

CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, January 19, 2016**
Meeting Time: 8:30 AM

Meeting Called to order at 8:31 a.m.

1) ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chair), Tom Massingham, Otis Perry, Jack Buckley (via conference call)

Member Absent: ~~Member Absent:~~ Joe DiGregorio

Others Presents: Anthony McManus, Anthony Colarusso (Police Chief), Bill Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

Commissioner Perry made a motion to allow Commissioner Buckley to participate in the meeting via conference call. Seconded by Commissioner Massingham. A roll-call vote was taken. **Approved 4-0.**

2) CITIZEN'S FORUM

No one present to address the Commission.

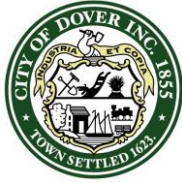
3) MEETING MINUTES

a) Review and Approval of December Meeting Minutes

Motion by Commissioner Perry, and seconded by Commissioner Buckley to approve the minutes of the Dec. 15, 2015 public meeting with the following amendment:

Tom Massingham inquired about the possibility of restricting permit holders from the bottom floor of the garage to keep those spaces open for customers. Jack Buckley commented that residents of Cocheco Park may have reservations about parking on upper floors. After a brief discussion, the Commission recommended that the Chief of Police institute this as an internal policy.

Commissioner Perry moved to approve minutes from the non-public meeting on 12/15/2015. Seconded by Commissioner Massingham. **Approved 5-0**



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4) STAFF UPDATES – METER ACTIVITY& BUDGET

Parking Manager Bill Simons presented the monthly financial figures showing parking meter income in December 2015 was up 10.4% from December 2014. He further reported that revenue was on target with projections.

He added that \$1,500 to \$2,000 a month comes in from the City Clerk's Office when vehicle registrations are held up due to unpaid parking tickets.

Commissioner Perry asked about snow removal in the parking garage. Mr. Simons said a special plow blade was installed on the Parking Bureau truck, and is used to plow the top level of the garage. He added that a sander has also been installed on the truck to be used in the garage as well.

5) OLD BUSINESS

a) Special Event Parking - Parking Garage

Mr. Simons asked the Commission if there was interest in the absence of the parking meters operating on Saturdays, having a flat rate charged at the parking garage for specials events. For example Apple Harvest Day, the Irish Festival and 4th of July.

Commissioner Buckley opposed the idea saying it would be a "bad PR move." Commissioners Perry and Maglaras suggested the Commission let the garage operate for a year to gauge the demand before considering such changes.

b) Other Old Business

Police Chief Colarusso addressed the Commission regarding its vote at the December meeting to have the Chief institute restrictions on parking garage permit holders from parking on the first floor. The Chief said that in stakeholder meetings during the planning and construction of the garage, people were told permits would be good for any space in the garage. He added that his role is to enact temporary orders for situations that arise, and that a permanent change should come down from the City Council.

Commissioner Perry moved to have the Commission reconsider its vote to have the police chief enact limitations on permit use on the first floor of the parking garage, and bring back the issue to a future meeting agenda. Seconded by Commissioner Maglaras. **Approved 5-0**



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6) NEW BUSINESS

a) Winter Storm Regulations – Parking Garage

In anticipation of increased use of the parking garage during snow storms, Mr. Simons asked the Commission if it wanted to consider having the police chief restrict garage overnight use to permit holders only. The Commission advised to wait to see how demand plays out during upcoming storms.

b) Other New Business

The Commission addressed an email from Pam Simpson of Harvey's Bakery about reconsidering its recommendation to the City Council to expand parking meter operations to Saturdays. Chairman Reynolds said Ms. Simpson's concerns on the issue would come before the City Council when it considers the Commission's recommendation.

Commissioner Perry noted that the Commission's decision to expand meter operation to Saturdays was not a fiscal decision but a parking management decision. He added that paying for parking on Saturdays should create more available parking in downtown. Mr. Perry pointed out creating a greater turnover of parking spaces along the Central Ave. core for downtown customers was achieved after the meters were installed.

7) Adjourn

A motion to adjourn was made by Commissioner Perry, and seconded by Commissioner Maglaras.

Approved 5-0

Meeting adjourned at 9:05 a.m.