

MINUTES

Regular Meeting
Dover Housing Authority
January 19, 2016
12:00 p.m.

The Commissioners of the Dover Housing Authority held their regular meeting on Tuesday, January 19, at 12:00 p.m. at the Dover Housing Authority Administrative Office, 62 Whittier Street, Dover, NH. Chair Timothy Granfield called the meeting to order.

Roll Call

Timothy Granfield, Chairman
Kevin Irwin, Commissioner
Patricia Silberblatt, Commissioner

Also present were: Allan Krans, Executive Director; Wendy Tenney, Finance Director; John Maloney, Capital Improvements Coordinator; Cynthia Miller, Family Self-Sufficiency Coordinator

Absent: Mark Moeller, Vice Chair; Barbara Caron, Commissioner

Public Comment

No members of the public attended the meeting.

Minutes

The Minutes of the Regular Meeting of December 15, 2015 were presented to the Board. Kevin Irwin moved to accept the minutes, seconded by Patricia Silberblatt.

On a roll call vote to approve the minutes:

Aye

Nay

Timothy Granfield
Kevin Irwin
Patricia Silberblatt

None

Manifests and Correspondence

The check manifests were presented. Patricia Silberblatt moved, seconded by Kevin Irwin, to approve payroll checks numbered 019245 through 019311 and D0000167 through D0000219; housing checks numbered 0039736 through 039843; Section 8 HCV checks numbered 037556 through 037672 and D000591 through D000677; Addison Place checks numbered 005082 through 005105; and Covered Bridge Manor checks numbered 003470 through 003494.

The Board discussed the Manifests.

On a roll call vote:

Aye

Nay

Timothy Granfield
Kevin Irwin
Patricia Silberblatt

None

Reports

Patricia Silberblatt moved to accept the reports, seconded by Kevin Irwin.

Report of Executive Director dated January 19, 2016. Allan Krans discussed his report with the Commissioners.

Cynthia Miller gave a short presentation on her position at DHA as Family Self-Sufficiency Coordinator and answered the Board's questions.

Allan Krans discussed the Housing Authority Metrics scorecard with the Board.

The Board reviewed and discussed the Capital Improvements Coordinator's Report, The Report of DHA Liaison Officer, Report of Housing Statistics Report, Senior Supportive Services and the Report of the FSS Coordinator Program.

Financial Reports: Wendy Tenney, Finance Director, was present to discuss the financial reports with the Board:

Budget Comparative –November 2015

Addison Place Budget Comparative – November 2015

TD Bank Account Balances-12/31/2015

Edward Jones Account Balances-12/31/2015

Policy Reviews:

Acceptable Use of Technology-no changes

Code of Ethics-no changes

Risk Control-no changes

Deconcentration Policy-reviewed new policy

Personnel Policy-reviewed changes

Old Business:

There was no old business.

New Business:

Kevin Irwin moved to adopt the following resolution, seconded by Patricia Silberblatt.

RESOLUTION NO. 2016-01-19-01

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the Executive Director is authorized to withdraw the sum of \$384.00 from TD Bank, Account No. 9244733477, which is the Public Housing Family Self-Sufficiency (FSS) Escrow Account.

BE IT FURTHER RESOLVED, that these funds will be a partial disbursement on behalf of an FSS program participant to help achieve their FSS goals.

On a roll call vote:

Aye

Nay

Timothy Granfield

None

Kevin Irwin

Patricia Silberblatt

Patricia Silberblatt moved to adopt the following resolution, seconded by Kevin Irwin:

RESOLUTION NO. 2016-01-19-02

WHEREAS, the Mayor and City Council recommend the appointment of Peg Purcell to the Cochecho Waterfront Development Advisory Committee to replace

Thom Hindle and fill out an existing term.

The membership of the Cochecho Waterfront Development Advisory Committee shall be:

	<u>Term Expiring</u>
Norm Fracassa	March 30, 2018
Jack Buckley	March 30, 2018
Brian Gottlob	March 30, 2018
Dennis Ciotti	March 30, 2018
Kimberly Schuman	March 30, 2017
Sean Fitzgerald	March 30, 2017
Carla Goodnight	March 30, 2017
Matthew Cox	March 30, 2017
Roberta Woodburn	March 30, 2016
Jack Mettee, Chair	March 30, 2016
Dana Lynch, Vice Chair	March 30, 2016
Peg Purcell	March 30, 2016

THEREFORE, the Dover Housing Authority appoints Peg Purcell to fill out an existing term on the Cochecho Waterfront Development Advisory Committee.

On a roll call vote:

Aye

Nay

Timothy Granfield
Kevin Irwin
Patricia Silberblatt

None

Kevin Irwin moved to adopt the following resolution, seconded by Patricia Silberblatt:

RESOLUTION NO. 2016-01-19-03

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that Cathryn Conway-Dorr, Mark Leno, Cynthia Miller, and Carole Soule McCammon are hereby authorized to attend the 18th Annual New England Resident Service Coordinators, Inc. Conference in Hartford, CT May 4-6, 2016.

On a roll call vote:

Aye

Nay

Timothy Granfield
Kevin Irwin
Patricia Silberblatt

None

Patricia Silberblatt moved to adopt the following resolution, seconded by Kevin Irwin:

RESOLUTION NO. 2016-01-19-04

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the adoption of a De-concentration Policy is hereby approved.

On a roll call vote:

Aye

Nay

Timothy Granfield

None

Kevin Irwin

Patricia Silberblatt

Patricia Silberblatt moved to adopt the following resolution, seconded by Kevin Irwin:

RESOLUTION NO 2016-01-19-05

See Next Page

RESOLUTION NO. 2016-01-19-05



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): DOVER HOUSING AUTHORITY Address: 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on 1/19, 2016 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	BARBARA CARON	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRANS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on January 19, 2016 and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

SEAL

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

Secretary

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

Revised 1/2014 TD Bank, N.A.

Confidential

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On a roll call vote:

Aye

Nay

Timothy Granfield

None

Kevin Irwin

Patricia Silberblatt

Kevin Irwin moved to adopt the following resolution, seconded by Patricia Silberblatt:

RESOLUTION NO 2016-01-19-06

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RESOLUTION NO. 2016-01-19-06



Bank

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GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): WHITTIER FALLS, INC. Address: C/O Dover Housing Authority 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on 1/19, 2016 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	BARBARA CARON	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRANS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on January 19, 2016 and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

SEAL

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

Secretary

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

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On a roll call vote:

Aye

Nay

Timothy Granfield

None

Kevin Irwin

Patricia Silberblatt

Kevin Irwin moved to adopt the following resolution, seconded by Barbara Caron:

RESOLUTION NO. 2016-01-19-07

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RESOLUTION NO. 2016-01-19-07



Bank

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GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION

(For Deposit Accounts)

Depositor (Name of Governmental Entity): SEYMOUR OSMAN COMMUNITY CENTER AND YOUTH SAFE HAVEN Address: C/O Dover Housing Authority 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on 1/19, 2016 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	BARBARA CARON	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRANS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on January 19, 2016 and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

Secretary

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

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On a roll call vote:

Aye

Nay

Timothy Granfield

None

Kevin Irwin

Patricia Silberblatt

Patricia Silberblatt moved to adopt the following resolution, seconded by Kevin Irwin:

RESOLUTION NO 2016-01-19-08

See Next Page

RESOLUTION NO. 2016-01-19-08



Bank

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GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): COVERED BRIDGE MANOR Address: C/O Dover Housing Authority 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on 1/19, 2016 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	BARBARA CARON	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRANS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on January 19, 2016 and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

SEAL

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

Secretary

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

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On a roll call vote:

Aye

Nay

Timothy Granfield
Kevin Irwin
Patricia Silberblatt

None

Kevin Irwin moved to adopt the following resolution, seconded by Patricia Silberblatt:

RESOLUTION NO. 2016-01-19-09

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the revised **Personnel Policy** is hereby approved.

On a roll call vote:

Aye

Nay

Timothy Granfield
Kevin Irwin
Patricia Silberblatt

None

Adjournment:

Kevin Irwin moved to adjourn the Regular Meeting, seconded by Patricia Silberblatt. The Meeting adjourned at 1:57 p.m.

Chair

Date

Secretary

Date