



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Special Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, March 22, 2016**
Meeting Time: 8:30 AM

Called to Order at 8:32 a.m.

ROLL CALL

Members Present: Charlie Reynolds (chairman), Otis Perry, Joseph DiGregorio, Thomas Massingham, Jack Buckley (via conference call), and Dennis Ciotti (City Council designee).

Members Absent: George Maglaras (vice chairman), and Anthony McManus

Others Present: Bill Simons (parking manager), Michael Cicchese (parking clerk), Dan Lynch, (finance director)

A motion was made by Commissioner Perry to allow Commissioner Buckley to participate in the meeting via conference call. Seconded by Commissioner Massingham Roll call vote. **Approved 4-0.**

CITIZENS' FORUM

No one present to address the Commission

OLD BUSINESS

A) Arts Commission Request — Mark Cuddy

Mark Cuddy, who is with the Arts Commission, presented the Commission with plans to add art work in the elevator area on each floor of the parking garage. He requested \$2,000 from the Commission to finance the development of icon graphics to be used in the project, which is designed to help people remember which floor they parked on.

Commissioner Perry brought up the possibility to use money in the contingency fund set up for the garage construction. Councilor Ciotti said he felt the City Council would be open to appropriate money from that fund to pay for the art work.

Commissioner Perry moved the Commission recommend to the City Council that it allocate \$2,000 out of garage contingency fund for development of art work for the parking garage. Seconded by Commissioner Massingham. Roll call vote. **Approved 4-1 (Commissioner DiGregorio dissenting)**

B) FY17 Budget Review

Parking Manager Bill Simons presented the FY17 parking budget for review by the Commission. In



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response to commissioner questions, Simons said the estimated additional annual revenue to be generated if increases in on-street meter rates and parking permit prices are approved by the City Council would be \$114,000.

Chairman Reynolds inquired about the 9.6 percent increase in employee costs. Simons explained that annual cost of living adjustments and pay raises are part of the employee collective bargaining agreement signed by the City. Chairman Reynolds said it was not a good idea to have part-time positions covered in the collective bargaining agreement with the Dover Police Association.

Finance Director Dan Lynch reviewed the pro forma figures regarding payment of the \$16.9 million construction bond. Lynch said without approval of the parking rate increases recommended to the City Council, there would be a risk of not being able to meet the debt payments of the bond in coming years.

Commissioner Perry moved to submit the parking budget as presented by the Parking Manager to the City Council for approval. Seconded by Commissioner DiGregorio. Roll call vote. **Approved 4-1 (Chairman Reynolds dissenting)**

ADJOURN

Commissioner Perry moved to adjourn the meeting. Seconded by Commissioner DiGregorio. Roll call vote. **Approved 5-0.**

Meeting adjourned at 9:30 a.m.