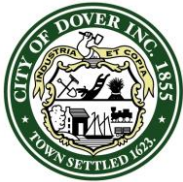


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, March 3, 2016**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The March meeting was called to order at 3:59pm by Carol Boc. Attending were Susan Story Galt, Dorothy Wagner, Michael Egan, and Denise LaFrance. Cathy Beaudoin and Ann Schultz could not be present.
2. **MINUTES---FEBRUARY 4, 2016**--Minutes of the February meeting were approved on a motion made by Dorothy Wagner and seconded by Michael Egan.
3. **REPORT OF THE LIBRARY DIRECTOR (FEBRUARY)** --The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner.
4. **CORRESPONDENCE**--The Library received the last disbursement in the Richard Lord Trust in the amount of \$14,084.04.
5. **OLD BUSINESS**
 - A. FY'17 budget--The Library Director met with the City Manager and the Finance Director to review the Library portion of the budget. They will meet with all departments before any changes are made.
 - B. HVAC solutions--Siemens is working on a plan to combine the air conditioning system with the unit ventilator system. Hopefully this will allow the Library to have air conditioning installed, as well as 3 new blower units, for the combined amount in capital and in the FY '17 budget.
 - C. Re-bid of chimney project--We are still waiting for revisions in the timeline. Hopefully the bid will go out in March.
 - D. Cameras and panic buttons installation--Two new security cameras have been installed--one on the top floor of the Library facing the stairs and elevator, and the second in the addition near the newspapers. Also, two new panic alarms have been installed: one at the reference desk and the second in the Library Director's office.
6. **NEW BUSINESS**
 - A. Building Maintenance Mechanic position--The application deadline for the Maintenance Mechanic position is March 4.
 - B. National Citizens Survey--Results are now available for the National Citizen Survey. A few highlights of the survey: 70% of participants say they "used Dover public libraries or their services" and this percentage is at benchmark. The Library received an 89% approval rating which is also at benchmark.
 - C. Goal-Setting Action Plan--The City Council had a goal setting session in which they created an action plan with 5 goals to improve the community. Department heads have been tasked with creating plans and goals of how their department can help in achieving these goals.



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UPCOMING PROGRAMS

Sat. matinees Mar. 5, 19, 26: The Martian; Peanuts; Alvin & the Chipmunks: the Road Chip, 2pm
Sun. matinees: Mar. 13, 20: The Quiet Man; Some Like It Hot, 2pm
AARP Tax Help (every Tu, Th, Sat. 9-12 through Apr. 16)
Mar. 3: Morning Book Group "Breakfast with Buddha" by Roland Merullo. 10am
Mar. 4, 11, 18, 25: Music with benji, 11am
Mar. 6: Flute/piano recital, Ross Bachelder and Cheryl Stromski, 2pm
Mar. 6 & 20: Coloring for Adults, 2-3pm
Mar. 7, 14, 21: 3-part Organic Gardening class, Vince Cirasole, 6-8pm
Mar. 8: Friends of the Library meeting, 6:30pm
Mar. 9: 2nd Wednesday movie: "The Danish Girl", rated R, 6:30pm
Mar. 12: STEM Expo for Gr. 1-8 (Sylvan Learning), 1-4pm
Mar. 14-26: Peeps Show contest (8th annual) entries accepted (prizes awarded 3/28)
Mar. 15: Friends program: Irish balladeer Paul Carroll, 7pm
Mar. 16: Monthly Game Night, 6pm
Mar. 18: SAT Diagnostic Day (Sylvan Learning), 1-5pm
Mar. 19: Lego Saturday all day, plus Bricks for Kidz 10am to 2pm --motorized Legos
Mar. 21: Evening Book Group "Americanah" by Chimamanda Ngozi Adichie, 6:30pm
Mar. 21: Library Class: "My First Account"---learn to set-up email, 2pm
Mar. 23: 14th annual student Poetry Contest begins
Mar. 23: Climate Change Impacts on NH Fish & Wildlife, Eric Orff, 7pm
Mar. 27: closed for Easter
Mar. 28: Library Class: Introduction to Excel, 7pm

7. ITEMS OF CONCERN --No items of concern.

8. ADJOURNMENT --The meeting was adjourned at 4:33 on a motion made by Dorothy Wagner and seconded by Michael Egan.

NEXT MEETING DATE: THURSDAY, APRIL 7, 2016 @ 4:00PM