



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, March 15, 2016**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds (Chair), George Maglaras (Vice Chairman), Otis Perry, Joseph DiGregorio, Anthony McManus, Jack Buckley (via conference call), Dennis Ciotti (City Council Designee)

Members Not Present: Thomas Massingham

Others Present: Bill Simons (Parking Manager)

Meeting opened at 8:30 am

Commissioner McManus made a motion to allow Commissioner Buckley to participate in the meeting via a conference call which was seconded by Commissioner Maglaras. Roll call vote. **Approved 5-0**

CITIZEN'S FORUM

No one addressed the Citizen's Forum at the March 15, 2016 Dover Parking Commission meeting.

NOTES

A motion to approve the February Dover Parking Commission meeting minutes was made by Commissioner Perry and seconded by Commissioner Maglaras. Roll call vote: **Approved 6-0**

STAFF UPDATES

Parking Manager Bill Simons provided the Commission members with the monthly financial report. For the current fiscal year, income from parking meters is up 13.9 percent from the previous fiscal year.

OLD BUSINESS

The Commission discussed keeping the first floor of the parking garage available for meter users to be more accommodating to the local business customers. Commissioner DiGregorio made a motion for the Commission to recommend to the City Council that they restrict garage permit holders from using the first level of the parking garage which was seconded by Jack Buckley. Roll call vote: **Approved 4-2**, Commissioners Perry and McManus were opposed.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, March 15, 2016**
Meeting Time: 8:30 AM

Parking Manager Bill Simons advised that the deadline for the upcoming FY17 budget was approaching and after a brief discussion, it was decided that a budget meeting would be scheduled sometime in the upcoming week.

NEW BUSINESS

Chairman Charles Reynolds advised that the Arts Commission people were unavailable to attend this month's Parking Commission meeting and will reschedule for a later date.

Parking Manager Bill Simons presented to the committee members a software program that would allow violations to be paid online. He advised that the initial cost \$3,000 with a \$300 yearly service fee to maintain the program. After a brief discussion, Commissioner McManus made a motion to recommend to the City Council that this program be added to the fee schedule for FY17 which was seconded by Commissioner DiGregorio. Roll call vote: **Approved 5-1** – Commissioner Perry was opposed.

Parking Manager Bill Simons discussed the garage meter service Whoosh with committee members. He informed them that this service would allow people to update their parking meter fees through an application on their cell phone. After a brief discussion, Commissioner McManus made a motion to have our upcoming contract with Parkeon reflect a fee to include use of the phone program which was seconded by Commissioner Maglaras. Roll call vote: **Approved 6-0**

OTHER BUSINESS

A motion was made by Vice Chair Maglaras to adjourn the March 15, 2016 meeting and it was seconded by Commissioner Perry. Roll call vote: **Approved 6-0**

The meeting ended at 9:15 A.M.