



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, February 15, 2016
Meeting Time: 7:00pm

Members Present: Jess Bonello, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (honorary)

City Personnel Present: Gary Bannon, John O'Connor

Absent: Pat Campbell (Vice-Chair), Michael Arsenault (Aquatic Facility Manager)

Meeting was called to order at 7:03.

Approval of Agenda:

Jess made a motion to approve the agenda as presented. Christophe seconded. Agenda was approved unanimously.

Approval of Minutes from December 21, 2015:

Christophe made a motion to approve the minutes as presented. Tim seconded. Minutes were approved unanimously.

Citizens' Forum: n/a

Election of Officers:

Tim Paiva made a motion to keep Sue Medbery as chair and Pat Campbell as vice chair. Christophe seconded. Motion passed unanimously.

Reports:

Gary (& Mick):

- Gary will meet with the city manager on Feb. 18 to finalize the FY 2017 budget. No changes are expected.
- A power surge last week resulted in the failure of a series of new LED lights. The installer will investigate and fix any lingering issues. The building might need a phase protector (similar to a surge protector) to protect against a similar issue in the future.
- Mick continues to learn how to tweak the environmental control system.
- The dehumidifier motor failed recently, resulting in really loud background noise. A new motor was ordered and installed. The old motor will be repaired as an emergency back-up.
- Two new life guards have been hired.
- Lessons continue to be popular. Despite additional classes, there is still a waiting list.
- High school teams have ended their swim season, so the afternoon rec schedule will resume shortly.
- A sign indicating "No public restrooms" has been posted on the front door. The custodian and patrons have reported daily problems. The sign will probably come down in spring or summer, but it is hoped that this policy change will break what has become a negative trend.



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, February 15, 2016
Meeting Time: 7:00pm

Long-Range Planning:

Tim reported that the Jenny Thompson Aquatic Center continues its active fundraising stage. Local contributions have started coming in. A contract with a grant writer has been signed. Interviews for a capital campaign leader have begun. The board met with the NH Charitable Trust for advice on non-profit fund-raising, but an application will be filed shortly, as well. Accounts with Face Book and Twitter have been opened.

Finance & Budget:

Net expenses year to date are running about \$5000 less than last year. The New Year's special brought in many renewals and new memberships.

Henry Law Park Update:

Weather has allowed intensive work at the park. A lot of old construction material has been removed, but some will be repurposed for retaining walls. Drainage pipes have been installed with fresh fill added. The footings for the gundalow are in. The next phase will be to install LED lighting. Timing and intensity controls will be housed in the pool building. The goal is to have the project at least 90% complete by July 4, 2016.

Social Media:

Discussions are taking place in many city departments. Most areas engage in one-way communications to the public. Only two major areas currently invite communication from citizens: the library and planning. Key questions include the goal of joining social media, who will manage it, and what are the needs versus the wants. Gary reported that the ice arena has a part-time Face Book manager. The pools do not have funding for this level of engagement. Casual suggestions from the committee were to have the city's media manager control the occasional outgoing messages from the pool pertaining to cancellations or unplanned closures. For patrons who do not use social media, it was recommended that Mick program the phone's answering message to provide these notifications when needed.

Adjournment:

Tim made a motion to adjourn. Christophe seconded. Meeting was adjourned at 7:45