

MINUTES

Regular Meeting
Dover Housing Authority
December 15, 2015
12:40 p.m.

The Commissioners of the Dover Housing Authority held their regular meeting on Tuesday, December 15, at 12:40 p.m. at the Dover Housing Authority Administrative Office, 62 Whittier Street, Dover, NH. Chair Timothy Granfield called the meeting to order.

Roll Call

Timothy Granfield, Chairman
Barbara Caron, Commissioner
Kevin Irwin, Commissioner
Mark Moeller, Vice Chair

Mark Moeller attended the meeting via conference call due to a conflicting obligation. Allan Krans called Mr. Moeller on a speaker phone and Mr. Moeller verified he was alone and could participate.

Also present were: Allan Krans, Executive Director; Wendy Tenney, Finance Director; Kathy Noel, Administrative Assistant; John Maloney, Capital Improvements Coordinator; Mark Leno, Resident Services Coordinator.

Absent: Patricia Silberblatt, Commissioner, Barbara Caron, Commissioner

Timothy Granfield changed the order of business to address only new business for the meeting.

New Business

Mark Moeller moved to adopt the following resolution, seconded by Kevin Irwin:

RESOLUTION NO. 2015-12-15-01

WHEREAS, the State of New Hampshire purchasing department performed competitive bidding for the purchase of vehicles; and

WHEREAS, Gordon Chevrolet, Acton, MA was awarded the State of New Hampshire Contract #8001927 for 2016 Model Year Vehicles; and

WHEREAS, the State of New Hampshire Contract #8001927 includes standard specifications for a Chevrolet Express 1-ton, 12-passenger van with option to expand to 15-passenger;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, the Executive Director is hereby authorized to purchase a 2016 Chevrolet Express CG33406, 15 passenger van in the amount of \$27,708.00.

On a roll call vote:

Timothy Granfield	Aye
Kevin Irwin	Aye
Mark Moeller	Aye

The motion passed unanimously.

Kevin Irwin moved to adopt the following resolution, seconded by Mark Moeller:

RESOLUTION NO. 2015-12-15-02

WHEREAS, the Mayor and City Council recommend the appointment of Roberta Woodburn to the Cochecho Waterfront Development Advisory Committee to replace Stephen Brewer and to fill out an existing term.

The membership of the Cochecho Waterfront Development Advisory Committee shall be:

	<u>Term Expiring</u>
Norm Fracassa	March 30, 2018
Jack Buckley	March 30, 2018
Brian Gottlob	March 30, 2018
Dennis Ciotti	March 30, 2018
Kimberly Schuman	March 30, 2017
Sean Fitzgerald	March 30, 2017
Carla Goodnight	March 30, 2017
Matthew Cox	March 30, 2017
Roberta Woodburn	March 30, 2016
Jack Mettee, Chair	March 30, 2016
Dana Lynch, Vice Chair	March 30, 2016
Thom Hindle	March 30, 2016

THEREFORE, the Dover Housing Authority appoints Roberta Woodburn to fill out an existing term on the Cochecho Waterfront Development Advisory Committee.

On a roll call vote:

Timothy Granfield	Aye
Kevin Irwin	Aye
Mark Moeller	Aye

The motion passed unanimously.

Adjournment:

Minutes
Dover Housing Authority
December 15, 2015
Page 4 of 4

Mark Moeller moved to adjourn the Meeting, seconded by Kevin Irwin.

On a roll call vote:

Timothy Granfield	Aye
Kevin Irwin	Aye
Mark Moeller	Aye

The motion to adjourn passed unanimously. The Meeting adjourned at 12:45 p.m.

Chair

Date

Secretary

Date