



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, February 16, 2016**
Meeting Time: 8:30 AM

Called to Order at 8:32 a.m.

ROLL CALL

Members Present: Charlie Reynolds (chairman), George Maglaras (vice chairman), Otis Perry, Joe DiGregorio, Anthony McManus, Tom Massingham (joined meeting late), Jack Buckley (via conference call), and Dennis Ciotti (City Council designee),

Others Present: Christopher Parker (assistant city manager), Bill Simons (parking manager), Michael Cicchese (parking clerk), and Janet Perry (Nicole's Hallmark)

Commissioner Perry made a motion to allow Commissioner Buckley to participate in the meeting via a conference call. Seconded by Commissioner Maglaras – **Approved 5-0**

CITIZENS' FORUM

Janet Perry, owner of Nicole's Hallmark on Central Av., requested the Commission consider lowering the parking time limit on Central Av. from 3 hours to 2 hours. Perry said she's seen a decline in her business during the 5-7 p.m. hours, and feels it's due to Central Av. parking spaces being taken up by restaurant customers. Perry also suggested raising the hourly meter rate for on-street parking to motivate people to use the parking garage.

MEETING MINUTES

Review and Approval of January meeting minutes.

Commissioner Perry moved to approve the January minutes. Seconded by Commissioner Maglaras – **Approved 6-0.**

STAFF UPDATES

A) Third Street Lot and Waldron Court RFPs Update – Chris Parker

Assistant City Manager Chris Parker gave a brief update to the Commission regarding request for proposals on development at the Third St. lot and at Waldron Ct.

B) Meter Activity and Budget – Bill Simons

Parking Manager Bill Simons presented the monthly financial report. For the current fiscal year, income from parking meters is up 11.1 percent from the previous fiscal year.



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OLD BUSINESS

A) Discussion about restricting garage permit holders from bottom floor.

Commissioner Perry made a motion for the Commission to reconsider its previous vote on restricting permit holders from parking on the first floor of the garage. Commissioner McManus seconded the motion – **Approved 6-1**, Chairman Reynolds was opposed.

Mr. Perry reiterated statements from Police Chief Anthony Colarusso at the Commission's January meeting that he assured permit holders when the parking garage project was being planned that their permits would be good anywhere in the garage. Mr. Perry added that the garage has an elevator, making the entire structure accessible.

Mr. McManus said he was informed by a local business that they have 12 garage permits for employees, and that when they arrive for work around 9 a.m. there are no spaces on the first level and that's an inconvenience to them.

The Commission discussed keeping the first floor available for meter users, to be more accommodating to local business customers.

Mr. Massingham made a motion for the Commission to recommend to the City Council restrict garage permit holders from using the first level. It was seconded by Mr. Maglaras. – **Approved 5-2** Commissioners Perry and McManus were opposed.

B) Review of letter to the City Council on Parking Commission recommendations for FY17

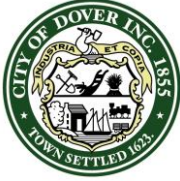
Mr. Simons presented the Commission's letter containing parking fee recommendations for FY17. The letter was reviewed by the Commission.

C) Other Old Business

No additional old business discussed

NEW BUSINESS

A) Dedication Plaque for Parking Garage



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Mr. Perry informed the Commission that the Police and Parking Facility Building Committee is recommending that two separate dedication plaques be installed, one on the police station, and the other on the parking garage, which would include the names of the Parking Commission. Mr. Perry presented renderings of the plaques for review.

B) Discussion - School Street Area Resident Parking

Mr. Simons presented a resident complaint regarding parking availability in the School and Mechanic St. neighborhood. The resident lives in a 3-unit building that has 2 parking spaces. The complaint focused on the lack of available spaces on School St., which during the winter is reserved for School St. Resident Permit holders from 1 a.m. to 6 a.m. There are 11 spaces and currently 9 permits. Mr. Simons said enforcement has been increased by third-shift police patrol to cite non-permit holders.

Mr. Simons said the resident's email also made several suggestions, which had more to do with city planning, and was forwarded to the Planning Department. The resident wrote he felt the city should guarantee parking spaces for residents.

Mr. Buckley said it's the responsibility of the landlords to provide parking spaces for their tenants, not the city.

C) Other new business

Mr. McManus gave a handout to fellow Commission members with suggestions on downtown parking issues..

ADJOURN

Mr. Perry moved to adjourn, seconded by Mr. DiGregorio. **Approved 7-0.**

Meeting adjourned at 9:15 a.m.