



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, November 17, 2015**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds (Chair), George Maglaras (Vice Chair), Tom Massingham, Otis Perry, Anthony McManus (City Council designee)

Members Absent: Jack Buckley and Joe DiGregorio

Others Present: Bill Simons (Parking Manager), Daniel Lynch (Finance Director), Christopher Parker (Assistant City Manager), and Michael Cicchese (Parking Clerk)

Called to Order at 8:30 a.m.

CITIZEN'S FORUM

No citizens present

MEETING MINUTES

Commissioner Perry moved to approve the minutes from the Oct. 19, 2015 meeting. Seconded by Commissioner Maglaras. Minutes approved 4-0

STAFF UPDATES

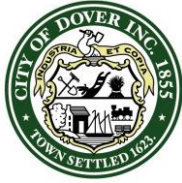
A. Meter Activity and Budget — Bill Simons

Parking Manager Bill Simons presented the monthly financial report. Meter activity was up 11%, income up 2%, and expenses were below projections.

B. Parking Garage — Otis Perry

Commissioner Perry presented an update on the Parking Garage construction. He said a “soft” opening for the garage is expected to take place on Nov. 25. This will be contingent on final inspections, which are to take place on Nov. 23 and 24. There will also be a ceremonial opening of the garage scheduled for the first or second weekend in December.

Mr. Perry also informed the Commission of a proposal from the Dover Arts Commission for art designs along the stairwells of the garage with the purpose of helping people better remember what level they parked on. The application of these designs would not be done until spring 2016, and would be funded on a



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“subscription” basis with an estimated budget of \$12,000. Funding for this project would not come out of the parking fund.

Mr. Perry made a motion that the Commission support the idea for the art project. It was seconded by Commissioner Maglaras. Passed 4-0

OLD BUSINESS

A. FY17 Fee Schedule Review

Finance Director Dan Lynch reviewed pro forma numbers for the Parking Garage.

Commissioners questioned the figures presented by Mr. Lynch regarding the projected tax revenue. City Councilor McManus said he felt the tax numbers were unrealistic. Chairman Reynolds said the Commission provided no input on the pro forma.

The Commission then reviewed the Parking Fee Schedule for FY17. The Commission voted to make the following recommendations to the City Council for final approval.

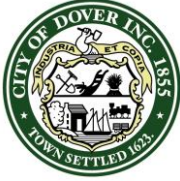
- Mr. Perry moved to raise the hourly rate for on-street parking meters to \$1.00 leaving the parking garage and parking lots at the current rate. It was seconded by Commissioner Massingham. Passed 4-0
- Mr. Massingham moved to expand parking meter operations to include Saturdays. It was seconded by Mr. Perry. Passed 4-0

Mr. Perry moved to eliminate the 15-minute rule, which allows people to park on the street without paying the meter if their stay will be no more than 15 minutes. It was seconded by Mr. Reynolds. Perry and Reynolds voted yea; Maglaras and Massingham voted no. Motion failed by 2-2 vote.

Other fees and permit rates will be discussed at the December meeting and will require approval by City Council.

B. Winter Parking - Lots

Mr. Maglaras moved to authorize the Police Chief to post winter parking restrictions in certain rows of municipal parking lots to facilitate snow removal/winter maintenance per the recommendation of the Parking Manager. Motion seconded by Mr. Perry. Passed 4-0.



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C. Other Old Business

No other old business discussed

6. NEW BUSINESS

A. Long-term storage - garage

The Commission recommended that the Parking Manager monitor the demand of people using the Parking Garage for long-term vehicle storage.

B. Other New Business

Assistant City Manager Christopher Parker gave a presentation on a development proposal for the Third Street parking lot property. The proposal includes a combination of residential and commercial use, and would retain 33 parking spaces.

Mr. Parker said the Dover Business Development Committee is not in favor of this proposal, and wants to see more parking.

7. ADJOURN

Mr. Maglaras moved to adjourn the meeting, seconded by Mr. Massingham. Approved 3-0.

Meeting adjourned at 9:45 a.m.