



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Special Session #6
Meeting Location:	Media Ctr. (Rm. 306) McConnell Center
Meeting Date:	Monday, November 23, 2015
Meeting Time:	6:30 pm

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. CITIZENS' FORUM (Limited to Agenda Items Only)**
- E. AGENDA APPROVAL**
- F. CONSENT AGENDA**
 - 1. Nominations:**
 - a. Teacher
 - 2. Extended Travel (Student Trips):**
 - a. Special Olympics Youth Summit-Waterville Valley (Prelim and Final)
 - 3. Donations:**
 - a. Toys for Tots Donation
- G. OLD BUSINESS:**
 - a. Transportation Bid Approval
 - b. Garrison Roof Project Update, Approval and Resolution
- H. SCHOOL BOARD MATTERS OF INTEREST**
- I. ADJOURNMENT**

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: November 23, 2015

MEMORANDUM: Nomination and Election of Teachers.

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2015-2016 school year.

The employees listed below were hired as long-term substitutes but will change to contracted positions effective December 1, 2015 and will continue in their respective positions through the end of the school year. This is due to extended leave of the employees that they are replacing.

NAME	POSITION	SCHOOL	REPLACING	SALARY
Ackerman, Samantha	Grade 2	WPS	Ashley Powers	\$25,812.50
Willette, Abigail	Special Educator	HSS	Vanessa Stevens	\$23,933.75



**DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER**



PETER DRISCOLL
Principal
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November 18, 2015

Dear Dover School Board Members,

This letter is being written in support of an overnight trip to the 2015 Special Olympics Youth Summit to be held in Waterville Valley from December 3, 2015 to December 4, 2015. MJ Hippern and Amanda Studer will be attending with two students. Attendance at this conference is a requirement to receive Special Olympics funds for Unified Sports.

Thank you for your consideration.

Sincerely,

Peter Driscoll
Dover High School Principal



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11/19/2015

Re: Field trips and excursions

Youth Summit to Change New Hampshire December 3rd and 4th.

- a. Value to the activity to the particular group or class groups:
This is an annual youth summit that is a requirement in order to receive funds through Special Olympics New Hampshire for NHIAA sports.
- b. Relationship of the field trip activity to a particular aspect of classroom instruction.
Two students (one student with and one without an intellectual disability) will gain knowledge of Project Unify as well as learn what other schools in the state are doing to increase inclusion in their schools.
- c. Suitability of the activity and distance traveled in terms of the age level
Two students and one adult will travel to Waterville Valley for this trip.
- d. Mode and availability of transportation
Rental car or school van will be used.
- e. Cost
Special Olympics New Hampshire will pay for all costs associated with this trip.

Please refer to the enclosed application for further information.

TO: Principals
Athletic Directors
Special Educators
Other friends of Special Olympics
FROM: Misty Medeiros, President Statewide Youth Activation Committee
Mary Conroy, President SONH
DATE: October 29, 2015

SUBJECT: Youth Summit to Change New Hampshire December 3rd + 4th

Last year, students with and without intellectual disabilities from 37 high schools got together to talk about ways they could change schools in NH to become more accepting and fun for all.

We invite your school to participate in the Fourth Annual Youth Summit to Change New Hampshire that will be held at Waterville Valley Resort from 11:00am on Thursday, December 3rd through noon on Friday, December 4th. If you are requesting funding from Special Olympics for NHIAA Unified Sports – full participation at the Summit is required.

All onsite expenses are covered by Project UNIFY (The US Department of Education, through the US Office of Special Education Programs, is a major funding source for Special Olympics Project UNIFY) and Special Olympics New Hampshire. Please note that lunch on Friday will not be included (attendees prefer to stop on the way back to school).

Each school should send one chaperone and two students, one with an intellectual disability and one who does not have an intellectual disability. Ideally the student representatives you send to the Summit will be sophomores or juniors. The attached permission slip must be turned in for each attendee.

The Summit will be student led. The kids will talk about different ways to include more students in all aspects of student life! Attendees will leave the Summit with ideas and tools to begin to build a more positive school culture. Attendees will also be asked to keep in touch with the statewide Youth Activation Committee on a regular basis.

All of the activities planned are within walking distance of the hotel. Summit participants will be assigned rooms (by gender). Every participant will have a bed.

Schools need to register by Wednesday, November 18th. Attendees will need to provide signed permission slips at check-in. To register, please send an email to Mary Conroy (MaryC@sonh.org) with the following information on each attendee

☐ Name of school

☒ Attendees names

○ please identify the chaperone and provide a cell phone number and email for him/her

- please put the graduation year for each student
- ☑ Shirt sizes

The general schedule will be as follows (a more detailed schedule will be provided on site):

☐ Thursday, December 3rd

- 11:00 check-in
- 12:00 lunch
- 1:15 sessions begin
- 5:30 dinner
- 7:00 evening activities
- 9:00 lights out

☐ Friday, December 4th

- 8:00 breakfast
- 9:00 sessions begin
- 12:00 departure

If you have any questions or need any information, please do not hesitate to reach out to Misty Medeiros (MistyM3535@yahoo.com) or Mary Conroy (MaryC@sonh.org).

Thank you,
Misty Medeiros
Mary Conroy

ELAINE M. ARBOUR, Ed.D.
Superintendent of Schools
e.arbour@dover.k12.nh.us

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THE DOVER SCHOOL DISTRICT

SCHOOL ADMINISTRATIVE UNIT #11
McCONNELL CENTER
61 LOCUST STREET SUITE 409
DOVER, NEW HAMPSHIRE 03820-4132
TEL (603) 516-6800
FAX (603) 516-6809

TO: Dover School Board
FR: Elaine M. Arbour, Ed.D., Superintendent of Schools
RE: Donation Approval
DATE: November 23, 2015

I would like to respectfully request your acceptance of the donation of gifts received from the Toys for Tots campaign. This annual campaign provides toys to students in all schools and the total amount donated will be in excess of the \$500 threshold for donations as required by School Board policy KCD. Many people and groups in the community work to support this program including school nurses, Dover Fire and Rescue, local churches, and other local businesses. On behalf of the entire Dover School District, I would like to thank everyone involved for volunteering their time and resources for this worthy program. I would also like to thank the School Board for their consideration of acceptance of this donation.

ELAINE M. ARBOUR, Ed.D.
Superintendent of Schools
e.arbour@dover.k12.nh.us

KAREN M. TAYLOR
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TO: Members Dover School Board
FROM: Karen M. Taylor, Business Administrator
DATE: November 23, 2015
RE: Garrison Elementary School Roof Project

Additional work was completed during the Garrison Elementary School Roof Project resulting in a change order in the amount of **\$8,792.00**, increasing the original contract from \$479,300.00 to \$488,092.00. The change order included various drains that were relocated and installed due to the electrical and plumbing infrastructure under the roof.

The Garrison Elementary School Roof Project breakdown is as follows:

Garrison School Roof Replacement Capital Budget	\$602,000.00
Advanced Roof Management, Inc.	\$24,880.00
A&M Roofing Services, LLC - Original Contract, 6/11/2015	\$479,300.00
A&M Roofing Services, LLC - Net Change Orders, 11/12/2015	\$8,792.00
Garrison School Roof Replacement Capital Budget Balance	\$89,028.00

We request that the Board approve the final payment in the amount of **\$8,792.00** to A&M Roofing Services, LLC.

Dover School District Mission Statement

Strengthening our community by educating every child, every day!

RE: TRANSFER OF APPROPRIATIONS FROM PRIOR YEAR CAPITAL PROJECTS

WHEREAS: On November 9, 2015 the Garrison Roof Replacement Project was complete; and

WHEREAS: The project came in under budget and there are remaining funds in the amount of \$89,028.00; and

WHEREAS: There are remaining funds within other various School District Capital Improvement Project funds: and

WHEREAS: Garrison Elementary School is in need of renovations and improvements to correct a variety of life safety, accessibility and efficiency issues, as well as to create a 21st Century learning environment; and

WHEREAS: The total transfer below is requested for reprogramming from the Garrison Roof Replacement Project and other various School District Capital Improvement Project funds to the Garrison School Facilities Study to comprise of the existing current conditions of Garrison School, including a physical and space needs' analysis, as well as preliminary designs, cost estimates and scheduling/phasing information for any recommended improvements, renovations, reorganization and/or new construction.

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD THAT:

The unexpended funds in the sum of one hundred eighty-four thousand two hundred thirty-two dollars and thirty-six cents (\$184,232.36) shall be reprogrammed for the purpose of a Garrison Elementary School Facility study as follows:

Account	Description	Amount Remaining
From:		
4006.1.600.46900.4725.07103.06.000.000.700	Garrison School Facility Improvements - FY 2006	\$14,830.98
4008.1.600.46900.4725.07105.08.000.000.700	Woodman Park School Facility Improvement - FY 2008	\$56,455.62
4009.1.600.46900.4725.07101.09.000.000.700	Dover High School Facility Improvement - FY 2009	\$5,917.76
4011.1.600.46900.4744.07104.11.000.000.700	Horne Street Facility Improvements - FY 2011	\$18,000.00
4015.1.600.46900.4725.07103.15.000.000.700	Garrison School Facility Improvements - FY 2015	\$89,028.00
Total Transfer:		\$184,232.36
To:		
4016.1.600.46900.4725.07103.16.000.000.700	Garrison School Facility Improvements - FY 2016	\$184,232.36
Total Transfer:		\$184,232.36

RESOLVED, this 23rd day of November, 2015.

SUBMITTED BY:

Amanda Russell, Chairperson

Betsey Andrews Parker, Vice Chairperson

Kathleen Morrison, Secretary

Doris Grady

Sarah Greenshields

Michelle Muffett-Lipinski

Carole Soule McCammon

November 23, 2015