point Road.

City Manager Joyal said it was the power company removing the trees away from the wires.

Councilor Hooper asked about Citizen's Forum comments regarding the fallen fence and why the City isn't responsible for the repairs.

City Manager Joyal said the fence was put in the right of way. He said they will work with the homeowner the first time and not multiple times.

Councilor McManus asked for a status on Watson Road.

City Manager Joyal said there were a few small items to be completed by the contractor.

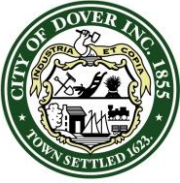
Councilor Cheney asked about the iron at Tolend Landfill.

City Manager Joyal talked about the iron in the groundwater and pumping it into the treatment system. He said the City is still working on how it needs to be maintained.

Councilor Cheney said something should be done for the Jalbert property. She asked if there was a sidewalk.

City Manager Joyal said he believed it was the sidewalk plow that was hitting the fence. He said he will talk with the resident.

Councilor Thibodeaux asked for an update on the visit from DES and EPA to the wastewater treatment plant.



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City Manager Joyal said the City met with members of DES and EPA to show them the improvements to the wastewater treatment plant and the City's success in reducing nitrogen levels.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. October 7, 2015 – Joint Workshop with Planning Board

B. October 14, 2015 – Regular Meeting

Deputy Mayor Carrier noted that the Planning Board has approved the October 7, 2015 minutes.

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor O'Connor.

Vote: 8/0. Councilor McManus abstained from the vote.

11. MAYOR'S REPORT

Mayor Weston said she attended the Government Affairs Committee meeting. She spoke about the attendance for the Candidates Forum nights. She said she attended the court hearing for the City versus the State of New Hampshire, and said the State conceded that the cap for adequacy aid was unconstitutional and a huge win for the City.

Councilor Gagnon thanked the Mayor for her work on the adequacy aid funding.

Mayor Weston also thanked the School Department.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. ORDINANCE – CHAPTER 5 BOARDS, COMMISSIONS AND COMMITTEES SECTION 5-25 – HERITAGE COMMISSION SPONSORED BY COUNCILOR GARRISON

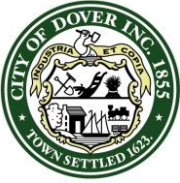
Councilor Garrison moved for its adoption; seconded by Councilor McManus.

Councilor Garrison gave an overview of the ordinance to the Council.

Assistant City Manager Parker clarified how decisions will be made by the Heritage Commission.

Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3rd READING



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CITY COUNCIL – MINUTES

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Meeting Time: **7:00 pm**

C. RESOLUTIONS

- 1. ACCEPTANCE OF OLIVE MEADOW LANE AS A PUBLIC WAY
(TO BE REMOVED FROM THE TABLE)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to remove from the table; seconded by Councilor Gagnon.
Roll Call Vote: 9/0.
Councilor Cheney asked if it met all the requirements for a public road.
City Manager Joyal said the road meets all the City's requirements and they have received the maintenance guarantee.
Roll Call Vote: 9/0.

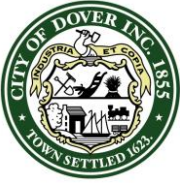
13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – Dover Police Mounted Patrol**
- 2. RAFFLE – First Parish Church Congregation United Church of Christ**
- 3. RAFFLE – Wentworth-Douglass Foundation**
- 4. B14031 WWTP PHASE I UPGRADE AND MLE CONVERSION, APEX
CONSTRUCTION ADDITIONAL SCOPE OF WORK**
SPONSORED BY MAYOR WESTON BY REQUEST
- 5. B16015 SNOW PLOWING AND HAULING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST
- 6. AUTHORIZATION TO EXECUTE GRANT AGREEMENT FOR EMERGENCY
OPERATIONS CENTER (EOC) EQUIPMENT FUNDING FOR CITY OF DOVER
POLICE DEPARTMENT**
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. ROAD RACE – Strafford County**

COMMITTEE REPORTS

1. School Board
2. Planning Board
- 3. Appointments Committee**
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. Ordinance Committee
13. Police and Parking Facility Building Committee
14. Joint Building Committee – Dover High School and Regional CTC
15. Dover Main Street
16. Library Board of Trustees



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Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Cheney.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor Cheney pulled item #13.A.6.

Councilor Gagnon pulled Item #13.A.5.

Deputy Mayor Carrier pulled the Appointments Committee Report.

Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.5.; seconded by Councilor O'Connor.

Councilor Gagnon recused himself from the vote.

Roll Call Vote: 8/0. Councilor Gagnon recused.

Deputy Mayor Carrier moved for the adoption of Item #13.A.6.; seconded by Councilor Cheney.

Councilor Cheney said she was pleased to see this brought forward.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved to approve Item #13.A.7.; seconded by Councilor Garrison.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report and recommended the following appointments:

Denyse Anderson – McConnell Center Advisory Board regular member

Robert Lucier – Cemetery Board alternate member, and Open Lands Committee regular member

Deputy Mayor Carrier moved to appoint these two people; seconded by Councilor Thibodeaux.

Councilor Thibodeaux said she met Mr. Lucier and also recommended his appointment.

Vote: 9/0.

Deputy Mayor Carrier said the Appointments Committee recommended the following to serve another term:

James Brennan – Trustees of the Trust Fund

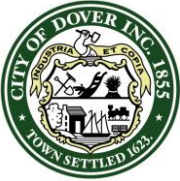
Dennis Munson – Arena Commission and Transportation Advisory Commission

Otis Perry – Zoning Board of Adjustment

Deputy Mayor Carrier moved to approve these appointments; seconded by Councilor Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier listed the current openings on Boards and Commissions.



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B. RESOLUTIONS

1. LAND AND WATER CONSERVATION FUND (LWCF) GRANT FOR COCHECHO RIVER PARK PROJECT

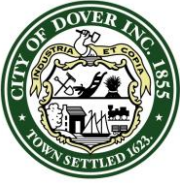
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Mayor Weston gave an overview of the resolution to the Council.
City Manager Joyal clarified how this grant helps pay for the next resolution.
Councilor Cheney asked how much of the land is portioned for this project.
Recreation Director Bannon gave an overview of the project to the Council.
Roll Call Vote: 9/0.

2. B15060 DESIGN SERVICE FOR WATERFRONT DEVELOPMENT

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Mayor Weston gave an overview of the resolution to the Council.
Councilor McManus expressed his concern about receiving a draft contract and the final contract being under the City Manager's control. He was also concerned that there was no bid information.
City Manager Joyal said it was a qualifications based bidding process. He gave an overview of the process for this project.
Councilor Garrison asked about the soil remediation.
City Manager Joyal explained the process.
Councilor Cheney said she also had concerns about the draft contract, and asked why it couldn't wait. She moved to table the resolution until November 4, 2015; seconded by Councilor McManus.
Mayor Weston asked if it was possible to get a final contract by November 4, 2015.
City Manager Joyal said he didn't anticipate that it would be ready by November 4, 2015, but they are just making possible administrative language changes and nothing substantive.
Mayor Weston asked for a vote on the motion.
Vote: 1/8; Failed. Councilor Cheney voted in favor.
Councilor Garrison moved to require the City Manager to come back to the Council if there were any substantial changes in the contract; seconded by Councilor Gagnon.
Vote: 8/1; Passed. Councilor McManus was opposed.
Mayor Weston asked for a vote on the resolution as amended.
Roll Call Vote: 8/1; Passed. Councilor Cheney was opposed.



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- 3. REPROGRAM AUTHORIZATIONS FOR WASHINGTON STREET RAILROAD BRIDGE PROJECT TO COMMUNITY MULTI USE TRAIL NEWINGTON DOVER BRANCH (REQUIRES OF 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015.)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor Garrison.
Vote: 9/0

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166, SECTION 19 – WINTER PARKING**
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor O'Connor.
Vote: 9/0

- 2. CHAPTER 166, SECTION 21 – RESIDENT PARKING PERMIT**
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST

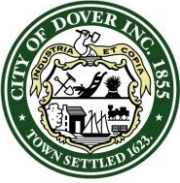
Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor O'Connor.
Vote: 9/0

- 3. CHAPTER 166, SECTION 38 – UNLAWFUL ACTS; SEPARATE VIOLATIONS**
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor Gagnon.
Vote: 9/0

- 4. CHAPTER 166, SECTION 50 – STOP SIGNS AT FOURTH AND GROVE STREET**
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor O'Connor.
Vote: 9/0



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**5. CHAPTER 166, SECTION 50 – STOP SIGNS AT EMERALD LANE AND
SUSANNAH'S CROSSING
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor Garrison.

Vote: 9/0

**6. CHAPTER 166, SECTION 56 – NO PARKING ANYTIME ON BRICK ROAD
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor Hooper.

Vote: 9/0

**7. CHAPTER 166, SECTION 56 – NO PARKING ANYTIME PORTLAND AVENUE
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

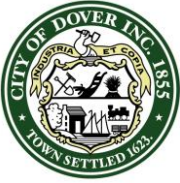
Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor Cheney.

Vote: 9/0

**8. CHAPTER 166, SECTIONS 16, 57, AND 59 – POSTED PARKING SPACES
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on December 9, 2015; seconded by Councilor Gagnon.

Vote: 9/0



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14. COUNCIL CORRESPONDENCE

A. Letter from Councilor Cheney, dated October 22, 2015.

Deputy Mayor Carrier moved to place on file; seconded by Councilor Cheney.

Councilor O'Connor said he found the letter very offensive. He read the portion of the letter that refer to the Council not signing the petitions for the ballot questions. He felt it was not accurate and took offense that Councilor Cheney would write this about the Council. He asked her who she was to tell him how to vote. He said he didn't speak on this issue until the Candidates Forum, because he didn't want to taint the public with his feelings on this matter. He said he took offense to this letter and would not support it being placed on file.

Councilor McManus said his opinions were the same as Councilor O'Connor. He said he had the right to oppose something that is going to be on the ballot in the same degree that Councilor Cheney had the right to support it. He said he doesn't need to be lectured by a fellow Councilor because he happened to disagree with her position. He said the letter and comments were uncalled for.

Councilor Cheney referred to the letter and said she said that she was disappointed the City's elected officials...

Councilor O'Connor said they knew how to read.

Councilor Cheney said she didn't mean to anger anyone. She said in May the Council supported the question going on the ballot, but to support it they would have had to sign the petition.

Councilor O'Connor said it was his prerogative not to do so.

Councilor Cheney said it may not have been him that she heard saying that.

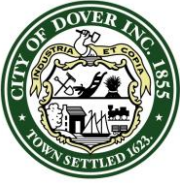
Councilor O'Connor said it was a blanket statement in the letter.

Mayor Weston interrupted the conversation and said Councilor O'Connor and Councilor Cheney were out of order. She asked them to direct their comments to her.

Councilor Cheney said she wrote the letter to the Council, it's not anonymous. It was not meant to disturb the Council. She just wanted to put her feelings about this issue on the record.

Councilor Thibodeaux said she definitely understood Councilor O'Connor opinion regarding this letter, and added that she felt the same way. She said she believed in free speech, and coming from the Deep South she has seen it hindered and destroyed. Just because she believes that the citizens can speak and bring forth this amendment by petition, does not mean that she had to sign it. She supported their right to do this, and felt that is what most of the Councilors were saying when they said they agree with what happened. It was actually done by petition, the petitions were accepted, and thus it's on the ballot. She said she did not feel anyone can state what it is that she believes. She said being from the Deep South she has had this happened to her and takes deep offense to that. She clarified that she wasn't saying that she took offense with Councilor Cheney, but with anyone trying to tell her what she's supposed to be doing.

Councilor Gagnon said he disagreed with what has been said so far. He said Councilor



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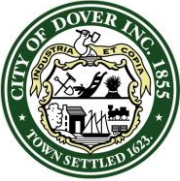
Cheney has every right to write down her opinion regarding how she feels about the process and submit it to the Council. He referred to the second to the last paragraph where it implied that the Council had broken Council Rules, and said he doesn't believe the Council has ever broken Council Rules. He voiced his concerns regarding admitting this correspondence into the record and that her allegation would be taken by some folks as fact, when it's just her opinion. He said he will not support adding this to the record for that reason, because he felt it was misleading and downright false. He addressed the comment that elected officials supported the questions going on the ballot, and said personally he does not support Question #2 and has not made that a secret. However, he did support the right of citizens to have a question on the ballot. He said the way the letter was written was very misleading, making it sound like the Council was lying, and speaking doublespeak.

Mayor Weston asked Councilor Gagnon to address his comments to her.

Councilor Gagnon said he was concerned, because of the misleading nature of the letter, that this was really reflective of a pattern throughout this whole process. He believed the entire Council received at least one email correspondence from a resident stating that they didn't support either of the ballot questions, and was told that signing the petition was simply to get a public hearing on the matter. He said there has been a lot of misinformation and mistruths spread about this whole issue, and it culminates in the next to last paragraph of this letter where it is implied that the Council broke Council Rules. He said by adding this letter to Council Correspondence the Council is condoning the mistruths up to this point, and he would not support it.

Councilor Hooper said she sympathized with Councilor O'Connor's anger. She felt a little bit of that herself. She certainly concurred with Councilor Gagnon. She will not be voting to include this into Council Correspondence. She said too many things have been inferred that are really not true. She said one of them involved her personally. Over six years ago when she was on the City Council [School Board] she supported the School Board Ward system. She didn't have any experience with At-Large elections at that time. She said what she said at the time was brought about with her dissatisfaction that the Council was interfering in what she felt was a School Board issue. She has since seen the advantages of having the At-Large system, and her feelings now were to stay with it. She said Councilor Cheney sat here that night in May and read her words from over six years ago inferring that she was either for the Ward system or she had changed her mind. She said she has changed her mind, but the inference has been she's for the Ward system. She said she also felt there have been other insinuations that are not true. She said she will vote no for this letter to be included in the record.

Councilor Cheney said she can only remember one other time, in her 10 years as Councilor, that the Council denied correspondence be put in the record. She said the Council disregarded State Statute and opinions that were brought forward to this body to state that the Council cannot disband a Joint Building Committee. She said those opinions remain dormant, and the Council would not let them on the record because they did not agree with them. She said the Council Rules do not state that they have to agree or think she's telling a truth or mistruth. She said the Council Rules states: "Written correspondence sent or otherwise submitted to the City Council shall be accepted and placed on file with the Council public meeting record. Unsigned communications shall not be introduced nor accepted by Council Members. Submissions by Council Members shall be considered Council Correspondence." She said the Council doesn't have to agree with what she says or think



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Meeting Date: **Wednesday, October 28, 2015**
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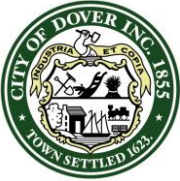
that it's the truth. She said she did want to substantiate and again prove that the Council did break Council Rules. She referred to the rule under Agenda Setting – A.i.[C.i.]: "In being submitted for agenda setting, each resolution and ordinance shall first be approved as to form by the City Clerk, as to financing by the Finance Director, and as to legal compliance by the General Legal Counsel." She said when the two resolutions for the ballot questions came forward in May an outside attorney was hired because the City's General Legal Counsel felt a conflict, She said the resolution came to the Council unsigned. She said the Council should have overridden the Council Rules where it says "legal compliance by the General Legal Counsel" to get an outside legal opinion. She said when this Rule came forward in 2009 she argued against it. She said the Council Rules from 2009 had several rules that were fixed, but not this one: "the resolution/ordinance shall be deem legal by the General Legal Counsel." She still disagreed with it. She said the legality is determined by judges, and the City's Charter states specifically that the Ordinance so recorded shall be approved to form by the City Attorney. She said form meant if the Ordinance had the Dover Seal, had Whereas and Therefore. She still appealed to the Council that will be seated this year that they need to change this Rule, because it has gotten to the point – the Mayor and Deputy Mayor may remember – where the General Legal Counsel would not sign a resolution if he did not agree with the interpretation. She said there should never be a time that the Council cannot bring forward a resolution. She said he would not sign her resolution because it said in the background material that they had the right to assemble and petition. She said she was talking about a person assembling and petitioning. She spoke about being mad to Councilor O'Connor, and how she was furious because her resolution came to the Council unsigned because of an interpretation. She said that issue should have come before the Counsel to waive Council Rules on legal compliance. She hopes this rule will change. Going back to the correspondence, she appealed to the Council to follow the rules. She said it will be in the minutes that the Council had this discussion, that you disagreed with it, but she said whether the Council agrees or disagrees with it the rules state you shall admit a signed document.

Councilor Gagnon said Councilor Cheney's speech was the genesis for Ballot Question #2, referring to her word furious. He said it was enlightening.

Councilor O'Connor apologized for getting emotional and said it wasn't personal against Councilor Cheney. He said he has a lot of respect for her, but he will not be supporting this.

Councilor Cheney referred to Councilor Gagnon's comment and said it was the complete opposite. She said it showed the impetus for independent Counsel.

Councilor McManus said a reason there should be a "No" vote on Ballot Question #2 was what happened at the Superior Court on Monday, where the Attorney General of New Hampshire agreed that the adequacy aid cap was unconstitutional. He said Councilor Cheney has reminded the Council several times that the Attorney General is the highest legal official in the State of New Hampshire. He said the Speaker of the House and the President of the Senate turned around and said they were going to ignore everything that the Attorney General told them and hire their own lawyer at taxpayers' expense to continue this case and oppose the position. He said the legislature is in the same position as the Council. He said if the Attorney General was answerable to the legislature they would have fired him. He said if the City's General Legal Counsel was answerable to the City Council then the Council could fire him if they disagree with what he said. He said that was an intolerable situation. He said the legislature was costing the taxpayers of the State more money, and costing the taxpayers for



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, October 28, 2015**
Meeting Time: **7:00 pm**

the City of Dover more money by stretching this case out. He said he hoped Councilor Cheney opposed the Speaker of the House in hiring outside Counsel.

Mayor Weston said she agreed with just about everybody's statements. She added for the record that she absolutely disagreed that the Council had broken any Council Rules, and she absolutely disagreed that they had uncalled workshops. She said the workshop they had regarding the Charter Amendment for the Legal Officer gave her a lot of insight and understanding. She reread the Council Rules for correspondence and appealed to the Councilors that they must place the correspondence on file to avoid breaking the Council Rules. She said the minutes will be duly noted and will show what was stated in the correspondence was not fact.

Councilor Garrison thanked Councilor McManus for his analogy. He agreed with the Mayor that they have to support placing this correspondence on file to avoid breaking Council Rules. He said he did not agree with the letter's content. He felt it was misleading, had lies in it, and was twisted for the author's best interest. He said in order to exercise the right of free speech he didn't want to prevent this from being placed on file. He added that he felt it was inappropriate and unbecoming of a Councilor to submit this sort of thing. He said he didn't approve of it at all, but did support placing it on file.

Councilor Hooper wanted to make sure the minutes would reflect some of the information and disagreements with the letter's contents. She said if she had that assurance she would approve the correspondence to be placed on file.

Mayor Weston asked the City Clerk if the minutes will reflect the discourse of the Council.

City Clerk Lavertu said the minutes are usually brief, but she can broaden this section of the minutes.

Councilor Cheney called for a point of order. She said it's part of the Council Rules, Agenda, that the Council shall accept correspondence. She said she was not sure that the process required a vote on this was correct.

Mayor Weston agreed that it was definitely not clear in the Council Rules.

Deputy Mayor Carrier spoke about the whole election process and all the misinformation out there. He said the letter made him chuckle because of some the accusations. He said there is no "I" in Council, it's "we". So Councilor Cheney was a part of this. He said he will vote to move it forward to place on file as her freedom of speech, but added that he didn't agree with it. He said it was irritating and aggravating especially when you're true and blue, and working very hard for the City of Dover. He said there are things in the letter that are just hurtful. He said they should just move forward.

Councilor O'Connor asked if he can vote "Present".

Mayor Weston said he has to vote yes or no.

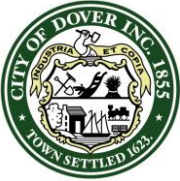
City Manager Joyal said they cannot be forced to vote.

Councilor Garrison moved to amended the motion to place the correspondence on file and to direct the City Clerk to have more detailed minutes for the Council Correspondence discussion; seconded by Councilor Hooper.

Vote: 9/0.

Mayor Weston asked for a vote to place correspondence on file with extensive minutes on the discussion.

Councilor Gagnon asked if it will be a transcript.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
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Mayor Weston said it may be a generalized statement that a majority of the Council members felt that there were incorrect statements. In particular that the Council does not agree as a majority that they broke Council Rules or had uncalled workshops.

City Clerk Lavertu said she will send a draft out on Monday, and they can edit the wording with her.

Councilor Cheney said when she brought the letter forward and read it into the record, that the minutes just stated she read it into the record. She said again that the Council Rule should be changed.

Mayor Weston asked for a vote.

Vote: 8/0. Councilor O'Connor voted as present.

15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor talked about the new LED lights at the Pool. He urged parents and drivers to be careful on Friday for Trick or Treating. He announced that he just found out he is going to be a grandparent in April.

Councilor McManus reminded the public that Tuesday, November 3, 2015 is Election Day. He urged people to make a real effort to vote.

Councilor Gagnon said regardless of what your position was he urged people to go vote. He said the Charter Amendments are not 2-year terms. He said it will affect Dover from this point forward.

Councilor Thibodeaux urged people to go vote. She asked neighbors to help each other and tell t to find out where the polling places are.

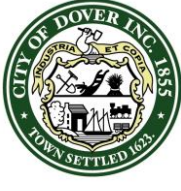
Councilor Cheney said she hoped people think about the questions when they vote. She urged people to get out and vote.

Mayor Weston addressed some of the items addressed during Citizen's Forum. She said when she became Mayor she said she would try to bridge the gap between the Council and the School Board. She said that would fall apart if she can't talk to the School Board about concerns. She spoke about the adequacy aid, and said once the State budget was passed the City's budget was amended. She spoke about the Warrant Article comment, and said it's illegal under the City's form of government. She said the comments that they don't follow Council Rules and the Charter violations regarding the bidding process were untrue, and explained that the City's Charter has 10 forms of bidding exceptions. She said the Council has followed those rules. She asked people who questioned this to contact her so she can show them where to find those rules. She told the Council they will be receiving the City Manager's evaluation information in their mailbox.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor O'Connor.

Vote: 9/0.

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Special Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Council Chambers, City Hall</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, November 4, 2015</td></tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Special Meeting	Meeting Location:	Council Chambers, City Hall	Meeting Date:	Wednesday, November 4, 2015	Meeting Time:	7:00 pm
CITY COUNCIL - MINUTES											
Meeting Type:	Special Meeting										
Meeting Location:	Council Chambers, City Hall										
Meeting Date:	Wednesday, November 4, 2015										
Meeting Time:	7:00 pm										

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hooper led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PUBLIC HEARINGS

6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

7. UNFINISHED BUSINESS – None

8. NEW BUSINESS

A. RAFFLE – Childlight Montessori School

Deputy Mayor Carrier moved to approve; seconded by Councilor O'Connor.
Vote: 9/0.

B. ADOPTION OF FY2017-2022 CAPITAL IMPROVEMENTS PROGRAM (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 18, 2015, WITH CITY COUNCIL VOTE OCCURRING ON DECEMBER 9, 2015) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on November 18, 2015; seconded by Councilor Gagnon.
Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, November 4, 2015**
Meeting Time: **7:00 pm**

**C. APPROPRIATION FOR FY2017 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 18, 2015, WITH CITY
COUNCIL VOTE OCCURRING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on November 18, 2015; seconded by Councilor Garrison.

City Manager Joyal explained a recommended amendment to the resolution, adding Item #27. Water System Facilities Upgrade in the amount of \$2.1 million to come from the Water Fund Capital Reserve Trust Fund.

Councilor McManus made the motion to add as Item #27: Water System Facilities Upgrade in the amount of \$2.1 million to come from the Water Fund Capital Reserve Trust Fund; seconded by Councilor Thibodeaux.

Vote: 9/0.

Councilor O'Connor moved to refer the amended resolution to a public hearing on November 18, 2015; seconded by Councilor McManus.

Vote: 9/0.

**D. APPROPRIATION FOR FY2017 CAPITAL IMPROVEMENTS PROGRAM AND
AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 18, 2015, WITH CITY
COUNCIL VOTE OCCURRING ON DECEMBER 9, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on November 18, 2015; seconded by Councilor McManus.

Vote: 9/0.

Deputy Mayor Carrier asked to add as Item #8.E. an Appointments Committee Report.

Councilor Cheney moved to suspend the rules to add as Item #8.E. an Appointments Committee Report; seconded by Councilor O'Connor.

Roll Call Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report and recommended the following appointments:

He said the Committee recommended the appointment of Sam Reid to the Strafford County Regional Planning Commission.

Councilor Cheney moved to appoint Sam Reid to the Strafford County Regional Planning Commission; seconded by Councilor Thibodeaux.

Vote: 9/0.



CITY OF DOVER

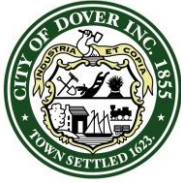
CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
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Deputy Mayor Carrier listed the recommended for appointments to another term to the Strafford County Regional Planning Commission: Anthony McManus, Marcia Gasses and Tom Clark. He made the motion to approve; seconded by Councilor Cheney. Councilor McManus recused himself from the vote.
Vote: 8/0. Councilor McManus recused.

9. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn to the Workshop Session; seconded by Councilor Cheney.
Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, November 4, 2015**
Meeting Time: **To follow Special Meeting**

1. CALL TO ORDER

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. CAPITAL IMPROVEMENTS PROGRAM (CIP)

The Council discussed items in the plan and items they wished to add, delete, or change.

Councilor McManus asked for clarification regarding the change made to the resolution during the Special Meeting to use the Water Fund Capital Reserve Trust Fund.

Finance Director Lynch gave an overview of the Water Fund Capital Reserve Trust Fund in the plan to the Council.

City Manager Joyal started a discussion about purchasing a new ambulance for \$25,000.

Fire Chief Hagman explained why the City needed a new ambulance and why the price was only \$25,000.

Mayor Weston started a discussion about pushing the Garrison Elementary School one year. She directed the City Manager to have a representative for the school present at the next meeting to discuss this issue with the Council.

Councilor Garrison started a discussion about all school projects and the impact on the tax rate.

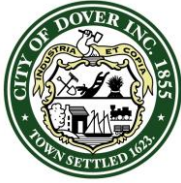
City Manager Joyal gave an overview of the impact to the tax rate for various school projects.

Finance Director Lynch gave an overview of bonding and the merits of bonding everything for the Garrison Elementary School and how it would affect the opinion of the Bond Council and the City's rating.

Mayor Weston started at the beginning of the list and asked for discussion. She started with General Government.

No discussion.

Mayor Weston continued with Police.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
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Meeting Time: **To follow Special Meeting**

No discussion.

Mayor Weston continued on with Fire and Rescue.

Councilor Cheney asked about the new traffic light and how it was being paid for.

City Manager Joyal said it will be paid for with impact fees.

Mayor Weston continued with Community Services.

Councilor Gagnon asked for clarification on the Oak Street and Broadway reconstruction project.

Deputy City Manager Steele gave an overview of the project to the Council.

Assistant City Manager Parker gave an overview of several projects in the City.

Mayor Weston continue with Recreation.

Discussed parks in the plan.

Mayor Weston talked about Henry Law Avenue and asked why it wasn't on the plan.

City Manager Joyal said they were holding off on Henry Law Avenue because of the Waterfront District. He said they could put it in the plan.

Mayor Weston agreed it should be in the plan so it doesn't get forgotten.

Mayor Weston continued with the Public Library.

No discussion.

Mayor Weston continued with Special Revenue.

Mayor Weston started a discussion about painting the McConnell Center.

Recreation Director Bannon explained what the project entailed to the Council.

Mayor Weston asked about the City Hall maintenance.

City Manager Joyal said they have funds in the operating budget to address City Hall maintenance.

Mayor Weston continued with the TIF districts, Dredge cell maintenance. She asked about the street utility waterfront parcel.

City Manager Joyal said it addressed extending River Street and Washington Street, which also included utilities.

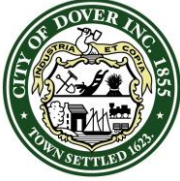
Councilor Thibodeaux asked about the dredge cell.

City Manager Joyal said spring into early fall they will begin the capping process.

7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Gagnon.

Vote: 9/0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.A.

Resolution Number: **R – 2015.11.04 – 146**

Resolution Re: Adoption of FY2017-2022 Capital Improvements Program

WHEREAS: The Capital Improvements Program (CIP) serves as the City's long range planning document for the purchase or construction of capital assets; and

WHEREAS: The CIP anticipates the scheduling and financing over the course of the next six years of individual capital related projects with an estimated annual aggregate cost of \$25,000 or more and useful life of three years or greater; and that

WHEREAS: The CIP is updated annually following review by the Planning Board and adoption by the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Proposed Capital Improvements Program for Fiscal Year 2017-2022 reflected in the attached document is hereby adopted.

NOTE: This resolution requires a duly advertised public hearing, which will be held on November 18, 2015, and a vote of all members to occur on December 9, 2015.

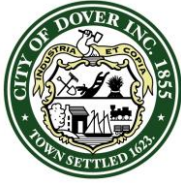
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.A.

Resolution Number: **R – 2015.11.04 – 146**

Resolution Re: Adoption of FY2017-2022 Capital Improvements Program

DOCUMENT HISTORY:

First Reading Date:

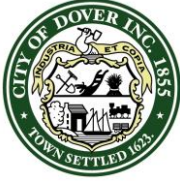
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor – Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.A.

Resolution Number: **R – 2015.11.04 – 146**

Resolution Re: Adoption of FY2017-2022 Capital Improvements Program

RESOLUTION BACKGROUND MATERIAL:

This resolution establishes the attached FY2017 through FY2022 Capital Improvements Program.

This resolution only recognizes and adopts a financial and operational planning document for the City's infrastructure and capital assets over the course of the next six years and does NOT authorize or appropriate funding for projects or authorize bonding.

The FY2017 – FY2022 CIP projects and their anticipated schedule for funding are reflected in the attached document.

Capital Improvements Program - FY2017-2022

REVISED Wednesday Oct 28, 2015

All Projects

BOLD = New Project

* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

PROJECT DESCRIPTION	2017	2018	2019	2020	2021	2022	Total	Finance Method
GENERAL GOVERNMENT								
Transfer to Capital Reserve - Infrastructure & Equip	750,000	750,000	750,000	750,000	750,000	750,000	4,500,000	OB
Transfer to Capital Reserve - Cemetery	125,000	125,000	125,000	125,000	125,000	125,000	750,000	OB
Citywide Building Transformer Replacement	50,000	50,000					100,000	RF
<u>City Hall Structural/Safety Improvements</u>		250,000		250,000		250,000	750,000	RF
Cemetery Improvements					550,000		550,000	RF
Chapel Restoration					200,000		200,000	RF
City Hall Boiler Replacement					120,000		120,000	RF
Transportation Center Repairs						30,000	30,000	RF
TOTAL GENERAL GOVT.	925,000	1,175,000	875,000	1,125,000	1,745,000	1,155,000	7,000,000	
POLICE								
<i>Police Cruiser Replacement Program</i>	128,250	128,250	128,250	128,250	128,250	128,250	769,500	RF
Records Management/CAD Software				231,938			231,938	RF
TOTAL POLICE	128,250	128,250	128,250	360,188	128,250	128,250	1,001,438	
FIRE & RESCUE								
<i>Ambulance Replacement</i>	205,000				205,000		410,000	RF
<i>Command/Staff Vehicle Replacement</i>	55,000					55,000	110,000	RF
Replacement of South End Paving	56,232						56,232	RF
Ambulance Purchase	25,000						25,000	RF
Central Station Improvements		110,000					110,000	RF
Fire Quint/Pumper Replacement			640,000				640,000	RF
North End Station Traffic Light Improvements			85,000				85,000	RF
Heating Plant South End Station				45,000			45,000	RF
TOTAL FIRE & RESCUE	341,232	110,000	725,000	45,000	205,000	55,000	1,481,232	
COMMUNITY SERVICES - PUBLIC WORKS								
PW Heavy Equipment	200,000	200,000	200,000	293,750	200,000	200,000	1,293,750	RF
General Streets Improvements	1,864,800	1,931,933	2,001,482	2,073,536	2,148,183	2,212,937	12,232,871	OB
General Sidewalk Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Bridge Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Drainage System Improvements	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
Traffic Signal Upgrades	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
EMS Computer Software Upgrade	25,000						25,000	OB
Intersection Reconstruction - Sixth/Venture	50,000		200,000				250,000	DF
Street Reconstruction - Bellamy Road	50,000		200,000				250,000	DF
Street Reconstruction - Floral Avenue & Brick Street*	50,000		200,000				250,000	DF
Street Reconstruction - Mast Rd/Stonewall Drive*	583,000						583,000	DF
Street Reconstruction - Piscataqua/Rabbit Road*	200,000		1,500,000				1,700,000	DF
Street Reconstruction - Silver Street*	1,000,000						1,000,000	DF
Street Reconstruction - Oak/Ham/Elm/Broadway*	1,500,000	1,000,000					2,500,000	DF
TIP - Replace Oak Street Railroad Bridge	2,433,000						2,433,000	RF/GR
Sidewalk - Upper Whittier Street		25,000		250,000			275,000	DF
Street Reconstruction - Roberts Road*		555,000					555,000	DF
Street Reconstruction - Elm/Summer/Belknap			200,000		2,000,000		2,200,000	DF
Bridge Replacement - County Farm				250,000			250,000	DF
Bridge Replacement - Route 108				250,000			250,000	DF
Street Reconstruction - Atlantic Avenue				1,500,000			1,500,000	DF
Tuttle Square Traffic Improvements				150,000		1,000,000	1,150,000	DF
Central Avenue Drainage Work*					75,000		75,000	DF
<u>Downtown Traffic Efficiency Improvements</u>					750,000		750,000	DF
<u>Street Reconstruction - Spur Road*</u>					500,000		500,000	DF
TOTAL COMM SERV - PW	8,380,800	4,136,933	4,926,482	5,192,286	6,098,183	3,837,937	32,572,621	
CULTURE & RECREATION								
Transfer to Capital Reserve - Park/Playground Imprv.	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
Park Improvements - Amanda Howard	130,000						130,000	RF
Park Infrastructure Replace/Maintenance		100,000		100,000		100,000	300,000	RF
Indoor Pool Heating System Repairs			120,000				120,000	RF
<u>Park Improvements - Garrison Hill Park</u>			250,000				250,000	RF
<u>Henry Law Park Riverwalk Improvements</u>					112,500		112,500	RF
Indoor Pool Solarium						150,000	150,000	RF
TOTAL CULTURE & RECREATION	242,500	212,500	482,500	212,500	225,000	362,500	1,737,500	
PUBLIC LIBRARY								
<i>Library Books and Collections</i>	127,772	129,847	131,964	134,123	136,325	138,572	798,603	OB
<i>Air Conditioning System</i>	126,500						126,500	RF
TOTAL PUBLIC LIBRARY	254,272	129,847	131,964	134,123	136,325	138,572	925,103	
TOTAL CITY DEPARTMENTS	10,272,054	5,892,530	7,269,196	7,069,097	8,537,758	5,677,259	44,717,894	

Capital Improvements Program - FY2017-2022

REVISED Wednesday Oct 28, 2015

All Projects

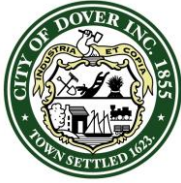
BOLD = New Project

* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

PROJECT DESCRIPTION	2017	2018	2019	2020	2021	2022	Total	Finance Method
EDUCATION								
Transfer to Capital Reserve - Curriculum	10,000	45,000	45,000	10,000	50,000	50,000	210,000	OB
Transfer to Capital Reserve - Facilities	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Transfer to Capital Reserve - Info. Technology	20,000	40,000	40,000	40,000	40,000	40,000	220,000	OB
Curriculum Replacement and Upgrade	235,000	100,000	100,000	200,000	100,000	100,000	835,000	RF/OB
Facilities/School Maintenance and Repairs	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Information Technology Replacement & Upgrade	120,000	50,000	100,000	50,000	50,000	50,000	420,000	RF/OB
Garrison Elementary School Improvements	3,300,000	3,600,000					6,900,000	DF
Middle School - Roof Replacement			520,500			500,000	1,020,500	DF
TOTAL EDUCATION	3,810,000	3,960,000	930,500	425,000	365,000	865,000	10,355,500	
TOTAL GENERAL FUND	14,082,054	9,852,530	8,199,696	7,494,097	8,902,758	6,542,259	55,073,394	
SPECIAL REVENUE FUNDS								
SAU Cafeteria Maintenance/Repair/Upgrade	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
<u>SAU Light Vehicle Replacement</u>	62,000	50,000	50,000	50,000	50,000	50,000	312,000	OB
<u>Parking Deck - Third Street</u>			3,300,000				3,300,000	DF
McConnell Center Trim Repairs/Painting				120,000			120,000	OB
Parking Deck - School Street						2,400,000	2,400,000	DF
TOTAL SPECIAL REVENUE FUNDS	102,000	90,000	3,390,000	210,000	90,000	2,490,000	6,372,000	
TIF DISTRICT FUNDS								
Cochecho River Dredge Cell Closure	300,000						300,000	DF
Cochecho Riverfront Bank Stabilization	600,000						600,000	DF
Cochecho Riverfront Site Preparation	1,150,000	500,000					1,650,000	DF
<u>Cochecho Riverfront Park Development</u>		300,000			1,000,000		1,300,000	DF
<u>Street/Utility Extension - Waterfront Parcel</u>					2,000,000		2,000,000	DF
<u>Park Improvements - Maglaras Park</u>						1,000,000	1,000,000	DF
TOTAL TIF DISTRICT FUNDS	2,050,000	800,000	0	0	3,000,000	1,000,000	6,850,000	
COMMUNITY SERVICES - WATER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
Water Light Vehicle Replacement*	12,500	12,500	12,500	12,500	12,500	12,500	75,000	OB
Water Main Replacement - City Wide	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
Water Meter Replacement	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000	OB
Water Treatment Plant & Well Equipment	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Ireland Well Replacement	500,000						500,000	RF
Water Main - Mast Rd/Stonewall Drive*	117,000						117,000	RF
Water Main Replacement - Main St/Washington St	100,000			1,000,000			1,100,000	DF
Water Main Replacement - Piscataqua/Drew Rds*	300,000	1,000,000	900,000				2,200,000	DF
Water Main Replacement - Richardson Drive	40,000						40,000	RF
Water Main Replacement - Tanglewood Drive*	50,000						50,000	RF
Water Main Replacement - Spaulding Turnpike	250,000						250,000	RF
Water System Facilities Upgrade	800,000	8,300,000		5,400,000			14,500,000	DF
Water Main Replacement - Oak/Broadway Area*		1,250,000					1,250,000	DF
Water Main Replacement - Elm Street Area*			100,000		725,000		825,000	DF
Water Main Replacement - Spur Road*			100,000				100,000	RF
Water Main Replacement - Central Avenue - Lower*					100,000		100,000	DF
Water Main Replacement - Central Avenue - Upper*					75,000		75,000	DF
Water Main Replacement - Littleworth Road					100,000		100,000	DF
TOTAL WATER FUND	3,234,500	11,627,500	2,177,500	7,477,500	2,077,500	1,077,500	27,672,000	
COMMUNITY SERVICES - SEWER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maint.	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Sewer Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
Sewer Light Vehicle Replacement*	12,500	12,500	12,500	12,500	12,500	12,500	75,000	OB
Sewer Main Replacements - City Wide	150,000	150,000	150,000	150,000	150,000	150,000	900,000	RF
Sewer Main Replacements - Spaulding Turnpike	800,000						800,000	DF
Pump Station - Mast Rd/Stonewall Drive*	300,000						300,000	DF
Sewer Main Replacement - Floral Avenue		750,000					750,000	DF
Sewer Main Replacement - Oak/Broadway Area*		750,000					750,000	DF
Pump Station Upgrade - Piscataqua			150,000				150,000	RF
Sewer Jet Truck Replacement*				281,250			281,250	RF
Sewer Inspection Camera					50,000		50,000	OB
TOTAL SEWER FUND	2,177,500	2,577,500	1,227,500	1,358,750	1,127,500	1,077,500	9,546,250	
TOTAL OTHER FUNDS	5,412,000	14,205,000	3,405,000	8,836,250	3,205,000	2,155,000	37,218,250	
TOTAL ALL PROJECTS	21,646,054	24,947,530	14,994,696	16,540,347	15,197,758	12,187,259	105,513,644	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.B.

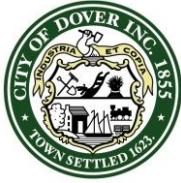
Resolution Number: **R – 2015.11.04 – 147**
Resolution Re: **Appropriation For FY2017 Capital Improvements
Program – Non-Debt Financed Projects**

WHEREAS: The City Council desires to make public improvements as listed in the Capital Improvements Program for Year 1 and to finance these improvements with transfers from Reserve Trust Funds and appropriation of existing funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital outlays are appropriated as part of the FY17 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

Item	Description	Appropriation	Funding	Fund
1	Citywide Building Transformer Replacement	\$50,000	General Fund Capital Reserve	Trust
2	Police Cruiser Replacement Program	128,250	General Fund Capital Reserve	Trust
3	Ambulance Replacement	205,000	General Fund Capital Reserve	Trust
4	Fire & Rescue Command/Staff Vehicle Replace	55,000	General Fund Capital Reserve	Trust
5	Replacement of South End Paving	56,232	General Fund Capital Reserve	Trust
6	Public Works Heavy Equipment	200,000	General Fund Capital Reserve	Trust
7	Air Conditioning System	126,500	General Fund Capital Reserve	Trust
8	Ambulance Purchase	25,000	Fire & Rescue Facilities Reserve	Trust
9	TIP - Replace Oak Street Railroad Bridge	243,300	Transportation Improv. Reserve	Trust
10	Park Improvements - Amanda Howard	112,500	Park Improvements Reserve	Trust
11	Park Improvements - Amanda Howard	17,500	Recreation Facilities Reserve	Trust
12	Curriculum Replacement and Upgrade	135,000	School Curriculum Reserve	Trust
13	Information Tech. Replacement & Upgrade	80,000	School Technology Reserve	Trust
14	Water Exploration	100,000	Water Fund Capital Reserve	Trust
15	Water Heavy Equipment Replacement	40,000	Water Fund Capital Reserve	Trust
16	Water Main Replacement - City Wide	75,000	Water Fund Capital Reserve	Trust
17	Wellhead Protection	100,000	Water Fund Capital Reserve	Trust
18	Water Treatment Plant & Well Equipment	75,000	Water Fund Capital Reserve	Trust
19	Ireland Well Replacement	500,000	Water Fund Capital Reserve	Trust
20	Water Main - Mast Rd/Stonewall Drive	117,000	Water Fund Capital Reserve	Trust
21	Water Main Replacement - Richardson Drive	40,000	Water Fund Capital Reserve	Trust
22	Water Main Replacement - Tanglewood Drive	50,000	Water Fund Capital Reserve	Trust
23	Water Main Replacement - Spaulding Turnpike	\$250,000	Water Fund Capital Reserve	Trust
24	Inflow/Infiltration Mitigation	300,000	Sewer Fund Capital Reserve	Trust
25	Sewer Heavy Equipment Replacement	40,000	Sewer Fund Capital Reserve	Trust
26	Sewer Main Replacements - City Wide	150,000	Sewer Fund Capital Reserve	Trust
27	Water System Facilities Upgrade	2,100,000	Water Fund Capital Reserve	Trust
	Total	<u>\$5,371,282</u>		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.B.

Resolution Number: **R – 2015.11.04 – 147**
Resolution Re: **Appropriation For FY2017 Capital Improvements
Program – Non-Debt Financed Projects**

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal: Anthony Blenkinsop
Form and Compliance: General Legal Counsel

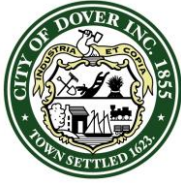
Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.B.

Resolution Number: **R – 2015.11.04 – 147**
Resolution Re: **Appropriation For FY2017 Capital Improvements
Program – Non-Debt Financed Projects**

RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates reserve trust funds and special revenue funds to finance a portion of the FY17 Capital Improvements Program. In addition, it authorizes the transfer of Reserve Trust Fund moneys.

The following table reflects the amount to be appropriated from the various funds and their projected balances as of 6/30/2016:

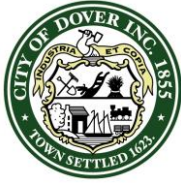
Description	Proposed Appropriation	Balance 6/30/2016
Trust Reserve Funds CIP		
General Fund Capital Reserve *	820,982	204,844
Fire & Rescue Facilities Reserve	25,000	68,870
Transportation Improvements **	243,300	90,788
Parks Improvements Reserve ***	112,500	42,990
Recreation Facilities Reserve	17,500	275,971
School Curriculum Reserve	135,000	180,021
School Technology Reserve	80,000	130,015
Water Fund Capital Reserve ****	3,447,000	2,895,311
Sewer Fund Capital Reserve	<u>\$490,000</u>	542,906
Total	5,371,282	

* The General Fund Capital Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$750,000 into the reserve is proposed in the CIP FY 2017-2022 to be budgeted during FY2017 as part of the City's Operating Budget.

** The Transportation Improvements Program (TIP) Capital Reserve will have sufficient funds for the appropriations as income into the reserve in FY2017 from Motor Vehicle Registrations TIP Fees is estimated to be \$160,000.

*** The Parks Improvements Capital Reserve will have sufficient funds for the appropriation as a transfer from the General Fund of \$112,500 into the reserve is proposed in the CIP FY 2017-2022 to be budgeted during FY2017 as part of the City's Operating Budget.

**** The Water Fund Capital Reserve will have sufficient funds for the appropriation as a transfer from the Water Fund \$500,000 into the reserve is proposed in the CIP FY 2017-2022 to be budgeted during FY2017 as part of the City's Operating Budget.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.C.

Resolution Number: **R – 2015.11.04 – 148**
Resolution Re: **Appropriation For FY2017 Capital Improvements
Program and Authorization for Bonding**

WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following capital projects are appropriated with estimated useful lives in excess of the length indicated:

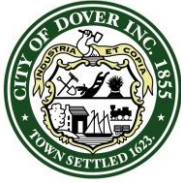
Item #	Description	Proposed Appropriations	Life/Yrs	Department	Fund
1	Intersection Reconstruction - Sixth/Venture Dr	250,000	20	Comm Serv - PW	General
2	Street Reconstruction - Bellamy Road	250,000	20	Comm Serv - PW	General
3	Street Reconstruction - Floral Ave. & Brick St.	250,000	20	Comm Serv - PW	General
4	Street Reconstruction - Mast Rd/Stonewall Drive	583,000	20	Comm Serv - PW	General
5	Street Reconstruction - Piscataqua/Rabbit Road	1,700,000	20	Comm Serv - PW	General
6	Street Reconstruction - Silver Street	1,000,000	20	Comm Serv - PW	General
7	Street Reconstruction - Oak/Ham/Ela/Broadway	2,500,000	20	Comm Serv - PW	General
8	Garrison Elementary School Improvements	6,900,000	20	Education	General
9	Cochecho River Dredge Cell Closure	300,000	20	Waterfront TIF	TIF District
10	Cochecho Riverfront Bank Stabilization	600,000	20	Waterfront TIF	TIF District
11	Cochecho Riverfront Site Preparation	1,650,000	20	Waterfront TIF	TIF District
12	Water Main Replacement - Main St/Washington St	1,100,000	15	CS - Water	Water
13	Water Main Replacement - Piscataqua/Drew Roads	2,200,000	15	CS - Water	Water
14	Water System Facilities Upgrade	14,500,000	20	CS - Water	Water
15	Pump Station - Mast Rd/Stonewall Drive	300,000	20	CS - Sewer	Sewer
16	Sewer Main Replacements - Spaulding Turnpike	800,000	15	CS - Sewer	Sewer
Total		<u>\$34,883,000</u>			

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.

AND FURTHER BE IT RESOLVED THAT:

Pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the City of Dover is hereby authorized to participate in the NH Clean Water State Revolving Fund (CWSRF) Program for financing eligible Sewer Fund projects provided CWSRF funding is available; and the City of Dover is hereby authorized to participate in the NH Drinking Water State Revolving Fund (DWSRF) Program for financing the Water Fund projects provided DWSRF funding is available. The City Manager, Finance Director and Treasurer are authorized, on behalf of the City of Dover, to file for participation in the NH CWSRF and DWSRF Programs and obtain loans through the programs for eligible identified projects.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.C.

Resolution Number: **R – 2015.11.04 – 148**
Resolution Re: **Appropriation For FY2017 Capital Improvements
Program and Authorization for Bonding**

NOTE: This resolution requires a duly advertised public hearing, which will be held on November 18, 2015, and a 2/3 favorable vote of all members for passage with the vote to occur on December 9, 2015.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Anthony Blenkinsop
Form and Compliance: General Legal Counsel

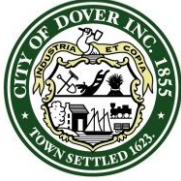
Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.C.

Resolution Number: **R – 2015.11.04 – 148**
 Resolution Re: **Appropriation For FY2017 Capital Improvements Program and Authorization for Bonding**

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the projects of the FY2017 Capital Improvements Program financed by debt and authorizes the sale of bonds.

This resolution makes appropriations for projects that are scheduled to be completed over multiple years. The Finance Department requests from all departments with projects to submit cash flow requirements for projects. These cash flow projections are completed to determine the amount by project for the coming bond issuance. Those projects that are not financed or are only partially financed remain as authorized unissued debt and bonded (financed) when the cash need arises.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired: The Net Sewer reflects the amount retired by user fees (total debt retirement less State aid for principal).

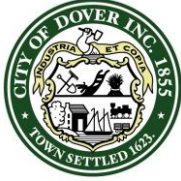
Description	City	School	Water	Sewer	Waterfront TIF	Total
FY2017 Authorization	6,533,000	6,900,000	17,800,000	1,100,000	2,550,000	34,883,000
FY2017 Retirement	3,992,785	2,046,065	1,034,312	1,178,347	0	2,212,659
Net Change	2,540,215	4,853,935	16,765,688	(78,347)	2,550,000	32,670,341

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2015 and this authorization, against the legal debt limits.

Description	City	School	Water	DBIDA-IP	DBIDA-IB	Exempt	Total
Debt Outstanding	40,803,024	18,833,607	10,965,000	0	0	29,498,090	100,099,721
Authorized - Unissued	7,687,004	73,900,000	7,050,000	2,450,000	0	14,148,001	105,235,005
Total Issued & Unissued	48,490,028	92,733,607	18,015,000	2,450,000	0	43,646,091	205,334,726
This Authorization	6,533,000	6,900,000	17,800,000	0	0	3,650,000	34,883,000
Grand Total	55,023,028	99,633,607	35,815,000	2,450,000	0	47,296,091	240,217,726
Legal Debt Limit	89,831,559	209,606,971	299,438,530	4,000,000	NA	NA	
Unused Capacity	34,808,531	109,973,364	263,623,530	1,550,000			
Percent Unused	38.7%	52.5%	88.0%	38.8%			

Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.
 DBIDA limits are set by special legislation.
 IP = Industrial Park projects
 IB = Industrial Building projects
 Exempt includes Sewer, Special Revenue Funds, TIF District, and Tolend Road Landfill debt.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.C.

Resolution Number: **R – 2015.11.04 – 148**

Resolution Re: **Appropriation For FY2017 Capital Improvements
Program and Authorization for Bonding**

Multi-Year Projects Proposed Bonding Schedule

The following table summarizes the bonding schedule for the proposed debt authorizations. This table shows that for multi-year projects the issuance of bonds will be done based on cash flow requirements per the projects' proposed segments as presented in the Capital Improvements Program.

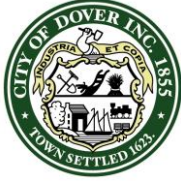
Item #	Description	Proposed Appropriations	FY2017	FY2018	FY2019	FY2020
1	Intersection Reconstruction - Sixth/Venture Dr	250,000	50,000		200,000	
2	Street Reconstruction - Bellamy Road	250,000	50,000		200,000	
3	Street Reconstruction - Floral Ave & Brick Street	250,000	50,000		200,000	
4	Street Reconstruction - Mast Rd/Stonewall Drive	583,000	583,000			
5	Street Reconstruction - Piscataqua/Rabbit Road	1,700,000	200,000		1,500,000	
6	Street Reconstruction - Silver Street	1,000,000	1,000,000			
7	Street Reconstruction - Oak/Ham/Ela/Broadway	2,500,000	1,500,000	1,000,000		
8	Garrison Elementary School Improvements	6,900,000	3,300,000	3,600,000		
9	Cochecho River Dredge Cell Closure	300,000	300,000			
10	Cochecho Riverfront Bank Stabilization	600,000	600,000			
11	Cochecho Riverfront Site Preparation	1,650,000	1,150,000	500,000		
12	Water Main Replacement - Mast Rd/Washington	1,100,000	100,000			1,000,000
13	Water Main Replacement - Piscataqua/Drew Rd	2,200,000	300,000	1,000,000	900,000	
14	Water System Facilities Upgrade	14,500,000	800,000	8,300,000		5,400,000
15	Pump Station - Mast Rd/Stonewall Drive	300,000	300,000			
16	Sewer Main Replacements - Spaulding Turnpike	800,000	800,000			
Total		34,883,000	11,083,000	14,400,000	3,000,000	6,400,000

Financial Policy Considerations

The proposed debt authorizations contained in this resolution will result in the following City Council adopted Financial Policies not being adhered to:

- A. School District debt shall not exceed 28% of the State of NH legal limit.
- B. General Fund debt service for any given fiscal year shall not exceed 10% of the total appropriations of the General Fund.
- C. Water Fund debt shall not exceed 5% of the State of NH legal limit.
- D. Water Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.

School District debt is currently over the 28% policy limit due to existing Dover High School project authorizations. Debt authorizations for Garrison Elementary School Improvements will result in School District debt further exceeding the 28% policy limit. Previous debt authorizations for the Dover High School project are projected to increase General Fund debt service in excess of 10% of total General Fund appropriations starting in FY2017. Additional debt authorizations for the General Fund will result in debt service further continuing to be in excess of 10% of total General Fund appropriations in FY2018 and FY2019.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 8.C.

Resolution Number: **R – 2015.11.04 – 148**
 Resolution Re: **Appropriation For FY2017 Capital Improvements Program and Authorization for Bonding**

Water Fund debt will exceed the 5% policy limit in FY2017 and continue through FY2022 as a result of the proposed funding for Water System Facilities Upgrade. The Water Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2018 and continue through FY2022.

Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate and the Utility Rates, net of existing debt service and aid, related to the projects proposed to be bonded in FY17. The top table reflects the impact of the new CIP projects only; the second set reflects the combined impact of the new CIP projects and anticipated debt related to prior year authorizations. The rate changes have been adjusted for any amendments to projects from the proposed CIP.

CIP Only

Net Change in Property Tax Rates

	2017	2018	2019
City	0.13	0.19	0.26
School	0.15	0.24	0.24
Total Change	0.28	0.43	0.50
Est Tax Rate	26.90	27.33	27.83
% Change City	1.24%	1.79%	2.44%
% Change School	1.41%	2.22%	2.20%
% Change Total	1.05%	1.60%	1.85%

Including Prior Year Authorizations

Net Change in Property Tax Rates

	2017	2018	2019
City	(0.15)	0.13	(0.06)
School	0.13	0.23	(0.05)
Total Change	(0.02)	0.36	(0.11)
Est Tax Rate	26.60	26.96	26.85
% Change City	-1.43%	1.26%	-0.57%
% Change School	1.22%	2.13%	-0.46%
% Change Total	-0.08%	1.35%	-0.41%

Rate per \$1,000 of Assessed Value

CIP Only

Net Change in Utility Rates

	2017	2018	2019
Water	0.40	1.28	1.50
Sewer	0.18	0.33	0.32
Total Change	0.58	1.61	1.82
Est Utility Rate	12.87	14.48	16.30
% Change Water	8.39%	24.76%	24.79%
% Change Sewer	2.39%	4.29%	4.08%
% Change Total	4.72%	12.51%	13.09%

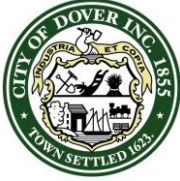
Including Prior Year Authorizations

Net Change in Utility Rates

	2017	2018	2019
Water	0.36	1.40	(0.45)
Sewer	0.48	1.09	(0.29)
Total Change	0.84	2.49	(0.74)
Est Utility Rate	13.13	15.62	14.88
% Change Water	7.55%	27.29%	-7.29%
% Change Sewer	6.38%	13.63%	-3.37%
% Change Total	6.83%	18.96%	-5.01%

Rate per 100 Cubic Feet of Water Consumption

The table below reflects the net change from year to year, and the total change after 3 years, for an average single family home for taxes and user fees, based on the FY16 assessed value at \$264,266 with 75 HCF of average water usage.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

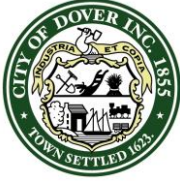
Agenda Item#: 8.C.

Resolution Number: **R – 2015.11.04 – 148**

Resolution Re: **Appropriation For FY2017 Capital Improvements
Program and Authorization for Bonding**

Impact to Average Single Family Home

Description	Yr1	Yr2	Yr3	Change After 3 Years
CIP Only				
Property Tax	74	114	132	320
Water Fees	30	96	113	239
Sewer Fees	14	25	24	62
Total Avg SFH Impact	117	234	269	621
Including PY Authorizations				
Property Tax	(5)	95	(29)	61
Water Fees	27	105	(34)	98
Sewer Fees	36	82	(22)	96
Total Avg SFH Impact	58	282	(85)	255



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 9.A.

Resolution Number: **R – 2015.11.18 – 149**
Resolution Re: **New City Council Orientation**

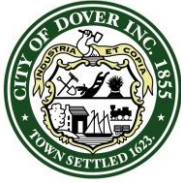
- WHEREAS: In January 2016 a new City Council shall be sworn into office; and
- WHEREAS: Chapter 2 of the Dover City Code titled City Council Orientation establishes an Orientation Program for all members of the Dover City Council prior to the start of their terms of office in order to comply with the Dover City Charter; and
- WHEREAS: The City Manager, or designee, shall prepare and present an Orientation Program for City Councilors to include information on the role of City Councilors, general responsibilities, ethics, budget preparation and adoption procedures, the City Charter, City ordinances and State law.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the City Manager shall conduct an Orientation Program for the incoming Dover City Council in accordance with Chapter 2 of the Dover Code.

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Karen Weston By request
Approved as to Legal Form and Compliance:	Anthony I. Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 9.A.

Resolution Number: **R – 2015.11.18 – 149**
Resolution Re: **New City Council Orientation**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Please see Orientation Outline attached.

2016-2017

JOINT CITY COUNCIL AND SCHOOL BOARD ORIENTATION SESSION

7:00 pm – 9:00 pm

Thursday December 10, 2015

McConnell Center Media Access Center Room 304

I. Local Leadership – The Basics

- **The Local Leadership Team**
- **Policy Making and Strategic Planning**
- **Legal Principles of NH Local Governance**

II. Communicating with the Public – Openness and Transparency

- **Right to Know – NH RSA 91-a**
- **Citizen Engagement**
- **Media Relations**

III. Conducting the Public's Business

- **Making Meetings Work**
- **Ethical Leadership**
- **Working Together as a Municipal Corporation**

IV. Finance and Budgeting

- **Municipal Finances**
- **Municipal Budgeting Cycle**

V. Administrative Organization

- **Municipal Functions**
- **Administrative Organization**
- **Labor Relations**

2016-2017

CITY COUNCIL ORIENTATION SESSION II

**8:30 am – 4:00 pm
Saturday December 12, 2015
Begin/End at Police Station**

City Operations – Facility/Project Tours:

(breakfast and lunch provided)

- **Police Department**
- **Fire & Rescue Department**
- **Community Services**
- **Recreation**
- **Public Library**

2016-2017

CITY COUNCIL ORIENTATION SESSION III

**7:00 pm – 9:00 pm
Wednesday December 16, 2015
City Hall Council Chambers**

I. Local Leadership – The Specifics

- **Procedural Rules**
- **Meeting Types**
- **Meeting Agendas**
- **Agenda Items**

II. Information Resources

- **Web site**
- **Electronic Archives**
- **DoverNet TV**
- **Dover Download**
- **Council E-mail**

III. Council & Manager Working Together

- **Policy Setting and Administrative Responsibilities**
- **Constituent Services**
- **Expectations and Goal Setting**
- **Employment Agreement**
- **Annual Performance Evaluation**

IV. Organizational Issues

- **Indoctrination Paperwork**
- **Committee Preferences**
- **Upcoming Organizational Meeting**