



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – DOVER HIGH SCHOOL AND REGIONAL CTC MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, April 12, 2016
Meeting Time:	4:30 P.M.

1. Call to order and roll call
2. Citizens' Forum
3. Approval of Meeting Minutes from Mar 29, 2016
4. Financial Report
 - a. Authorizations
5. Approve March Status Report and Financial Report to be submitted to the city council and school board
6. Turf Presentation
7. Review Commissioning Agent Contract
8. Update on interior and exterior including Town Square, Lobby, Learning Commons and brick patterns
9. Discuss fundraising for Dunaway Field and track
10. XQ Super School Project update
11. Review future meeting schedule
12. Matters of Interest
13. Build next agenda and review action items
14. Adjournment

**Dover High School and Career Technical Center
Feasibility Study
Summary of Contract Amounts and Total Costs**

		63.50%		36.50%				
		\$571,500.00		\$328,500.00		\$328,500.00		
Vendor	Description	(A) Contract Totals	(B) HS Portion @ 76%	(C) CTE Portion @ 24%	(D = B+C) Total Expenditures To Date	(E = A-D) HS & CTE Remaining Balance (Obligations)	(F = C x 25%) District Share of CTE @ 25%	(G = C x 75%) State Share of CTE @ 75%
		Account	4015.1.600.46900. 4715.07101	4015.1.600.46900 4725.07108				
	Budget (Appropriation #1 & State Funding)	\$900,000.00						\$13,500,000.00
HMFH	Feasability Study	\$485,000.00	\$368,600.00	\$116,400.00	\$485,000.00	\$0 - Complete	\$29,100.00	\$87,300.00
HMFH	PSS#1 Frank Locker Visioning Study	\$26,500.00	\$20,140.00	\$6,360.00	\$26,500.00	\$0 - Complete	\$6,360.00	\$0.00
HMFH	PSS#1 Visioning-Cost to Procure Add'l Svs - 10%	\$2,650.00	\$2,014.00	\$636.00	\$2,650.00	\$0 - Complete	\$636.00	\$0.00
HMFH	PSS#2 Universal Environmental, (Haz Mat)	\$5,700.00	\$4,332.00	\$1,368.00	\$5,700.00	\$0 - Complete	\$1,368.00	\$0.00
HMFH	PSS#2 Haz Mat-Cost to Procure Add'l Svs-10%	\$570.00	\$433.20	\$136.80	\$570.00	\$0 - Complete	\$136.80	\$0.00
HMFH	PSS#2 McPhail Associates, (GeoTech)	\$21,500.00	\$14,772.88	\$4,665.12	\$19,438.00	\$0 - Complete	\$4,665.12	\$0.00
HMFH	PSS#2 Geo Tech-Cost to Procure Add'l Svs-10%	\$2,150.00	\$1,477.30	\$466.51	\$1,943.81	\$0 - Complete	\$466.51	\$0.00
HMFH	PSS#2 Sebago Technics, (Site Survey)	\$39,800.00	\$26,068.00	\$8,232.00	\$34,300.00	\$0 - Complete	\$8,232.00	\$0.00
HMFH	PSS#2 Site Survey-Cost to Procure Add'l Svs-10%	\$3,980.00	\$2,606.80	\$823.20	\$3,430.00	\$0 - Complete	\$823.20	\$0.00
HMFH	Add'l Services: Travel, Postage, Printing	\$10,450.00	\$5,936.53	\$1,874.72	\$7,811.25	\$0 - Complete	\$1,874.72	\$0.00
Dover School District	Clerical, Legal and Supply Costs	\$25,000.00	\$11,040.79	\$3,486.56	\$14,527.35	\$0 - Complete	\$3,486.56	\$0.00
PC Construction	Construction Manager Services	\$96,000.00	\$44,840.00	\$14,160.00	\$59,000.00	\$37,000.00	\$14,160.00	\$0.00
								\$0.00
								\$0.00
								\$0.00
TOTALS, 3/31/2016		\$719,300.00	\$502,261.50	\$158,608.91	\$660,870.41	\$37,000.00	\$71,308.91	\$87,300.00
BUDGET BALANCE		\$180,700.00	\$69,238.50	\$169,891.09	\$239,129.59	\$202,129.59	\$257,191.09	\$13,412,700.00

Total Feasibility Study Funds Remaining (Column B Budget Balance + Column F Budget Balance + Column G Total (-) Column E Total): \$376,729.59 *

**Remaining funds do not include all state funding requests for CTE*

Dover High School and Career Technical Center
Design Services, Additional Geotechnical Engineering Services & Construction
Summary of Contract Amounts and Total Costs

			\$55,480,000.00	\$17,520,000.00			\$4,380,000.00	\$13,412,700.00
Vendor	Description	(A) Contract Totals	(B) HS Portion @ 76%	(C) CTE Portion @ 24%	(D = B+C) Total Expenditures To Date	(E = A-D) HS & CTE Remaining Balance (Obligations)	(F = C x 25%) District Share of CTE @ 25%	(G = C x 75%) State Share of CTE @ 75%
		Account	4016.1.600.46900. 4725.07101	4016.1.600.46900. 4725.07108				
	Budget (Appropriation #2)	\$23,300,000.00						
	Budget (Appropriation #3)	\$49,700,000.00						
HMFH	PSS#3 Schematic Design (15%)	\$1,008,000.00	\$766,080.00	\$241,920.00	\$1,008,000.00	\$0 - Complete	\$241,920.00	\$0.00
HMFH	PSS#3 /PSS#6 Design Development (20%)	\$1,316,000.00	\$875,140.00	\$276,360.00	\$1,151,500.00	\$164,500.00	\$276,360.00	\$0.00
HMFH	PSS#3 / PSS#6 Construction Documents (25%)	\$1,633,000.00			\$0.00	\$1,633,000.00		\$0.00
HMFH	PSS#3 Bidding (5%)	\$336,000.00			\$0.00	\$336,000.00		\$0.00
HMFH	PSS#3 Construction Administration-Phase 1 (30%)	\$2,016,000.00			\$0.00	\$2,016,000.00		\$0.00
HMFH	PSS#3 Construction Administration-Phase 2 (5%)	\$336,000.00			\$0.00	\$336,000.00		\$0.00
HMFH	Add'l Services: Travel, Postage, Printing	\$85,000.00	\$2,646.45	\$835.74	\$3,482.19	\$81,517.81	\$835.74	\$0.00
HMFH	PSS#4 McPhail Associates - Geotechnical	\$37,000.00	\$21,693.65	\$6,850.64	\$28,544.29	\$8,455.71	\$6,850.64	\$0.00
HMFH	PSS#4 HMFH Coordination Fee - 10%	\$3,700.00	\$2,169.35	\$685.08	\$2,854.43	\$845.57	\$685.08	\$0.00
HMFH	PSS#5 Synthetic Turf Field Design	\$67,500.00	\$8,360.00	\$2,640.00	\$11,000.00	\$56,500.00	\$2,640.00	\$0.00
HMFH	PSS#5 GGD-Technology Procurement	\$32,000.00			\$0.00	\$32,000.00		\$0.00
HMFH	PSS#5 UEC-Add'l HazMat Services	\$18,000.00	\$7,220.00	\$2,280.00	\$9,500.00	\$8,500.00	\$2,280.00	\$0.00
HMFH	PSS#5 PLS - Furniture & Equip Procurement	\$100,000.00	\$14,250.00	\$4,500.00	\$18,750.00	\$81,250.00	\$4,500.00	\$0.00
HMFH	PSS#5 HMFH Coordination Fee	\$21,750.00	\$2,983.00	\$942.00	\$3,925.00	\$17,825.00	\$942.00	\$0.00
								\$0.00
	TOTALS, 3/31/2016	\$7,009,950.00	\$1,700,542.45	\$537,013.46	\$2,237,555.91	\$4,772,394.09	\$537,013.46	\$0.00
	BUDGET BALANCE	\$42,690,050.00	\$53,779,457.55	\$16,982,986.54	\$70,762,444.09	\$68,227,605.91	\$3,842,986.54	\$13,412,700.00

Total Design Services, Geotech Svs & Construction Funds Remaining (Column B Budget Balance + Column F Budget Balance + Column G Total (-) Column E Total): \$52,850,050.00 *

**Remaining funds do not include all state funding requests for CTE*

PROJECT SUMMARY				
	Appropriation #1	Appropriation #2 & #3	State of NH Funding	Total
Budget:	\$900,000.00	\$73,000,000.00	\$13,500,000.00	\$87,400,000.00
Expensed to Date:	\$660,870.41	\$2,237,555.91	\$0.00	\$2,898,426.32
Obligations to Date:	\$37,000.00	\$4,772,394.09	\$0.00	\$4,809,394.09
% Expensed/Obligated:	77.54%	9.60%	0.00%	16.94%
Budget Availability:	\$202,129.59	\$65,990,050.00	\$13,500,000.00	\$79,692,179.59

NOTE: Total Expenditures To Date (Column D) reflect invoices paid on 3/31/2016 for services rendered through 2/29/2016 (CIPM#DHSTC019, dated 3/15/2016 in the amount of \$334,689.37).

MAN. NO. CIPM#DHSCTC021
DATE: 4/12/2016

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 4/12/2016	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC Fac. Improv.
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201603137		\$ 249,128.00	FY: 2016
	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201603137		\$ 78,672.00	
				\$ 327,800.00	#1035
	Invoice #1035, Professional Services through 3/31/2016				
2. 4/12/2016	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC Fac. Improv.
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201603137		\$ 1,542.84	FY: 2016
	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201603137		\$ 487.21	
				\$ 2,030.05	#1036
	Invoice #1036, Professional Services through 3/31/2016				
3. 4/12/2016	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC Fac. Improv.
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201604242		\$ 24,453.00	FY: 2016
	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201604242		\$ 7,722.00	
				\$ 32,175.00	#1036
	Invoice #1036, Professional Services through 3/31/2016				
TOTALS				\$362,005.05	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

362,005.05

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
As of: March 31, 2016

Appropriation #1 (FY14), Issued January 26, 2014:	\$ 900,000.00
Appropriation #2 (FY15), Issued November 12, 2014:	\$ 23,300,000.00
Appropriation #3 (FY16), Issued July 22, 2015:	\$ 49,700,000.00
State of NH Funding (FY16):	\$ 13,500,000.00
Total Appropriation:	\$ 87,400,000.00

<u>Date</u>	<u>CIPM#</u>	<u>Expenditures to Date:</u>	<u>Amount:</u>
2/26/2015	001	HMFH Architects, Inc.: Feasibility Study - for services rendered through 12/31/2014	\$ 24,250.00
2/26/2015	001	HMFH Architects, Inc.: Feasibility Study & Visioning /Educ Plan Proc. - for services rendered through 1/31/2015	\$ 106,100.00
3/12/2015	002	HMFH Architects, Inc.: Travel Expense - for services rendered through 12/31/2014	\$ 347.94
3/12/2015	002	HMFH Architects, Inc.: Travel Expense - for services rendered through 1/31/2015	\$ 238.23
3/26/2015	003	HMFH Architects, Inc.: Feasibility Study - for services rendered through 2/28/2015	\$ 82,450.00
3/26/2015	003	HMFH Architects, Inc.: HazMat - for services rendered through 2/28/2015	\$ 6,270.00
3/26/2015	003	HMFH Architects, Inc.: Travel Expense - for services rendered through 2/28/2015	\$ 548.74
4/30/2015	004	HMFH Architects, Inc.: Feasibility Study & Visioning /Educ Plan Proc. - for services rendered through 3/31/2015	\$ 87,950.00
4/30/2015	004	HMFH Architects, Inc.: Survey - for services rendered through 3/31/2015	\$ 37,730.00
4/30/2015	004	HMFH Architects, Inc.: Printing & Travel Expense - for services rendered through 3/31/2015	\$ 5,204.68
6/18/2015	005	HMFH Architects, Inc.: Feasibility Study - for services rendered through 4/30/2015	\$ 82,450.00
6/18/2015	005	HMFH Architects, Inc.: GeoTech/GeoEnv - for services rendered through 4/30/2015	\$ 4,001.75
6/18/2015	005	HMFH Architects, Inc.: Travel Expense - for services rendered through 4/30/2015	\$ 279.66
6/30/2015	006	HMFH Architects, Inc.: Feasibility Study - for services rendered through 5/31/2015	\$ 82,450.00
6/30/2015	006	HMFH Architects, Inc.: GeoTech/GeoEnv - for services rendered through 5/31/2015	\$ 2,184.93
6/30/2015	006	HMFH Architects, Inc.: Travel Expense - for services rendered through 5/31/2015	\$ 71.23
6/30/2015	006	HMFH Architects, Inc.: Feasibility Study - for services rendered through 6/30/2015	\$ 24,250.00
6/30/2015	006	HMFH Architects, Inc.: GeoTech/GeoEnv - for services rendered through 6/30/2015	\$ 15,195.13
6/30/2015	006	HMFH Architects, Inc.: Travel Expense - for services rendered through 6/30/2015	\$ 938.83
6/30/2015	008	Journal entry to re-class JBC expenses from GF (managed under existing POs & Payroll within GF)	\$ 14,527.35
9/3/2015	007	HMFH Architects, Inc.: Feasibility Study - for services rendered through 7/31/2015	\$ 24,250.00
9/3/2015	007	HMFH Architects, Inc.: Travel Expense - for services rendered through 7/31/2015	\$ 181.94
10/15/2015	010	HMFH Architects, Inc.: Schematic Design - for services rendered through 8/31/2015	\$ 151,200.00
10/15/2015	010	HMFH Architects, Inc.: Printing & Travel Expense - for services rendered through 8/31/2015	\$ 1,895.89
10/23/2015	012	PC Construction Co.: Precon Ph I - Initial 3 conceptual design option estimates & recon with HMFH Estimator	\$ 59,000.00
11/5/2015	011	HMFH Architects, Inc.: Schematic Design - for services rendered through 9/30/2015	\$ 352,800.00
12/3/2015	013	HMFH Architects, Inc.: Schematic Design - for services rendered through 10/31/2015	\$ 302,400.00
12/3/2015	014	HMFH Architects, Inc.: Printing & Travel Expense - for services rendered through 10/31/2015	\$ 933.06
12/3/2015	015	HMFH Architects, Inc.: GeoTech Services - for services rendered through 10/31/2015	\$ 20,015.33
12/3/2015	015	HMFH Architects, Inc.: Furniture & Equipment Procurement - for services rendered through 10/31/2015	\$ 5,500.00
12/31/2015	016	HMFH Architects, Inc.: Schematic Design - for services through 11/30/2015	\$ 201,600.00
12/31/2015	016	HMFH Architects, Inc.: Design Development - for services through 11/30/2015	\$ 164,500.00
12/31/2015	016	HMFH Architects, Inc.: GeoTech Services - for services through 11/30/2015	\$ 9,740.56
12/31/2015	016	HMFH Architects, Inc.: Turf Field Design - for services through 11/30/2015	\$ 12,100.00
12/31/2015	016	HMFH Architects, Inc.: HazMat - for services through 11/30/2015	\$ 10,450.00
12/31/2015	016	HMFH Architects, Inc.: Travel Expenses - for services through 11/30/2015	\$ 108.07
2/11/2016	017	HMFH Architects, Inc.: Design Development - for services through 12/31/2015	\$ 329,000.00
2/11/2016	017	HMFH Architects, Inc.: GeoTech Services - for services through 12/31/2015	\$ 187.53
2/11/2016	017	HMFH Architects, Inc.: Furniture & Equipment Procurement - for services rendered through 12/31/2015	\$ 2,750.00
2/11/2016	017	HMFH Architects, Inc.: Travel Expenses - for services through 12/31/2015	\$ 436.10
3/3/2016	018	HMFH Architects, Inc.: Design Development - for services through 1/31/2016	\$ 329,000.00
3/3/2016	018	HMFH Architects, Inc.: Furniture & Equipment Procurement - for services rendered through 1/31/2016	\$ 8,250.00
3/31/2016	019	HMFH Architects, Inc.: Design Development - for services through 2/29/2016	\$ 329,000.00
3/31/2016	019	HMFH Architects, Inc.: GeoTech Services - for services through 2/29/2016	\$ 1,455.30
3/31/2016	019	HMFH Architects, Inc.: Furniture & Equipment Procurement - for services rendered through 2/29/2016	\$ 4,125.00
3/31/2016	019	HMFH Architects, Inc.: Travel Expenses - for services through 2/29/2016	\$ 109.07
Total:			\$ 2,898,426.32

<u>Obligations:</u>		
PC Construction Co.: Preconstruction Phase for DHS/CTC renovation	\$	37,000.00
HMFH Architects, Inc.: Supplement #3, #6 Services Fee authorized 9/15/2015	\$	4,485,500.00
HMFH Architects, Inc.: Supplement #4 Additional Geotechnical Engineering Services-Borings, Geotechnical Report & Design	\$	9,301.28
HMFH Architects, Inc.: Supplement #5 Synthetic Turf Field Design, Technology Procurement, Add'l HazMat Services, Furniture & Equipment Procurement, HMFH Coordination Fee	\$	196,075.00
HMFH Architects, Inc.: Printing & Travel Expenses	\$	81,517.81
	\$	4,809,394.09

Budget Availability: \$79,692,179.59