



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, December 15, 2015**
Meeting Time: 8:30 AM

1. ROLL CALL

Members Present: George Maglaras (Vice Chair), Tom Massingham, Otis Perry, Jack Buckley, Joe DiGregorio and Anthony McManus (City Council designee)

Member Absent: Charles Reynolds (Chairman), Excused.

Others Present: Bill Simons (Parking Manager); Chris Parker (Assistant City Manager), and Michael Cicchese (Parking Clerk)

Meeting Called to Order: 8:30 a.m.

2. CITIZEN'S FORUM

No one present to address Commission

3. MEETING MINUTES — Review and Approval of November meeting minutes

A motion was made to approve the minutes from the Commission's Nov. 17, 2015 meeting by Commissioner Perry, and seconded by Commissioner Massingham: **Approved 5-0**

4. STAFF UPDATES

A. Meter Activity and Budget — Bill Simons

Parking Manager Bill Simons reviewed the monthly financial report. Meter income for November 2015 was up 20 percent compared to November 2014. Meter income from July 1 to Nov. 30, 2015 is up 11 percent compared to the same period in 2014. He noted that there was a major storm at the end of November of 2014 that effected these comparisons.

Mr. Simons also reported that business in the newly opened parking garage is growing.

Commissioner Buckley asked about snow removal strategy in the garage. Mr. Simons said the Parking Bureau pick-up truck will be fitted with a plow designed for use in the garage, and will be used to plow the open floor, and snow would be trucked out of the garage. Mr. Simons added parking would be prohibited on the top floor when snow is in the forecast.



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Tom Massingham inquired about the possibility of restricting permit holders from the bottom floor of the garage to keep those spaces open for customers. Jack Buckley commented that residents of Cocheco Park may have reservations about parking on upper floors. After a brief discussion, the Commission recommended that the Chief of Police institute this as an internal policy.

B. Parking Garage — Otis Perry

No further news regarding the parking garage

5. OLD BUSINESS

A. FY17 Fee Schedule Review

Mr. Simons proposed the idea of low cost 6-month permits for under used areas, targeting downtown workers whose employers don't pay for parking permits.

Vice Chair Maglaras recommended that the 6 month discounted permit rates be offered. Commissioner DiGregorio made a motion to recommend to the City Council to approve 6 month discounted parking permits for Henry Avenue(below the pool entrance) @ \$75, Chestnut Lot @ \$75, Main Street @ \$100 and Chapel Street @ \$100 but be limited to 25 percent capacity of the selected parking zone to gauge interest in specific areas. The regular monthly rates would remain in place for those wanting shorter term options. It was seconded by Commissioner Perry: **Approved 5-0.**

The Commission also discussed raising the current resident monthly permit rate from \$15 to \$20; and raising the monthly garage permit rate from \$45 to \$50.

Commissioner Perry moved to recommend the City Council raise the resident parking permit rate from \$15 to \$20 a month. Commissioner Buckley seconded the motion: **Approved 5-0**

Commissioner Buckley moved to recommend the City Council raise the monthly fee for parking garage permits from \$45 to \$50. Seconded by Commissioner Perry: **Approved 5-0**

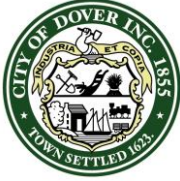
B. Other Old Business

No other old business

6. NEW BUSINESS

No new business was discussed.

7. Adjourn



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Commissioner DiGregorio moved to adjourn, seconded by Commissioner Buckley: **Approved 5-0**

Meeting adjourned at 9:02 a.m.