

**CITY OF DOVER**

## RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Senior Center Activity Room  
Meeting Date: Tuesday, December 14, 2015  
Meeting Time: **7:00pm**

**CALL TO ORDER:** The meeting was called to order by Chairperson Stan Kaubris at 7:03pm

### **ROLL CALL:**

Recreation Director: Gary Bannon

#### **Recreation Board Members in Attendance:**

Stanley Kaubris, Vice-Chair

Wayne Boucher

Peg Purcell

City Council Liaison: John O'Connor

Guest: Bob Carrier

#### **Recreation Board Members Not in Attendance:**

Recreation Assistant Director, Krista Trefethen

### **APPROVAL OF MINUTES:**

The minutes of the November 15, 2015 meeting motion by Wayne Boucher, second by Peg Purcell, Approved.

### **CITIZENS FORUM:**

None

### **REPORTS:**

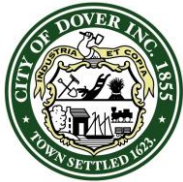
#### **ADVISORY BOARD MEMBERS:**

Peg reported on her list of parks status.

1. Bellamy Park – disc golf is fine, the parking lot has a lot of receptacles, it is clean, and the trail is immaculate.
2. Willand Pond – she saw a bald eagle there.
3. Woodman Park – seems fine.
4. Long Hill Park – Middleton Lumber replaced the fence.
5. Fishladder Park – looking for Capital reserve funding.
6. Cocheco Riverwalk – graffiti on it.

#### **RECREATION DIRECTOR, GARY BANNON:**

1. Budget process – Revenues side of budget submitted. Budget may be adopted in May 2016.
2. High School project – Architects working with High School staff and have asked for Recreation Department input. We hope to see added gym space at the High School so it opens up room in the Middle School and Elementary Schools
3. Turf field – any HS renovations done in the last 5-10 years have had their fields converted to artificial turf.
4. Thick of political campaigns – busy with political campaigns meeting space coordination. Other than City Hall, McConnell Center is of the main meeting areas in Dover.



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### **ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN (GARY REPORTED):**

1. Basketball season is underway.
2. Li'l shots
3. Men's basketball
4. Clinics
5. Rentals
6. Senior pickle ball classes –is City Hall auditorium is an option?
7. Senior Center – Christmas party on Wednesday, Ireland trip, Northern California trip in June, NYC trip in April, Daytona Beach trip in February. Several Pickle ball players are going to Florida soon.
8. Fitness Center is busy
9. Recreation Department is trying to maximize use of the space available for activities.

### **OLD BUSINESS:**

#### **Henry Law Park Project Status:**

1. The existing playground area has already been demolished.
2. Very unique excavated granite has been uncovered
3. Moving very quickly with final design.
4. A lot of creative work is happening—will carve alewife fish out of granite.
5. The Gundalow is the biggest challenge. There is about \$10K-12K in funds, but we need around \$40K-50K. Working on getting the final details to get budget by spring and get it started in spring.
6. As long as Community Services staff is available, architects give them the plans to do the work needed. If they cannot do it, Gary will need to contract someone.

#### **Waterfront Project Update:**

1. City Council approved the contract with the architect.
2. Park plans are moving forward.
3. Timelines are being considered for permitting and construction in the next year.

### **NEW BUSINESS:**

#### **Dog Park Shelter Update:**

1. Peg helped raise funds there.
2. Working along with the High School Vocational Center.
3. A gazebo, 12 X 14, is in the works.
4. We will look at changing the height of the fence along the field side to 8 or 10 feet to protect the dog park from balls coming from the field. It may be a good time to combine projects with gazebo shelter, fence and upgrade the surface material all at once.
5. There are some funds, CIP allocation, for some sort of a general improvement project.
6. There has not been a lot of work done for the last five years or so now it is a good time to get it all setup.



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### **Park Assignments:**

1. Krista sent out the new list of parks to Stan after removing the Board members who are no longer part of the Recreation Advisory Board.
2. Stan will send the list to all RAB members and we can cover this topic next meeting.

### **Volunteer and Sponsor of the Year Program Discussion:**

1. Every March we have a Youth Leagues Volunteers from whom "The Volunteer of the Year" is selected as well as "The Sponsor of the Year."
2. We, the Recreation Advisory Board, needs to solicit sponsors for this event. We need a list of sponsors that we can review. We need to raise \$1,000 because the Moose donates food and meeting space.
3. Gary will update the letters accordingly.
4. In January, we need to start talking about this event to begin some planning.
5. Building the Friends of Recreation Fund was the key. There are annual fees submitted to the state for renewal. All of the money in the fund currently goes to project fees.

### **ADJOURN:**

Motion to Adjourn – Peg Purcell at 8:00pm

Second – Wayne Boucher

Respectfully,  
Mara Allaire