

 CITY OF DOVER	COCHECHO WATERFRONT DEVELOPMENT ADVISORY COMMITTEE - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center Room 305, 61 Locust Street, Dover, NH Meeting Date: Tuesday, November 16, 2015 Meeting Time: 5:00 pm
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PRESENT: Jack Mettee (Chair), Dana Lynch, Sean Fitzgerald, Norm Fracassa, Matt Cox, Kim Schuman and Carla Goodknight (5:10)

EXOFFICIO MEMBERS: Mayor Karen Weston, Michael Joyal

STAFF: Steve Bird – City Planner, Gary Bannon – Recreation Director, Dan Barufaldi – Economic Development Director, Dave White – City Engineer

OTHERS: Cora Quisumbing-King, Crystal Kent, Beth Fischer, Chris Wyskiel, Rachel Rawlinson, others

1. Meeting was called to order at 5:02 pm.

2. Minutes of July 14, 2015

Motion: Lynch made the motion to approve the minutes of 7/14/15, Fitzgerald seconded. Vote: Unanimous

3. Citizens Forum: None

4. Changes to the Agenda: Mettee asked to move Kent ahead of Bannon on the agenda.

5. Correspondence:

Mettee: We received a letter of resignation from Steve Brewer. He put a lot of time and effort into this committee and was very dedicated. We will miss his considerable talents.

7. New Business

A. Discussion on Earth, Sea & Space Center Project

Kent presented information on the proposed center and passed out brochures on economic benefits and educational benefits. We want to create a destination attraction. It is designed to be a half day experience so we can partner with other destinations. We are looking at building a 45-55,000 square foot facility with up to 700,000 visitors a year. We want to locate in Maglaras Park adjacent to the aquatic center. The facility will provide educational benefits. We just finished the geo-tech study on site and will be submitting the report to the city. We are entering fundraising efforts for additional studies and a 3 year capital campaign is planned. It has been a long and challenging project. We have received a lot of support from many people.

Weston clarified that the location would be next to the existing ball fields in Maglaras Park, with parking on the dredge cell.

Fitzgerald confirmed that the proposed budget is \$36 million.

Goodknight confirmed that the master plan has not begun yet.

Kent: We are looking for new board members if anyone is interested.

Mettee: Make sure to keep us informed on important milestones and keep track of our progress.

6. Old Business:

A. Report on Award of LWCF Grant

Bannon: Grant was awarded to provide for public access to the river and for a public park. The award was for \$150,000 which has to be matched. It fits right into the waterfront plans. LWCF requires that the land be kept as public recreational land forever. We need to determine how much of the public park will be designated for LWCF. We were moving forward with the dock permits but DES wanted to see the entire project. The Union Studio contract will include the park and dock design and the permitting work. The funding spent on Union Studio can be used as the match.

Mettee: Congratulations on a successful grant application.

Mettee: Before we move on with the rest of the agenda I was remiss to not introduce our newest member – Matt Cox. Why don't you introduce yourself?

Cox: Thanks, I was born in Dover and am a product of the public school system. I am an attorney here in Dover and I worked on the waterfront project many years ago with the chamber.

7. New Business

B. Next Steps with Union Studio and Review of Updated CWDAC Work Plan

Mettee: The contract with Union Studio was approved by the City Council on October 28th. Mettee reviewed the scope of services. The work on the concept plans will guide us in terms of decisions on the contaminated soils. Union Studio and their sub-consultants will be in Dover on Wednesday to kick off the project. There is a meeting at 11:00 for CWDAC members to meet with them. Then they will be doing a site walk with city staff and any members that want to attend. At 3:00 there will be a stakeholders meeting for property owners, developers and other interested citizens.

Mettee: The work plan has been updated to reflect the accomplishments over the last few months and we added in the work tasks of Union Studio and added in their timeframes.

Bird: The Union Studio work tasks do have some overlap as they will be working on more than one task at a time, so the work plan is not linear.

Goodknight: When will the public be able to participate?

Mettee: Each time Union Studio comes to a CWDAC is an opportunity for the public to participate in the process. The stakeholders meeting this week is a good chance for interested parties to have some input early in the process. That is why we need to talk about establishing a regular meeting date and time.

Joyal: The scope of services includes only the first phase of the work through May. The regular CWDAC meetings will be a venue for public input.

Fracassa: What work will be included in phase 2?

Mettee: More work on the final concept plans and work with getting to the point where we can solicit developers.

Bird: Phase 2 will also include more work on shoreland stabilization and developing bid plans for things like the construction of the public park.

C. Discussion on Setting Consistent Meeting Date

Mettee: As we have already been discussing tonight, we should try to set a regular meeting date each month. If we don't need to meet in a particular month we can cancel the meeting.

Lynch: I would suggest the third Tuesday of each month.

Bird: That would not conflict with the Planning Board.

Schuman: I would like to suggest that we start the meetings at 5:30 to give some of us more time to get here from work.

Mettee: Okay so it will be the third Tuesday of each month at 5:30 pm.

7. Committee member comments: None

8. Adjournment

Motion: Lynch made a motion to adjourn at 6:15 pm, Fracassa seconded. Vote: Unanimous