



**CITY OF DOVER**

## DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: 271 Mast Road, Dover, NH  
Meeting Date: **Monday, October 19, 2015**  
Meeting Time: **6:00 pm**

**Members Present:** Chairman Otis Perry, Dennis Munson, Mark Moeller, Bret Carmichael

**Members Absent:** Vice Chair Jay Stephens, Matt Lahr

**Alternate Member Present:**

**Staff Present:** Bill Boulanger, Superintendent of PW & Utilities, Dean Peschel, Environmental Consultant, Gretchen Young, Asst. City Engineer, Mike Unger, Underwood Engineers, Jennifer Bretz, Recording Secretary

### 1. Call to Order

Meeting was called to order at 6:19 p.m.

### 2. Approval of Minutes of August 17, 2015

**Motion:** Moeller made the motion to approve the minutes, Munson seconded.

**Vote:** U/a

### 3. Abatement Requests

#### A. 4 Briarwood Lane - Alexander & Marina Geller

Boulanger stated that the board had requested that he inspect the Geller's home. He did not find anything out of the ordinary. They have a new meter. The meter was sent to Badger Meter to be tested and tested out at 100%. Boulanger did not find anything wrong at the home or with the meter. He said it seems very aggressive for someone to use that amount of water.

Perry stated that there is an enormous amount of water that seems to have disappeared.

Boulanger stated for that kind of water, something would have had to have been running for 2-3 months. He's wondering if transponder jumped where they're not seeing it. His recommendation would be to average the usage with the high reading left out. They cannot find where the water went.

**Motion:** Moeller made the motion to average the usage of the bill with the high reading left out, Munson seconded.

**Vote:** U/a

### 4. Reports

#### A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

#### B. Utilities Report-None

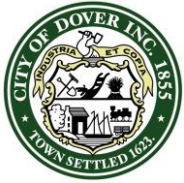
#### C. Finance Report

The report was reviewed and discussed by Staff.

**Motion:** Munson made the motion to approve the reports, Moeller seconded.

**Vote:** U/a

### 5. New Business



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### 6. Old Business

#### A. Asset Management Review - Underwood Engineering

Unger presented a 15 minute slide show, with an explanation, of Asset Management Grant work. (attached)

#### B. Stormwater Review

Young stated that she and Peschel were at the August meeting. City has been doing Stormwater Maintenance for quite a while. Previous staff had put together a Stormwater Management Plan. As part of the MS4 permit, staff needs to complete an annual update of the practices. (attached)

#### C. Water/Sewer C.I.P.

A handout was given of the current C.I.P. for Water and Sewer.

### 7. User's Forum

### 8. Next Meeting Date

September 21, 2015

### 9. Adjournment

**Motion:** Munson made the motion to adjourn at 7:37 p.m., Carmichael seconded.

**Vote:** U/a