



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - AGENDA

Meeting Type: Regular Meeting
Meeting Location: City Hall 2nd Floor Council Chamber Conference Room
Meeting Date: **Thursday, December 3, 2015**
Meeting Time: **4:00 PM**

1. Call to Order/ Role Call of Members present with affiliations.
2. Review and approval of the November 5th 2015 Board Meeting Minutes. DOC 2, **VOTE**
3. Non-Public Session:
Enter non-public session pursuant to RSA 91-A for the purpose of the acquisition, sale, or lease of real or personal property and/or personnel issues. **Roll call vote, simple majority needed to pass. VOTE**
4. Return to public session. Consider whether to vote to seal the non-public session meeting Minutes because failure to do so would render the proposed action(s) ineffective. **Two-thirds majority needed to pass. VOTE**
5. **NEW BUSINESS:**
 - Steve Wyrsh introduction
 - Downtown Merchants contacts report: Nicole Sukduang
 - Staff Development: Vue-works Class: Barufaldi 11/18/2015.
 - CIBOR Statewide Meeting, Bedford, 11/25.
 - Rand-Whitney Groundbreaking Ceremony: Weston, Barufaldi.
 - Temescal Alternative Health Distribution Center Approval.
 - Meet & Greet Dinner 11/10/2015.
 - Meeting with Northway Bank.
 - EOC/ Seabrook Disaster Training 11/18/2015.
 - CIBOR Seacoast Meeting 11/20/2015
 - Earth, Sea & space museum Meeting, Crystal Kent, 11/23/2015.
6. Financial Report: November, 2015 Month-End Report/ Report vs. Budget **VOTE**
7. **OLD BUSINESS:**
Participant Reports on Strategic Intentions Action Categories:
 - Conversion of residential properties to commercial:
 - Scott Johnson, Point Person
 - Expand healthcare related businesses:
 - Pete Hamblett, Point Person , Meeting with Greg Walker, WDH
 - Enterprise Park II land acquisition:
 - Tim Dargan, Point Person/ Covered in Non-Public Session.
 - Sustain a vibrant downtown:
 - Phil Rinaldi, Point Person



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- Work with schools and Community organizations to ensure a future work force:
 - -David Peck, Point Person (Annette Studebaker absent)
- Continue to connect with, interact with other local groups with similar goals:
 - David Peck, Point Person
- Work with the media to publish, promote, showcase local company achievements/ awards:
 - Administrative Assistant, Nicole Sukduang, Rack cards, maps
- Identify the annual commercial tax ratable increase to measure development progress: / Tax Ratable Base growth Report
 - Sam Haddadin, Point Person
- DBIDA Budget enhancement tied to ROI Data development:
 - Matt Sylvia, Point Person
- Waterfront Development status report, Jack Mettee
 - Union Studios Meeting / CWDAC
- Third St. RFP DBIDA Review, Dan Barufaldi

8. Manager's Report, D. Barufaldi Economic Development Section June, 2015.

No November Report re City Manager.

Next Meeting: January 7th 2016, **VOTE**

9. ADJOURN: VOTE