



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room
Meeting Date:	Tuesday, February 2, 2016
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, February 2, 2016 at 4:30 p.m. in the Superintendent's Conference Room at the McConnell Center. Present were Robert Carrier, Mark Geuther, Sarah Greenshields, and Amanda Russell. Jason Gagnon and Matt Severson were excused. Also present were Superintendent Elaine Arbour, High School Principal Peter Driscoll, CTC Director Louise Paradis, Facilities Director Jeffrey White, HMFH Project Manager Tina Stanislaski, HMFH Project Coordinator Bobby Williams, PC Construction Senior Project Manager Garret Bertolini.
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. APPROVE MEETING MINUTES FROM JAN 26, 2016:** Amanda Russell moved / Sarah Greenshields seconded to approve the minutes of the meetings listed above. An oral **VOTE PASSED 5/0**.
- IV. FINANCIAL REPORT (Attachment A):** Ms. Taylor shared that there had been no changes to the DHS-CTC Financial Summary since the last meeting.
- V. APPROVE JAN STATUS REPORT AND FINANCIAL REPORT (Attachments B & C) TO BE SUBMITTED TO THE CITY COUNCIL AND SCHOOL BOARD:** Sarah Greenshields moved / Amanda Russell seconded to approve the JBC monthly status report including an additional bullet listing that HMFH continues to meet with the DHS & CTC staff concerning the site plans. An oral **VOTE PASSED 4/0**.
- VI. REVIEW COURTYARD LAYOUT:** Ms. Stanislaski handed out a packet including the current proposed site plan (Attachment D).
- VII. REVIEW ANIMAL SCIENCE CENTER LAYOUT:** Ms. Stanislaski
- VIII. REVIEW CLASSROOM SPACES AND PRIMARY DHS SPACES:** .
- IX. UPDATE ON XQ SUPER SCHOOL PROJECT APPLICATION:** Ms. Glidden shared that the submission was in good shape and that they still planned to submit on February 10th.
- X. REVIEW FUTURE MEETING SCHEDULE AND DISCUSS MEETING FREQUENCY:** The committee confirmed that the next meeting was on Tuesday, Feb. 16th and that every two weeks was frequent enough for the time being.
- XI. MATTERS OF INTEREST: BUILD NEXT AGENDA & REVIEW ACTION ITEMS:**
- XII. ADJOURNMENT:** Amanda Russell moved / Sarah Greenshields seconded to adjourn the JBC meeting at 6:26 p.m. An oral **VOTE PASSED 4/0**.

Respectfully submitted,

Melissa Glidden, Melissa Glidden, Recording Secretary