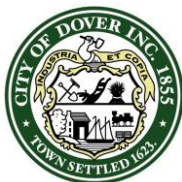


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 7, 2016**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The March meeting was called to order at 4:03pm by Michael Egan. Attending were Susan Story Galt, Dorothy Wagner, Denise LaFrance, and Cathy Beaudoin. Carol Boc could not be present, and Ann Schultz arrived late.
2. **MINUTES---MARCH 3, 2016**--Minutes of the March meeting were approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt.
3. **REPORT OF THE LIBRARY DIRECTOR (MARCH)**) --The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Ann Schultz.
4. **CORRESPONDENCE**--The Library Director received a brochure advertising the NHLTA spring conference.
5. **OLD BUSINESS**
 - A. FY'17 budget: The Library Director presented the Library budget to the City Council on Wednesday evening, April 6. The budget includes a 17.85% increase. Councilors had a few questions about sprinkler work and the replacement of the blowers in the addition. The revenue from overdue fines is still going down due to the popularity of downloads (which have no fines) and our advanced email notification system which alerts patrons to items coming due.
 - B. HVAC solutions: The Library is exploring ways in which to combine the HVAC system and the unit ventilator replacements to possibly save money and increase efficiency. We have money from the CIP for air conditioning but the unit ventilator replacement money is currently in the FY'17 budget.
 - C. Re-bid of chimney project: The Library received 2 RFQ (Requests for Qualification) applications in relation to the chimney repairs. One application was discounted due to incomplete paperwork. The Architect, Library Director, and Purchasing Agent met with the remaining company. Knowles Industries is in Gorham, Maine and will submit their bid by the end of April. If awarded the project, they would begin in late August or early September and the project would last ca. 2 months.
 - D. Building Maintenance Mechanic position: John Campbell is our new Building Maintenance Mechanic. He comes to us from the Dover Pool, where he was the Night Custodian. He is very organized, enthusiastic, and has many ideas of how to improve the Library.
6. **NEW BUSINESS**
 - A. Community Outreach and Partnerships: Our new Children's Librarian, Patty Falconer, has been busy reaching out to community organizations such as Dover Headstart, the Seymour Osman Community Center, and the NH Children's Museum. The Library has wonderful services that many in the community aren't aware of, or there are barriers to access. Working together with these organizations will benefit everyone. The Children's Librarian will also visit the elementary schools and Middle School to spread the word about our Summer Reading Programs.



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 7, 2016**
Meeting Time: **4:00pm**

UPCOMING PROGRAMS

Sat. matinees Apr. 2,16,23,30: Hunger Games: Mockingjay Pt. 2; In the Heart of the Sea; Norm of the North;
Star Wars: The Force Awakens, 2pm
Sun. matinees: Apr. 3, 10, 17, 24: Rebel Without a Cause; Vertigo; Singin' in the Rain; Harvey, 2pm
AARP Tax Help (every Tu, Th, Sat. 9-12 through Apr. 16)
Apr. 2: Paws for Reading with Murphy, 10am
Apr. 7: Morning Book Group "Truth & Beauty" by Ann Patchett. 10am
Apr. 1, 8, 15, 22, 29: Music with benji, 11am
Apr. 3 & 17: Coloring for Adults, 2-3pm
Apr. 9: STEM Expo for Gr. 1-8 (Sylvan Learning), 1-4pm
Apr. 10-16: National Library Week
Apr. 10-16: Creation Station craft: make a tissue paper collage bookmark
Apr. 11: Introduction to Excel, 6:30-8:15
Apr. 12: D.E.A.R. Day: Drop Everything & Read, 4-4:30pm
Apr. 13: 2nd Wednesday movie: "Concussion", 6:30pm
Apr. 16: Lego Saturday
Apr. 18: Toddler story time registration, 9am
Apr. 18: Evening Book Group "Mr. Penumbra's 24-Hour Bookstore" by Robin Sloane, 6:30pm
Apr. 19: Friends program: Adventure Trip to Yellowstone and Big Sky Country, Rick Little, 7pm
Apr. 20: Monthly Game Night, 6pm
Apr. 20: Poetry Contest deadline
Apr. 21: Introduction to Word, 9:15—11:15
Apr. 24-30: Creation Station craft: make a foam cup creature
Apr. 25: Fairy and Gnome Houses, 2-4pm
Apr. 27: Introduction to Excel, 9:15—11:15am
Apr. 27: Star Wars Marathon, 3 films, 1-8:30pm
Apr. 28: Mystic Drumz, 2pm
Apr. 29: Book Buddies, 2-4pm

7. ITEMS OF CONCERN--No items of concern.

8. ADJOURNMENT--The meeting was adjourned at 4:32 on a motion made by Dorothy Wagner and seconded by Ann Schultz.

NEXT MEETING DATE: THURSDAY, MAY 5, 2016 @ 4:00PM