



**CITY OF DOVER**

## OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting  
Meeting Location: 2<sup>nd</sup> Floor Conference Room, City Hall  
Meeting Date: **Thursday, January 21, 2016**  
Meeting Time: **5:30 PM**

**Members Present:** Anna Boudreau (Chair), Malone Cloitre (Vice Chair), Kristen Murphy, Isaac Epstein, Bob Hall, Anne Kotlus and Bob Lucier

**Staff Present:** Steve Bird

**Others Present:** Andy Goodell

Meeting was called to order at 5:31.

### 1. Citizens Forum:

Lucier talked about how valuable and informative the recent NH Coastal Risks and Hazards Commission meetings in Greenland had been.

### 2. Approval of minutes.

Hall moved to approve the December 10, 2015 minutes, Lucier seconded. Murphy asked whether it is appropriate for a member to vote to approve minutes if the member was not present. Bird said that there is no rule, but generally best practice is to abstain. All approved.

### 3. Treasurer's Report

Bird reported that as of 11/30/15, the fund balance is \$628,565.30. Receivables: \$97,662.99. We had a conversation about the difference between the fund balance and the receivable line.

### 4. Public Projects

No pending public projects at this time.

### 5. Reports by task groups

#### A. Easement Monitoring

Over the last month, we have monitored the Dodd/Waldron Falls and Winning Ways properties.

Waldron Falls: Successful walk, and the report was distributed to the committee. Cloitre said the one problem was that they were not able to locate a stone marker on the property, but it may have been because water levels are high. Lots of people use the river access, project is very successful.

Winning Ways: Monitors walked back to the Cochecho River. The owners do a good job of clearing and maintaining the trails. No problems to report.

We briefly discussed the monitoring of Enterprise Park that Bird, Davidson, Hall, and Epstein monitored a few months ago.

Davidson, our Easement Monitor, via the chair, says that the priority should be to monitor the Harry Property. Davidson will stay on as Easement Coordinator, but would appreciate it if others would help prepare monitoring reports.

Bird received a letter from SELT. The Hunt family wants to install a solar array on their easement property. SELT discussed the request with Sue Knight and determined that a solar array is permissible under terms of the easement.

#### B. Outreach and Education

We scheduled the Full Moon Snow Shoe Walk for February 20th at 6:00 pm. Cloitre and Hall volunteered to head up logistics, to make sure the lot is clear in case of recent snowfall. Cloitre noted that her family has acquired a snowplow, and might be able to help if the city is overwhelmed.



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We'll post about it on Facebook, Dover Download, city will send out a press release.

Boudreau attended a realtor appraisal conference – “Conservation Easements for Realtors,” and suggested that we help put together something similar in Dover. Karen Bennett, a Cooperative Extension forestry specialist, has offered to help.

Dates: sometime between May 10-26, and the chair will investigate spaces, perhaps the McConnell Center or the library. It will cost about \$50 to reserve the space, but OLC members approve.

### **C. Trails**

No update from the trails committee.

### **6. New Business.**

Goals for 2015 were to conserve more land (like the Harry project), expand monitoring efforts. The Chair asked the committee for ideas for new goals.

Hall said that the walks are very informative and good to bring in the community. Cloitre agreed, and wanted to expand the Bellamy River Wildlife Management Area Walk, and Lucier commented that our community underutilizes natural resources.

The chair said that the Outreach and Education position used to draft press releases, and the secretary agreed to start doing so. The first press releases should be about new officers and the snowshoe walk, but all releases must go through Mike Gillis.

Murphy suggested more planning for Apple Harvest Day. The displays need work and we need to develop easement flyers and brochures about the trails. At the next meeting, we will create a subcommittee, and the visitor Andy is interested in participating.

The master plan has some information about easements, we could pass out that kind of information.

We might also want to think about doing a child-specific flyer.

Epstein commented that the pin-board was an excellent hook to get people participating.

Hall asked if there is an electronic depository of Dover conservation easements and all other public documents. Bird said that the city hired a consultant four years ago to do an inventory, the “Kane Report.” The Kane report is an inventory report, not a baseline report, and the Chair will sit down with Bird and determine which properties in the Kane Report require baseline reports.

Murphy suggested sharing information via a google drive, and Boudreau has already been doing PowerPoint presentations about properties to the OLC that we could put in the drive.

Kotlus suggested doing an event about fertilizer use. We could maybe get Julie Peterson, Catherine Nielson, or Steve Miller from the Cooperative Extension. We should do it in the spring, in March or April, if we want it to be effective this year.

Bird noted that the Waterfront Committee presents to City Council. It would be great for the OLC to speak to the new city council about what we do. Boudreau or Cloitre will plan on attending the February 10<sup>th</sup> City Council meeting.

Murphy said she would incorporate the notes from the last meeting into the criteria form.

### **7. Enter non-public session – To report on the status of individual land protection efforts/transactions per RSA**

91-A:3 Epstein made the motion and Cloitre seconded. Roll call vote: Unanimous

At 7:44 we came out of nonpublic session and the chair adjourned the meeting.